SPECIAL MEETING MINUTES LIBERTARIAN NATIONAL COMMITTEE DECEMBER 11, 2022 VIA ZOOM



CURRENT STATUS:

FINAL

PREPARED BY CARYN ANN HARLOS, LNC SECRETARY

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LEGEND: <u>text to be inserted</u>, <u>text to be deleted</u>, unchanged existing text, substantive final main motions.

All main substantive motions will be set off by **bold and italics in green font** (with related subsidiary and incidental motions set off by highlighted italics) and will be assigned a motion number comprising the date and a sequential number to be recorded in the Secretary's Main Motion/Ballot Tally record located at https://tinyurl.com/lncvotes2022

Points of Order and substantive objections will be indicated in **BOLD RED TEXT**.

All vote results, challenges, and rulings will be set off by **BOLD ITALICS**.

The LPedia article for this meeting can be found at: https://lpedia.org/wiki/LNC Meeting 11 December 2022

Recordings for this meeting can be found at the LPedia link.

The QR codes lead to the video portion of the meeting being discussed.

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OPENING CEREMONY

CALL TO ORDER AND OPPORTUNITY FOR PUBLIC COMMENT



Chair Angela McArdle called the meeting to order at 3:12 p.m. (all times Eastern).

HOUSEKEEPING

ATTENDANCE¹

The following were in attendance:

Officers: Angela McArdle (Chair), Joshua Smith (Vice-Chair), Caryn Ann Harlos (Secretary), Todd Hagopian (Treasurer)

At-Large Representatives: Dustin Blankenship, Bryan Elliott, Steven Nekhaila, Mike Rufo

Regional Representatives: Miguel Duque (Region 1), Dave Benner (Region 2), Dustin Nanna (Region 3), Carrie Eiler (Region 4), Andrew Watkins (Region 5), Joseph Ecklund (Region 6), Linnea Gabbard (Region 7), Pat Ford (Region 8)

Regional Alternates: Kathy Yeniscavich (Region 1), Connor Nepomuceno (Region 3), Joshua Clark (Region 4), Otto Dassing (Region 5), Donavan Pantke (Region 7)

Absent: Rich Bowen (At-Large Representative) Martin Cowen (Region 2 Alternate), Robley Hall (Region 8 Alternate), Mark Tuniewicz (Region 6 Alternate)

Staff: Lainie Huston (Executive Director), Robert Kraus (Operations Director), Andy Buchkovich (Chief Technology Officer)

Additional Attendees: Richard Brown (Parliamentarian), Chase Crum (Unofficial Assistant Secretary), Baby Arthur

The gallery contained many attendees as noted in the Registration Roster attached hereto as **Appendix 1** comprising person who registered in advance, though not all of the registrants attended.

OPPORTUNITY FOR PUBLIC COMMENT

The following persons spoke during public comment:

Patrick Ford (LNC)

¹ Mr. Elliot, Ms. Gabbard, and Mr. Rufo arrived after the initial attendance. Mr. Ecklund left prior to the end of the meeting.

PURPOSE OF SPECIAL MEETING

The purpose of this meeting was to adopt the final 2023 LNC Budget.

NEW BUSINESS WITH PREVIOUS NOTICE

A copy of the draft budget submitted as the starting point is attached hereto as Appendix B.

ADOPTION OF THE 2023 LNC BUDGET



Mr. Hagopian moved the following amendments to the proposed budget:

Change 4000-20 name from Membership to Other Membership

Change 4000-30 name from Recurring Contribution - Pledge to Recurring Membership

Change 7000-20 name from Membership to Other Membership Expense

Change 7000-30 name from Recurring Contribution Exp to Recurring Membership Expense

Change 4000-50 name from Campaign/Candidate Support & Training Revenue to Campaign/Candidate Support & Training

Change 7000-80 name from Core Services to Core Services Expense

Change 8200 name from Professional Services to Professional Services Expense

Member / Alternate	Yes	No	Abstain
Benner	X		
Blankenship	X		
Duque	X		
Ecklund	X		
Eiler	X		
Ford	X		
Gabbard	X		
Hagopian	X		
Harlos	X		
Nanna	X		
Nekhaila	X		
Rufo	X		
Smith	X		

Member / Alternate	Yes	No	Abstain
Watkins	X		
McArdle	X		
TOTALS	15	0	0

This motion PASSED with a roll call vote of 15-0-0. [20221211-01]

Mr. Hagopian moved the following amendments to the proposed budget:

Reduce 4500 by \$6,000 Bequests

Reduce 8005 by \$6,000 Salary, Bonus, Sick and Vac (Admin)

A roll call vote was conducted with the following results:

Member / Alternate	Yes	No	Abstain
Benner	X		
Blankenship	X		
Duque	X		
Ecklund	X		
Eiler	X		
Ford	X		
Gabbard	X		
Hagopian	X		
Harlos	X		
Nanna	X		
Nekhaila	X		
Rufo	X		
Smith	X		
Watkins	X		
McArdle	X		
TOTALS	15	0	0

This motion PASSED with a roll call vote of 15-0-0. [20221211-02]

Mr. Hagopian moved the following amendments to the proposed budget:

Reduce 7000-70 by \$75,000 Fundraising & Mem Contractor Exp
Increase 7000-10 by \$64,000 Fundraising General Expense
Increase 7000-30 by \$11,000 Monthly Membership Expense
Reduce 7000-20 by \$50,000 Other Membership Expense

Increase 7000-30 by \$50,000 Monthly Membership Expense

Remove 7000-70 Fundraising & Mem Contractor Exp

A roll call vote was conducted with the following results:

Member / Alternate	Yes	No	Abstain
Benner	X		
Blankenship	X		
Duque	X		
Ecklund	X		
Eiler	X		
Ford	X		
Gabbard	X		
Hagopian	X		
Harlos	X		
Nanna	X		
Nekhaila	X		
Rufo	X		
Smith	X		
Watkins	X		
McArdle	X		
TOTALS	15	0	0

This motion PASSED with a roll call vote of 15-0-0. [20221211-03]

Mr. Hagopian moved the following amendments to the proposed budget:

Reduce 7000-84 by \$15,000 Membership Contractor
Increase 7000-81 by \$15,000 Outreach General Expense
Remove 7000-82 Outreach & Activism Contractor
Remove 7000-84 Membership Contractor
Reduce 7000-83 by \$20,000 Membership Communications
Increase 7000-30 by \$20,000 Monthly Membership Expense

Member / Alternate	Yes	No	Abstain
Benner	X		

Member / Alternate	Yes	No	Abstain
Blankenship	X		
Duque	X		
Ecklund	X		
Eiler	X		
Ford	X		
Gabbard	X		
Hagopian	X		
Harlos	X		
Nanna	X		
Nekhaila	X		
Rufo	X		
Smith	X		
Watkins	X		
McArdle	X		
TOTALS	15	0	0

This motion PASSED with a roll call vote of 15-0-0. [20221211-04]

Mr. Hagopian moved the following amendments to the proposed budget:

Reduce 8130 by \$5,300 postage and shipping

Increase 8140 by \$5,300 travel, meetings and meals exp

Member / Alternate	Yes	No	Abstain
Benner	X		
Blankenship	X		
Duque	X		
Ecklund	X		
Eiler	X		
Ford	X		
Gabbard	X		
Hagopian	X		
Harlos	X		
Nanna	X		
Nekhaila	X		
Rufo	X		
Smith	X		
Watkins	X		
McArdle	X		
TOTALS	15	0	0

This motion PASSED with a roll call vote of 15-0-0. [20221211-05]

Mr. Hagopian moved the following amendments to the proposed budget:

Reduce 8170-60 by \$3,400 Assoc Fee, Rent and Storage
Increase 7000-81 by \$3,400 Outreach General Expense

A roll call vote was conducted with the following results:

Member / Alternate	Yes	No	Abstain
Benner	X		
Blankenship	X		
Duque	X		
Ecklund	X		
Eiler	X		
Ford	X		
Gabbard	X		
Hagopian	X		
Harlos	X		
Nanna	X		
Nekhaila	X		
Rufo	X		
Smith	X		
Watkins	X		
McArdle	X		
TOTALS	15	0	0

This motion PASSED with a roll call vote of 15-0-0. [20221211-06]

Mr. Hagopian moved the following amendments to the proposed budget:

Reduce 8190 by \$18,640 software, hardware and other IT
Reduce 8110 by \$2,000 office supplies and capital equipment
Reduce 8210-20 by \$15,000 Legal Proactive
Reduce 8220 by \$7,000 Accounting
Reduce 8240 by \$5,000 Computer Services
Reduce 8300 by \$11,000 Depreciation

Increase 8005 by \$58,400 Salary, Bonus, Sick and Vac (Admin)

Increase 8070 by \$240 Other Benefits, Goodwill & Training

A roll call vote was conducted with the following results:

Member / Alternate	Yes	No	Abstain
Benner	X		
Blankenship	X		
Duque	X		
Ecklund	X		
Eiler	X		
Ford	X		
Gabbard	X		
Hagopian	X		
Harlos	X		
Nanna	X		
Nekhaila	X		
Rufo	X		
Smith	X		
Watkins	X		
McArdle	X		
TOTALS	15	0	0

This motion PASSED with a roll call vote of 15-0-0. [20221211-07]

Mr. Hagopian moved the following amendments to the proposed budget:

Update capitalization, abbreviations, naming conventions, and formatting to be consistent across sections

Please note: we will make a final adjustment to all GL codes once a final budget is passed consistent with our bookkeeping practices

Member / Alternate	Yes	No	Abstain
Benner	X		
Blankenship	X		
Duque	X		
Ecklund	X		
Eiler	X		
Ford	X		
Gabbard	X		

Member / Alternate	Yes	No	Abstain
Hagopian	X		
Harlos	X		
Nanna	X		
Nekhaila	X		
Rufo	X		
Smith	X		
Watkins	X		
McArdle			X
TOTALS	14	0	1

This motion PASSED with a roll call vote of 14-0-1. [20221211-08]

Mr. Nanna moved to amend line 8190 reducing it by \$25K and adding new line 8190-10 for the CiviCRM for \$25K and 8190-20 Other for \$31,360. [20221211-09]

WITHOUT OBJECTION, Chair McArdle moved to go into Executive Session to discuss salary and contact implications of the Nanna motion including the Executive Director and Chief Technology Director.

While moving into Executive Session the LNC stood at ease for ten (10) minutes.

EXECUTIVE SESSION



WITHOUT OBJECTION, the LNC went into Executive Session at 4:58 p.m. and arose out of Executive Session at 6:04 p.m.

NEW BUSINESS WITH PREVIOUS NOTICE (CONT'D)

ADOPTION OF THE 2023 LNC BUDGET (cont'd)



WITHOUT OBJECTION, Secretary Harlos moved to substitute the Nanna motion as follows: Move to add a proviso to budget line 8240 "This budget line is intended for services to support CiviCRM."

A roll call vote was conducted on the Harlos Substitute with the following results:

Member / Alternate	Yes	No	Abstain
Benner		X	
Blankenship			X
Duque		X	
Eiler	X		
Elliott	X		
Ford	X		
Gabbard	X		

Member / Alternate	Yes	No	Abstain
Hagopian	X		
Harlos	X		
Nanna	X		
Nekhaila	X		
Rufo			X
Smith	X		
Watkins	X		
McArdle			X
TOTALS	10	2	3

This motion PASSED with a roll call vote of 10-2-3. [20221211-09]

Ford moved to amend at \$17,500 is taken from the Outreach and Activism General Expense Budget (line 7000-81) and be placed into a new minor GL code "Affiliate Support" under the Core Services Budget Section (line 7000-84).

Secretary Harlos gave notice that she intended to make a similar motion concerning the Historical Preservation Committee in the amount of \$2,500, but that her motion would include concurrent fundraising in the same amount.

Secretary Harlos moved to postpone the two budget motions concerning committees to the January meeting.

A roll call vote was conducted with the following results:

Member / Alternate	Yes	No	Abstain
Benner	X		
Blankenship	X		
Duque	X		
Eiler	X		
Elliott	X		
Ford	X		
Gabbard	X		
Hagopian	X		
Harlos	X		
Nanna	X		
Nekhaila	X		
Rufo	X		
Smith			X
Watkins	X		
McArdle			X
TOTALS	13	0	2

This motion PASSED with a roll call vote of 13-0-2. [20221211-10]

Secretary Harlos moved to approve the budget as amended.

A roll call vote was conducted with the following results:

Member / Alternate	Yes	No	Abstain
Benner	X		
Blankenship	X		
Duque	X		
Eiler	X		
Elliott	X		
Ford	X		
Gabbard	X		
Hagopian	X		
Harlos	X		
Nanna	X		
Nekhaila	X		
Rufo	X		
Smith	X		
Watkins	X		
McArdle			X
TOTALS	14	0	1

This motion PASSED with a roll call vote of 14-0-1. [20221211-11]

ADJOURNMENT



The LNC adjourned for the day WITHOUT OBJECTION at 6:51 p.m.

TABLE OF NUMBERED MOTIONS/BALLOTS

*Note that the master log of motions in 2022 can be found here: https://tinyurl.com/lncvotes2022

ID#	Motion/Ballot	Result
20221211-01	Change GL Code lines	PASSED
20221211-02	Reduce budget line	PASSED
20221211-03	Move contractor expenses to proper categories	PASSED
20221211-04	Additional moving of contractor expenses	PASSED
20221211-05	Shifting of admin resources	PASSED
20221211-06	Move storage expenses	PASSED
20221211-07	Re-allocation to labor expenses	PASSED
20221211-08	Compiler's resolution	PASSED
20221211-09	CiviCRM proviso	PASSED
20221211-10	Postpone two budget motions	PASSED
20221211-11	Adopt budget	PASSED

TABLE OF APPENDICES			
Appendix	Title	Author	
Α	Log of Registrants	Zoom Registration	
В	Proposed Budget	Todd Hagopian and Staff	
С	Budget as Passed	Todd Hagopian and Staff	

Respectfully submitted,

Caryn Una Hails

LNC Secretary ~ Secretary@LP.org ~ 561.523.2250

APPENDIX A - LOG OF REGISTRANTS

REGISTRANTS SHEET

NAME
Sylvia Arrowwood
Tyler Askin
Mike Blessing
Howard Blitz
Tyler Braaten
Scott Gearhart
Alison Graham
Tim Hagan
Susan Hogarth
Andrew Jacobs
Jonathan M. Jacobs
Rudolph Kohn
Nicholas MacKenzie
Nathan Maddan
Frank Martin
Evan McMahon
George Phillies
Mimi Robson



APPENDIX B - DRAFT BUDGET

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2023 Proposed Budget	
	TOTAL
Revenue	
4000- Fundraising & Membership Rev	400,000,00
4000-10 · Membership	400,000.00
4000-20 - Recuring Contribution - Pledge	700,000.00
Total 4000 · Fundraising & Membership	1,100,000.00
4100 · Project Revenue - Restricted	
4100-10 - Building Fund	20,000.00
4100-20 - Legal Fund	3,000.00
Total 4100 · Project Revenue - Restricted	23,000.00
4200 · Convention & Special Events Revenue	
4200-10 · Convention Revenue - Restricted	0.00
4200-20 · Conv Fundraising - Unrestricted	0.00
Total 4200 · Convention & Special Events	0.00
4300 · Fundraising & Program Revenue	
4300-10 · General Fundraising	301,000.00
4300-20 - Ballot Access / Voter Registration	250,000.00
4300-30 - Campaign/Candidate Support & Training Revenue	49,000.00
Total 4300 · Program Revenue	600,000.00
4400 - Transfers from FEC Filing Entities	0.00
4500 · Bequests	6,000.00
4600 · Refunds of Contributions	0.00
Total Revenue	1,729,000.00
7000 · Fundraising & Membership Exp	
7000-10 · General Fundraising Expense	40,000.00
7000-20 · Membership Acquisition Expense	80,000.00
7000-30 - Recurring Contribution Exp	39,000.00
7000-40 - Building Fundraising Exp	1,000.00
7000-50 - Ballot Access Fundraising Exp	15,000.00
7000-60 - Credit Card Fees	50,000.00
7000-70 - Fundraising & Mem Contractor Exp	75,000.00
Total 7000 - Fundraising & Membership Exp	300,000.00
7200 - Conventions & Special Events Exp	,
7200-10 · Convention Expenses - General	0.00
7200-15 · Convention Expense - Travel/F&B	0.00
7200-20 · Convention Fundraising Exp	0.00
Total 7200 - Conventions & Special Events Exp	0.00
7300 - Program Expenses	3.00
7310 · Core Services	
7310 - Cole Services 7310-10 · Outreach & Activism General Exp	70,000.00
7310-10 • Outreach & Activism General Exp	0.00
7310-30 · Membership Communications	20,000.00

7310-40 · Mem Comm Contractors	15,000.00
7310-50 · Campaign/Candidate Support & Training	49,000.00
Total 7310 · Core Services	154,000.00
7320 · Ballot Access - Voter Reg Exp	
7320-10 · Ballot Access Petitioning Exp.	200,000.00
7320-20 · Ballot Travel/Other	0.00
7320-30 · Ballot Access Legal Exp 7320-40 · Ballot Access Lobbying Exp	25,000.00 25,000.00
7320-50 - Voter Registration Exp	0.00
7320-60 · Ballot Access Contractors	0.00
Total 7320 · Ballot Access - Other Related	250,000.00
Total 7300 - Program Expenses	404,000.00
8000 - Salary & Related Expense	
8005 - Salary Bonus Sick & Vac (Admin)	476600
8010 - Hourly wages (Admin Portion)	0
8015 - Contractor Admin & Internships	500
8020 - Employer cont to P/R tax	25000
8030 - Employer cont to 401K & Adm	18000
8040 - Fed & State Unemployment	600
8060 - Health Insurance	34000
8065 - Workers Comp Insurance	1500
8070 - Other Bens, Goodwill, & Training	500
8080 - Payroll Service Fees	2500
Total 8000 - Salary & Related Expense	559200
8100 - Admin & Overhead Expense	
8110 - ofc supplies and capital equipment	4000
8120 - telephone and data services	8000
8125 - equipment leases and maint.	800
8130 - postage and shipping	7000
8140 - travel, meetings and meals exp	25000
8160 - insurance do cyber - other	18000
8170 - occupancy expense	
8170-20 Utilities	5000
8170-30 Property taxes, fees and permits	9000
8170-40 maintenance, cleaning and repairs	5000
8170-50 Property / GL Insurance	3000
8170-60 Assoc Fee, Rent, Storage	6000
Total 8170 Total Occupancy Expenses	28000
8180 - printing and copying	6000
8190 - software, hardware, & other IT	75000
8195 - Other expense and bank fees	4000
Total 8100 - Admin & Overhead expenses	175800
8200 - Professional Services	
8210 - Legal	
8210-10 - Legal - General	75000
8210-20 - Legal - Proactive	15000

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8210-30 - Litigation-Lobbying staff salary	2000
Total 8210 - Legal	92000
8220 - Accounting	25000
8230 - FEC Filing & Consulting	50000
8240 - Computer Services	85000
8250 - Other professional services	3000
Total 8200 - professional services	255000
8300 - Depreciation Expense	35000
Total Expense	1729000
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APPENDIX C – FINAL BUDGET

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2023 Budget Version 1.0

Passed Dec 11, 2022 | Effective Jan 1, 2023

Revenue		
	4000 - Fundraising, Membership & Program Revenue	
	4000-10 - General Fundraising	301,000
	4000-20 - Other Membership	400,000
	4000-30 - Recurring Membership	700,000
	4000-40 - Ballot Access / Voter Registration	250,000
	4000-50 - Campaign/Candidate Support & Training	49,000
	Total 4000 · Fundraising & Membership	1,700,000
	4100 - Project Revenue - Restricted	
	4100-10 - Building Fund	20,000
	4100-20 - Legal Fund	3,000
	Total 4100 · Project Revenue - Restricted	23,000
	4200 - Convention & Special Events Revenue	
	4200-10 - Convention Revenue - Restricted	C
	4200-20 - Convention Fundraising - Unrestricted	C
	Total 4200 - Convention & Special Events	C
	4500 - Bequests	C
	4600 - Refunds of Contributions	C
Total Rev	enue	1,723,000
Expense		
-xpense	7000 - Fundraising, Membership & Program Expenses	
	7000-10 - General Fundraising Expense	104,000
	7000-20 - Other Membership Expense	30,000
	7000-30 - Recurring Membership Expense	120,000
	7000-40 - Building Fundraising Expense	1,000
	7000-50 - Ballot Access Fundraising Expense	15,000
	7000-60 - Credit Card Fees	50,000
	7000-80 - Core Services	
	7000-81 - Outreach & Activism General Expense	88,400
	7000-83 - Membership Communications	C
	7000-85 - Campaign/Candidate Support & Training	49,000
	7000-86 - Ballot Access Petitioning Expense	200,000
	7000-87 - Ballot Travel/Other	C
	7000-88 - Ballot Access Legal Expense	25,000
	7000-89 - Ballot Access Lobbying Expense	25,000
	Total 7000-80 - Core Services	387,400

7200 - Conventions & Special Events Expense

7200-10 - Convention Expense - General	0		
7200-15 - Convention Expense - Travel & Meals	0		
7200-20 - Convention Fundraising Expense	0		
Total 7200 - Conventions & Special Events Expense	0		
8000 - Salary & Related Expense			
8005 - Salary Bonus Sick & Vac (Admin)	531,000		
8010 - Hourly wages (Admin Portion)	0		
8015 - Contractor Admin & Internships	500		
8020 - Employer cont to P/R tax	25,000		
8030 - Employer cont to 401K & Adm	18,000		
8040 - Fed & State Unemployment	600		
8060 - Health Insurance	34,000		
8065 - Workers Comp Insurance	1,500		
8070 - Other Benefits, Goodwill, & Training	740		
8080 - Payroll Service Fees	2,500		
Total 8000 - Salary & Related Expense	613,840		
8100 - Admin & Overhead Expense			
8110 - Office Supplies & Capital Equipment	2,000		
8120 - Telephone & Data Services	8,000		
8125 - Equipment Leases & Maintenance	800		
8130 - Postage & Shipping	1,700		
8140 - Travel, Meetings & Meals	30,300		
8160 - Insurance D/O Cyber - Other	18,000		
8170 - Occupancy Expense			
8170-20 Utilities	5,000		
8170-30 Property Taxes, Fees & Permits	9,000		
8170-40 Maintenance, Cleaning & Repairs	5,000		
8170-50 Property / GL Insurance	3,000		
8170-60 Assoc Fee, Rent, Storage	2,600		
Total 8170 - Total Occupancy Expenses	24,600		
8180 - Printing & Copying	6,000		
8190 - Software, Hardware, & Other IT	56,360		
8195 - Other Expense & Bank Fees	4,000		
Total 8100 - Admin & Overhead Expenses	151,760		
8200 - Professional Services			
8210 - Legal			
8210-10 - Legal - General	75,000		
8210-20 - Legal - Proactive	0		
<u> </u>	75,000		
8220 - Accounting	18,000		
8230 - FEC Filing & Consulting	50,000		
8240 - Computer Services	80,000		
8250 - Other Professional Services	3,000		

Total 8200 - Professional Services 8300 - Depreciation Expense

8300 - Depreciation Expense

Total 8300 - Depreciation Expense

Total Expense

226,000

24,000

24,000

1,723,000