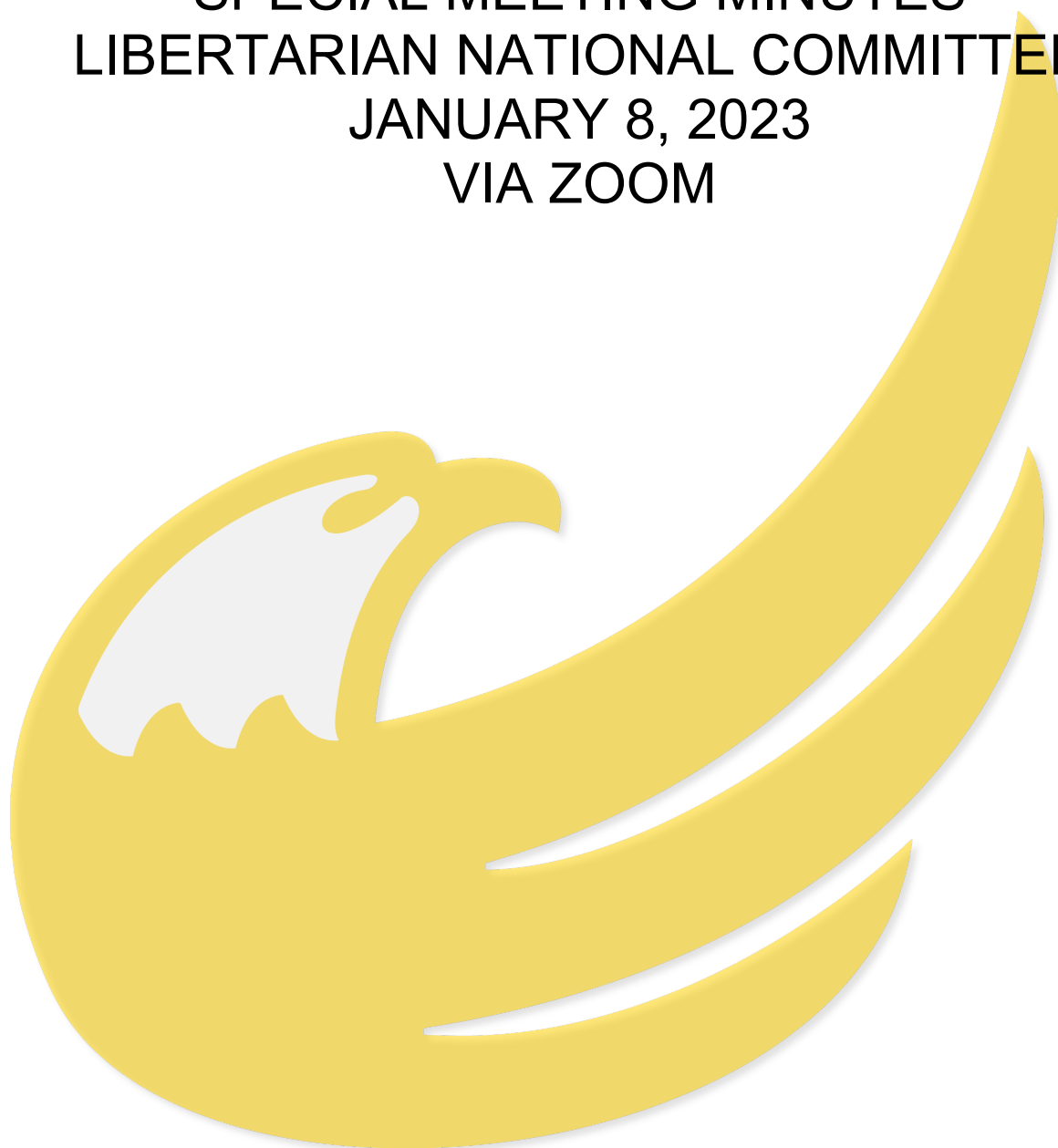


SPECIAL MEETING MINUTES
LIBERTARIAN NATIONAL COMMITTEE
JANUARY 8, 2023
VIA ZOOM



CURRENT STATUS:
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PREPARED BY **CARYN ANN HARLOS**, LNC SECRETARY

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LEGEND: text to be inserted, ~~text to be deleted~~, unchanged existing text, *substantive final main motions*.

All main substantive motions will be set off by *bold and italics in green font* (with related subsidiary and incidental motions *set off by highlighted italics*) and will be assigned a motion number comprising the date and a sequential number to be recorded in the Secretary's Main Motion/Ballot Tally record located at <https://tinyurl.com/LNCVotes2023>

Points of Order and substantive objections will be indicated in **BOLD RED TEXT**.

All vote results, challenges, and rulings will be set off by **BOLD ITALICS**.

The Secretary produces an electronic One Note notebook for each meeting that contains all reports submitted as well as supplementary information. The notebook for this meeting can be found at <https://tinyurl.com/LNCJan2023>

The LPedia article for this meeting can be found at:
https://lpedia.org/wiki/LNC_Meeting_8_January_2023

Recordings for this meeting can be found at the LPedia link.

The QR codes lead to the video portion of the meeting being discussed.

OPENING CEREMONY

CALL TO ORDER AND OPPORTUNITY FOR PUBLIC COMMENT

Chair Angela McArdle called the meeting to order at 9:06 p.m. (all times Eastern).

HOUSEKEEPING

ATTENDANCE

The following were in attendance:

Officers: Angela McArdle (Chair), Joshua Smith (Vice-Chair), Caryn Ann Harlos (Secretary), Todd Hagopian (Treasurer)

At-Large Representatives: Dustin Blankenship, Rich Bowen, Bryan Elliott, Steven Nekhaila, Mike Rufo

Regional Representatives: Miguel Duque (Region 1), Dave Benner (Region 2), Dustin Nanna (Region 3), Carrie Eiler (Region 4), Andrew Watkins (Region 5), Joseph Ecklund (Region 6), Pat Ford (Region 8)

Regional Alternates: Kathy Yeniscavich (Region 1), Martin Cowen (Region 2), Connor Nepomuceno (Region 3), Joshua Clark (Region 4), Otto Dassing (Region 5), Mark Tuniewicz (Region 6), Donavan Pantke (Region 7), Robley Hall (Region 8)

Absent: Linnea Gabbard (Region 7 Representative)

Staff: Lainie Huston (Executive Director)

Additional Attendees: Chase Crum (Unofficial Assistant Secretary)

The gallery contained many attendees as noted in the Registration Roster attached hereto as **Appendix A** comprising person who registered in advance, though not all of the registrants attended.

OPPORTUNITY FOR PUBLIC COMMENT

The following persons spoke during public comment:

- Alison Graham (PA)
- Nathan Madden (AZ)

PURPOSE OF SPECIAL MEETING

The Chair previously submitted an agenda as follows:



Opening Ceremony			
	Call to Order		7:00 p.m.
	Attendance		5 Minutes
	Opportunity for Public Comment (2 minutes each)		10 Minutes
New Business with Previous Notice			
1.	Awards Committee Vacancy	Committee	10 Minutes
2.	Policy Manual amendments coming out of Chair's ad hoc Policy Manual Committee	Harlos / Yenascavich / Elliott	20 Minutes
3.	Budget motion regarding Affiliate Support Committee	Ford	15 Minutes
4.	Budget motion regarding Historical Preservation Committee	Harlos	10 Minutes
5.	Motion regarding LP News	Harlos	10 Minutes
6.	List LNC/LP as participants of Independent National Council	McArdle	5 Minutes
7.	Official endorsement of the Rage Against War rally and donate \$1,500 towards the event	McArdle	5 Minutes
8.	Executive Director contract (<i>portions may be in executive session – proposed contract sent privately</i>)	McArdle	30 Minutes
Closing Ceremony			
	Announcements and Adjournment		9:00 p.m.

NEW BUSINESS WITH PREVIOUS NOTICE

FILING AWARDS COMMITTEE VACANCY



Mr. Duque moved to amend the order of the agenda to place the decision on the Executive Director contract at the beginning of the agenda.

A roll call vote was conducted on the motion to amend the agenda with the following results:

Member / Alternate	Yes	No	Abstain
<u>Benner/Cowen</u>		X	
<u>Blankenship</u>	X		
<u>Bowen</u>	X		
<u>Duque/Yeniscavich</u>	X		
<u>Ecklund/Tuniewicz</u>	X		
<u>Eiler/Clark</u>	X		
<u>Elliott</u>		X	
<u>Ford/Hall</u>			X
<u>Gabbard/Pantke</u>	X		
<u>Hagopian</u>		X	
<u>Harlos</u>		X	
<u>Nanna/Nepomuceno</u>			X
<u>Nekhaila</u>			X

Member / Alternate	Yes	No	Abstain
Rufo		X	
Smith		X	
Watkins/Dassing			X
McArdle	X		
TOTALS	7	6	4

This motion PASSED with a roll call vote of 7-6-4.¹

EXECUTIVE SESSION

WITHOUT OBJECTION, the LNC went into Executive Session at 7:25 p.m. with Chase Crum present for purposes of discussing the proposed contract for Ms. Huston.² The LNC arose out of Executive Session at 7:56 p.m.

NEW BUSINESS WITH PREVIOUS NOTICE (CONT'D)

APPROVAL OF EXECUTIVE DIRECTOR CONTRACT

Ms. McArdle moved to approve the contract to hire Lainie Huston as our Executive Director.

A roll call vote was conducted with the following results:

Member / Alternate	Yes	No	Abstain
Benner/Cowen	X		
Blankenship	X		
Bowen	X		
Duque/Yeniscavich	X		
Ecklund/Tuniewicz	X		
Eiler/Clark	X		
Elliott	X		
Ford/Hall	X		
Gabbard/Pantke			X
Hagopian	X		
Harlos	X		
Nanna/Nepomuceno	X		
Nekhaila	X		
Rufo	X		
Smith	X		
Watkins/Dassing	X		
McArdle			X
TOTALS	15	0	2

¹ Not assigned ballot number as this was a non-substantive motion.

² Mr. Crum is in training with Secretary Harlos and has an NDA on file.

This motion PASSED with a roll call vote of 15-0-2. [20230108-01]

FILING AWARDS COMMITTEE VACANCY (CONT'D)

WITHOUT OBJECTION, Secretary Harlos was instructed to send out an Opa-Vote ballot tonight or tomorrow to expire in three (3) days via approval voting, with the highest vote getter to win, no majority required.

The following persons applied:

- Weston Caswell
- Jennifer Coop
- Dean Davison
- Larry Gillis
- Robert Taylor

POLICY MANUAL CHANGES

Mr. Pantke moved to postpone consideration of the Policy Manual amendment proposals from the Chair's Policy Manual Advisory Committee until February meeting.

A roll call vote was conducted on the motion to postpone with the following results:

Member / Alternate	Yes	No	Abstain
Benner/Cowen			X
Blankenship			X
Bowen		X	
Duque/Yeniscavich	X		
Ecklund/Tuniewicz			X
Eiler/Clark	X		
Elliott		X	
Ford/Hall		X	
Gabbard/Pantke	X		
Hagopian		X	
Harlos		X	
Nanna/Nepomuceno			X
Nekhaila		X	
Rufo		X	
Smith	X		
Watkins/Dassing		X	
McArdle			X
TOTALS	4	8	5

This motion FAILED with a roll call vote of 4-8-5.³

³ Not assigned ballot number as this was a non-substantive motion.

Secretary Harlos moved to pass the changes to the Policy Manual—Special Rules of Order as detailed in Appendix B.

A roll call vote was conducted with the following results:

Member / Alternate	Yes	No	Abstain
Benner/Cowen	X		
Blankenship	X		
Bowen	X		
Duque/Yeniscavich	X		
Ecklund/Tuniewicz	X		
Eiler/Clark	X		
Elliott	X		
Ford/Hall	X		
Gabbard/Pantke	X		
Hagopian	X		
Harlos	X		
Nanna/Nepomuceno	X		
Nekhaila	X		
Rufo	X		
Smith	X		
Watkins/Dassing	X		
McArdle			X
TOTALS	16	0	1

This motion PASSED with a roll call vote of 16-0-1. [20230108-02]⁴

WITHOUT OBJECTION, Secretary Harlos moved to postpone consideration of the Policy Manual Standing Rules amendment proposals from the Chair’s Policy Manual Advisory Committee until February meeting.

AFFILIATE SUPPORT COMMITTEE BUDGET

Mr. Ford moved to amend that \$10,000 be taken from the Outreach and Activism General Expense Budget (line 7000-81) and be placed into a new minor GL code “Affiliate Support” under the Core Services Section (line 7000-84).

Mr. Ford moved to extend time by five (5) minutes.

A roll call vote was conducted on the motion to extend time with the following results:

Member / Alternate	Yes	No	Abstain
Benner/Cowen	X		

⁴ This required a 2/3 vote to pass as amendments to the Special Rules of Order.



Member / Alternate	Yes	No	Abstain
Blankenship		X	
Bowen	X		
Duque/Yeniscavich		X	
Ecklund/Tuniewicz		X	
Eiler/Clark	X		
Elliott	X		
Ford/Hall	X		
Gabbard/Pantke		X	
Hagopian	X		
Harlos	X		
Nanna/Nepomuceno		X	
Nekhaila	X		
Rufo		X	
Smith		X	
Watkins/Dassing	X		
McArdle			X
TOTALS	8	7	1

This motion FAILED with a roll call vote of 4-8-5.⁵

A roll call vote was conducted on the Ford motion with the following results:

Member / Alternate	Yes	No	Abstain
Benner/Cowen		X	
Blankenship	X		
Bowen	X		
Duque/Yeniscavich		X	
Ecklund/Tuniewicz	X		
Eiler/Clark		X	
Elliott	X		
Ford/Hall	X		
Gabbard/Pantke			X
Hagopian		X	
Harlos	X		
Nanna/Nepomuceno	X		
Nekhaila	X		
Rufo		X	
Smith			X
Watkins/Dassing	X		
McArdle			X
TOTALS	9	5	3

⁵ Not assigned ballot number as this was a non-substantive motion. It also failed to get the 2/3 vote needed.

This motion PASSED with a roll call vote of 9-5-3. [20230108-03]

HISTORICAL PRESERVATION COMMITTEE BUDGET



Secretary Harlos moved to add new revenue sub-GL 4000-60 Historical Preservation in the amount of \$2500 and a new expense sub-GL of 7000-90 Historical Preservation in the amount of \$2500. With the proviso that the HPC does not spend any amount of its budget until it has raised a concurrent amount.

A roll call vote was conducted with the following results:

Member / Alternate	Yes	No	Abstain
Benner/Cowen	X		
Blankenship	X		
Bowen	X		
Duque/Yeniscavich			X
Ecklund/Tuniewicz	X		
Eiler/Clark	X		
Elliott	X		
Ford/Hall	X		
Gabbard/Pantke	X		
Hagopian	X		
Harlos	X		
Nanna/Nepomuceno	X		
Nekhaila	X		
Rufo	X		
Smith	X		
Watkins/Dassing	X		
McArdle			X
TOTALS	15	0	2

This motion PASSED with a roll call vote of 15-0-2. [20230108-04]

Secretary Harlos moved to extend time by fifteen (15) minutes to allow the two (2) noticed McArdle motions.

A roll call vote was conducted on the motion to extend time with the following results:

Member / Alternate	Yes	No	Abstain
Benner/Cowen	X		
Blankenship	X		
Bowen	X		
Duque/Yeniscavich	X		
Ecklund/Tuniewicz	X		
Eiler/Clark	X		

Member / Alternate	Yes	No	Abstain
Elliott	X		
Ford/Hall	X		
Gabbard/Pantke	X		
Hagopian	X		
Harlos	X		
Nanna/Nepomuceno	X		
Nekhaila	X		
Rufo	X		
Smith	X		
Watkins/Dassing	X		
McArdle			X
TOTALS	16	0	1

This motion PASSED with a roll call vote of 16-0-1.⁶

INDEPENDENT NATIONAL COUNCIL

Chair McArdle moved that Libertarian Party list themselves as participants of the Independent National Council event April 3 - 5th in Austin, TX.

A roll call vote was conducted with the following results:

Member / Alternate	Yes	No	Abstain
Benner/Cowen	X		
Blankenship	X		
Bowen			X
Duque/Yeniscavich	X		
Ecklund/Tuniewicz	X		
Eiler/Clark	X		
Elliott	X		
Ford/Hall	X		
Gabbard/Pantke	X		
Hagopian	X		
Harlos	X		
Nanna/Nepomuceno	X		
Nekhaila	X		
Rufo	X		
Smith	X		
Watkins/Dassing	X		
McArdle			X
TOTALS	15	0	2

This motion PASSED with a roll call vote of 15-0-2. [20230108-05]

⁶ Not assigned ballot number as this was a non-substantive motion..



RAGE AGAINST WAR RALLY

Chair McArdle moved that the Libertarian Party officially endorse the Rage Against War rally on February 19th, in Washington DC and donate \$1500 towards the event.

A roll call vote was conducted with the following results:

Member / Alternate	Yes	No	Abstain
Benner/Cowen	X		
Blankenship	X		
Bowen	X		
Duque/Yeniscavich	X		
Ecklund/Tuniewicz	X		
Eiler/Clark	X		
Elliott	X		
Ford/Hall	X		
Gabbard/Pantke	X		
Hagopian	X		
Harlos	X		
Nanna/Nepomuceno	X		
Nekhaila	X		
Rufo	X		
Smith	X		
Watkins/Dassing	X		
McArdle	X		
TOTALS	17	0	0

This motion PASSED with a roll call vote of 17-0-0. [20230108-06]

ADJOURNMENT



The LNC adjourned for the day **WITHOUT OBJECTION** at 11:23 p.m.

TABLE OF NUMBERED MOTIONS/BALLOTS

*Note that the master log of motions in 2022 can be found here: <https://tinyurl.com/LNCVotes2023>

ID#	Motion/Ballot	Result
20230108-01	Approve contract to hire Lainie Huston	PASSED
20230108-02	Approve Policy Manual Changes—Special Rule of Order	PASSED
20230108-03	Dedicated budget for the Affiliate Support Services Committee	PASSED
20230108-04	Dedicated budget and revenue lines for Historical Preservation Committee	PASSED

20230108-05	Add LP participants of the Independent National Council.	PASSED
20230106-06	Endorse Rage Against War Rally and make donation	PASSED

TABLE OF APPENDICES		
Appendix	Title	Author
A	Log of Registrants	Zoom
B	Policy Manual Changes (Special Rules of Order)	Elliott, Harlos, Yeniscavich

Respectfully submitted,



LNC Secretary ~ Secretary@LP.org ~ 561.523.2250

APPENDIX A – LOG OF REGISTRANTS

REGISTRANTS SHEET⁷

<u>NAME</u>
Sylvia Arrowwood
Taylor Bakken
Trevor Best
David Bies
Tyler Braaten
John Donaldson
Anna Johnson Duque
Stephen Ecker
Alison Graham
Tim Hagan
Dru Heaton
Stephen Honeywell
Jeffrey Hurley
Andrew Jacobs
Jonathan J. Jacobs
Nathan Madden
Ken Mattes
Denise Meyer
George Phillies
Brandon Slayton
Joshua Smith
Lisa Stein
Eric Thraen

⁷ Also included are persons observed to be in attendance but did not sign in on the attendance sheet.

APPENDIX B – POLICY MANUAL CHANGES (SPECIAL RULES OF ORDER)

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

Libertarian National Committee - Policy Manual
Special Rules of Order

Section 1.01 GENERAL DELEGATION OF AUTHORITY

1) Participation by LNC Alternates at Meetings

Free substitution of Alternates for Regional Representatives at LNC meetings is permitted.

2) Representation of Region-Less States

For any affiliate not in a region, the Vice Chair will serve the same intermediary role that Regional Representatives serve for the affiliates in their respective regions.

3) Executive Committee

The Executive Committee shall exercise all powers of the LNC between LNC meetings, when urgency demands a more immediate time frame than when the LNC can next meet, except for ~~the addition, deletion, or~~ amendment of the LNC policy manual or amendment of the budget beyond the limits specified elsewhere in this policy manual. It shall further make decisions specifically delegated to it in this Policy Manual. Notwithstanding, the LNC reserves the right to exercise its authority through electronic mail ballots and to rescind decisions of the Executive Committee.

4) Removal from Office

No Party Officer or At-Large Member shall be subject to removal from office except for failure to perform the duties of office or gross malfeasance. The process for removing Officers and At-Large Members shall be the trial procedure as outlined in the Party's parliamentary authority. The Officer or At-Large Member's membership rights can be suspended by a 2/3 vote while the matter is being investigated if necessary to prevent potential harm to the Party.

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Section 1.02 MEETINGS

1) Previous Notice

An LNC Member may satisfy the requirement of giving previous notice of their intention to introduce an original main motion at the next session by:

- announcing this intention at the previous session in the presence of a quorum, providing an accurate and complete statement of purport, with such notice to be taken note of in the minutes; or
- sending the complete language of the motion to the entire LNC by e-mail at least seven (7) days prior to the session.

Previous notice is not required unless specified by the Party Bylaws or its parliamentary authority though vote thresholds may change based upon whether or not notice was given.

2) Format of Proposed Agenda for Regular Meetings

The proposed agenda shall be in the following format:

- Opening Ceremony
 - Call to Order
 - Opportunity for Public Comment
- Housekeeping
 - ~~Credentials Report and Paperwork Check~~
 - Adoption of Agenda
 - Report of Potential Conflicts of Interest
- Officer Reports (supplements to printed reports)
 - Chair's Report
 - Vice Chair's Report
 - Treasurer's Report
 - Appointment of Assistant Treasurer (post-convention meeting)
 - Secretary's Report
- Staff Reports
- Counsel's Report
- Regional Reports (supplements to printed reports)
- Committee Reports (supplements to printed reports)
 - Reports of Standing Committees
 - Reports of Special Committees
 - ~~Appointment of Assistant Treasurer (post-convention meeting)~~
 - Selection of Executive Committee, APRC, ~~and~~ EPCC, and HPC Chair (post-convention meeting)
- Unfinished Business and Items Postponed from Previous Meeting
- New Business
 - with Previous Notice

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- without Previous Notice
- Closing Ceremony
 - Announcements
 - Opportunity for Public Comment

3) Open Meetings

LNC meetings are open to Party members, except while in Executive Session. [Non-Party members may be excluded upon a majority vote of the LNC.](#)

4) Executive Sessions

The LNC or any committee may enter into Executive Session only in compliance with this special rule of order. The motion to enter Executive Session must list all reasons for doing so from among the following:

- Personnel matters
- Contractual negotiations
- Pending or potential litigation
- Political strategy requiring confidentiality

No action can be taken while in Executive Session. Discussion of action which may be taken in Open Session can occur. No recording shall be made or minutes.

Any member who is unwilling to commit to maintaining confidentiality regarding any particular Executive Session is obligated to excuse themselves from the entire Executive Session and to request that the Secretary note their absence from the Executive Session in the minutes of the meeting. A participant in an Executive Session may publicly disclose information discussed in Executive Session, if the same information is publicly available from other sources, not as the result of a participant's misconduct, and the participant does not reveal that it was discussed in Executive Session; or the LNC, and all the participants in the Executive Session, first consent to its release.

5) Meeting Minutes

In addition to the requirements articulated by RONR, the meeting minutes shall include the following:

- Copies of reports submitted for review as appendices.
- The following aspects of each mail ballot conducted since the prior meeting and reported by the Secretary at that meeting:
 - the complete text of the motion,
 - the names of the co-sponsors,
 - the dates of the initiation and completion of the balloting, and

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- o the roll of those voting on the motion.

This requirement may be satisfied by including this information in the Secretary's Report appended to the minutes.

- Complete text of all motions made with notations of any vote counts for rising votes or votes by show of hands announced by the Chair.

LNC or Executive Committee Meeting minutes ~~for LNC electronic meetings or face-to-face meetings involving travel to a single site~~ may be promoted from draft status to official during the time between ~~LNC~~ meetings as follows:

- Draft minutes shall be mailed or emailed to all LNC Members not more than twenty (20) days after each meeting.
- Corrections, clarifications, and changes to the draft minutes may be submitted for the Secretary's consideration for a period of fifteen (15) days following the distribution of the draft minutes. The Secretary shall distribute an updated version of the draft minutes not later than seven (7) days following the end of that submission period. If no changes are distributed during that period, the minutes shall be promoted from draft to final.
- The updated version shall be deemed official if no LNC Member challenges the content to the Secretary within seven (7) days of the distribution of the updated version. Only Executive Committee members can present challenges to Executive Committee minutes. Any additional changes will be made by the Secretary within two (2) days and distributed for an additional seven (7) day review period. This process shall repeat until there are no challenges or the next regular LNC meeting, whichever comes first.
- These auto-approval provisions are void if the Secretary fails to distribute the draft minutes of a meeting within twenty (20) days after that meeting or fails to distribute updated versions as described above.
- The Secretary shall send an official copy of meeting minutes to staff within seven (7) days of the promotion of those minutes from draft to official status for posting on the Party website and shall provide a final copy to all LNC members.

~~Meeting minutes for Executive Committee meetings may be promoted from draft status to official during the time between Executive Committee meetings as follows:~~

- ~~• Draft minutes for Executive Committee meetings shall be emailed to all LNC Members not more than seven (7) days after each meeting.~~
- ~~• Absent objection from an Executive Committee member who attended the meeting, the minutes shall be deemed to be approved fourteen (14) days after their distribution.~~

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- ~~• Executive Committee minutes shall be distributed to all LNC Members and alternates within seven (7) days of such approval.~~
- ~~• The Secretary shall send an official copy of meeting minutes to staff within seven (7) days of the promotion of those minutes from draft to official status for posting on the Party website and shall provide a final copy to all LNC members.~~

If the minutes are not submitted through the auto-approval process previously described, draft minutes must be presented for approval at the next regular meeting after the auto-approval time period expires. ~~and if the next regular meeting will occur in sixty (60) days or more, then minutes must be presented for approval no later than thirty (30) days prior to the next regular meeting.~~

~~If the minutes are not submitted through the auto-approval process previously described, and if the next regular meeting will occur in less than sixty (60) days, then minutes must be presented for approval no later than sixty (60) days prior to the second (2nd) next regular meeting.~~

6) Electronic Mail Ballots

Notification of an electronic mail ballot shall be made by the Secretary or Chair by electronic mail within two (2) days of the question being submitted by the Chair or cosponsored by a sufficient number of LNC members. This notification shall not include an accompanying argument for or against passage of the motion though subsequent postings with votes may contain debate. An LNC Member may change their vote on an electronic mail ballot, provided that the change is received by the Secretary by the deadline for return of ballots or the entire LNC has either voted or expressly abstained, whichever comes first.

In the event that a Regional Representative expressly abstains ~~votes abstain~~, that Regional Alternate's vote shall not be counted.

7) Electronic Meetings

- The term "electronic meeting" within these electronic meeting rules shall be construed to include teleconferences and videoconferences.
- The term "committee" within these electronic meeting rules shall be construed to include both the LNC (as the board of the Libertarian Party) as well as committees.
- Electronic meetings may be called by either:
 - The committee Chair, or
 - One-third (1/3) of the committee members or two (2) committee members, whichever is greater.

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However, the call of an electronic meeting can be canceled if a majority of the committee members email a cancellation request to the entire committee prior to the scheduled time of the meeting.

- d) Each committee member calling for an electronic meeting must do so by emailing the entire committee and specifying the date of the meeting, time of the meeting, and the topic(s) to be addressed. Meetings must be so called no fewer than two (2) days in advance for committees with fewer than ten (10) members, or five (5) days in advance for committees with ten (10) or more members. These time limits do not apply to the LNC's Executive Committee, the LNC's Advertising and Publications Review Committee, or the Judicial Committee.
- e) When a sufficient number of people have issued a call for an electronic meeting, the committee Chair or Secretary shall issue a notice of the meeting to each member and alternate of the committee. In addition to the standard notice content, the meeting notice shall describe how to participate in the meeting.
- f) All participants legally consent to having the meetings recorded, should the committee opt to do so.
- g) Electronic meetings are special meetings such that only the topics listed in the call of the meeting may be considered during the meeting.
- h) **For original main motions, the committee Chair or Secretary shall document the time at which the vote tally was announced.** A person eligible to vote who was present during the debate of ~~the~~ [an original main](#) motion but who lost their connection to the meeting may still reconnect to the meeting and cast their vote on the motion no more than five (5) minutes after the announcement of the vote tally.

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Section 1.03 COMMITTEES

1) Committee Appointments

These committees have special appointment procedures as follows:

Committee Name	Size	Member Selection	Chair Selection
Advertising & Publication Review	No more than five (5), all LNC Members	LNC	* Committee selected
Affiliate Support Committee	Seven (7) members	Committee Chair selected by LNC Chair; three (3) LNC Regional Representatives or Alternates selected by the Committee Chair; three (3) members selected by the LNC	LNC Chair selects from pool of LNC At-Large, LNC Regional Representatives, and the LNC Vice Chair
Audit	One (1) non-officer LNC member and two (2) non-LNC members, excluding the Assistant Treasurer (Bylaws 9.2)	Non-officer LNC members	* Committee selected
Awards	Five (5) members, including up to two (2) non-LNC members	LNC - Each cycle strive to keep two (2) members of past Awards Committee	* Committee selected
Ballot Access	Seven (7) Party members, no less than three (3) of which shall be LNC members; plus up to five (5) non-voting advisory members with topic expertise	LNC members selected by LNC using approval voting, non-LNC members selected by the LNC Chair; non-voting advisory members selected by the LNC Chair on the recommendation of the Ballot Access Coordinator	*Committee selected
Candidate Support Committee	Three (3) LNC members and four (4) non-LNC members of the LP	LNC members elected by the LNC; non-LNC members appointed by the LNC Chair based on recommendations from the LNC members of the committee	* Committee selected
Convention Oversight	Seven (7) members, with a minimum of four (4) LNC members, plus a minimum of two (2) non-LNC members who are recommended by the Convention Oversight Committee. The Chair and	LNC	LNC

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	Secretary are <u>is an</u> ex-officio non-voting members.		
Employment Policy and Compensation	Three (3) LNC members other than the LNC Chair	LNC	* Committee selected
Executive	Four (4) officers plus any number of LNC members excluding alternates	LNC	LNC Chair selected
Historical Preservation Committee	A minimum of five (5) and up to seven (7) members	Committee Chair selected by LNC; remaining members selected by the Committee Chair	LNC
Information Services Committee	Two (2) LNC members, plus up to five (5) non-LNC members who are recommended by the IS Committee	LNC Chair	* Committee selected

* See below regarding interim chairs.

2) Committee Terms of Office

With the exception of the Convention Oversight Committee and Ballot Access Committee, the terms of office of all project managers, committee chairs, and committee members shall expire with the administration that appoints them, or when their successors are chosen, whichever occurs first. The term of office for the Convention Oversight Committee shall expire ninety (90) days following the close of the convention. The term of office for the Ballot Access Committee shall expire upon the presentation of the report described in Section 2.02(10).

3) Chair as Nonvoting Member of Committees

The Chair shall serve as an ex-officio nonvoting member of all LNC-created committees, except where specifically appointed to the committee as a voting member.

4) Interim Committee Chairs

The Chair shall have the authority to appoint an interim chair for all non-standing committees of the LNC that select their own permanent chair. The interim chair shall serve until a permanent chair is chosen by the committee. [These provisions are not applicable if the motion creating any such committee provides otherwise.](#)

5) Participation by Alternates

Unless explicitly excluded in this policy manual or the bylaws, an alternate may fill any appointment requiring an LNC member.

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**Section 1.04 OTHER SPECIAL APPROVAL
PROCEDURES**

1) Budget

The budget may be amended at any time by a majority vote of the LNC. A motion to increase spending, that neither specifies the use of unobligated or pledged revenue nor specifies an equivalent spending reduction or revenue increase, is out of order unless overruled by a two-thirds (2/3) vote of the entire LNC. However, the Executive Committee is authorized to amend expense items within one budget area, as long as the total expense for that budget area is not increased and to add lines for previously unbudgeted expenses, the total of which shall not exceed one-percent (1%) of budgeted revenues.

~~The Chair, with the consent of the Executive Committee, is authorized to make the following budget adjustments without LNC approval:~~

- ~~• Addition of lines for previously unbudgeted expenses, the total of which shall not exceed one-percent (1%) of budgeted revenues~~
- ~~• An increase in a line for budgeted expense provided there is a corresponding reduction from the contingency fund.~~

The Chair, without the consent of the Executive Committee, is authorized to expend up to \$1,000 in discretionary funds within any (rolling) three (3) month period, the total of which shall not exceed \$5,000 per term unless those expenditures are later ratified by the LNC.

2) Affiliate Petitions

Organizations which wish to become state-level affiliate parties shall apply for such status on the petition form in the Appendix. The LNC shall only consider a petition for affiliation if:

- a) The petitioners held a public physical or virtual meeting which was open to all current national Party members at the time notice of an organizing convention was issued residing in the state in which all of those members had an equal voice in adopting bylaws and electing leadership.
- b) Reasonable notice shall be sent to all current national Party members at the time notice of an organizing convention was issued residing in the state and to the LNC Chair and Secretary. The Secretary or Chair shall forward the request to all LNC members. The LNC or the Executive Committee may, but is not required to, publish the notice via its resources to the potential attendees.

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Section 1.05 AFFILIATE RELATIONS

1) Affiliate Relationships

Special agreements extended to one (1) or more states, but not to all states require the approval of the LNC.

2) Data Sharing with Affiliates

A Non-Disclosure Agreement (NDA) shall be adopted by the LNC and maintained by the LPHQ, which shall require the protection of Personally Identifiable Information (PII) from abuse. This NDA shall:

- Require any person to sign the NDA prior to being given direct or indirect access to any PII data owned, co-owned, managed, or co-managed by LPHQ.
- Require that any person transmitting PII, or providing direct or indirect access to PII, verify that the recipient has signed the same NDA prior to that transaction.
- Prohibit sharing data in any manner that would provide an unfair advantage to any candidate for internal Party office or any external campaign which has not yet received official Party nomination.

~~All transmission of PH shall be encrypted. LPHQ shall maintain a copy of any signed NDA under this section.~~

~~For states participating in the shared Customer Relationship Management database (CRM):~~

The Customer Relationship Management database (CRM) exists as a service to maintain and share data of members, donors, and leads between LPHQ and participating state-level affiliates. The CRM is not to be used to manage a list of all voters. All transmission of PII shall be encrypted. Data specific to a state-level affiliate in the CRM shall be jointly co-owned by LPHQ and the relevant state Party affiliate. If a state-level affiliate exits the CRM program, they shall be entitled to an export of the data relevant to their affiliate.

~~The CRM contains PH; therefore, a signed copy of the NDA shall be submitted to LPHQ as a term of service for all users.~~

~~Data specific to a state-level affiliate in the CRM shall be jointly co-owned by LPHQ and the relevant state Party affiliate. It is encouraged, but not required, that state-level affiliates use the data for state-specific purposes, and LPHQ to use the data for national purposes. Further, it is encouraged that LPHQ and state-level affiliates take care to not over-communicate with contacts which can be perceived as “pestering.”~~

Through the CRM, LPHQ may, at its discretion, import data from state-level affiliates and any other users of the CRM. State-level affiliates shall be responsible for content creation and

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[maintenance on the front-end website, and for manually entering contacts obtained from other sources.](#)

~~LPHQ will import data from any external system maintaining membership and donation records maintained by LPHQ into the CRM on a quarterly basis, or more often as LPHQ deems appropriate.~~

State-level affiliates will provide a primary point of contact who will serve as the state administrator on the CRM. The state administrator shall be responsible for maintaining user access within a state-level affiliate and shall be required to ensure any other users of the CRM from their state-level affiliate have signed the NDA prior to receiving access to the CRM.

LPHQ support of state affiliates using the CRM will be prioritized by the level of financial support the state affiliate provides for the project, on a schedule to be determined by LPHQ based upon available resources and agreed-upon service level agreements.

~~State-level affiliates shall be responsible for content creation and maintenance on the front-end website, and for manually entering contacts obtained from other sources.~~

~~If a state-level affiliate exits the CRM program, they shall be entitled to an export of the data relevant to their affiliate, and then qualify under the “not participating” paragraphs below.~~

For states not participating in the CRM:

On a monthly basis, LPHQ will provide all **officially recognized** state-level affiliates with an encrypted file containing membership and lead data in CSV or Excel format for the area covered by that affiliate, within the first five (5) business days of the month to the affiliate chair, or their designee(s); provided that the recipient has signed the NDA.

- ~~A unique ID~~
- ~~First, middle, and last name~~
- ~~Postal mailing address~~
- ~~Home phone and email address~~
- ~~County of residency~~
- ~~Join and expiration dates~~
- ~~Donation classification level (basic, life, etc.)~~
- ~~Existence of signed certification~~
- ~~Sustaining membership status~~
- ~~Other data elements, at the discretion of LPHQ~~

~~Should the LPHQ desire to change the quantity or order of the data elements, it will provide one (1) months’ notice of such change.~~