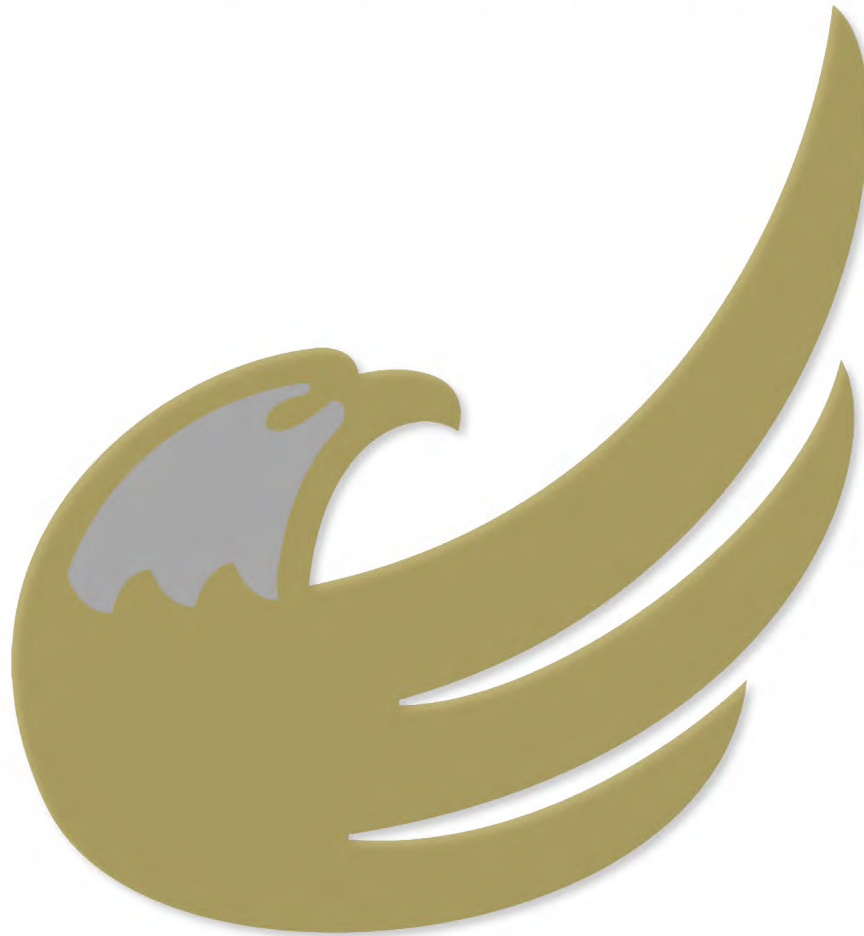


MEETING MINUTES
LIBERTARIAN NATIONAL COMMITTEE
FEBRUARY 1-2, 2020
RENO/SPARKS, NEVADA



CURRENT STATUS:

FINAL

PREPARED BY **CARYN ANN HARLOS**, LNC SECRETARY

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LEGEND: text to be inserted, ~~text to be deleted~~, unchanged existing text, *substantive final main motions*.

All main substantive motions will be set off by *bold and italics in green font* (with related subsidiary and incidental motions *set off by highlighted italics*) and will be assigned a motion number comprising the date and a sequential number to be recorded in the Secretary's Main Motion/Ballot Tally record located at <https://tinyurl.com/lncvotes2020>.

All vote results, challenges, and rulings will be set off by ***BOLD ITALICS***.

The Secretary produces an electronic One Note notebook for each meeting that contains all reports submitted as well as supplementary information. The notebook for this meeting can be found at <https://tinyurl.com/LNCOneNoteFeb2020>.

The LPedia article for this meeting can be found at: http://lpedia.org/LNC_Meeting_1-2_February_2020. Recordings for this meeting can be found at the LPedia article.

OPENING CEREMONY

CALL TO ORDER

Chairman Nicholas J. Sarwark called the meeting to order at 9:05 a.m. (all times PST).

OPPORTUNITY FOR PUBLIC COMMENT

Brief abstracts of issues mentioned during public comment are attached hereto as **Appendix A**.

HOUSEKEEPING

ATTENDANCE

The following were in attendance:

Officers: Nicholas J. Sarwark (Chair), Alex Merced (Vice-Chair), Caryn Ann Harlos (Secretary), Tim Hagan (Treasurer)

At-Large Representatives: Joseph Bishop-Henchman, Sam Goldstein, Alicia Mattson, Bill Redpath, Joshua Smith

Regional Representatives: Richard T. Longstreth (Region 1), Steven Nekhaila (Region 2), Elizabeth Van Horn (Region 3), Jeff Hewitt (Region 4), Jim Lark (Region 5), John Phillips (Region 6), Whitney Bilyeu (Region 7)

Regional Alternates: Francis Wendt (Region 1), Brent Olsen (Region 4), Susan Hogarth (Region 5), Erin Adams (Region 7), Pat Ford (Region 8)

Absent: Phillip Anderson (Region 6 Alternate), Dustin Nanna (Region 3 Alternate), Justin O'Donnell (Region 8 Representative), Paige Sexton (Region 2 Alternate)

Staff: Development Director Tara DeSisto, Executive Director Daniel Fishman, Operations Director Robert Kraus, Campaigns Director Apollo Pazell

The gallery contained many attendees as noted in the Attendance Roster attached hereto as **Appendix A** comprising attendees who signed the attendance book circulated by the Secretary or were otherwise observed to be in attendance.

CREDENTIALS AND PAPERWORK CHECK

Ms. Harlos verified that all attendees were aware that all supporting documentation was available in the electronic One Note notebook ("One Note") and confirmed that all LNC members were current national Party members. Mr. Sarwark took attendance and noted that Mr. O'Donnell was absent, so that Mr. Ford took the primary Region 8 seat at the table.

ADOPTION OF THE AGENDA

The Chair previously submitted a proposed agenda as follows:

<u>Opening Ceremony</u>	
Call to Order	9:00 a.m.
Opportunity for Public Comment	10 minutes
<u>Housekeeping</u>	
Attendance, Credentials, and Paperwork Check	2 minutes
Adoption of Agenda	10 minutes
Report of Potential Conflicts of Interest (Harlos)	3 minutes
<u>Officer Reports</u>	
Chair's Report (Sarwark)	15 minutes
Vice-Chair's Report (Merced)	15 minutes
Treasurer's Report (Hagan)	15 minutes
Secretary's Report (Harlos)	15 minutes
<u>Recess</u>	10 minutes
<u>Staff Reports</u>	85 minutes
<u>Presentation from Chris Rufer (during lunch)</u>	12:00 p.m.- 1:15 p.m.
<u>Special Counsel's Report</u> (portions may be in Executive Session)	30 minutes
<u>Reports of Standing Committees</u>	
Audit Committee	10 minutes
Affiliate Support Committee	15 minutes
Convention Oversight Committee	30 minutes
Candidate Support Committee	5 minutes
<u>Recess</u>	10 minutes
<u>Reports of Standing Committees (cont'd)</u>	
Employment Policy & Compensation Committee	5 minutes
Historical Preservation Committee	15 minutes
IT Committee	15 minutes
Ballot Access Committee	15 minutes
<u>Reports of Special Committees</u>	

Blockchain Committee	5 minutes
Youth Engagement Committee	5 minutes
Convention Voting Process Committee	15 minutes
Membership Support Committee	15 minutes
<u>New Business with Previous Notice</u>	
Policy Manual Amendments (Mattson/Harlos)	30 minutes
Data Sharing Request – Jo Jorgensen	20 minutes
Campaigns (Phillips)	
Policy Manual Amendment – Electronic Mail	10 minutes
Ballots (Hagan)	
<u>Evening Adjournment</u>	
<u>Sunday Morning Session</u> (9:00am)	
Opportunity for Public Comment	10 minutes
<u>Regional Reports (supplements to printed reports)</u>	
Region 1	5 minutes
Region 2	5 minutes
Region 3	5 minutes
Region 4	5 minutes
Region 5	5 minutes
Region 6	5 minutes
Region 7	5 minutes
Region 8	5 minutes
<u>Announcements</u>	10 minutes
TOTAL:	490 minutes

WITHOUT OBJECTION, Mr. Hagan moved to amend the agenda to add discussion of memberships for pets and young children for ten (10) minutes to New Business Without Previous Notice.

Mr. Sarwark noted the availability of Julie Fox to present the Audit Committee report and stated his intent to attempt to accommodate her schedule. There was no objection.

WITHOUT OBJECTION, Mr. Ford moved to amend the agenda to add discussion regarding participation in the presidential debates for ten (10) minutes to New Business Without Previous Notice.

WITHOUT OBJECTION, Mr. Merced moved to strike the Vice-Chair's report.

The amended agenda was adopted **WITHOUT OBJECTION**, as follows:

<u>Opening Ceremony</u>	
Call to Order	9:00 a.m.
Opportunity for Public Comment	10 minutes
<u>Housekeeping</u>	
Attendance, Credentials, and Paperwork Check	2 minutes
Adoption of Agenda	10 minutes
Report of Potential Conflicts of Interest (Harlos)	3 minutes
<u>Officer Reports</u>	
Chair's Report (Sarwark)	15 minutes
Treasurer's Report (Hagan)	15 minutes
Secretary's Report (Harlos)	15 minutes
<u>Recess</u>	10 minutes
<u>Staff Reports</u>	85 minutes
<u>Presentation from Chris Rufer (during lunch)</u>	12:00 p.m.- 1:15 p.m.
<u>Special Counsel's Report</u> (portions may be in Executive Session)	30 minutes
<u>Reports of Standing Committees</u>	
Audit Committee	10 minutes
Affiliate Support Committee	15 minutes
Convention Oversight Committee	30 minutes
Candidate Support Committee	5 minutes
<u>Recess</u>	10 minutes
<u>Reports of Standing Committees (cont'd)</u>	
Employment Policy & Compensation Committee	5 minutes
Historical Preservation Committee	15 minutes
IT Committee	15 minutes
Ballot Access Committee	15 minutes
<u>Reports of Special Committees</u>	
Blockchain Committee	5 minutes
Youth Engagement Committee	5 minutes
Convention Voting Process Committee	15 minutes
Membership Support Committee	15 minutes
<u>New Business with Previous Notice</u>	

Policy Manual Amendments (Mattson/Harlos)	30 minutes
Data Sharing Request – Jo Jorgensen Campaigns (Phillips)	20 minutes
Policy Manual Amendment – Electronic Mail Ballots (Hagan)	10 minutes
<u>Evening Adjournment</u>	
<u>Sunday Morning Session</u> (9:00am)	
Opportunity for Public Comment	10 minutes
<u>New Business without Previous Notice</u>	
Pet and young child membership (Hagan)	10 minutes
Debate participation	10 minutes
<u>Regional Reports (supplements to printed reports)</u>	
Region 1	5 minutes
Region 2	5 minutes
Region 3	5 minutes
Region 4	5 minutes
Region 5	5 minutes
Region 6	5 minutes
Region 7	5 minutes
Region 8	5 minutes
<u>Announcements</u>	10 minutes
TOTAL:	495 minutes

REPORT OF POTENTIAL CONFLICTS OF INTEREST

Ms. Harlos had previously circulated a copy of the currently disclosed conflicts and asked for any updates. The updated list of conflicts of interests is attached as **Appendix B**.

OFFICER REPORTS

CHAIR’S REPORT

Mr. Sarwark had submitted a written report in advance (see **Appendix C**) and supplemented with a brief oral report.

Mr. Sarwark concluded by fielding questions and comments focused primarily on his interview with *Salon* and strategies for further favorable interviews.

The LNC took no action.

TREASURER'S REPORT

Mr. Hagan submitted his regular monthly end-of-month financial report as well as a graph depicting calculations of reserves in advance (see **Appendices D and E**). He, with additional commentary by Mr. Sarwark, particularly highlighted successes in paying down the building mortgage due to a matching donation drive made possible by donor Bill Perkins (NC). There remains \$30,000 available to be matched. The current balance on the mortgage is approximately \$103,000, making a complete payoff by year's end a realistic possibility. However, ballot access considerations may have to take priority. Further, the building value has appreciated since purchase. Ms. Mattson thanked Mr. Hagan for the addition of the reserve calculation graph.

There is concern of a low balance in the unrestricted cash account. Mr. Hagan summarized his findings of fraudulent use of our name in using several variations in filings by Steven Goldstein with the FEC. Most of these filings are associated with presidential candidate Charles Griffith Ferry, Jr. Mr. Ferry has been in contact with Oliver Hall and sent an email to Mr. Fishman claiming that our filings are illegal. The FEC has sent warning letters to several of the organizations listed in these filings. Mr. Hall and Mr. Hagan will be keeping an eye on this situation.

The LNC took no action.

SECRETARY'S REPORT

Ms. Harlos had submitted a written report in advance (see **Appendix F**) and supplemented with an oral report. She is in the process of soliciting volunteers for her convention teller teams and asked the regional representatives whether they had any recommendations. She also noted that she created a convention deadline auto-calculating spreadsheet for successors as well as a Platform Committee Welcome package. This package will be shared with Mr. Bishop-Henchman in the event he wishes to modify it to use for the Bylaws and Convention Rules Committee. The Delegate Allocation Notification Manual and Regional Formation Manuals have been completed and distributed and several other convention-related manuals are in the works.

Mr. Goldstein, Mr. Hagan, and Dr. Lark were awarded the Mountweazel prizes for their careful proofreading of the prior minutes and discovery of the nihilartikels.¹

APPROVAL OF THE JANUARY 9, 2020 EXECUTIVE COMMITTEE MINUTES

Ms. Harlos moved to approve the January 9, 2020 Executive Committee Meeting Minutes.

This motion PASSED WITHOUT OBJECTION by any member of the Executive Committee. [200201-1]

¹ These prizes were awarded later during the meeting.

WITHOUT OBJECTION, the recess was postponed in favor of proceeding directly to staff reports.

STAFF REPORTS

Staff members had submitted written reports (see **Appendix G**) with Daniel Fishman, Tara DeSisto, and Apollo Pazell providing oral supplements and explanations.

Mr. Fishman fielded questions and provided answers. He was questioned about a social media post that referred to “principled conservatives” with several LNC members objecting strongly to that wording.

Mr. Redpath encouraged the Party to take action regarding issues surrounding the upcoming census.

WITHOUT OBJECTION, time was extended for fifteen (15) minutes.

Ms. DeSisto fielded questions and provided answers which mostly involved her idea of hiring an additional staff member to be responsible for campus outreach and spearhead an “Association of Libertarian Educators” to facilitate.

WITHOUT OBJECTION, the LNC entered into a ten (10) minute recess and extended time for staff reports for an additional fifteen minutes (15) minutes to commence after the recess.

Mr. Pazell, with the input of Mr. Fishman, fielded questions and answered questions regarding the Frontier Project and ballot access petitioning in Maryland.

Mr. Redpath moved to extend for five (5) minutes which PASSED with a voice vote.

The LNC took no action.

WITHOUT OBJECTION, Ms. Harlos moved to amend the agenda to distribute the Mountweazel prizes mentioned in the Secretary’s Report.

WITHOUT OBJECTION, Mr. Longstreth moved to amend the agenda to hear the Affiliate Support Committee Report at this time.

REPORTS OF STANDING COMMITTEES

AFFILIATE SUPPORT COMMITTEE

Joshua Smith, as Chair of the Affiliate Support Committee, had submitted a written report in advance (see **Appendix I**) and supplemented with an oral report regarding the progress of the #LPEverywhere campaign.

WITHOUT OBJECTION, Mr. Smith moved that the LNC direct the Executive Director to distribute the \$1,000.00 to the winner of the #LPEverywhere contest within ten (10) days of the winner being declared. [200201-2]

The LNC stood at ease pending delivery of lunch.

LUNCH WITH GUEST PRESENTATION

Chris Rufer gave a presentation on Libertarian messaging and afterwards fielded a very lively round of questions.

The LNC stood at ease for five (5) minutes.

SPECIAL COUNSEL'S REPORT

LNC Special Counsel Oliver Hall joined the meeting by telephone and submitted a written report in advance (see **Appendix H**).

Mr. Hall supplemented with an oral report and fielded and answered questions.

The LNC took no action.

Mr. Sarwark passed the gavel to Mr. Merced.

REPORTS OF STANDING COMMITTEES (CONT'D)

AUDIT COMMITTEE

Julie Fox, as Chair of the Audit Committee, joined the meeting by telephone and provided an oral report.

The LNC took no action.

CONVENTION OVERSIGHT COMMITTEE

Daniel Hayes, as Chair of the Convention Oversight Committee, had submitted a written report in advance (see **Appendix M**) and supplemented with an oral report.

Mr. Hayes fielded questions and provided answers. Of particular interest was the segregation of the convention revenue. Mr. Kraus clarified that amounts have been segregated as per the LNC's instructions as of last meeting. However, approximately \$80,000 had already been used in the general fund prior to that time.

Mr. Hayes noted that we have had some difficulties working with the hotel in obtaining additional rooms at any acceptable rates.

Ms. Harlos inquired as to progress on voting procedures, and Mr. Hayes stated that optical scan readers are still under consideration.

Mr. Redpath moved to extend time for ten (10) minutes which PASSED with a voice vote.

Discussion took place about priming the delegates for an affirmative vote on changing the bylaws back to having the presidential nomination before the LNC elections. Ms. Harlos objected to this potential perception of interference by the LNC to overturn a decision made last convention. The possibility of doing away with midterm conventions was also discussed.

The LNC took no action.

CANDIDATE SUPPORT COMMITTEE

Sam Goldstein, as Chair of the Candidate Support Committee, provided an oral report detailing what the role of this committee should be going forward in light of the fact that they have not met since the last meeting nor made any funds distribution recommendations. Mr. Goldstein stated that this committee was formed to be a reactive committee if and when support requests come in: as of this time, none have.

The LNC took no action.

The LNC entered into a ten (10) minute recess.

EMPLOYMENT POLICY AND COMPENSATION COMMITTEE

Jim Lark, as Chair of the Employment Policy and Compensation Committee, had submitted a written report in advance (see **Appendix N**) and supplemented with an oral report.

Mr. Hagan moved the following changes to the Policy Manual Section 2.02.8 as follows:

Following General Counsel's review of a director-level employment contract **or a contract with a contractor for a director-level position**, the EPCC shall review the proposed contract and any related advice from General Counsel. No such contract may be signed by the Chair without having first obtained either EPCC approval of the contract at least 10 days prior, or an affirmative vote from a majority of the fixed membership of the LNC.

WITHOUT OBJECTION, Mr. Goldstein moved to substitute Dr. Lark's motion with the following:

Following General Counsel's review of a director-level employment contract **or a contract with a contractor for a director-level position**, the **Chair or the Executive Director shall submit to the** EPCC **shall review** the proposed contract and any related advice from General Counsel. No such contract may be signed by the Chair without having first obtained either

EPCC approval of the contract at least 10 days prior, or an affirmative vote from a majority of the fixed membership of the LNC.

This motion *PASSED WITHOUT OBJECTION* upon a voice vote. [200201-3]

Mr. Hagan moved the following changes to the Policy Manual Section 2.04.3 as follows:

Independent contractors doing business with the LNC are required to sign formal contracts that clearly set forth the parties' intention that they be treated as independent contractors. Each contract for director-level employment and [each contract for a contractor at director-level along with](#) any related advice from General Counsel must be circulated to the LNC on a strictly confidential basis following EPCC approval.

This motion *PASSED WITHOUT OBJECTION*. [2000201-4]

HISTORICAL PRESERVATION COMMITTEE

Caryn Ann Harlos, as Chair of the Historical Preservation Committee, gave a brief oral report.

Ms. Harlos fielded questions and provided answers. Mr. Wendt expressed interest in volunteering.

The LNC took no action.

INFORMATION TECHNOLOGY (IT) COMMITTEE

Alex Merced, as a member of the Information Technology Committee, provided a brief oral report.

Ms. Van Horn moved the following:²

WHEREAS, the Libertarian Party faces myriad challenges in its quest to offer for election candidates who espouse the principles of freedom and liberty, and to provide resources to support growth of membership and public interest; and

WHEREAS, its *Statement of Principles* codifies the nature of its goal: nothing more nor less than a world set free in our lifetime; and

WHEREAS, the imparting or exchanging of information or news is invaluable to achievement of stated goal; and

WHEREAS, being a cornerstone of solid business operations, effective communication, both internally and externally, is essential to achievement of its goal; and

² The undersigned referred to in the motion is Juanita Walton Billings of the IT Committee. The IT Committee adopted her motion as a resolution and thereby moves it to the LNC.

WHEREAS, the tools and services it employs to meet such goal also represent critical factors, the undersigned moves to rename the entity currently entitled *Libertarian Party Information Technology Committee* and reassign it as *Libertarian Party Information Services Committee* in order to support more logically designed, aligned and managed communications architecture—including operational processes, underlying digital records and delivery technology essential to production of effective information services, both internally and externally.

WITHOUT OBJECTION, Mr. Goldstein moved to substitute the following:

The Libertarian Party Information Technology Committee will henceforth be known as the Libertarian Party Information Services Committee. [200201-5]

WITHOUT OBJECTION, Mr. Nekhaila moved to amend to add “and any necessary conforming changes to the Policy Manual are authorized.”

Mr. Longstreth moved to end debate on this item which **PASSED** with a voice vote.

A roll call vote was conducted with the following results:

Member/Alternate	Aye	Nay	Abstain
Bilyeu			X
Bishop-Henchman	X		
Goldstein	X		
Hagan	X		
Harlos		X	
Hewitt	X		
Lark	X		
Longstreth		X	
Mattson			X
Merced			X
Nekhaila	X		
O'Donnell/Ford		X	
Phillips			X
Redpath	X		
Smith	X		
Van Horn	X		
TOTALS	9	3	4

This motion PASSED with a roll call vote of 9-3-4. [200201-5]

BALLOT ACCESS COMMITTEE

Bill Redpath, as Chair of the Ballot Access Committee, had submitted a written report in advance (see **Appendix K**) and supplemented with an oral report.

Mr. Redpath concluded by fielding questions and offering comments which particularly focused on the proposed changes in New York ballot access laws which would make it nearly impossible to get back on the ballot if passed. Both Mr. Redpath and Mr. Longstreth noted that it has been difficult to reach the chair of the Alaska Libertarian Party to deal with the ballot access issues there.

The LNC took no action.

Mr. Sarwark resumed the gavel.

REPORTS OF SPECIAL COMMITTEES

BLOCKCHAIN COMMITTEE

Mr. Merced reported that no report has been submitted nor have any meetings been held. Mr. Sarwark noted that the next LNC can re-evaluate the current state of and need for this committee. Mr. Merced will inquire with the committee for its opinions on that issue.

The LNC took no action.

YOUTH ENGAGEMENT COMMITTEE

Dr. Lark reported that he is now a member of this committee. He contacted the Chair, Aeris Stewart, who has some recommendations for the LNC. Dr. Lark advised her that it would be better if the recommendations came from the committee itself. Things are complicated by Ms. Stewart's current health issues. Dr. Lark will try to put together a meeting to see where the committee wishes to go from here.

The LNC took no action.

CONVENTION VOTING PROCESS COMMITTEE

Mr. Bishop-Henchman, as Chair of the Convention Voting Process Committee, provided a brief oral report.

Mr. Bishop-Henchman concluded by fielding questions.

The LNC took no action.

MEMBERSHIP SUPPORT COMMITTEE

Mr. Merced provided a brief oral report on behalf of the Membership Support Committee. The vacancy filled by former Regional Alternate Jeff Lyons has not yet been filled. Meetings have fallen off since Christmas and need to be kick-started. Mr. Merced will ask the committee chair for recommendations about this committee for the next LNC term.

The LNC took no action.

NEW BUSINESS WITH PREVIOUS NOTICE

The Policy Manual review for style changes is an ongoing project initiated by Ms. Harlos. At the last LNC meeting, it was agreed that Ms. Harlos and Ms. Mattson would work together on final proposals to be presented at this meeting. During their work, Dr. Lark was also consulted. Ms. Harlos confirmed that these proposals have now been keyed to the current Policy Manual. She also provided a mark-up copy of how the Policy Manual would look if all of the recommendations were adopted, which is attached as **Appendix X**.³

The proposals will be presented in several block motions dependent upon level of agreement amongst the reviewers.

POLICY MANUAL STYLE AMENDMENTS

Ms. Mattson moved that the following Policy Manual style changes be adopted which has been agreed upon by herself, Ms. Harlos, and Dr. Lark:⁴

- 6/20 – (ALT) - italicize full title of RONR and remove the comma from the title
- 6/24 – use lower case for “Standing Rules”
- 6/26 – insert “Enduring” before “Staff Orders”
- 6/26-27 – replace “Libertarian National Committee” with “LNC”
- 6/28 – insert “Enduring” before “Executive Orders”
- 6/30 – use lowercase for “Policy Manual”
- 6/31 – insert Oxford comma
- 7/3 – move endnote from before the colon to after
- 7/6 – insert “membership” before “certification”
- 7/17 – italicize LP News
- 7/19 – use lowercase for “Platform” in three instances
- 7/24,25,27 – insert comma after “i.e.”
- 8/3 – use lowercase for “Rules” and “Order”
- 8/3 – insert comma after “i.e.”
- 8/5 – use lowercase for “Bylaws” and “Corporate Charter”
- 8/5 – insert Oxford comma
- 8/6 – insert Oxford comma
- 8/9 – insert Oxford comma
- 8/11 – replace “Libertarian National Committee” with “LNC”
- 8/12 – (ALT) - replace “Libertarian National Committee” with “LNC”
- 9/15 – use lowercase for “Policy Manual”
- 9/20 – use lowercase for “Policy Manual”

³ This copy includes some changes which were withdrawn prior to this meeting in an agreement between Ms. Harlos and Ms. Mattson.

⁴ Items designated as (ALT) represent a new solution that was not on the prior proposals.

- 9/24 – use lowercase for “Policy Manual”
- 9/30 – use lowercase for “Corporate Charter” and “Bylaws”
- 9/31 – use lowercase for “Special Rules of Order”
- 10/5 – strike “by either one of two methods” and then on 10/7 insert “by”
- 10/9 – insert “with” before “such”
- 10/11 – change “send” to “sending”
- 10/16 – move endnote to after the punctuation
- 11/28 – insert “the” before “LNC”
- 12/27 – insert missing period at end of sentence
- 12/39 – move endnote after the punctuation
- 13/36 – strike comma after “service”
- 13/37 – strike “two”
- 17/table – ExComm row - Spell out words instead of using the symbols “+” and “#” and change “Any” to lowercase
- 17/14 – hyphenate “LNC created”
- 17/25 – lowercase “Policy Manual” and “Bylaws”
- 19/20 – hyphenate “three month”
- 20/3-4 – use lowercase for “Rules” and “Special Rules of Order” and “Bylaws” and “Corporate Charter”
- 20/5 – insert Oxford comma
- 20/8 – insert Oxford comma
- 20/10 – (ALT) - replace first “or” with comma
- 20/11 – replace “Libertarian National Committee” with “LNC”
- 20/12 – replace “Libertarian National Committee” with “LNC”
- 21/17 – add Oxford comma
- 21/27 – use lowercase for “Bylaws”
- 22/4 – use lowercase for “Bylaws”
- 22/6 – use lowercase for “Bylaws”
- 22/9 – use lowercase for “Policy Manual”
- 22/44 – (ALT) - keep the comma and insert new word, “individual, and it must not”
- 23/3 – use lowercase for “Members”
- 23/6 – (ALT) - “~~You~~ LNC members and staff members must exercise ~~you’re~~ their own good judgment”
- 23/20 – insert Oxford comma
- 23/22 – insert Oxford comma
- 23/36 – (NEW) - insert “the” before “LNC”
- 23/38-39 – insert “the” before “LNC” in three instances
- 24/11 - add full name “Advertising & Publication Review Committee” and put acronym as parenthetical
- 24/12 – use lowercase for “Policy Manual”
- 24/14 – use lowercase for “Platform”
- 24/19 – insert Oxford comma
- 24/22-23 – italicize LP News
- 24/23 – insert Oxford comma
- 24/23 – italicize Liberty Pledge News

- 24/41-44 – use lowercase for two instances of “Policy Manual” and one instance of “Platform”
- 25/28 – strike “as and”
- 26/44 – use lowercase for “Staff”
- 26/45 - move “to be presented” to different part of sentence
- 26/46 – use lowercase for “Staff”
- 27/1 – (ALT) - insert a period and a comma after “etc”
- 27/11-12 – delete periods, and add semi-colons and “, and” to the list
- 27/24-32 - delete parenthetical of EPCC acronym in header and move to first line of paragraph, use acronym in line 32
- 27/ 27 – insert Oxford comma
- 27/28 – use lowercase for “Staff”
- 27/29-30 – insert two Oxford commas
- 27/33-34 – use lowercase for “Staff” and “Policy Manual”
- 27/43 - spell out full title of IT Committee and put in parenthetical for abbreviation/acronym
- 27/43 – add colon
- 27/44 – replace “Information Technology” with “IT”
- 28/8-9 – (ALT) - ~~“By the LNC meeting following the convention, the committee will~~
Recommend, by the LNC meeting following the convention, to the LNC an
implementation...”
- 28/12-13 – “Monitor progress in the transition and implementation ~~to that of any IT~~
solutions as it pertains to LPHQ;”
- 28/15-16 – “Monitor progress in the transition and implementation ~~to that of any IT~~
solutions as it pertains to relations with the various affiliates; and”
- 28/18 – insert “LP” in front of “HQ”
- 28/20 – use lowercase for “Committee”
- 28/21 – insert “LP” in front of “HQ”
- 28/22 – replace “Information Technology” with “IT systems”
- 28/22 – insert “LP” in front of “HQ”
- 28/28 – insert parenthetical acronym for Ballot Access Committee
- 28/31 – (ALT) - ~~“Recommend to the committee as a whole the LNC the~~
implementation...”
- 28/33 – “Proposed strategies and/or projects shall ~~representing~~
represent the best use of...”
- 29/24 - Spell out full title and put in parenthetical for HPC abbreviation/acronym
- 30/7 – insert comma
- 30/13 – hyphenate “written off”
- 30/42 – insert Oxford comma
- 30/43 – insert comma after “e.g.”
- 31/8 – insert Oxford comma
- 31/12 – insert Oxford comma
- 31/15 & 31/17 – adding “ing” to end of verbs
- 31/24 and 41 – Italicize LP News
- 31/38 – use lowercase for “Policy Manual”
- 32/3 – insert Oxford comma

- 32/7 – strike comma
- 32/15 – hyphenate “Party issued”
- 32/16 – add “s” to “advance”
- 32/22 – strike comma
- 33/21 & 33/23 – insert Oxford comma
- 34/8 – move period inside quotation marks
- 34/9 – use lowercase for “Special Events”
- 34/21 – hyphenate “self funding”
- 34/21 – change “which” to “that”
- 34/44 – use lowercase for “Presidential”
- 35/19 – change “National Committee” to “LNC”
- 36/19 – use lowercase for “Policy Manual”
- 37/3 – remove bullet point
- 37/6 – remove bullet point
- 38/6 – strike unnecessary “Party” before “Bylaws”, then also use lowercase for “Bylaws”
- 38/8 – use lowercase for “Literature”
- 38/35 – remove hyphen from “life-membership”
- 38/41 – use lowercase for “Bylaws” and “Policy Manual”
- 39/2 – italicize “LP News”
- 39/2 – add period to end of sentence
- 39/11 thru 40/11 – (ALT) - strike repetitive phrase from 5 places on p. 39 and replace with alternate text, “Convention benefits mentioned above are based on giving at least one annual contribution or equivalent pledges, from the start of the previous convention and prior to the next convention.”
- 40/19 – strike comma
- 40/31 – use lowercase for “Bylaws”
- 41/2 – use lowercase for “Staff”
- 42/11 – add “and”
- 42/29, 31, 36, 42 – italicize LP News
- 42/44 – use lowercase for “Policy Manual”
- 43/10 – hyphenate “libertarian oriented”
- 43/10 – insert Oxford comma
- 43/12 – change “...strategy of the Party’s political activities...”
- 43/26 & 43/27 – use lowercase for “Platform”
- 43/26 & 43/27 – change “which” to “that”
- 43/30 – use lowercase for “Internal Education”
- 43/32 & 43/33 – use lowercase for “Platform” in two instances
- 45/10 & 45/13 & 45/16 & 45/17 – use lowercase for “Presidential” in four instances
- 45/11 – use lowercase for “National Conventions”
- 45/12 – use lowercase for “Bylaws”
- 45/23 – use lowercase for “Bylaws” and “Platform”
- 45/35 – change “National Committee” to “LNC”
- 45/35 – insert “the” before “Audit Committee”
- 46/8-25 – add semicolons after each item, add period at end of final item, add “and” to penultimate item

- 46/11 – change “&” to “and”
- 46/17 – change “&” to “and”
- 46/24 – use lowercase for “Platform”
- 46/33-39 – use list punctuation and first letter capitalization
- 46/36 – capitalize “Party”
- 48/7 – use lowercase for “Staff”
- 48/20-26 – use semi-colons and add “and” to end of penultimate item
- 48/21 – strike comma
- 48/41 & 49/3-4 & 49/12 & 49/26-27 & 49/31 – replace “Employment Policy and Compensation Committee” with “EPCC”
- 49/37 & 49/40 – capitalize two instances of “such”
- 50/10 – insert comma after “e.g.”
- 51/3 – replace “Libertarian National Committee” with “LNC”
- 51/5-6 – use lowercase for “Special Rules of Order” and “Bylaws” and “Corporate Charter”
- 51/6 – insert Oxford comma
- 51/10-11 – use lowercase for “Policy Manual” and “Standing Rules” and “Enduring Staff Orders” and “Enduring Executive Orders” and “Rules of Order”
- 51/13 – use lowercase for “Staff Order”
- 51/13 – insert Oxford comma
- 51/14 – strike “either”
- 51/15 – insert comma after “previous notice”
- 51/16-17 – change “Libertarian National Committee” to “LNC”
- 52/8 – make “RECORD KEEPING” one word
- 52/37 – use lowercase for “Bylaws” and “Platform” and “Members”
- 54/4, 6, 10, 12 – Italicize LP News
- 55/12 – change “Libertarian Party Headquarters” to “LPHQ”
- 55/26-27 – change “CRM” to “Customer Relationship Management database (CRM)”
- 55/28 & 55/29 & 55/32 & 55/35 & 55/41 & 55/42 & 56/2 & 56/6 & 56/8 & 56/9 & 56/11 & 56/18 & 56/22 – strike “Shared” or “shared”
- 55/36 – use lowercase for “State Party”
- 56/5-6 – use lowercase for “state administrator” in two instances
- 56/13 – use lowercase for “Service Level Agreements”
- 56/27-28 – replace “Non-Disclosure Agreement” with “NDA”
- 56/31 – use lowercase for “Middle” and “Last Name”
- 56/35 – use lowercase for “Expiration Dates”
- 57/1-2 – (ALT) - insert new section title for 3.04 & renumber, but simplify new title to “Financial Matters”
- 57/12 – (NEW) - strike the comma
- 58/13 – italicize LP News
- 59/9 – remove hyphen from “fund-raising”
- 59/17 – add “and” to penultimate list item
- 59/26 – replace “the National office” with “LPHQ”
- 59/31 – use lowercase for “Presidential”
- 59/31-32 – replace “the National office” with “LPHQ”

- 60/5 – use lowercase for “Special Rules of Order” and “Bylaws” and “Corporate Charter”
- 60/5 – insert Oxford comma
- 60/6 – insert Oxford comma
- 60/10-11 – use lowercase for “Policy Manual” and “Standing Rules” and “Enduring Staff Orders” and “Enduring Executive Orders” and “Rules of Order”
- 60/13 – use lowercase for “Executive Order”
- 60/13, 15 – insert Oxford commas
- 60/15 – (NEW) - use lowercase for “Executive Orders”
- 60/18 – use lowercase for “Executive Orders”
- 61/11 – insert Oxford comma
- 61/17 – insert Oxford comma
- 61/23 – insert Oxford comma
- 61/28 – insert Oxford comma
- 61/10 thru 62/6 – use semi-colons at end of all but final list item and add “and” to penultimate list items
- Endnote 8 – strike comma
- Endnote 22 – change “Robert’s” to “RONR”
- Endnote 37 – insert Oxford comma
- Endnote 50 – change “Robert’s” to “RONR”

[200201-6]

WITHOUT OBJECTION, Mr. Goldstein moved to end debate.

Ms. Mattson’s motion ***PASSED WITHOUT OBJECTION***.

Ms. Mattson moved the following substantive change to the Policy Manual Section 2.01.4:⁵

4) Harassment and Offensive Behavior Prohibition

Any violation of this policy should be brought to the attention of the Chair, ~~or the Chairman of the Judicial Committee~~. In response to every complaint, LNC will take prompt and necessary steps to investigate the matter and will protect the individual’s confidentiality, as much as possible, recognizing the need to thoroughly investigate all complaints. LNC will take corrective and preventative actions where necessary. LNC will not retaliate against any individual who in good faith brings a complaint to the attention of LNC or participates in an investigation regarding a complaint. Any employee who violates this policy is subject to discipline, up to and including discharge.

[200201-7]

Mr. Hagan moved to amend to state “or the Vice Chair.”

⁵ Ms. Harlos opposed this change.

The Hagan amendment **PASSED** by a show of hands with a vote count of 15-1. The main motion now reads:

4) Harassment and Offensive Behavior Prohibition

Any violation of this policy should be brought to the attention of the Chair, ~~or the Chairman of the Judicial Committee~~ or the Vice Chair. In response to every complaint, LNC will take prompt and necessary steps to investigate the matter and will protect the individual's confidentiality, as much as possible, recognizing the need to thoroughly investigate all complaints. LNC will take corrective and preventative actions where necessary. LNC will not retaliate against any individual who in good faith brings a complaint to the attention of LNC or participates in an investigation regarding a complaint. Any employee who violates this policy is subject to discipline, up to and including discharge.

[200201-7]

The amended main motion PASSED WITHOUT OBJECTION.

WITHOUT OBJECTION, Ms. Mattson moved the following change to the Policy Manual 2.03.6 which was omitted from the list of agreed-upon changes due to a misunderstanding:

6) Fixed Assets

A fixed asset is defined as a unit of property or equipment that: (1) has an economic useful life that extends beyond 12 months, and (2) was acquired or produced for a cost of \$2,500 or more. Fixed assets must be capitalized and depreciated for financial statement purposes.

[200201-6A]

Ms. Harlos moved the following change to the Policy Manual 2.04.4 as follows:

4) Indemnity

- The LNC shall retain sufficient Director's and Officer's liability coverage for board members and employees.
- Any officer, employee, or agent of the Libertarian Party who, acting on behalf of or as an authorized representative of the Libertarian Party, was or is a party to or has notice of becoming a party to any contemplated, pending, or seemingly completed legal proceedings, may be defended and shall be indemnified for all expenses and liabilities actually and reasonably incurred by such individual in connection therewith to the extent permitted by applicable law of the jurisdiction in which the **Libertarian National Committee** organization is incorporated.

[200201-8]

Ms. Harlos unsuccessfully asked the body for permission to withdraw the motion after debate.

The motion FAILED by a show of hands with a vote count of 6-7. [200201-8]

Ms. Harlos moved the following conforming changes to the Policy Manual to reflect gender neutrality (page numbers reflected in Appendix Y):

Page 7

“Constituent” is anyone who has paid money to the LNC in the past, regardless of whether ~~he or she~~ they signed the certification, along with all individuals who have requested information from the national party (aka inquiries).

Page 10

An LNC Member may satisfy by either one of two methods the requirement of giving previous notice of ~~his or her~~ their intention to introduce an original main motion at the next session:

Page 12

Any LNC Member who is unwilling to commit to maintaining confidentiality regarding any particular Executive Session is obligated to excuse ~~himself or herself~~ themselves from the entire Executive Session and to request that the Secretary note ~~his or her~~ their absence from the Executive Session in the minutes of the meeting.

Page 14

Each participant must provide ~~his~~ their own equipment and connectivity, including but not limited to any computer, internet access, web camera, microphone, earphones, or telephone. Members and alternates have the right to participate in an electronic meeting by telephone, however they should use a computer connection if feasible so as to be able to more fully use the Electronic Meeting Provider features. The organization is not responsible for providing a central location for physical attendance of an electronic meeting. For face-to-face meetings, electronic participation is not allowed.

For original main motions, the committee Chair or Secretary shall document the time at which the vote tally was announced. A person eligible to vote who was present during the debate of the motion but who lost ~~his~~ their connection to the meeting may still reconnect to the meeting and cast his vote on the motion no more than 5 minutes after the announcement of the vote tally.

Page 21

The officers, employees, agents, and members of the LNC shall not be personally liable for any debt, liability, or obligation of the Party, unless caused by ~~his or her~~ their breach of confidentiality.

Each LNC Member and each Party officer or employee shall disclose to the LNC situations in which such person's own economic or other interests, or duties to others, might conflict with the interests of the Party in the discharge of ~~his/her~~ their duties. Any such disclosure shall be made at the earliest opportune moment, prior to the discharge of such duties and clearly set forth the details of the conflict of interest, in a written disclosure statement provided to the Secretary. No LNC Member, Party officer or employee shall: (a) transact business with the Party unless the transaction is fair and equitable to the Party; or (b) use information gained in the discharge of Party duties to the disadvantage of the Party.

Page 22

No employee of the Party shall be a member or alternate of the LNC or any Bylaws-specified committee. Any person employed by the Party shall be terminated immediately upon ~~his or her~~ their acceptance of election or appointment to the LNC or any Bylaws-specified committee.

Except as otherwise authorized in this Policy Manual, no employee of the Party shall endorse, support, or contribute any money, use ~~his or her~~ their title or position, or work as a volunteer, employee, or contractor to aid:

- any candidate for public office prior to nomination, or
- any candidate for Party office

Page 32

All expenditures shall be evidenced by receipts. The Chair or Treasurer shall be required to approve (and evidence by signing or initialing) all expenses and expense account reimbursements in excess of \$200 made to the Executive Director or LNC members prior to payment or within thirty days of payment if the expenditure is incurred with a Party issued credit card. No advance shall be made. No officer shall approve ~~his or her~~ their own expenses.

Page 42

The Chair represents and serves as the chief ~~spokesman~~ spokesperson of the Party as appropriate, including:

- representing the Party to the public, including the business community, media, other political and educational organizations, government agencies, and elected officials;
- planning and directing all investigations and negotiations pertaining to cooperative efforts of the Party with non-libertarian political organizations and the acquisition or sale of major assets;

- maintaining systems of internal and external communication, including providing a quarterly chair's report to all LNC Members.

Page 45

The Secretary shall assure that LNC Members, alternates, and state chairs shall receive copies of the Bylaws and Platform after each convention. The Secretary shall assure that LNC agendas, minutes, mail ballots, resolution updates, and other supporting material shall be sent without charge to all LNC Members, alternates, and committee chairs, as well as to any state chair that requests them. Any Party member may obtain these materials at ~~his or her~~ their own cost.

Page 46

The candidate must use the word "Libertarian" in ~~his or her~~ their campaign in partisan elections, if allowed by law.

[200201-9]

Mr. Phillips moved to end debate. The motion **FAILED** upon a show of hands with a vote count of 9-5.

A roll call vote was conducted with the following results:

Member/Alternate	Aye	Nay	Abstain
Bilyeu/Adams	X		
Bishop-Henchman	X		
Goldstein	X		
Hagan	X		
Harlos	X		
Hewitt	X		
Lark		X	
Longstreth	X		
Mattson		X	
Merced	X		
Nekhaila	X		
O'Donnell/Ford	X		
Phillips	X		
Redpath	X		
Sarwark			X
Smith	X		
Van Horn	X		
TOTALS	14	2	1

This motion PASSED with a roll call vote of 14-2-1. [200201-9]⁶

WITHOUT OBJECTION, Mr. Hagan moved to extend time for ten (10) minutes.

Ms. Harlos moved to amend the Policy Manual to abbreviate Executive Director to “ED” and make the conforming changes throughout as follows:

Page 48

The Chair shall appoint and employ the Executive Director (**ED**) with the approval of a two-thirds vote of the LNC, subject to the right of the LNC to discharge the **Director ED** at any time by majority vote. The Chair shall provide advice and consent to the **Executive Director ED** on the appointment, employment, and termination of all LPHQ personnel.

Employees and candidates for employment shall be obligated to notify the Chair, **Executive Director ED** and Employment Policy and Compensation Committee of the full details of any arrest or conviction of crimes punishable by imprisonment, or of any personal financial problem, including involuntary liens or any filing for personal bankruptcy.

[note that change to EPCC was part of undisputed changes]

Page 49

The following applies to all employees who report directly or indirectly to the **Executive Director ED**.

Page 54

The **Executive Director ED** shall select the Editor of LP News. Due consideration should be given to the professional as well as libertarian background of the individual selected.

Page 57

The **Executive Director ED** is responsible for monitoring receivables on an ongoing basis and presenting write off proposals to the Chair or the LNC.

The **Executive Director ED** shall maintain a list of individuals denied any trade relationship with the LP, due to any debt to the Party being written off.

The **Executive Director ED** shall notify the LNC of any intention to undertake any project that is estimated, on gross, to cost more than 2.5% of budgeted revenue. The **Executive Director ED** must immediately report to the LNC when any project's gross cost unintentionally exceeds 2.5% of budgeted revenue.

⁶ Inadvertently called as 13-2-1 in the meeting.

The ~~Executive Director~~ **ED** shall provide monthly budgets for the next calendar year's proposed budget, including when reserve funds might be required.

The ~~Executive Director~~ **ED** shall not disburse any funds in excess of authorized limits until a budget amendment is approved. Failure to follow this policy may be cause for dismissal.

The ~~Executive Director~~ **ED** shall promptly report to the Executive Committee if cumulative revenue as of the end of the month is less than 90% of the accepted budget and submit detailed plans for appropriate expense reductions for the remainder of the budget period.

Page 58

The ~~Executive Director~~ **ED** shall be responsible for recording all LNC meetings on audio or video medium, providing a copy to the Secretary. Such recordings shall be destroyed promptly after the approval of the minutes.

Page 59

The ~~Executive Director~~ **ED** shall coordinate vendor contracts, project communications to donors or service providers, and the timing and content of fundraising appeals.

LNC staff will:

- Process and cage all fund raising receipts and maintain all project donor records in the donor database;
- Pay all approved project expenses and maintain records of all project expenditures; creating contact (mail, e-mail, phone) lists at the request project manager;
- Create contact (mail, e-mail, phone) lists at the request of the project manager
- Send bulk e-mails at the request of the project manager;
- Provide bids for all printing and mailing expenses;
- Provide an approved list of vendors for project expenses, where applicable;
- Establish separate bank accounts, at the discretion of the ~~executive director~~ **ED**;
- Establish an easy and prominent way to donate and pledge to the project on the website.

Staff shall not be responsible for oversight or direction of any project activity.

The ~~Executive Director~~ **ED** is responsible for publicizing the LNC's policy to all candidates for the Presidential nomination and other candidates who seek aid from the LNC or the national office. This policy is that no campaign is permitted to place orders, make purchases, or sign.

[200201-10]

Mr. Smith moved to end debate which **PASSED WITHOUT OBJECTION**.

The main motion FAILED by a show of hands with a vote count of 7-8. [200201-10]

Mr. Smith moved to amend the Policy Manual 2.09.4 as follows:

4) Hiring and Termination

The Chair shall appoint and employ the Executive Director with the approval of a two-thirds vote of the LNC, subject to the right of the LNC to discharge the **Executive** Director at any time by majority vote. The Chair shall provide advice and consent to the Executive Director on the appointment, employment, and termination of all LPHQ personnel.

[200201-11]

This motion PASSED WITHOUT OBJECTION.

Ms. Harlos moved to postpone the remaining Policy Manual style proposals until business tomorrow reserving twenty (20) minutes for same at the end of Opportunity for Public Comment.

The Motion **FAILED** by a show of hands with a vote count of 5-8.

Ms. Harlos moved to amend the Policy Manual Section 1.02.2 as follows:

2) Format of Proposed Agenda

- Officer Reports
 - Chair's Report
 - **Vice Chair's Report**
 - Treasurer's Report
 - Secretary's Report

[200201-12]

The Motion PASSED by a show of hands with a vote count of 12-3. [200201-12]

Ms. Harlos agreed to take up the remainder of the Policy Manual changes via email.

NEW BUSINESS WITHOUT PREVIOUS NOTICE

Mr. Phillips made a motion to hear a presentation by Jo Jorgensen and Joe Hauptmann.

This motion **PASSED WITHOUT OBJECTION**.

PRESENTATION BY JO JORGENSEN AND JOE HAUPTMANN

The Jorgensen campaign promised to work with the LNC and provide 100% data sharing. A focus will be membership recruitment. Nothing is asked in return. Mr. Hauptmann stated “It is all about the bass.” It is their hope that this game plan will be adopted by all of the candidates.

Mr. Hauptmann fielded questions and provided answers.

NEW BUSINESS WITH PREVIOUS NOTICE (CONT'D)

ADDITIONAL POLICY MANUAL CHANGES

Mr. Hagan moved to amend the Policy Manual 1.04.1 as follows:

1) Electronic Mail Ballots

Notification of an electronic mail ballot shall be made by the Secretary by electronic mail within three (3) days of the question being submitted by the Chair or cosponsored by a sufficient number of LNC members.

[200201-13]

Mr. Bishop-Henchman moved to amend “three (3) days” to “twenty-four (24) hours.”

The amendment **FAILED** by a show of hands with a vote count of 3-9.

The main motion **PASSED** by a show of hands with a vote count of 12-1.

Dr. Lark moved to amend the agenda to move regional reports forward to this time, to be followed immediately by public comment and evening adjournment.

This motion **FAILED** by a show of hands with a vote count of 6-9.

ADJOURNMENT

OPPORTUNITY FOR PUBLIC COMMENT

Brief abstracts of issues mentioned during public comment are attached hereto as **Appendix A**.

The LNC adjourned for the day without objection at 4:57 p.m.

SUNDAY MORNING SESSION

CALL TO ORDER

Chairman Nicholas J. Sarwark called the meeting back to order at 9:01 a.m. on Sunday, February 2, 2020.

OPPORTUNITY FOR PUBLIC COMMENT

Brief abstracts of issues mentioned during public comment are attached hereto as **Appendix A**.

AGENDA AMENDMENTS

WITHOUT OBJECTION, Mr. Longstreth moved to amend the agenda to discuss media on the Party website regarding presidential debates and state conventions for ten (10) minutes under New Business Without Previous Notice.

WITHOUT OBJECTION, Ms. Harlos moved to amend the agenda to add twenty (20) minutes to finish up Policy Manual style changes from yesterday immediately prior to the regional reports.

WITHOUT OBJECTION, Ms. Van Horn moved to amend the agenda for ten (10) minutes to discuss the issue of the LP page sharing information to Facebook under New Business Without Previous Notice.

Ms. Van Horn moved to amend the agenda for ten (10) minutes to discuss a possible conflict of interest with the convention debate organizers who are also running for office. The motion was **WITHDRAWN WITHOUT OBJECTION.**

Mr. Goldstein provided information to address Ms. Van Horn's concerns. Ken Moellman has recused himself from any involvement with the Vice-Chair debate organizing.

NEW BUSINESS WITH PREVIOUS NOTICE (CONT'D)

PET AND SMALL CHILD MEMBERSHIPS⁷

Mr. Hagan moved to add a subsection to Section 2.05, Membership Policies as follows:

People may purchase a Junior Membership for young children or a Mascot Membership for pets for \$15. This program is designed for those incapable of signing the membership certification. Junior Members and Mascot Members are entitled to no rights nor benefits other than receiving a membership card.

[200202-1]

Mr. Goldstein moved to amend to strike the word "Junior" and change to "Auxiliary" and strike word "Mascot" so that the motion would read:

⁷ The Policy Manual title became Auxiliary Memberships 2.05.6.

People may purchase an **Junior Auxiliary** Membership for young children or a **Mascot Membership** for pets for \$15. This program is designed for those incapable of signing the membership certification. **Junior Auxiliary** members **and Mascot Members** are entitled to no rights nor benefits other than receiving a membership card.

[200202-1]

The Goldstein amendment **PASSED** by a show of hands with a vote count of 8-7.

WITHOUT OBJECTION, Ms. Harlos moved to extend time for five (5) minutes.

*Ms. Harlos moved to extend time for five (5) minutes to hear from the people already on deck to speak. This motion **PASSED** by a show of hands with a vote count of 8-4.*

Ms. Harlos moved to amend by striking “young children” (not literally).⁸

WITHOUT OBJECTION, Ms. Harlos moved to extend time for one (1) minute to allow Ms. Adams to speak.

WITHOUT OBJECTION, time was extended for Ms. DeSisto and Mr. Fishman to speak.

The Harlos amendment **FAILS** by a show of hands with a vote count of 7-8.

Ms. Mattson raised a **POINT OF INQUIRY** regarding a potential conflict that this proposed policy would have with the Policy Manual 2.05.2 regarding association levels. Mr. Sarwark stated that these funds would be counted as a donation and could count towards extending a sustaining membership term.

*Ms. Mattson moved to extend for thirty (30) seconds in order to make a motion to postpone indefinitely so that the implications of this policy can be sorted out which **FAILED** by a show of hands with a vote count of 7-6.*

A roll call vote was conducted with the following results:

Member/Alternate	Aye	Nay	Abstain
Bilyeu		X	
Bishop-Henchman	X		
Goldstein	X		
Hagan	X		
Harlos		X	
Hewitt/Olsen		X	
Lark			X
Longstreth			X

⁸ Mr. Sarwark ruled that it was in order to allow others to speak despite the parameters of the motion to extend time due to an amendment being offered.

Mattson		X	
Merced	X		
Nekhaila	X		
O'Donnell/Ford	X		
Phillips	X		
Redpath	X		
Sarwark			X
Smith	X		
Van Horn	X		
TOTALS	10	4	3

This motion PASSED with a roll call vote of 10-4-3. [200202-1]

NEW BUSINESS WITHOUT PREVIOUS NOTICE (CONT'D)

NATIONAL DEBATE PARTICIPATION

Mr. Sarwark passed the gavel to Mr. Merced.

Mr. Ford detailed his plans to start a working group aimed at getting Libertarian participation in the national debates. He anticipates this to be a multi-year project that will require the cooperation of many Libertarian and libertarian groups. He is requesting the imprimatur of the Libertarian Party for this endeavor.

Mr. Redpath raised a **POINT OF PERSONAL PRIVILEGE** regarding distracting noise levels in the room.

Mr. Ford was encouraged to propose language for consideration on the email list to form an ad hoc committee for this purpose.

HOSTING DEBATES ON LP WEBSITE

Mr. Sarwark resumed the gavel.

Mr. Longstreth moved to include the LP Georgia presidential debate video on the LP website. [200202-2]

Ms. Mattson moved to hear from Mr. Starr which **PASSED** by a show of hands. **WITHOUT OBJECTION, Ms. Adams move to extend time for five (5) minutes.**

Ms. Harlos raised a **POINT OF ORDER** that we are not permitted to take this action under the Policy Manual 2.08.2 which prohibits showing favoritism to any candidate prior to nomination.

Mr. Sarwark ruled the point of order **NOT WELL-TAKEN.**

Ms. Harlos **APPEALED** from the ruling of the Chair.

Mr. Merced moved to extend for five (5) minutes to hear debate on the appeal from the ruling of the Chair which **FAILED by a show of hands with a vote count of 9-6.**

A roll call vote was conducted with the following results:

Member/Alternate	Aye	Nay	Abstain
Bilyeu/Adams	X		
Bishop-Henchman	X		
Goldstein		X	
Hagan	X		
Harlos		X	
Hewitt/Olsen	X		
Lark		X	
Longstreth	X		
Mattson		X	
Merced	X		
Nekhaila	X		
O'Donnell/Ford		X	
Phillips	X		
Redpath	X		
Sarwark			X
Smith	X		
Van Horn			X
TOTALS	10	5	2

The ruling of the Chair was *SUSTAINED* with a roll call vote of 10-5-2. [200202-3]

A roll call vote was conducted on the Longstreth motion with the following results:

Member/Alternate	Aye	Nay	Abstain
Bilyeu/Adams	X		
Bishop-Henchman	X		
Goldstein		X	
Hagan	X		
Harlos		X	
Hewitt/Olsen	X		
Lark		X	
Longstreth	X		
Mattson		X	
Merced	X		
Nekhaila	X		
O'Donnell/Ford		X	
Phillips	X		
Redpath	X		

Sarwark			X
Smith	X		
Van Horn	X		
TOTALS	11	5	1

The motion PASSED with a roll call vote of 11-5-1. [200202-2]

WITHOUT OBJECTION, Mr. Redpath moved to enter recess for twenty (20) minutes.

NEW BUSINESS WITH PREVIOUS NOTICE (CONT'D)

POLICY MANUAL STYLE CHANGES (cont'd)

Mr. Merced took up the gavel in Mr. Sarwark's absence. Mr. Sarwark returned prior to the first vote taken.

Ms. Harlos moved the following changes to the Policy Manual comprising adding conforming changes to numerals in which they are both spelled out and placed in numerical form within parenthesis.

- 8/10 – insert “(2/3)” after “two-thirds”
- 8/12 – insert “(2/3)” after “two-thirds”
- 9/35 – change “thirty” to “thirty (30)”
- 10/11 – change “14” to “fourteen (14)”
- 11/4 – change “two-thirds” to “two-thirds (2/3)”
- 11/28 – change “two-thirds” to “two-thirds (2/3)”
- 11/43 – change “two-thirds” to “two-thirds (2/3)”
- 12/5-6 – change “two-thirds” to “two-thirds (2/3)”
- 12/41 – change “15” to “fifteen (15)”
- 12/45 – change “15” to “fifteen (15)”
- 13/2 – change “7” to “seven (7)”
- 13/5 – change “7” to “seven (7)”
- 13/7 – change “15” to “fifteen (15)”
- 13/10 – change “7” to “seven (7)”
- 13/17 – change “7” to “seven (7)”
- 13/20 – change “14” to “fourteen (14)”
- 13/23 – change “7” to “seven (7)”
- 13/25 – change “7” to “seven (7)”
- 13/42 – change “1/3” to “one-third (1/3)”
- 13/42 – change “2” to “two (2)”
- 14/4-6 – change Arabic numerals to spelled-out plus parentheticals
- 14/44 – change “5” to “five (5)”
- 16-17 – entire table - spell out numbers and add parentheticals
- 17/9 – change “90” to “ninety (90)”
- 19/7 – change “one” to “one (1)”
- 19/14 – change “1%” to “one-percent (1%)”

- 19/25 – change “two-thirds” to “two-thirds (2/3)”
- 20/10 – change “two-thirds” to “two-thirds (2/3)”
- 24/6 – change “7” to “seven (7)”
- 24/16 – change “two” to “two (2)”
- 24/33-34 - spell out numbers and add parentheses
- 26/32-33, 43-44 – spell out numbers and add parentheses
- 27/22 – change “90” to “ninety (90)”
- 27/42 – change “10” to “ten (10)”
- 31/32 – spell out number and add parentheses
- 31/38 – change “10%” to “ten-percent (10%)”
- 32/17 – change “thirty” to “thirty (30)”
- 33/4-5 – change two instances of “one” to “one (1)”
- 33/23 – change “one” to “one (1)”
- 33/35 – change “six” to “six (6)”
- 33/43 – change “12%” to “twelve-percent (12%)”
- 34/1 – change “six” to “six (6)”
- 34/19 – change “two-thirds” to “two-thirds (2/3)”
- 34/34 – change “45” to “forty-five (45)”
- 35/14 – change “10-year” to “ten-year (10-year)”
- 35/23 – change “2/3” to “two-third (2/3)”
- 36/21 – change “two-thirds” to “two-thirds (2/3)”
- 36/32 – change “one” to “one (1)”
- 38/34 – change “twelve-month” to “twelve-month (12-month)”
- 39/2 – change “1-Year” to “one-year (1-year)”
- 40/15 – change “5” to “five (5)”
- 40/16 – change “fourth” to “fourth (4th)”
- 40/33 thru 40/39 – change six instances of “one” to “one (1)”
- 42/33 – change “one” to “one (1)”
- 43/2 – change “three” to “three (3)”
- 43/7 – change “three” to “three (3)”
- 43/47 – change “72” to “seventy-two (72)”
- 45/5 – change “7” to “seven (7)”
- 48/17 – change “one” to “one (1)”
- 48/32 – change “two-third” to “two-thirds (2/3)”
- 49/25 – replace “fourth” with “fourth (4th)”
- 51/15 – change “two-thirds” to “two-thirds (2/3)”
- 54/10 – change “one” to “one (1)”
- 55/6 – change “one” to “one (1)”
- 56/26 – change “5” to “five (5)”
- 56/42 – change “one” to “one (1)”
- 57/17 & 57/19 – replace “2.5%” with “two and ½-percent (2.5%)”
- 57/28 – replace “90%” with “ninety-percent (90%)”
- 58/6 – replace “seven” with “seven (7)”
- Footnote 7 – change “two” to “two (2)”
- Footnote 10 – change “2/3” to “two-thirds (2/3)”
- Footnote 11 – change “two-thirds” to “two-thirds (2/3)”

- Footnote 14 – change “two-thirds” to “two-thirds (2/3)”
- Footnote 17 – change “two-thirds” to “two-thirds (2/3)”
- Footnote 31 – change “two-thirds” to “two-thirds (2/3)”

[200202-4]

Mr. Bishop-Henchman moved to end debate which **PASSED** by a show of hands with a vote count of 10-4. Ms. Mattson was allowed to speak in opposition of the main motion before debate was closed.

The motion PASSED by a show of hands with a vote count of 10-5. [200202-4]

Ms. Harlos moved to amend the Policy Manual 4.01.1 as follows:

1) Position Description of Executive Director

- Reports:
 - ~~Monthly, P~~ provide a **monthly** Membership Report;
 - ~~Monthly, a~~ Provide a monthly Financial Report to the LNC (upon approval by the Treasurer) .;
 - ~~Two weeks prior to a scheduled LNC meeting, P~~ provide an Operational Report ~~to include~~ing input from key staff members and a summary of staff personnel changes two (2) weeks prior to a scheduled LNC meeting.; ~~and~~
 - ~~At the LNC meeting following a general election, M~~ make a best effort to provide a summary of all elected Party officeholders at the LNC meeting following a general election.

[200202-5]

The motion PASSED by a show of hands with a vote count of 12-2. [200202-5]

Ms. Harlos drew the LNC’s attention to a list of mere grammatical corrections to ask if there was objection to her correcting these without a vote. There was no objection.

- 6/26 and 6/28 – Strike spaces on either side of em-dashes in text
- 11/11 – Remove space before endnote
- 12/5-6 - Strike spaces on either side of en-dashes in text and convert to em-dashes
- 25/34 – Delete a space before the endnote
- Page 31 (numerous) - Strike spaces on either side of en-dashes in text and convert to em-dashes
- Footnotes 2, 6, 7, 22, 23, 24, 25, 26, 27, 28, 29, 30, 39, 49, 50 - Strike dashes/minus symbol and replace with en-dashes for range of numbers

- Footnotes 8, 36, 51, 52 - Strike spaces on either side of en-dashes in number range
- Footnotes 4, 15, 17, 20, 30, 49 - Strike spaces on either side of em-dashes in text and replace hyphens or en-dashes with em-dashes in text

Ms. Harlos offered an apology to the Libertarian Party of Michigan for imputing the scandalous behavior of some of its members to the entire affiliate.

NEW BUSINESS WITHOUT PREVIOUS NOTICE (CONT'D)

DATA SHARING FROM NATIONAL FACEBOOK PAGE TO FACEBOOK

Ms. Van Horn brought up potentially improper data sharing from our page to Facebook in general that was discovered by a concerned Party member. Mr. Fishman explained that this is industry standard that allows better servicing of ads.

REGIONAL REPORTS

REGION 1 REPORT

Alaska, Arizona, Colorado, Hawaii, Kansas, Montana, New Mexico, Oregon, Utah, Washington, Wyoming

Region 1 Representative Mr. Longstreth had submitted a written report in advance (see **Appendix P**). He fielded questions and provided answers noting that the Libertarian Party of New Mexico has regained major party status. Region 1 Alternate Mr. Wendt provided a brief supplement. The LNC took no action.

REGION 2 REPORT

Florida, Georgia, Tennessee

Region 2 Representative Mr. Nekhaila had submitted a written report in advance (see **Appendix Q**) and supplemented with a brief oral report. There was much interest in the popular voter guide published by the Libertarian Party of Florida. He fielded questions and provided answers. The LNC took no action.

REGION 3 REPORT

Indiana, Kentucky, Michigan, Ohio

Region 3 Representative Ms. Van Horn had submitted a written report in advance (see **Appendix R**) and supplemented with a brief oral report. There were no questions. The LNC took no action.

REGION 4 REPORT

California, Nevada

Region 4 Representative Mr. Hewitt had submitted a written report in advance (see **Appendix S**) and supplemented with a brief oral report. Without objection, Ms. Mattson and Mr. Starr provided an update as to their activism in the city of Oxnard. They fielded questions and provided answers. The LNC took no action.

REGION 5 REPORT

Delaware, District of Columbia, Maryland, North Carolina, Pennsylvania, South Carolina, Virginia, West Virginia

Region 5 Representative Dr. Lark had submitted a written report in advance (see **Appendix T**). There were no questions. The LNC took no action.

Dr. Lark had also submitted a Campus Organizing Report (see **Appendix L**), an International Representative Report (see **Appendix O**), and an Awards Committee Report (see **Appendix J**).

REGION 6 REPORT

Illinois, Iowa, Minnesota, Missouri, Nebraska, North Dakota, South Dakota, Wisconsin

Region 6 Representative Mr. Phillips had submitted a written report in advance (see **Appendix U**) and supplemented with a brief oral report. The South Dakota Libertarian Party was able to obtain ballot access. He fielded questions and provided answers. The LNC took no action.

REGION 7 REPORT

Alabama, Arkansas, Louisiana, Oklahoma, Texas

Region 7 Representative Ms. Bilyeu had submitted a written report in advance (see **Appendix V**) and supplemented with a brief oral report. There were no questions. The LNC took no action.

REGION 8 REPORT

Connecticut, Maine, Massachusetts, New Hampshire, New Jersey, New York, Rhode Island, Vermont

Region 8 Alternate Mr. Ford apologized for the lack of a written report but provided a brief oral report. He fielded questions and provided answers. Without objection, Mr. Fishman provided a brief supplement. The LNC took no action.

ADJOURNMENT

Mr. Redpath moved to suspend the rules to take up the issue of setting the date and time for the next LNC meeting. Mr. Sarwark ruled the motion **OUT OF ORDER** as this was already done at the last meeting.

ANNOUNCEMENTS AND OPPORTUNITY FOR PUBLIC COMMENT

Following opportunity for announcements and public comment, the meeting adjourned without objection at 11:22 a.m.

TABLE OF NUMBERED MOTIONS/BALLOTS

**note that the master log of motions in 2020 can be found here: <https://tinyurl.com/lncvotestally2020>*

ID#	Motion/Ballot	Result
200201-1	Approve January 9, 2020 Executive Committee minutes.	PASSED
200201-2	Distribute \$1,000.00 to the winner of the #LPEverywhere contest.	PASSED
200201-3	Amend Policy Manual 2.02.8	PASSED
200201-4	Amend Policy Manual 2.04.3	PASSED
200201-5	Change name of Information Technology Committee	PASSED
200201-6 200201-6A	Bulk agreed-upon Policy Manual Style Changes	PASSED
200201-7	Amend Policy Manual 2.01.4	PASSED
200201-8	Amend Policy Manual 2.04.4	FAILED
200201-9	Amend Policy Manual to reflect gender neutrality	PASSED
200201-10	Amend Policy Manual to change "Executive Director" to "ED"	FAILED
200201-11	Amend Policy Manual 2.09.4	PASSED
200201-12	Amend Policy Manual 1.02.2	PASSED
200202-1	Create Auxiliary Memberships	PASSED
200202-2	Post LP Georgia Presidential debate video on LP website	PASSED
200202-3	Appeal from ruling of the Chair regarding 200202-2	SUSTAINED
200202-4	Amend style format for numbers in Policy Manual	PASSED
200202-5	Amend Policy Manual 4.01.1	PASSED

TABLE OF APPENDICES

Appendix	Title	Author
A	Public Attendance Roster and Comments	Caryn Ann Harlos
B	Updated Conflicts of Interest	Caryn Ann Harlos
C	Chair's Report	Nicholas J. Sarwark
D	Treasurer's Report (December 2019 End-of-Month Financial Reports)	Robert Kraus
E	Reserves Calculation Graph	Tim Hagan
F	Secretary's Report	Caryn Ann Harlos
G	Staff Reports	Staff
H	Special Counsel's Report	Oliver Hall
I	Affiliate Support Committee Report	Joshua Smith
J	Awards Committee Report	Jim Lark
K	Ballot Access Committee Report	Bill Redpath
L	Campus Organizing Report	Jim Lark
M	Convention Oversight Committee Report	Daniel Hayes
N	Employment Policy and Compensation Committee Report	Jim Lark
O	International Representative Report	Jim Lark
P	Region 1 Report	Richard T. Longstreth
Q	Region 2 Report	Steven Nekhaila
R	Region 3 Report	Elizabeth Van Horn
S	Region 4 Report	Brent Olsen

T	Region 5 Report	Jim Lark
U	Region 6 Report	John Phillips
V	Region 7 Report	Whitney Bilyeu
W	January 2020 Membership Report	Robert Kraus
X	Marked-up copy of Policy Manual with proposed changes	Caryn Ann Harlos

Respectfully submitted,

Caryn Ann Harlos

LNC Secretary ~ Secretary@LP.org ~ 561.523.2250

GALLERY ATTENDANCE SHEET⁹

<u>NAME</u>	<u>STATE</u>
Dawn Armstrong	CA
Ken Armstrong	CA
Joe DeRoce	CA
Alexander DiBenedetto	AZ
Daniel Fylstra	NV
Mario Garcia	CA
Paul Greenlea	MA
Wayne Harlos	CO
Kevin Hart	CA
Joe Hauptmann	IN
Bishop Hayes	LA
Daniel Hayes	LA
Wendy Hewitt	CA
Jo Jorgensen	SC
Eric Mulder	CO
C. Michael Pickens	WA
Bette Rose Ryan	CO
Tony Ryan	CO
Ear Schenck	IN
Boomer Shannon	CA
Kevin Shaw	CA
Christine Stenquist	UT
Christopher Thrasher	RI
Duke Van Horn	IN

BRIEF SUMMARIES OF ISSUES RAISED DURING PUBLIC COMMENT¹⁰

Ms. DeSisto informed everyone that donations are still welcome for the ballot access party even if some cannot attend due to early flight plans.

Mr. Fishman thanked Zachary Taylor (NE) for the new camera and noted that any remote audience should see a higher quality video picture than in the past. He also explained the ballot access game pieces for Sunday afternoon.

Mr. Kraus encouraged everyone to have fun gambling and exploring this resort town.

⁹ Also included are persons observed to be in attendance but did not sign in on the attendance sheet. Thank you emails are routinely sent by the LNC Secretary to the attendees.

¹⁰ Notation of these comments does not entail approval by the LNC. The video recording of the commentary can be viewed at <http://www.ustream.tv/channel/libertarian-party1>.

Dr. Lark requested that the LNC thank the Nugget for the steak dinner of the prior evening and also acknowledge the attendance of former national vice-chair Dan Fylstra (NV). Dr. Lark also solicited signatures for a ballot-access petition he is circulating.

Mr. Sarwark recognized the efforts of Ms. DeSisto in recruiting new national Lifetime member Natt Green, an author of two (2) books. One of these books is available for any LNC member who wishes to read courtesy of the Chair's discretionary fund.

Mr. Shannon announced he was running for LNC At-Large in Austin and asked for support. He explained his background in campaigns and vision for the future of the Party.

Mr. Thrasher read a letter from Lincoln Chafee thanking the LNC members for their warm welcome in Miami and announcing campaign promises to grow the Party down-ticket.

Cumulative LNC Potential Conflicts of Interest
As of January 14, 2020

Erin Adams

- Board Member, The Feldman Foundation
- Co-host of the Crossover TV show
- Elected Chair of the Libertarian State Leadership Alliance 2018
- Networking Director for Roads to Freedom Foundation

Phil Anderson

(none)

Whitney Bilyeu

- Member, Steering Committee of the Foreign Policy Alliance
- Husband is Vice-Chair of the Harris County Libertarian Party
- Candidate for LP Texas Chair

Joe Bishop-Henchman

- Employer law firm (McDermott Will & Emery) has added the LNC to its conflicts database. No conflicts were identified at present.

Sam Goldstein

(none)

Tim Hagan

- Treasurer, Libertarian Party of Nevada

Caryn Ann Harlos

- Social Media Volunteer, national Libertarian Party
- Page Owner/Admin multiple FB groups/Pages, largest of which is Libertarian Party USA
- Runs a liberty activist YouTube channel (Pink Flame of Liberty)
- Runs a LP-centric podcast (The Big L Podcast)
- Communications Director, Libertarian Party of Douglas County
- Declared candidate for 2020 National Secretary

Jeff Hewitt

- Mayor, Calimesa, California
- Member, Libertarian Millennial Caucus
- Member, West Riverside County Council of Governments

Susan Hogarth

- State Chair, Libertarian Party of North Carolina
- Board member, Libertarian Party Radical Caucus

Jim Lark

- Secretary, Board of Directors, Liberty International (formerly known as International Society for Individual Liberty)
- Board of Advisors, Students For Liberty

- Board of Advisors, Freedom and Entrepreneurship Foundation (Fundacja Wolności i Przedsiębiorczości) in Poland
- Secretary, Jefferson Area Libertarians
- Member, Faculty Network, Foundation for Economic Education
- Secretary, Libertarian Party of Virginia

Richard Longstreth

- Works for Lowe's Home Improvement
- Member of the Libertarian Party Radical Caucus
- Arizona Libertarian Party Platform
- Committee and Arizona Libertarian Party County Development Committee

Alicia Mattson

- Secretary, Libertarian National Campaign Committee

Alex Merced

- Media Director of Manhattan LP

Dustin Nanna

(none)

Steven Nekhaila

- Treasurer, Libertarian Party of the Florida Keys
- Chair, Libertarian Party of Florida
- At-large director, Libertarian Party of Florida
- Alumni member, Young Americans for Liberty

Justin O'Donnell

- Manager of Event Speaker Coordination for the Free State Project directly working on the organization of the Annual New Hampshire Liberty Forum
- Candidate for US Senate

Brent Olsen

- Vice-Chair, Libertarian Party of California
- At-Large Representative, Kings County affiliate in the Libertarian Party of California
- Employee, California Department of Corrections and Rehabilitation
- Wife is Treasurer of Libertarian Party of Kings County and Alternate At-Large Member for Libertarian Party of California
- Campaign Manager, Kalish Morrow for Hanford City Council campaign

John Phillips

- County Chair
- Gas Station Owner/Operator
- Executive Board (CFO) of Decatur Defenders - an anti-violence organization
- Secretary Libertarian Unity Caucus
- Incurable Smart Ass

Bill Redpath

- Board member, Fairvote (formerly the Center for Voting and Democracy)
- Treasurer, Citizens in Charge Foundation

APPENDIX B
UPDATED CONFLICTS OF INTEREST

- Treasurer, Citizens in Charge
- In charge of Illinois Petition drive

Nick Sarwark

- Executive Director of the Libertarian Policy Institute
- Principal of Wedge Squared Strategies, LLC - current clients that could be potential conflicts of interest are the Free State Project and Robert Strawder for Nevada Assembly District 19

Victoria Paige Sexton

- Tennessee liaison- The Feldman Foundation
- Carroll County Chair- Libertarian Party of Tennessee
- Husband is Vice-Chair of LPTN

Elizabeth Van Horn

(none)

Francis Wendt

- Political Director, Montana Libertarian Party (MTLP)
- Chair, MTLP Judicial Committee
- Secretary, Libertarian Party of Gallatin Valley (county party)
- Employer: Hilton Worldwide
- Officer Candidate, Montana Army National Guard

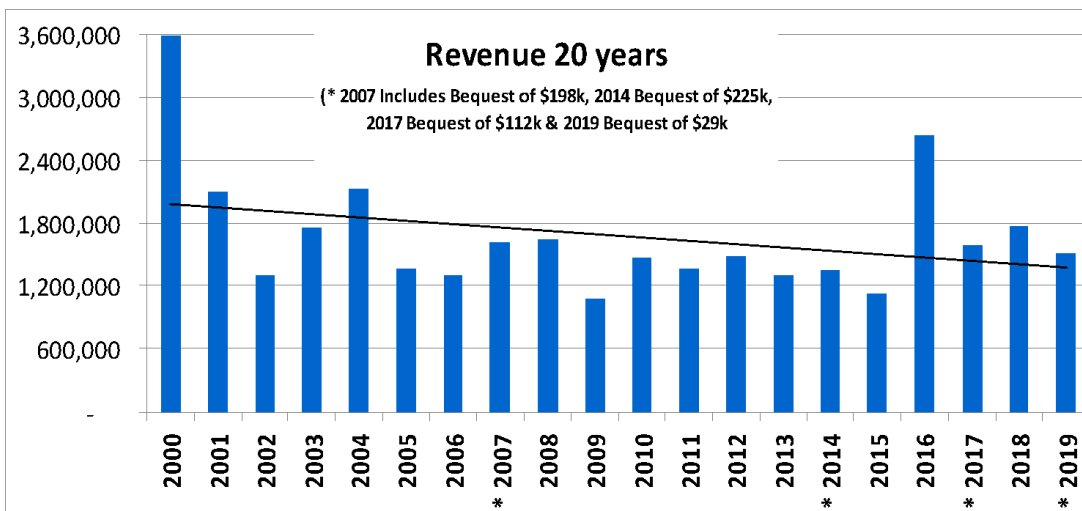
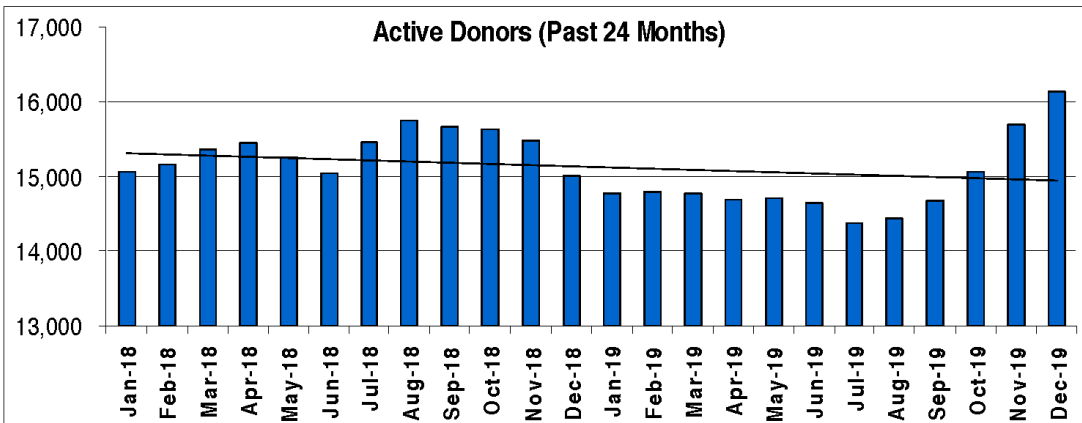
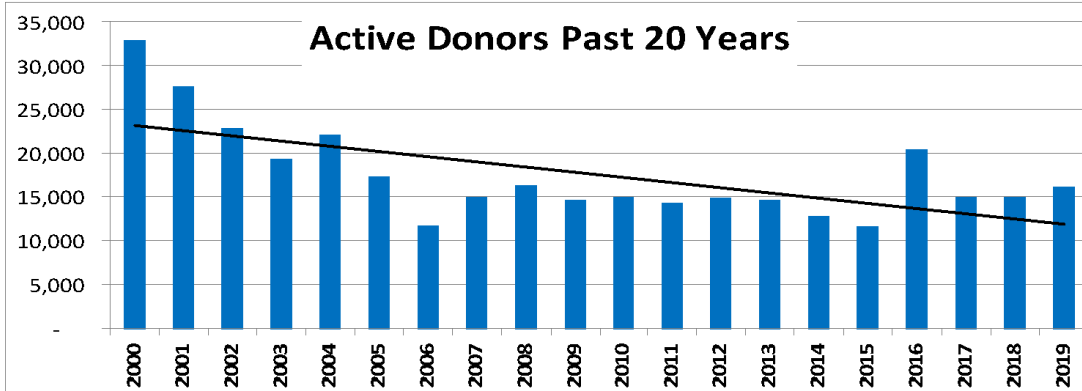
Chair's Report – 11/11/2019 – 1/25/2020

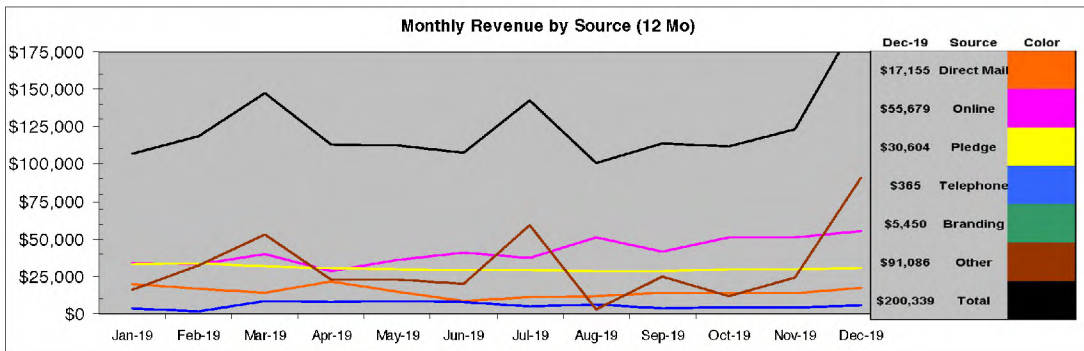
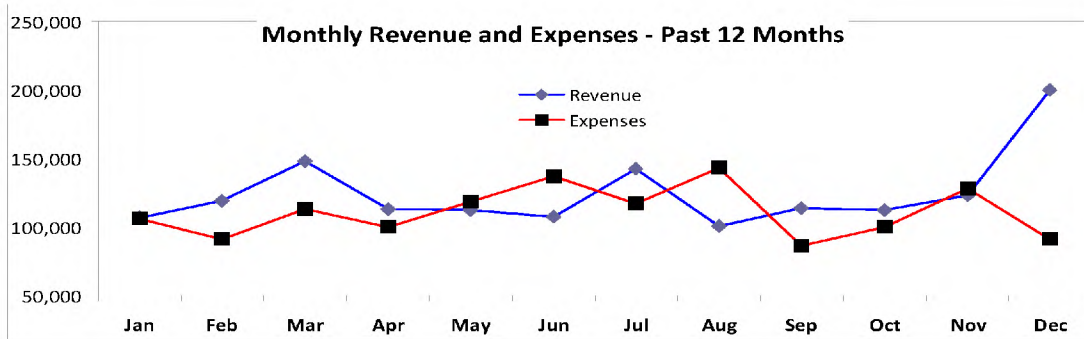
- Met with major donors in person and on the phone to keep them updated on Libertarian Party progress and plans.
- Attended fundraising event for Ranked Choice Voting in Massachusetts.
- Met with current and potential Presidential candidates.
- Provided an extensive interview to a Swiss anthropologist writing a thesis on libertarianism.
- Worked with staff, counsel, and the Treasurer to develop a response to fraudulent FEC filings filed using the LNC's information.
- Gave media interviews, including The Philadelphia Inquirer, Salon, VICE News, Morning Joe on MSNBC, and others.
- Worked with staff to put out timely press releases and statements on issues.
- Consulted with Oliver Hall on legal issues, including lawsuits, appeals, and amicus briefs.
- Reviewed and executed current and upcoming convention contracts.
- Engaged with candidates and LP members on social media.
- Responded to LP member correspondence regarding official positions and concerns.
- Wrote and submitted a chapter to LP@50+ book.



- Page 2 – EOM Membership and Revenue Charts and Graphs
- Page 4 – EOM Financial Summary Reports
- Page 5 - Statement of Operations Budget vs. Actual
- Page 6 - 2019 v. 2017 Comparisons Statement of Operations
- Page 7 - P&L Detail (w-Functional Allocation of Expenses) by Month
- Page 10 – Balance Sheet Curr v. Prior Month Comparison
- Page 12 - Cash Flow Report
- Page 12 – 2020 Convention Revenue & Liability Report
- Page 13 – Related Party Contributions and Disbursements
- Page 13 – Chair’s Discretionary Disbursements

End of Month Reports – Charts

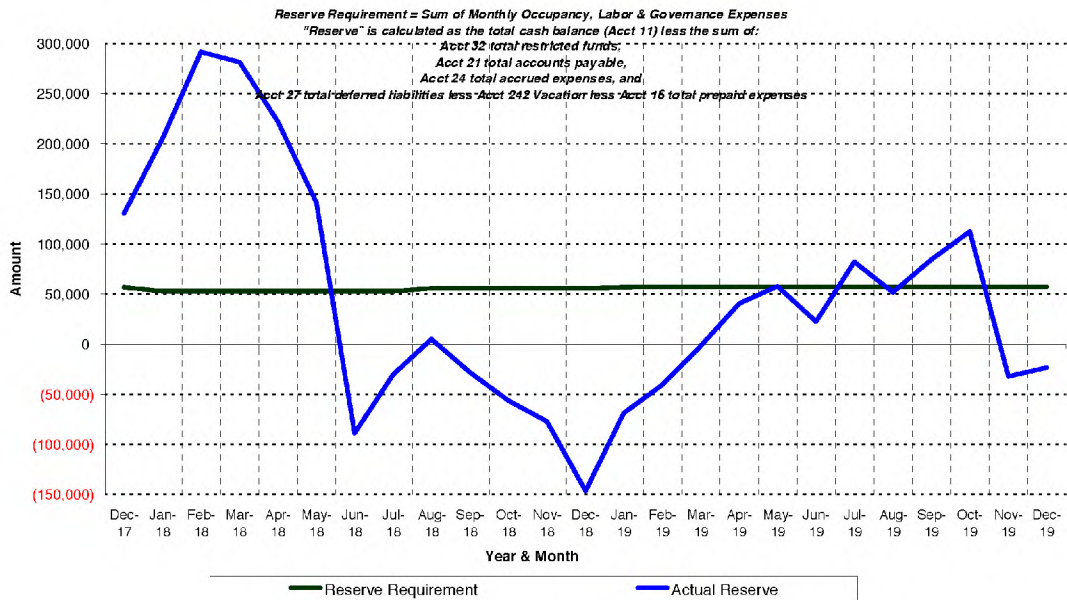




Reserve Adequacy Trend & Cash Less Liabilities (24 Months)

2019 Resv Target = \$57,225 - Curr Month Resv = -\$23,146 *

* Reflects definition change effective 11/19



End of Month Reports – Financial Summary

**Revenue - by Function as % of Total
2015 thru 2019**

	2015	2016	2017	2018	2019 YTD
Membership Revenue	368,631	807,450	554,688	583,082	622,486
% Total Non Conv Revenue	33%	35%	38%	39%	41%
General Fundraising	676,329	1,178,909	764,757	762,568	648,038
% Total Non Conv Revenue	61%	51%	52%	51%	43%
Project/Program/Other	68,339	346,495	156,261	145,456	230,807
% Total Non Conv Revenue	6%	15%	11%	10%	15%
Total Non Convention Package Revenue	1,113,299	2,332,854	1,475,706	1,491,106	1,501,331

**P&L Acct Summary Last Month Plus YTD
January through December 2019**

	Jan 19	Feb 19	Mar 19	Apr 19	May 19	Jun 19	Jul 19	Aug 19	Sep 19	Oct 19	Nov 19	Dec 19	YTD TL
Revenue													
4000 - General Fundraising	87,767	98,289	126,020	85,404	98,875	93,833	130,214	92,333	105,466	105,345	102,017	131,966	1,233,529
4100 - Project Revenue	8,225	3,527	4,055	9,792	273	4,821	885	1,460	4,200	303	14,483	61,368	113,412
4200 - Events and Conventions	3,734	13,177	9,025	8,930	607	59	3,910	(211)	164	668	594	293	40,975
4300 - Program Revenue	7,188	3,840	9,864	10,162	12,838	8,530	7,544	7,103	3,754	4,891	6,605	6,725	89,045
4600 - Refunds of Contributions	0	0	(500)	(1,000)	0	0	(35)	0	0	0	(100)	(121)	(1,755)
4700 - Other Receipts	7	16	369	2	2	314	2	2	306	2	2	78	1,126
Total Revenue	106,921	118,849	148,897	113,290	112,555	107,557	142,520	100,687	113,880	112,234	123,552	200,339	1,501,331
Expense													
7000 - General Fundraising Exp	20,216	19,169	14,558	20,734	24,434	31,555	22,731	26,165	20,540	22,057	35,474	34,319	232,953
7100 - Project-Related Expense	156	0	0	0	0	0	0	0	0	0	0	0	156
7200 - Events and Conventions	3,733	1,234	4,105	1,665	3,028	841	2,267	3,974	360	966	732	723	23,588
7300 - Program-Related Expense	31,078	34,004	52,653	31,171	45,155	61,445	42,370	42,874	33,540	34,868	51,813	22,840	483,837
8000 - Salary & Related Expense	16,917	15,218	15,784	19,064	19,971	16,911	20,194	18,148	14,935	15,379	14,885	14,182	201,568
8100 - Admin & Overhead Exp	14,935	13,080	17,985	19,086	17,682	15,827	20,525	18,967	8,376	15,168	14,469	10,150	186,121
8200 - Professional Services	11,000	6,079	6,043	6,133	6,365	6,510	6,360	30,886	6,000	7,400	7,219	6,782	106,778
8300 - Depreciation Expense	2,047	2,047	2,047	2,047	2,047	4,009	2,374	2,374	2,374	2,374	2,374	2,374	28,488
Total Expense	100,142	90,831	113,176	99,900	118,653	136,900	116,821	143,368	86,125	98,197	127,976	91,370	1,323,519
Net Revenue (Loss)	6,779	28,018	35,721	13,390	(6,098)	(29,343)	25,699	(42,711)	27,755	14,037	(4,424)	108,969	177,812

Balance Sheet Summary - Current vs Prior Month

	31-Dec-19	30-Nov-19	\$ Change	% Change
ASSETS				
Current Assets				
Total Checking/Savings	217,236.43	187,237.22	29,999.21	16.00%
Total Other Current Assets	62,130.53	69,543.17	(7,412.64)	-10.70%
Total Current Assets	279,366.96	258,280.39	21,086.57	8.20%
Total Fixed Assets	860,722.87	820,047.59	40,675.28	5.00%
Total Non Current - Other	25,229.93	25,481.56	(251.63)	-1.00%
TOTAL ASSETS	1,165,319.76	1,103,809.54	61,510.22	5.60%
LIABILITIES & EQUITY				
Liabilities				
Total Current Liabilities	255,591.71	242,033.14	13,558.57	5.60%
Total Long Term Liabilities	103,105.02	164,122.03	(61,017.01)	-37.20%
Total Liabilities	358,696.73	406,155.17	(47,458.44)	-11.70%
Total Equity	806,623.03	697,654.37	108,968.66	15.60%
TOTAL LIABILITIES & EQUITY	1,165,319.76	1,103,809.54	61,510.22	5.60%

**Standard Statement of Operations - 2019
Budget vs. Actual**

	Un- restricted Dec-19	Temp. Restricted	Total Dec- 19	2019 YTD	Budget Year to Date	Actual vs. Budget YTD	Annual Budget 2019 *	2019 Budget Remaining
Support and Revenue								
20-Membership Dues	63,471		63,471	622,486	573,600	48,886	573,600	(48,886)
21-Donations	33,428		33,428	135,938	214,600	(78,662)	214,600	78,662
22-Recurring Gifts	30,604		30,604	366,141	320,100	46,041	320,100	(46,041)
23-Board/ED Solicitation Major Gifts	4,000		4,000	136,640	165,500	(28,860)	165,500	28,860
24-Convention Revenue	0		0	0	0	0	0	0
25-Project Program Revenue	135	61,398	61,533	131,753	87,700	44,053	87,700	(44,053)
26-Brand Dev / Political Materials	5,450		5,450	68,660	66,772	1,888	66,772	(1,888)
27-Ballot Access & Related Donations	635		635	36,543	75,000	(38,457)	75,000	38,457
28-Membership Communication	1,140		1,140	2,045	200	1,845	200	(1,845)
29-Other Revenue	78		78	1,127	0	1,127	0	(1,127)
Total Support and Revenue	138,941	61,398	200,339	1,501,331	1,503,472	(2,141)	1,503,472	2,141
Cost of Support and Revenue								
32-Fundraising Costs	23,084		23,084	141,446	160,200	(18,754)	160,200	18,754
33-Membership Fundraising Costs	10,331		10,331	121,796	165,210	(43,414)	165,210	43,414
35-Convention	0		0	0	0	0	0	0
36-Ballot Access Fundraising Exp	0		0	1,468	12,000	(10,532)	12,000	10,532
37-Building Fundraising Exp	0	0	0	3,734	0	3,734	0	(3,734)
Total Cost of Support and Revenue	33,415	0	33,415	268,442	337,410	(68,968)	337,410	68,968
Net Support Available for Programs	105,525	61,398	166,924	1,232,889	1,166,062	66,827	1,166,062	(66,827)
Program Expense								
40-Administrative Costs	18,529	777	19,306.12	305,262.69	298,700	6,563	298,700	(6,563)
45-Compensation	33,293		33,292.65	483,192.42	531,800	(48,608)	531,800	48,608
50-Affiliate Support	(18,817)		(18,816.65)	59,842.53	90,000	(30,157)	90,000	30,157
55-Brand Dev / Political Materials	7,456		7,455.61	46,725.23	57,300	(10,575)	57,300	10,575
58-Campus Outreach	0		0.00	75.02	9,000	(8,925)	9,000	8,925
60-Candidate, Campaign & Initiatives	13,796		13,795.62	87,310.00	74,400	12,910	74,400	(12,910)
70-Ballot Access VR & Related Exp	0		0.00	0.00	22,000	(22,000)	22,000	22,000
75-Litigation **	(1,000)	1,000	0.00	19,782.95	26,000	(6,217)	26,000	7,217
80-Media **	15		15.00	13,242.03	13,740	(498)	13,740	1,498
85-Member Communication	0		0.00	29,744.87	39,400	(9,655)	39,400	9,655
88-Outreach	750		750.00	7,154.80	10,000	(2,845)	10,000	2,845
90-Project Program Other	2,157	0	2,156.61	2,742.87	2,500	243	2,500	(243)
Total Program Expense	56,178	1,777	57,955	1,055,075	1,174,840	(119,765)	1,174,840	121,765
Total Net Operating Surplus (or Deficit)	49,347	59,621	108,969	177,813	(8,778)	186,591	(8,778)	(188,591)
Unrestricted Net Operating Surplus (or Deficit)			49,347	72,694			(27,278)	

* As Amended LNC Meeting 03/19, 07/19 & 11/19 - ** Media Budget Remaining plus Litigation Budget Remaining Includes \$1k credit each for Chair's Disc Spending

Statement of Operations - 2019 v. 2017 Comparision

	Total Dec-19	Dec-17	Diff 19 v 17	2019 YTD	Jan - Dec 17	Diff 19 v 17
Support and Revenue						
20-Membership Dues	63,471	53,338	10,133	622,486	554,406	68,080
21-Donations	33,428	47,814	-14,386	135,938	330,670	-194,732
22-Recurring Gifts	30,604	28,995	1,609	366,141	360,045	6,096
23-BoardSolicitation MajorGifts	4,000	0	4,000	136,640	53,613	83,027
24-Convention Revenue	0	0	0	0	0	0
25-Project Program Revenue	61,533	3,275	58,258	131,753	87,913	43,840
26-Brand Dev / Pol Materials Rev	5,450	3,564	1,886	68,660	61,902	6,758
27-BallotAccess Donations	635	500	135	36,543	130,474	-93,931
28-Publication s Materials Other	1,140	0	1,140	2,045	6,344	-4,299
29-Other Revenue	78	218	-140	1,127	627	499
Total Support and Revenue	200,339	137,703	62,636	1,501,331	1,585,994	-84,663
Cost of Support and Revenue						
32-Fundraising Costs	23,084	18,708	4,375	141,446	182,755	-41,310
33-Membership Fundraising Costs	10,331	34,728	-24,397	121,796	207,376	-85,580
35-Convention	0	0	0	0	0	0
36-Ballot Access Fundraising Exp	0	0	0	1,468	9,732	-8,265
37-Building Fundraising Exp	0	0	0	3,734	101	3,633
Total Cost of Support and Revenue	33,415	53,437	-20,022	268,442	399,965	-131,522
Net Support Available for Programs	166,924	84,266	82,657	1,232,889	1,186,029	46,859
Program Expense						
40-Administrative Costs	19,306	38,907	-19,601	305,263	362,598	-57,335
45-Compensation	33,293	43,273	-9,980	483,192	502,458	-19,265
50-Affiliate Support	-18,817	5,774	-24,591	59,843	55,356	4,487
55-Brand Dev / Pol Materials	7,456	3,850	3,606	46,725	73,924	-27,198
58-Campus Outreach	0	0	0	75	750	-675
60-Candidate, Campaign & Initiatives	13,796	8,513	5,282	87,310	18,513	68,797
70-BallotAccess Petitioning Related Exp	0	6,415	-6,415	0	130,818	-130,818
75-Litigation	0	0	0	19,783	486	19,297
80-Media	15	6,516	-6,501	13,242	10,313	2,929
85-Member Communication	0	8,937	-8,937	29,745	61,035	-31,290
88-Outreach	750	0	750	7,155	6,027	1,127
90-Project Program Other	2,157	158	1,999	2,743	9,409	-6,666
Total Program Expense	57,955	122,343	-64,388	1,055,075	1,231,686	-176,611
Net Operating Surplus (or Deficit)	108,969	-38,077	147,045	177,813	-45,657	223,470

**P&L Acct Detail w-Funct Alloc of Exps Last Month Plus YTD
January through December 2019**

	<u>Dec19</u>	<u>YTD TOTAL</u>
Revenue		
4000 - General Fundraising		
4010 - Direct Mail Fundraising		
4010-10 - DM - House Fundraising General	3,368.50	27,154.46
4010-11 - DM - House Fundraising Renewal	1,630.00	4,335.00
4010-12 - DM - House Fundraising NewDonor	0.00	425.00
4010-20 - DM - Donor Renewal	12,006.00	143,107.79
4010-30 - DM - New Donor Prospecting	150.00	3,310.00
Total 4010 - Direct Mail Fundraising	<u>17,154.50</u>	<u>178,332.25</u>
4020 - Direct Solicitation Major Donor		
4020-10 - Board Soliicitation	1,500.00	3,010.00
4020-20 - Chair Solicitation	0.00	26,500.00
4020-30 - ED Solicitation	2,500.00	107,130.00
Total 4020 - Direct Solicitation Major Donor	<u>4,005.00</u>	<u>132,640.00</u>
4030 - Online Contributions - Web		
4030-10 - Online Cont - General	6,279.05	39,855.16
4030-20 - Online Cont - Donor Renewal	22,445.00	300,632.57
4030-30 - Online Cont - New Donor Prosp	26,955.00	166,150.24
Total 4030 - Online Contributions - Web	<u>51,001.67</u>	<u>450,958.92</u>
4040 - Tele Fundraising - Phone Bank		
4040-10 - Tele Fund - General	80.00	731.10
4040-20 - Tele Fund - Donor Renewal	285.00	4,525.00
Total 4040 - Tele Fundraising - Phone Bank	<u>365.00</u>	<u>5,256.10</u>
4080 - Recurring Contrib - Pledge	30,603.60	366,140.53
4085 - Bequests	23,529.00	28,979.29
4090 - Ballot Access / Voter Reg	635.00	36,543.05
Total 4000 - General Fundraising	<u>131,966.15</u>	<u>1,258,529.19</u>
4100 - Project Revenue		
4108 - Building Fund	60,768.00	105,223.09
4111 - Legal Action Fund	630.24	8,189.00
Total 4100 - Project Revenue	<u>61,398.24</u>	<u>113,412.09</u>
4200 - Events and Conventions		
4200-20 - Con v Fundraising - Unrestricted	292.50	29,753.77
4200-30 - Other Events	0.00	11,220.19
Total 4200 - Events and Conventions	<u>292.50</u>	<u>40,973.96</u>
4300 - Program Revenue		
4310 - Affiliate Development	100.00	5,578.49
4320 - Outreach & Marketing	0.00	105.00
4340 - LP News	1,140.00	2,045.00
4360 - Campaign Support & Initiatives		
4360-40 - Campaign/Can didate Support	0.00	9,932.00
Total 4360 - Campaign Support & Initiatives	<u>0.00</u>	<u>9,932.00</u>
4375 - Brand / Political Materials	5,449.78	68,659.85
4395 - LPedia Historical Preservation	35.00	2,725.00
Total 4300 - Program Revenue	<u>6,724.78</u>	<u>89,045.34</u>
4600 - Refunds of Contributions	(121.17)	(1,756.17)
4700 - Other Receipts		
4710 - Interest & Dividends	78.43	1,126.65
Total 4700 - Other Receipts	<u>78.43</u>	<u>1,126.65</u>
Total Revenue	<u>200,338.93</u>	<u>1,501,331.06</u>

**APPENDIX D
TREASURER'S REPORT**

Expense	Dec19	YTD TOTAL
7000 · General Fundraising Expense		
7010 · Direct Mail Fundraising Exp		
7010-10 · DM - House General Expense	14,453.26	48,867.24
7010-20 · DM - Donor Renewal Expense	3,615.21	63,756.92
7010-30 · DM - New Donor Prospecting Exp	2,446.78	20,867.22
Total 7010 · Direct Mail Fundraising Exp	20,515.25	133,491.38
7030 · Online Contributions Exp - Web		
7030-20 · Online Cont Exp - Donor Renewal	1,548.65	4,632.58
7030-30 · Online Cont Exp - New Donor	2,585.85	12,585.88
Total 7030 · Online Contributions Exp - Web	4,134.50	17,218.46
7040 · Tele Fundraising Expense		
7040-20 · Tele Fund Exp - Donor Renewal	135.00	19,953.00
Total 7040 · Tele Fundraising Expense	135.00	19,953.00
7080 · Recurring Contrib - Pledge	3,455.38	25,003.84
7085 · Building Fund Fundraising Exp	0.00	3,733.50
7090 · Ballot Access Fundraising Exp	0.00	1,467.80
7095 · Credit Card Proc Fees	5,175.18	53,201.21
7099 · Gen Fundraising Staff Salary	903.57	38,883.40
Total 7000 · General Fundraising Expense	34,318.88	292,952.59
7100 · Project-Related Expenses		
7106 · Campus Outreach Project		
7106-10 · Campus Outreach General	0.00	75.02
7106-20 · Campus Outreach Staff Salary	0.00	80.58
Total 7106 · Campus Outreach Project	0.00	155.60
Total 7100 · Project-Related Expenses	0.00	155.60
7200 · Events and Conventions Exp		
7200-30 · Other Events	0.00	14,373.30
7200-40 · Events & Conv Staff Salary	722.86	9,213.58
Total 7200 · Events and Conventions Exp	722.86	23,586.88
7300 · Program-Related Expenses		
7310 · Affiliate Support		
7310-10 · Affiliate Development & Support	(18,816.65)	59,842.53
7310-20 · Affiliate Support Staff Salary	1,084.28	8,232.16
Total 7310 · Affiliate Support	(17,732.37)	68,074.69
7320 · Outreach & Marketing		
7320-10 · Outreach & Marketing General	750.00	7,154.80
7320-20 · Outreach & Marketing Staff Sala	1,174.64	23,517.78
Total 7320 · Outreach & Marketing	1,924.64	30,672.58
7330 · Media Relations		
7330-10 · Media Relations General	15.00	13,242.03
7330-20 · Media Relations Staff Salary	316.25	5,047.18
Total 7330 · Media Relations	331.25	18,289.21
7340 · Membership Communications		
7340-10 · LP News	0.00	29,744.87
7340-20 · Mem Comm & Support Staff Salary	13,282.49	165,671.09
Total 7340 · Membership Communications	13,282.49	195,415.96
7360 · Campaign Support & Initiatives		
7360-40 · Campaign/Candidate Support	13,795.62	87,310.00
7360-60 · Camp/Cand Support -Staff Salary	542.14	9,968.33
Total 7360 · Campaign Support & Initiatives	14,337.76	97,278.33

**APPENDIX D
TREASURER'S REPORT**

	<u>Dec19</u>	<u>YTD TOTAL</u>
7375 · Brand Development		
7375-10 · Brand / Political Materials	7,455.61	46,725.23
7375-20 · Brand Development Staff Salary	813.21	14,234.76
Total 7375 · Brand Development	<u>8,268.82</u>	<u>60,959.99</u>
7380 · Ballot Access - Other Related		
7380-30 · Ballot Access Legal	0.00	5,092.78
7380-60 · B/A & Petitioning Staff Salary	271.07	5,310.29
Total 7380 · Ballot Access - Other Related	<u>271.07</u>	<u>10,403.07</u>
7395 · LPedia Historical Preservation	<u>2,156.61</u>	<u>2,742.87</u>
Total 7300 · Program-Related Expenses	<u>22,840.27</u>	<u>483,836.70</u>
8000 · Salary & Related Expense		
8005 · Salary Bonus Sick & Vac (Admn)	5,993.18	85,426.87
8010 · Hourly Wages (Admin Portion)	2,003.41	21,229.44
8015 · Contract & Paid Internships	2,906.00	23,194.26
8020 · Employer Cont to P/R Tax	1,862.28	28,195.60
8030 · Employer Cont to 401K & Adm	793.27	12,874.99
8040 · Fed & State Unemployment	6.59	539.69
8060 · Health Insurance	503.43	26,349.48
8065 · Workers Comp Insurance	(34.00)	798.00
8070 · Other Bens, Gdwill & Training	0.00	781.92
8080 · Payroll Service Fees	147.98	2,207.10
Total 8000 · Salary & Related Expense	<u>14,182.14</u>	<u>201,597.35</u>
8100 · Admin & Overhead Expense		
8110 · Ofc Supplies & Non Cap Equipmt	351.41	7,730.09
8120 · Telephone & Data Services	1,696.48	14,774.92
8125 · Equipment Leases & Maint.	(3,777.34)	1,951.41
8130 · Postage & Shipping	715.89	9,030.42
8140 · Travel, Meeting, & Meals Exp	1,237.40	20,229.12
8160 · Insurance - D/O Cyber - Other	0.00	8,658.00
8170 · Occupancy Expenses		
8170-10 · Mortgage Interest Expense	648.11	8,750.37
8170-20 · Utilities Expense	472.49	5,763.74
8170-30 · Property Taxes, Fees & Permits	787.69	9,452.18
8170-40 · Maintenance, Cleaning & Repairs	1,986.92	15,440.27
8170-50 · Property / GL Insurance	0.00	1,376.00
8170-60 · Assc Fees, Rent & Storage	524.55	6,157.65
Total 8170 · Occupancy Expenses	<u>4,419.76</u>	<u>46,940.21</u>
8180 · Printing & Copying	653.09	10,752.41
8190 · Software, Hardware & Other IT	4,051.41	59,258.55
8195 · Other Expenses & Bank Fees	801.94	6,796.29
Total 8100 · Admin & Overhead Expense	<u>10,150.04</u>	<u>186,121.42</u>
8200 · Professional Services		
8210 · Legal		
8210-10 · Legal - General	5,282.00	55,852.00
8210-20 · Legal - Proactive	0.00	14,690.17
8210-30 · Litigation-Lobbing Staff Salary	0.00	1,435.92
Total 8210 · Legal	<u>5,282.00</u>	<u>71,978.09</u>
8220 · Accounting	0.00	16,800.00
8230 · FEC Filing & Consulting	1,500.00	18,000.00
Total 8200 · Professional Services	<u>6,782.00</u>	<u>106,778.09</u>
8300 · Depreciation Expense	<u>2,374.08</u>	<u>28,489.27</u>
Total Expense	<u>91,370.27</u>	<u>1,323,517.90</u>
Net Revenue (Loss)	<u>108,968.66</u>	<u>177,813.16</u>

**Balance Sheet Current vs Prior Month
As of December 31, 2019**

	<u>31-Dec-19</u>	<u>30-Nov-19</u>	<u>\$ Change</u>	<u>% Change</u>
ASSETS				
Current Assets				
Checking/Savings				
11 · Cash				
111U · PNC Check Acct 1 (Unrestricted)	32,766.44	24,601.13	8,165.31	33.2%
112U · BBT Check Acct 1 (Unrestricted)	13,336.61	13,511.21	(174.60)	(1.3%)
113R · PNC Check Acct 2 (Restricted)	160,739.15	136,389.15	24,350.00	17.9%
114R · BBT Check Acct 2 (Restricted BF)	10,394.23	12,735.73	(2,341.50)	(18.4%)
Total 11 · Cash	<u>217,236.43</u>	<u>187,237.22</u>	<u>29,999.21</u>	<u>16.0%</u>
Total Checking/Savings	217,236.43	187,237.22	29,999.21	16.0%
Accounts Receivable				
12 · Accounts Receivable	0.00	1,500.00	(1,500.00)	(100.0%)
Total Accounts Receivable	<u>0.00</u>	<u>1,500.00</u>	<u>(1,500.00)</u>	<u>(100.0%)</u>
Other Current Assets				
13 · Other Current Collectables				
130 · Bequests Expected - Current				
130-10 · Shaber - 1st International Ba	35,500.00	35,500.00	0.00	0.0%
130-20 · Clinard - Merch Bank of MI	13,064.65	13,062.36	2.29	0.0%
Total 130 · Bequests Expected - Current	<u>48,564.65</u>	<u>48,562.36</u>	<u>2.29</u>	<u>0.0%</u>
Total 13 · Other Current Collectables	48,564.65	48,562.36	2.29	0.0%
16 · Prepaid Expenses				
161 · Bulk Mail Account				
161-10 · Prepaid Bulk Mail VA	626.50	1,179.14	(552.64)	(46.9%)
Total 161 · Bulk Mail Account	<u>626.50</u>	<u>1,179.14</u>	<u>(552.64)</u>	<u>(46.9%)</u>
165 · Prepaid Licenses	0.00	2,303.33	(2,303.33)	(100.0%)
166 · Prepaid Insurance	3,428.34	3,428.34	0.00	0.0%
167 · Prepaid Convention				
167-10 · Prepaid Convention General	8,049.00	8,049.00	0.00	0.0%
Total 167 · Prepaid Convention	<u>8,049.00</u>	<u>8,049.00</u>	<u>0.00</u>	<u>0.0%</u>
169 · Other Prepaid Expense	1,462.04	6,021.00	(4,558.96)	(75.7%)
Total 16 · Prepaid Expenses	<u>13,565.88</u>	<u>20,980.81</u>	<u>(7,414.93)</u>	<u>(35.3%)</u>
Total Other Current Assets	<u>62,130.53</u>	<u>69,543.17</u>	<u>(7,412.64)</u>	<u>(10.7%)</u>
Total Current Assets	<u>279,366.96</u>	<u>258,280.39</u>	<u>21,086.57</u>	<u>8.2%</u>
Fixed Assets				
17 · Fixed Assets				
172 · Furniture & Fixtures	25,878.73	25,878.73	0.00	0.0%
173 · Office Equipment	16,796.61	11,671.50	5,125.11	43.9%
174 · Computer Hardware	22,801.27	22,801.27	0.00	0.0%
175 · Computer Software	134,876.40	109,770.15	25,106.25	22.9%
176 · Capital Lease Assets	32,961.61	32,961.61	0.00	0.0%
177 · Office Building				
177-10 · Physical Structure	477,119.00	477,119.00	0.00	0.0%
177-20 · Land	347,881.00	347,881.00	0.00	0.0%
Total 177 · Office Building	<u>825,000.00</u>	<u>825,000.00</u>	<u>0.00</u>	<u>0.0%</u>
178 · Ofc Imprmnt Acq & Capt Expense	64,269.11	51,451.11	12,818.00	24.9%
179 · Accumulated Depreciation	(261,860.86)	(259,486.78)	(2,374.08)	(0.9%)
Total 17 · Fixed Assets	<u>860,722.87</u>	<u>820,047.59</u>	<u>40,675.28</u>	<u>5.0%</u>
Total Fixed Assets	860,722.87	820,047.59	40,675.28	5.0%
Other Assets				
18 · Non Current Collectables				
180 · Bequests Expected - Non Current				
180-10 · Shaber - 1st International Bank	25,229.93	25,481.56	(251.63)	(1.0%)
Total 180 · Bequests Expected - Non Current	<u>25,229.93</u>	<u>25,481.56</u>	<u>(251.63)</u>	<u>(1.0%)</u>
Total 18 · Non Current Collectables	<u>25,229.93</u>	<u>25,481.56</u>	<u>(251.63)</u>	<u>(1.0%)</u>
Total Other Assets	<u>25,229.93</u>	<u>25,481.56</u>	<u>(251.63)</u>	<u>(1.0%)</u>
TOTAL ASSETS	<u>1,165,319.76</u>	<u>1,103,809.54</u>	<u>61,510.22</u>	<u>5.6%</u>

**APPENDIX D
TREASURER'S REPORT**

LIABILITIES & EQUITY	31-Dec-19	30-Nov-19	\$ Change	% Change
Liabilities				
Current Liabilities				
Accounts Payable				
21 · Accounts Payable	14,222.01	26,896.94	(12,674.93)	(47.1%)
Total Accounts Payable	14,222.01	26,896.94	(12,674.93)	(47.1%)
Other Current Liabilities				
24 · Accrued Expenses				
241 · Accrued Payroll	9,614.70	7,299.59	2,315.11	31.7%
242 · Accrued Vacation	13,768.00	13,598.00	170.00	1.3%
245 · Accrued Real Estate Tax	0.00	(787.69)	787.69	100.0%
Total 24 · Accrued Expenses	23,382.70	20,109.90	3,272.80	16.3%
25 · Accrued Payroll Taxes				
252 · 401(k) Liability	0.00	1,254.30	(1,254.30)	(100.0%)
Total 25 · Accrued Payroll Taxes	0.00	1,254.30	(1,254.30)	(100.0%)
27 · Deferred Liabilities				
272 · Deferred Conversion Revenue	217,967.00	193,772.00	24,215.00	12.5%
Total 27 · Deferred Liabilities	217,967.00	193,772.00	24,215.00	12.5%
Total Other Current Liabilities	241,369.70	215,136.20	26,233.50	12.2%
Total Current Liabilities	255,591.71	242,033.14	13,558.57	5.6%
Long Term Liabilities				
28 · Long Term Liabilities				
281 · Capital Lease - Postage Machine	0.00	741.00	(741.00)	(100.0%)
282 · Capital Lease - Copier	0.00	3,023.91	(3,023.91)	(100.0%)
Total 28 · Long Term Liabilities	0.00	3,764.91	(3,764.91)	(100.0%)
29 · Loans & Mortgages (Principal)	103,105.02	160,357.12	(57,252.10)	(35.7%)
Total Long Term Liabilities	103,105.02	164,122.03	(61,017.01)	(37.2%)
Total Liabilities	358,696.73	406,155.17	(47,458.44)	(11.7%)
Equity				
31 · General Operating	616,685.25	615,883.92	801.33	0.1%
32 · Temp. Restricted Balances				
3204 · Fund - Campus	1,730.39	1,730.39	0.00	0.0%
3210 · Fund - Building	10,394.23	12,735.73	(2,341.50)	(18.4%)
3213 · Fund - Legal Action Fund	0.00	(1,540.17)	1,540.17	100.0%
Total 32 · Temp. Restricted Balances	12,124.62	12,925.95	(801.33)	(6.2%)
Net Revenue (Loss)	177,813.16	68,844.50	108,968.66	158.3%
Total Equity	806,623.03	697,654.37	108,968.66	15.6%
TOTAL LIABILITIES & EQUITY	1,165,319.76	1,103,809.54	61,510.22	5.6%

**Statement of Cash Flows
December 2019**

	Dec 19	Jan - Dec 19
OPERATING ACTIVITIES		
Net Revenue (Loss)	(4,424.12)	68,844.50
Adjustments to reconcile Net Income to net cash provided by operations:		
12 · Accounts Receivable	1,500.00	0.00
130-20 · Clinard - Merch Bank of MI	(2.29)	22,435.35
130-30 · Pratt Bequest - TBD	0.00	1,000.00
161-10 · Prepaid Bulk Mail VA	552.64	(194.07)
165 · Prepaid Licenses	2,303.33	0.00
167-10 · Prepaid Convention General Exp	0.00	(8,049.00)
169 · Other Prepaid Expense	4,558.96	(1,462.04)
21 · Accounts Payable	(12,674.93)	(105,524.04)
241 · Accrued Payroll	2,315.11	(1,516.93)
242 · Accrued Vacation	170.00	1,185.00
244 · Other Accrued Expenses	0.00	(4,303.33)
245 · Accrued Real Estate Tax	787.69	0.00
252 · 401(k) Liability	(1,254.30)	0.00
272 · Deferred Convention Revenue	24,215.00	207,737.00
Net cash provided by Operating Activities	131,439.87	289,121.10
INVESTING ACTIVITIES		
173 · Office Equipment	(5,125.11)	(12,430.63)
175 · Computer Software	(25,106.25)	(25,106.25)
178 · Ofc Imprmnt Acq & Capt Expense	(12,818.00)	(12,818.00)
179 · Accumulated Depreciation	2,374.08	28,489.27
180-10 · Shaber - 1st International Bank	251.63	33,727.79
180-20 · Clinard - Merch Bank of MI	0.00	10,202.97
Net cash provided by Investing Activities	(40,423.65)	22,065.15
FINANCING ACTIVITIES		
281 · Capital Lease - Postage Machine	(741.00)	(741.00)
282 · Capital Lease - Copier	(3,023.91)	(3,023.91)
29 · Loans & Mortgages (Principal)	(57,252.10)	(103,913.03)
31 · General Operating	801.33	(4,190.07)
3204 · Fund - Campus	0.00	(75.02)
3210 · Fund - Building	(2,341.50)	4,265.09
3213 · Fund - Legal Action Fund	1,540.17	0.00
Net cash provided by Financing Activities	(61,017.01)	(107,677.94)
Net cash increase for period	29,999.21	203,508.31
Cash at beginning of period	187,237.22	13,728.12
Cash at end of period	217,236.43	217,236.43

**2020 Convention Revenue & Liability Report
As of 12/31/2019**

Account:	# Packages	\$ Actual
272 · Deferred Convention Revenue	384	\$204,987.00
HQ-20Basic	99	
HQ-20Bronze	9	
HQ-20Gold	186	
HQ-20Silver	32	
HQ-20Training	20	
HQ-20Welcome	38	
167-10 · Prepaid Convention General Exp		(\$8,049.00)
Net Deferred Convention Revenue		\$196,938.00
113R · PNC Check Acct 2 (Net Conv Restricted)		\$159,008.76
Net Convention Unfunded Liability		\$37,929.24
4200-20 · Conv Fundraising - Unrestricted		\$29,901.60
Total Net Conv Liability plus Unrestricted Revenue		\$67,830.84

**APPENDIX D
TREASURER'S REPORT**

RELATED PARTY TRANSACTIONS AS OF: 12/31/19

Related Party Donations	Mem Expires / BSM Expires	MTD Contributions	YTD Contributions	Giving (Since 1990)	Liberty Pledge Club
Erin Adams	Life Member	\$ -	\$ 10.00	\$ 1,292.70	
Johnny Adams ****	03/25/20 - 04/22/20	\$ -	\$ 144.00	\$ 244.00	
Phillip Anderson	12/31/20 - 10/31/20	\$ -	\$ 25.00	\$ 324.00	
Paul Bilyeu *	Life Member	\$ 50.00	\$ 2,575.00	\$ 7,740.00	Yes
Whitney Bilyeu	Life Member	\$ 100.00	\$ 2,395.00	\$ 6,178.00	Yes
Ethan Bishop-Henchman *	Life Member	\$ -	\$ 1,530.00	\$ 1,545.00	
Joseph Bishop-Henchman	Life Member	\$ 500.00	\$ 8,050.00	\$ 14,813.50	
Caleb Bowden **	07/30/19 - 07/31/19	\$ -	\$ -	\$ 25.00	
Craig R. Bowden **	05/01/19 - 05/01/19	\$ -	\$ -	\$ 866.00	
Christopher Campbell *	04/04/20 - 11/06/20	\$ -	\$ 94.00	\$ 283.00	
Pat Ford	11/15/20 - 01/13/21	\$ -	\$ 150.00	\$ 400.00	
Sam Goldstein	Life Member	\$ 50.00	\$ 843.00	\$ 8,037.45	Yes
Kevin Hagan *	10/12/20 - 09/09/20	\$ -	\$ 440.00	\$ 773.00	
Timothy Hagan	Life Member	\$ 10.00	\$ 690.00	\$ 10,656.82	Yes
Caryn Ann Harlos	Life Member	\$ 10.00	\$ 2,052.00	\$ 6,255.09	Yes
Wayne Harlos *	01/14/20 - 08/02/20	\$ -	\$ 164.00	\$ 1,363.00	
Daniel Hayes *	Life Member	\$ 500.00	\$ 12,258.00	\$ 35,408.00	
Jeffery Hewitt	Life Member	\$ -	\$ 100.00	\$ 2,908.00	
Susan Hogarth	12/31/20 - 11/11/20	\$ -	\$ 350.00	\$ 2,591.07	Yes
James Lark	Life Member	\$ 15.00	\$ 220.00	\$ 79,212.30	Yes
Richard Longstreth	Life Member	\$ 15.00	\$ 1,804.00	\$ 2,478.00	Yes
Jeffrey Lyons **	Life Member	\$ 40.00	\$ 90.00	\$ 1,794.00	
Alicia Mattson	Life Member	\$ -	\$ 139.00	\$ 4,449.00	
Alex Merced	Life Member	\$ 42.00	\$ 1,203.45	\$ 3,716.15	Yes
Dustin Nanna	07/10/20 - 07/30/20	\$ -	\$ 105.00	\$ 1,868.00	
Steven Nekhaila	Life Member	\$ 10.00	\$ 337.63	\$ 2,906.63	Yes
Justin O'Donnell	01/13/21 - 01/13/21	\$ -	\$ 390.00	\$ 746.50	
Kenneth B. Olsen	10/31/20 - 01/15/21	\$ -	\$ 494.00	\$ 1,042.00	
John Phillips	Life Member	\$ 75.00	\$ 2,835.00	\$ 3,503.20	Yes
William Redpath	Life Member	\$ 17.00	\$ 724.00	\$ 118,683.00	Yes
Frank Sarwark *	10/31/17 - 10/31/17	\$ -	\$ -	\$ 3,436.00	
Nicholas Sarwark	Life Member	\$ 20.00	\$ 240.00	\$ 6,312.00	Yes
Valerie Sarwark *	12/31/20 - 01/02/21	\$ 10.00	\$ 60.00	\$ 554.00	Yes
Victoria Paige Sexton	01/29/21 - 01/13/21	\$ -	\$ 105.00	\$ 560.50	
Joshua Smith	12/31/20 - 01/02/21	\$ 25.00	\$ 190.00	\$ 1,538.00	Yes
Aaron Starr *	Life Member	\$ -	\$ 139.00	\$ 21,102.00	
Elizabeth Van Horn	Life Member	\$ -	\$ 105.00	\$ 2,083.00	
Francis Wendt	06/28/20 - 06/28/20	\$ -	\$ 25.00	\$ 604.00	
Total Contributions:		\$ 1,489.00	\$ 41,076.08	\$ 358,291.91	

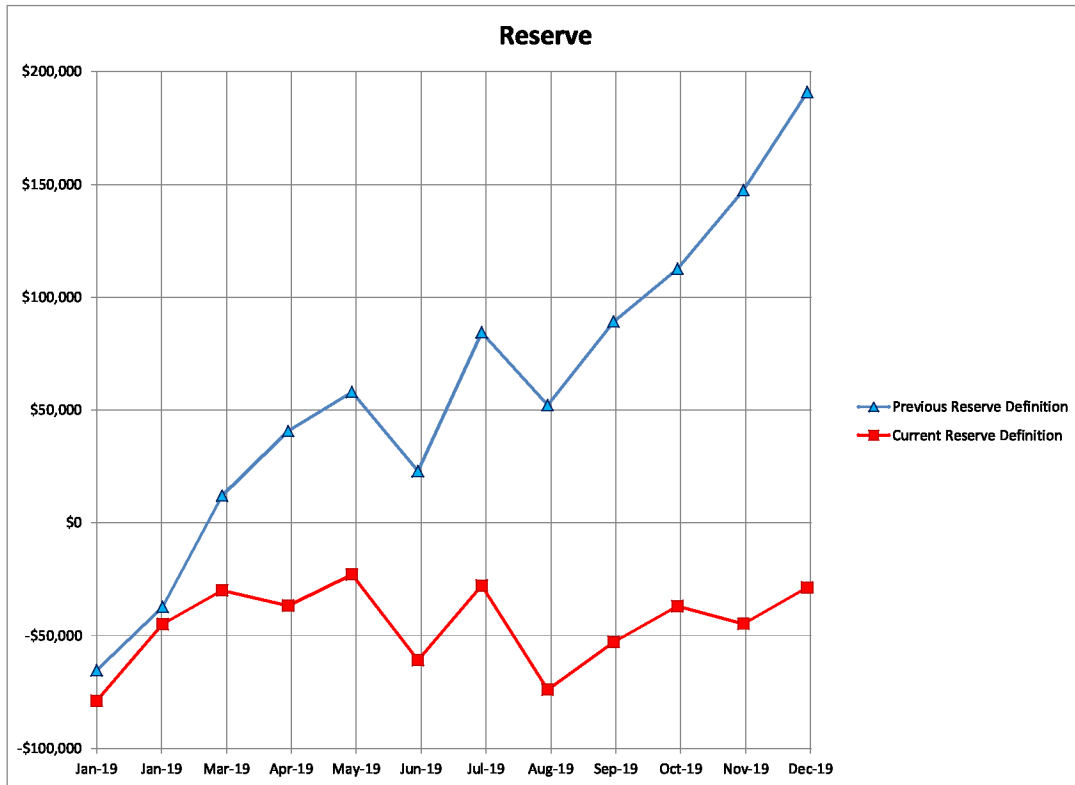
* Non LNC Member disclosed related party ** Thru 01/19 *** Thru 07/19 **** Thru 11/19

Related Party Disbursements	Memo	MTD Disbursements	YTD Disbursements
Libertarian Party Colorado	Joint Membership Program	\$ -	\$ 475.00
Libertarian Party Georgia	Ballot Access Legal	\$ -	\$ 1,000.00
Ms. Caryn Ann Harlos	Reimbursed Expense	\$ 156.61	\$ 720.47
Mr. Nicholas Sarwark	Reimbursed Expense	\$ -	\$ 1,675.76
Total Disbursements:		\$ 156.61	\$ 3,396.23

CHAIR'S DISCRETIONARY DISBURSEMENTS AS OF: 12/31/19

Chair	Memo	MTD	YTD
Mr. Nicholas Sarwark	Media Exp / LightSpace	\$ -	\$ 1,000.00
Mr. Nicholas Sarwark	Legal / Gura	\$ -	\$ 1,000.00

**APPENDIX E
RESERVES CALCULATION GRAPH**



SECRETARY'S REPORT – LNC MEETING FEBRUARY 2020 V2

LINK FOR ONENOTE NOTEBOOK FOR THIS MEETING:
<https://tinyurl.com/LNCOneNoteFeb2020>

Position Duties

Bylaws Article 6 – OFFICERS

5. The Secretary shall be the recording officer of the Party and shall perform such duties as are assigned by the Chair or the National Committee. The Secretary shall attend all meetings of the National Committee and all Party Conventions and shall act as Secretary thereof, keeping such minutes and records as necessary.

Further specific responsibilities are assigned by the following:

- Bylaws Articles 5.2; 7.2.c; 7.14; 8.3; 10.4.b; 10.9 (if Convention Secretary); 13.
- Convention Rules 2.2; 3.1; 3.2; 3.3; 5.1.e-f; 7.3; 8.1.b; 8.2.b; 10.
- Policy Manual Special Rules of Order 1.01.4; 1.02.5; 1.02.6; 7.g; 7.m; 7.o; 7.p; 1.04.1.
- Policy Manual Standing Rules 2.01.2; 2.06.5; 2.07.2; 2.07.3; 2.07.4; 3.05.2; 3.05.3.

Status of Minutes Since Last Report

November 16-17, 2019 Miami, Florida	Pending results of Ballot 200124-1
January 9, 2020 Executive Committee E-Meeting Via Zoom	Will be moved for approval at the February 1-2, 2020 meeting

Nihilartikel Bounty Hunt Winners for Minutes Since Last Report

Sam Goldstein, Tim "T-Rex" Hagan, and Jim Lark won the Mountweazel Prize for their careful proofreading of the November 2019 minutes and will be awarded their booty at the February 1-2, 2020 meeting.

Motions

Move to approve the January 9, 2020 Executive Committee meeting minutes.

Documents Updated

- Conflicts of Interest**
- Potential conflicts were updated at the previous meeting and in the interim period. A current list was distributed for review and update at this meeting.
- Bylaws**
- Addition of linked Table of Contents (*this is still pending to be completed*)

LNC Membership Changes Since November Meeting

1

Francis Wendt was elected to fill the Region 1 Alternate vacancy on December 19, 2019.

Committee Membership Changes Since Last Report

Bylaws and Convention Rules Committee: Joe Bishop-Henchman was elected as permanent chair.

Membership Support Committee: The LNC authorized the committee to fill its own remaining vacancy.¹

Platform Committee: Caryn Ann Harlos was elected as permanent chair.

Youth Engagement Committee: Dr. Lark was appointed by the LNC to fill a vacancy.²

Committee Appointments Remaining

Historical Preservation Committee: There are two (2) optional vacant seats.

Membership Support Committee: A vacancy remains to be filled.

Youth Engagement Committee: A new chair needs to be elected.

Convention

New Notification of Delegate Allocations and Region Formation Manuals were created.³ I am in the process of creating state-specific Delegation Chair Manuals and Delegate Manuals.

My teller team(s) are being organized with the following individuals having already committed: David Aitken, Ruth Bennett, Bo Corbin, Data Logan, and Mike Seebeck. Additional persons are being solicited.

As promised, I created a Convention Critical Dates Spreadsheet that will auto-calculate convention deadlines. Successor secretaries will simply need to change the dates for opening and closing of the convention, and the dates will update.⁴

Upcoming Critical Dates

The Credentials Committee appointments by Virginia and Texas are due by February

¹ See **Ballot 191117-12**.

² See **Ballot 191117-11**.

³ The Notification of Delegate Allocations has been uploaded to LPedia here: https://lpedia.org/Document:National_Convention_2020_Notification_of_Delegate_Allocations. The Region Formation Manual will be uploaded in the future.

⁴ The 2020 Convention Deadlines can be viewed here: https://docs.google.com/spreadsheets/d/1h2CS_uhJX4WCJLmiLPcUkjoymzxs6YhsJds7y69OkI4/edit#gid=0

22, 2019.

Misc.

Executive Director Dan Fishman has given me access to the backend of the Party website so that I can keep the committee and minutes pages updated. I did a thorough clean-up of both pages for consistency. I need to check with Mr. Fishman about the LNC Contact page to be certain there isn't an additional field to edit when changing LNC contacts.

I made contact with the applicants from the recent committee elections that were not elected to notify them and offer to assist in finding other opportunities. I also forwarded those names to the relevant state chairs to reach out.

I attend the daily "stand-up meetings" via Google Hangouts with HQ whenever possible and had a personal phone meeting with Tara DeSisto

Other Activities

- Provided the attached article for *Liberty Pledge*.

Pending Issues

Ms. Mattson and I worked through the proposed Policy Manual style changes with multiple changes to be presented this meeting.

Email Ballots⁵

The following email ballots were completed since the November 16-17, 2019 LNC meeting.⁶

<p>Ballot 191119-1 Concluded 11/26/19</p>	<p>Move to increase the Capital Expenditures in the 2019 Budget by \$14,000, from \$52,716 to \$66,716.</p>
<p>Results:</p>	<p><u>Co-Sponsors:</u> Bilyeu, Bishop-Henchman, Goldstein, Hagan, Harlos, Nekhaila, O'Donnell, Smith, Van Horn</p> <p><u>Voting "aye":</u> Bilyeu, Bishop-Henchman, Goldstein, Hagan, Harlos, Olsen, Lark, Longstreth, Mattson, Merced, Nekhaila, O'Donnell, Phillips, Smith, Van Horn</p> <p><u>Voting "nay":</u> None</p> <p><u>Express Abstention:</u> None</p>

⁵ Vote tallies are recorded in the form of X-X-X-X which represents aye-nay-express abstention-passive abstention.

⁶ Email motions and main substantive motions made during LNC and Executive Committee meetings can be tracked at the tally sheet located at: <https://tinyurl.com/lncvotes2019>.

	<p><u>No Vote Cast:</u> Redpath, Sarwark</p> <p>With a final vote tally of 15-0-0-2 , the motion PASSED.</p> <p><u>Secretary's Notes:</u> Since Representative Hewitt did not vote, Alternate Olsen's vote was counted.</p> <p><u>The vote tally record can be viewed here:</u> https://tinyurl.com/ballot191119-1</p>
<p>Ballot 191121-1 Concluded 11/28/19</p>	<p>Move to reduce the capital expenses budget line by \$6500 in the 2020 budget.</p> <hr/> <p><u>Co-Sponsors:</u> Hagan, Harlos, Longstreth, Nekhaila</p> <p><u>Voting "aye":</u> Bishop-Henchman, Goldstein, Hagan, Harlos, Olsen, Lark, Longstreth, Mattson, Merced, Nekhaila, O'Donnell, Phillips, Smith, Van Horn</p> <p><u>Voting "nay":</u> None</p> <p><u>Express Abstention:</u> None</p> <p><u>No Vote Cast:</u> Bilyeu/Adams, Redpath, Sarwark</p> <p>With a final vote tally of 14-0-0-3 , the motion PASSED.</p> <p><u>Secretary's Notes:</u> Since Representative Hewitt did not vote, Alternate Olsen's vote was counted.</p> <p><u>The vote tally record can be viewed here:</u> https://tinyurl.com/ballot191121-1</p>
<p>Ballot 191213-1 Concluded 12/20/19</p>	<p>Move to approve draft minutes V4 of the 10/26/19 meeting.</p> <hr/> <p><u>Co-Sponsors:</u> Goldstein, Harlos, Longstreth, Mattson, Merced, O'Donnell, Smith</p> <p><u>Voting "aye":</u> Bilyeu, Bishop-Henchman, Goldstein, Hagan, Harlos, Hewitt, Lark, Longstreth, Mattson, Merced, Nekhaila, O'Donnell, Phillips, Redpath, Smith</p> <p><u>Voting "nay":</u> None</p> <p><u>Express Abstention:</u> None</p>

	<p><u>No Vote Cast:</u> Sarwark, Van Horn</p> <p>With a final vote tally of 15-0-0-2 the motion PASSED.</p> <p><u>Secretary's Notes:</u> None</p> <p><i>The vote tally record can be viewed here:</i> https://tinyurl.com/ballot191213-1</p>
<p>Ballot 191229-1 Concluded 1/5/20</p>	<p>Appeal from the ruling of the chair that the motion stated by Mr. Phillips was out of order.</p> <p>The Phillips motion is here: https://groups.google.com/d/msg/Incvotes/rpDQqjc2J5k/F9RokJMpAwAJ</p> <p>The ruling of the Chair is here: https://groups.google.com/d/msg/Incvotes/rpDQqjc2J5k/Meak1YRCAwAJ</p>
	<p><u>Co-Sponsors:</u> Merced, Nekhaila, Phillips, Smith</p> <p><u>Voting "aye":</u> Bilyeu, Hagan, Harlos, Lark, Longstreth, Mattson, O'Donnell, Olsen, Redpath, Van Horn</p> <p><u>Voting "nay":</u> Bishop-Henchman, Goldstein, Merced, Nekhaila, Phillips, Smith</p> <p><u>Express Abstention:</u> None</p> <p><u>No Vote Cast:</u> Sarwark</p> <p>With a final vote tally of 10-6-0-1 the ruling of the Chair was SUSTAINED.</p> <p><u>Secretary's Notes:</u> None</p> <p><i>The vote tally record can be viewed here:</i> https://tinyurl.com/ballot191229-1</p>

Respectfully Submitted,

Caryn Ann Harlos

LNC Secretary ~ Secretary@LP.org ~ 561.523.2250

Caryn Ann's Convention Corner

So you want to be a delegate to the 2020 national convention but don't know how (Part 3)

By Caryn Ann Harlos

LNC Secretary and Pink Flame of Liberty

The numbers are officially out and each state has received notification of the number of delegates that they can send to the national Libertarian Convention in 2020. The below graphic shows each state with their allotted number of delegate seats. If you have followed the instructions in the past two Liberty Pledge articles on this top-

ic, you are well on your way to earning one of the seats from your state, or to be near the top of the list of alternate delegates.

If you are interested in viewing the notification with breakdowns of the calculations sent to the state chairs, you can take a look at LPedia here: [LPedia here: LP.org/2020-allocations](https://lpedia.org/2020-allocations)

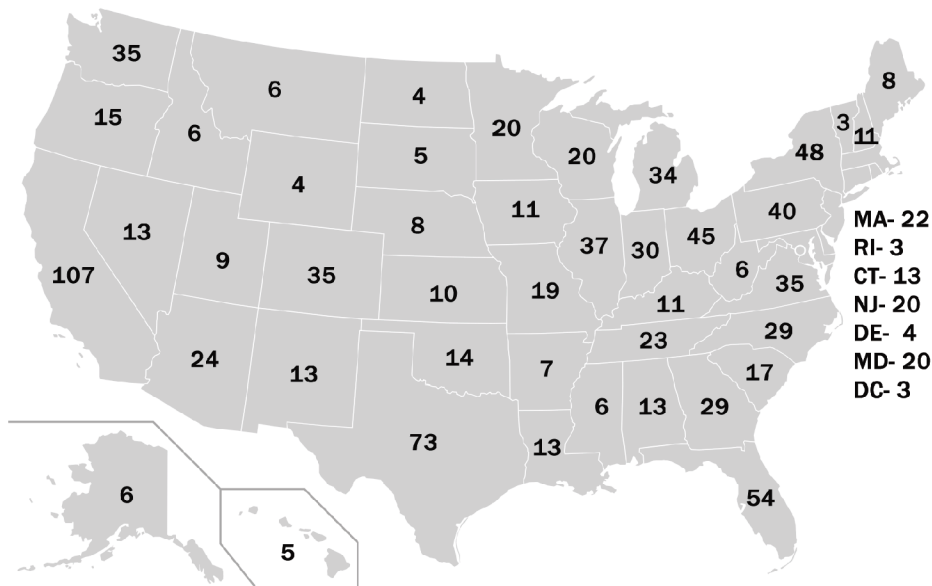
In the next Liberty Pledge, I will let you know what kind of decisions you will participate in if you are elected as a delegate.

In the meantime, if you need to reach me for any reason, my email address is secretary@lp.org, and my phone number is (561) 523-2250.

I'm looking forward to the next time!

In Liberty,

Caryn Ann Harlos



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Caryn Ann's Convention Corner

So you want to be a delegate to the 2020 national convention but don't know how (Part 4)

By Caryn Ann Harlos

LNC Secretary and Pink Flame of Liberty

When we last spoke, I let you know that in this issue I would brief you on the kinds of decisions you would be making if you are selected as a delegate for your state.

Platform, Bylaws, and Convention Rules

The above are the governing documents for the national party, and they can only be amended by delegates at a national convention. Most changes require a two-thirds vote (super majority). I cannot overstate the importance of this duty. The only changes that are automatically introduced to the delegates are those recommended by the Platform Committee or the Bylaws and Convention Rules Committee.

If you have some suggestions for changes (whether or not you will be a delegate – these documents affect the whole body), feel free to write the committee chairs as follows:

Platform Committee Interim Chair: Caryn Ann Harlos – secretary@lp.org

Bylaws and Convention Rules Committee Chair: Joe Bishop-Henchman – joe.bishop-henchman@lp.org

Both committees will produce reports ahead of the convention with their recommendations for review prior to voting. You can see our current governing documents as follows:

Platform – LP.org/platform

Bylaws and Convention Rules – LP.org/bylaws-and-convention-rules

The Libertarian National Committee (LNC)

All seats on the LNC are up for election every two years at convention, and this is also very important. Most candidates for these positions will conduct campaigns on social media and on campaign websites leading up to convention so you can get to know them. Many will also welcome personal phone calls. The declared candidates so far for officer positions can be found on LPedia (see below).

In addition to officers, five at-large members, up to ten regional representatives and up to ten regional alternates will be elected.

If you are interested in running for any of these positions and want further information, please do not hesitate to contact me.

Presidential and vice-presidential nominees

This convention will elect our candidates to run against the duopoly candidates and act as the de facto face of the party until the November elections. These races are usually quite lively, and you will not find a better Libertarian "party" anywhere in the country. Oftentimes the health of the party in terms of donors and membership numbers will depend upon the delegates making a good choice.

How to keep informed

As the convention approaches, more information will be released. There are three party resources that you can use to keep up to date as follows:

LibertarianConvention.org – This is the official website for the convention.

LNC 2020 mobile app – This is the official convention mobile app (the link is on the convention website).

LPedia convention page at LPedia.org/National_Convention_2020 – this will be updated almost daily and is a good source for reports and current lists of candidates.

In the next Liberty Pledge, I will discuss some basics of the rules that are used at our convention, including Robert's Rules of Order, Newly Revised 11th Edition. Fun!

In the meantime, if you need to reach me for any reason, my email address is secretary@lp.org, and my phone number is (561) 523-2250.

In Liberty,

Caryn Ann Harlos



Caryn Ann Harlos

Executive Director's Report Q4

Executive Summary

We have had another excellent quarter.

- The gain in membership continues. 2019 closes as our highest non-presidential year total for active members since 2005
- We had a steady increase in avenues for fundraising.
- The Development team is finding their footing.
- We sent a very timely prospecting mail.
- Membership portal is now a subproject of Project Keystone and is in beta.
- The Chair had a major media appearance.



Daniel Fishman
Executive Director
2020.01.21

Technology:

Q3 goals:

Bring online member portal
Bring online ULP(University of the Libertarian Party).
Bring Gsuite groups online for people who request it
Upgrading email
Focus on retention.

The member portal project became part of the larger "Project Keystone." One of the issues that we have had since the CRM came online is that we are hindered by having two databases, and one will always lag behind the other. Previously we have had national membership lag from Raiser's Edge to Civi and state members lag from Civi to RE. With the implementation of Project Keystone all forms that collect data will now move to the Civi - so Civi will not lag anymore. This necessitates a change in HOW we import data into Raiser's Edge, but in the long run we believe the CRM to be more configurable, including the fact that we can automate exports from Civi easily.

Raiser's Edge does not have automation for exports -- you must be logged into the system to export data -- nor does it have a delivery of reports in any meaningful fashion. A user must download a report from Raiser's Edge. Civi will allow us to export reports to a file which an automated system can bring over and then a user will (still manually) import the data into Raiser's edge.

Raiser's Edge does have an API (Application Program Interface) which will allow us to create programs in C# or VB that will help us to make sure that data is in sync between Civi and RE.

We are currently looking for solutions to one last technical problem (charging recurring members on the first of the month rather than the day they sign up) and then we will be ready to make the transition.

Some of the important things this does is that people will no longer renew their membership from an external page -- when you want to renew we ask members to log in to the member portal (of course it can still be done by phone as well). Once there they will see the value of the member portal, and hopefully start coming back on a regular basis.

The Distance Learning (ULP) program is hung up in the IT Committee. While Moodle was the platform of choice, the people who can implement seem to favor LearnPress so we may move in that direction. If the project continues to languish we may move the project back to be shepherded by LPHQ.

Several committees have migrated to using the google groups available in gSuite. We onboarded the Secretary as a person with the ability to lp.org. In addition to allowing her to upload the minutes, fix typos, she has also upgraded the subcommittee page to list links to the public discussion lists:

- Emily Salvette • LNC
- Bo Zimmerman • LNC
- TBD • FL
- TBD • VA
- TBD • TX
- **2020 Credentials Committee alternates:** Peter Moulds (LNC 1st Alternate), Mark Potwora (LNC 2

2020 Platform Committee - Public Read-Only Discussion List: <https://www.lp.org/platform-2020/>

- Matt Cholko • VA
- Laura Ebke • LNC • laura[at]lauraebke.com • 402-540-6510
- Richard Fast • LNC • fastrichard77[at]gmail.com
- Jim Fulner • MI • fulner[at]alumni.nmu.edu • 248-971-0259
- Helen Gilson • OH • Helen.Gilson[at]lp.org
- Paul Grindle • NY
- **Caryn Ann Harlos** • LNC • caryn.ann.harlos[at]lp.org • 561-523-2250
- Thomas Knapp • LNC

Following that link leads to an embedded page at [lp.org/platform-2020](https://www.lp.org/platform-2020/)

LNC 2020 Platform Committee Discussion List Shared publicly Membership and email settings

24 of 24 topics (22 unread)

Welcome to the 2020 national platform committee discussion group. You should have received the Welcome Package in your email boxes, but if not, you can download it here: <https://tinyurl.com/2020PlatcommWelcome>

Party Policy Manual - <https://www.lp.org/lnc-meeting-archives/>

~ Caryn Ann Harlos, Interim 2020 Platform Committee Chair and LNC Secretary

Edit welcome message Clear welcome message

Topic	Posts	Views	Author	Time
Submitting sponsored proposals (1)	1 post	0 views	Caryn Ann Harlos	1:52 PM
Consideration of new platform plank regarding creativi...	2	3	Robert James Fulner +1	1:32 PM
EMAIL BALLOT PC2020-1: ELECTION OF PERMANEN...	34	54	Caryn Ann Harlos +19	1:24 PM
Proposal to Amend Plank 3.4 (20)	20	7	jeffwood531 +7	1:09 PM
Proposal to Amend Plank 3.4 e-meetings and in-person meeti...	39	40	kubby.communications +18	12:46 PM
Thread for committee chair questions/endorsements (...)	36	60	kubby.communications +9	Jan 27
Emails	2	10	helen.gilson@lp.org	Jan 20

Navigation: f 2, twitter, in, reddit, reddit

I would like to recommend to the LNC that in May we start migrate the LNC Business List to a Google group for the new LNC.

Membership:

Directly cut and pasted from my last report:

“Membership continues to be my primary focus. I believe that membership will always be the MOST sustainable and consistent source of revenue we have, as well as being the most resistant to the whims of the Libertarian Drama cycle. Case in point, while we have seen fundraising vary dramatically from month to month, based on reaction to Libertarian candidate and personality news, membership remains constant.”

We have begun the work of segmenting membership to begin to make separate appeals, but we’ve been a mired in defining segments. I will be more personally involved in that in the next quarter.

Gifts from class										r1	r2	r3
YEAR	2011	2012	2013	2014	2015	2016	2017	2018	2019			
2011	2209	1037	791	621	517	439	314	244	183	47%	76%	79%
2012	0	4379	1890	1400	1081	869	531	415	305	43%	74%	77%
2013	0	0	3214	1343	973	731	485	362	248	42%	72%	75%
2014	0	0	0	2433	988	751	491	384	275	41%	76%	65%
2015	0	0	0	0	1330	596	371	249	187	45%	62%	67%
2016	0	0	0	0	0	10032	3639	2640	1825	36%	73%	69%
2017	0	0	0	0	0	0	3960	1629	1118	41%	69%	
2018	0	0	0	0	0	0	0	3370	1386	41%		
2019	0	0	0	0	0	0	0	0	3925			

Total # Non-lifetime members who gave in 2019 who were acquired in last 8 years: 9452
 Total # Non-Lifetime members gave in 2019: 13577

Percentage of non lifetime active membership by class

2011	1%
2012	2%
2013	2%
2014	2%
2015	1%
2016	13%
2017	8%
2018	10%
2019	29%

The above chart shows membership and giving by year e.g. 621 members of the class of 2011 gave in 2014 or later. 751 members of the class of 2014 gave in 2016 or later.

Financials/Operations

We ended the year in pretty good financial shape -- buoyed by an unexpected bequest. We begin 2020 on firm financial footing. The payoff of the building this year is a real possibility this year and a deliberate goal.

With the 8 weeks between the beginning of this report and the delivery of the last, not too much has changed in our day to day financials. We renewed our contract with Blackbaud to continue using Raiser's Edge for another year. We also have committed to a year long contract with ECanvasser. Candidates or state committees who donate \$35/month (or \$300 immediately) will be able to use ECanvasser for their campaigns. The contract also includes training. All the campaigns will be visible at the national level as well, so our political experts (Apollo and Cara and soon others) will be able to audit campaigns and see if campaigns are doing the requisite amount of door knocking, phone banking, appearances etc.

I conducted internal evaluation reports with all staff and contractors. Results were delivered to the chair along with my comments. I also had an evaluation with the Chair.

We were 10% over budgeted expenses in candidate support (please see the operations report), and I am notifying the LNC as required. Most of this came from unbudgeted expenses for design of materials for candidates and events. Also we received a contractor bill for several months that impacted the budget.

Social Media hasn't had the giant views that it had last quarter, but many posts still achieved a significant reach:



Elections

The biggest election on our horizon is the LP Presidential race. As you all are aware I has been push since October from LPHQ to produce the highest quality debates that we can and to release them via video. On Thursday 1/30 the LPGA Debate should be released to Youtube by 3L, who was contracted to produce the video. I believe it will be the best debate video to date.

Part of our mission in producing high quality debate videos is also candidate support. The candidates are granted the rights to edit the video to make highlight reels. The Presidential candidates are our most visible public faces right now, and supporting them equally and highlighting our race continues to be a goal.

ECanvasser should play a prominent role in down ticket election strategies too. The availability of ECanvasser and the training that goes with it allows candidates to be better organized and more effective, as well as allowing volunteers from across the country engage in call banking and other aspect.

With the aid of Pat Ford, we are starting a campaign NOW to start talking about the Commission on Presidential Debates. Our focus is to get people to realize how ridiculous the poll is when the questions is "If the election were today, who would you vote for." In 2016, every person who said "I'm waiting to see the debates" counted against a Libertarian getting to that 15%." Quinnipiac did a poll before the first debate asking the public if Gary Johnson should be in the debate, and 66% said yes. We are hoping to spur conversation to change the polling question to "Should candidate X be in the Presidential debate." We will be putting together a campaign to get people to write letters both to the CPD but also to their local papers.

Next Quarter

Repeating from the last report - *Membership must remain the critical focus of LPHQ, as it is the basis for the support of the strategies set by the LNC. Converting our annual basic members to having a larger investment in the party is a critical strategy towards financial stability. As we (fingers crossed) start to turn the tide financially, LPHQ must bear down and focus LPHQ on the core issues.*

We will work hard to segment our membership (active and lapsed) into smaller segments that we can deliver more targeted messages to more receptive readers.

This is an example of one of our segmentation plans:

Identified Segment: First Years

Definition:

Annual Members for less than 1 year. less are going to be CRITICAL targets. We MUST improve conversion on these people. We're calling these members "first years" because they are completing their first year with the LP.

Touches:

Auto Reply: 5 things you can do now

Welcome Series:

Break up the 5 things.
Introduction to the players
Connecting with local
What does the LP do, how does your membership help
Strategy of the LP
Ask for a glass of water? Log into member portal

First week:

Member Welcome Hangout
Testimonial
Photo

1st month:

Email: "How's it going with the party? Did you see this news?"

3 months email survey.

6 month touch base SMS.

7 months send survey results, news of the party

10 months email ask to upgrade to pledger -- email. Honor NO FR EMAIL

Libertarian National Committee Executive Director Report 2020.02.01 page 7

10.5 months ask to upgrade to pledger follow up email. NO FR EMAIL
11 months ask to upgrade to pledger phone call, annual renewal email. NO FR CALL
12 months ask to upgrade to pledger phone call -- LNC rep if possible. annual renewal
13 months (expired) email renewal "You've left us"
14 months: move to LAPSED RECENT
24 months postcard?

The referral program is working, but it's time to take our message even broader. We can, through the referral program, potentially sponsor more quality liberty programming and expand our visibility. We want the larger liberty universe talking more about the Libertarian Party. We will be looking to ask LNC members and other Libertarians to appear in broadcasts created by our referral program partners, and then promote the podcast from the LP Social Media -- giving them a boost while promoting our brand.

We need to continue to convert our outdated fundraising practices and move to donor financed projects. The development team is proceeding on this path. We are looking to have a major party donor event (possibly a Lifetime members summit) at Freedom Fest.

We need to significantly update candidate support through the Ecanvasser project as well as putting effort into the Frontier Project.

I look forward to assisting the Convention Oversight Committee in whatever way we can.

Director of Operations Report – Reno 2/1-2

by Robert Kraus

Financial

Things to note from the Dec financial report – most of which the treasurer will review. - Net revenue for Dec less the bequest was \$176,810. This includes the large \$50k donation from Bill Perkins. We used the funds raised for the building to pay for the new HVAC (\$12,818 - about \$1.2k less than projected) along with paying down the mortgage (\$55k additional payment in Dec - remaining mortgage as of Dec 31st = \$103.1k).

The cash flow is better at showing our true cash position because the P&L is reflecting various end of year adjustments we've been doing with the auditor in prep for his field work beginning Feb 4th. So while we show a book surplus of \$109k for Dec, the actual cash increase for the month per the cash flow statement was only \$30k – far less if you take out the surprise bequest.

So the main point is although revenue remains robust – so does our spending with the addition of new contractors (reflected in fundraising expenses for Nov/Dec). We must not become complacent when it comes to fundraising. Thus, we would continue to caution the LNC when it comes to any new expensive projects that are not already planned.

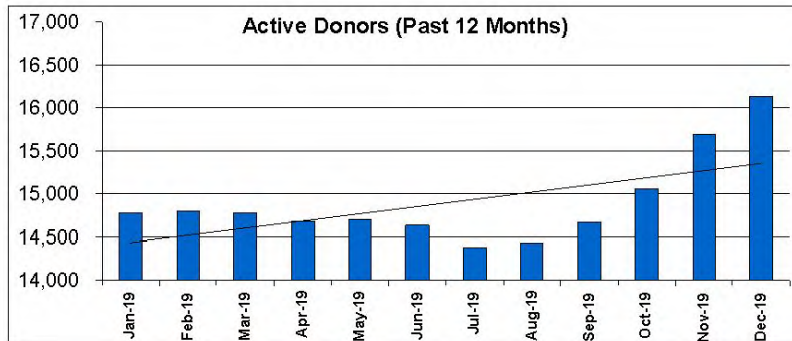
In terms of convention liability we have "closed the gap" from \$48,292 reported at the last LNC meeting down to \$37,929 in keeping with the motion to restrict convention funds. We obviously did not have to go to the EC to use any of these funds for other purposes like Ballot Access.

Here is a summary of our revenue & expenses over since the last meeting:

**P&L Acct Summary Last Month Plus YTD
October through December 2019**

	Oct 19	Nov 19	Dec 19	YTD TL
Revenue				
4000 · General Fundraising	106,345	102,017	131,966	1,258,529
4100 · Project Revenue	303	14,433	61,398	113,412
4200 · Events and Conventions	693	594	293	40,975
4300 · Program Revenue	4,891	6,606	6,725	89,045
4600 · Refunds of Contributions	0	(100)	(121)	(1,756)
4700 · Other Receipts	2	2	78	1,126
Total Revenue	112,234	123,552	200,339	1,501,331
Expense				
7000 · General Fundraising Expense	22,057	36,474	34,319	292,953
7100 · Project-Related Expenses	0	0	0	156
7200 · Events and Conventions Exp	926	732	723	23,588
7300 · Program-Related Expenses	34,893	51,813	22,840	483,837
8000 · Salary & Related Expense	15,379	14,895	14,182	201,598
8100 · Admin & Overhead Expense	15,168	14,469	10,150	186,121
8200 · Professional Services	7,400	7,219	6,782	106,778
8300 · Depreciation Expense	2,374	2,374	2,374	28,488
Total Expense	98,197	127,976	91,370	1,323,519
Net Revenue (Loss)	14,037	(4,424)	108,969	177,812

The membership surge over the last three months also helped! Membership as a % of revenue over the last five years has gone from 33% to 41% increasing our dependence on this source of revenue.



Revenue - by Function as % of Total
2015 thru 2019

	2015	2016	2017	2018	2019 YTD
Membership Revenue	388,831	807,450	554,888	583,082	622,486
% Total Non Conv Revenue	33%	35%	38%	39%	41%
General Fundraising	676,329	1,178,909	764,757	762,588	648,038
% Total Non Conv Revenue	61%	51%	52%	51%	43%
Project/Program/Other	68,339	346,495	158,281	145,450	230,807
% Total Non Conv Revenue	6%	15%	11%	10%	15%
Total Non Convention Package Revenue	1,113,299	2,332,854	1,475,706	1,491,106	1,501,331

Blackbaud – Data Dumps – Internal Customer Service

Data Dumps continue to be sent out regularly & via the CRM to several states that are working with Andy Burns. A point of continued concern is that about 1/3rd of the CRM States continue to request the data dump sent out in excel format. We need to find a way to make the CRM more “user friendly” so that more states will be compelled to use it & so the states that are currently on it continue to enjoy all the benefits of having it at their disposal.

Building Fund / Office

Mortgage balance = \$103.1k as of end of Dec

Extra payments made in 2019 = \$82,000

HVAC: As reported on the LNC list our HVAC crashed and burned and had to be replaced earlier then expected or we at HQ would have froze to death! Lucky many came through with our emergency call for funds & we replaced the HVAC last month for \$12.8k (paid from building funds) which is literally half of what we expected to pay for this system 6 months ago & less then the \$14.5k we projected!

We are planning some masonry repairs in the Spring that will cost no more then \$7500 & will be paid for out of Building Funds. There is \$7300 (adjusted) in Capital Budget for 2020 so we will

not go over 10% threshold. We might come back to the LNC to re-increase the Capital Budget if needed for other projects.

FEC Filing

We continue to file accurate FEC reports and use Paula Edwards to complete the FEC Filing Process on a monthly basis and handle our amendments. The reconciliation and audit steps to this process continue to work to assure that these reports are correct prior to filing, and to insure that the disbursements and contributions match to our cash accounting records.

As a reminder, the FEC reports are done on a cash basis while our financial reports are done on an accrual basis as required by our bylaws which require adherence to GAAP. Therefore, our Statement of Operations will not always look the same as what is reported on the summary page of our FEC Filings.

Convention

LPHQ remains very much involved in planning for the 2020 Convention. See note above about restricted funds.

Thank you!

Robert



Development Report – January 28, 2020

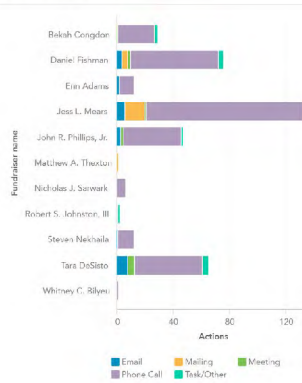
Since then:

5,304 Individual donors

380 Actions completed

As you know, I began my role as Director of Development on 11/1/2019. I do not take credit for these numbers. I acknowledge that a number of individuals worked together to achieve these goals. Below you will see Actions by Fundraiser. As you can see, Jess has been leading with most connections which is very important for membership. She is good with logging her calls and mailings. We could do better capturing meetings with individuals we are prospecting so that we can maintain a cohesive strategy. Dan has been spending a significant time on the phone as well touching constituents, which is amazing given the demand of his time from other responsibilities running the party. It is fair to say that I should be leading Dan on actions as Director of Development although please note that what is not recorded is the time spent working with fundraisers during their own call time and the demand of the data entry required to keep good record hygiene. I also do not log my calls with members of the LNC as I understand those calls are to be kept internal and not for target fundraising purposes unless a specific ask or offer is made. Development is working on streamlining Thank You responses and reoccurring stewardship. What is not referenced in these actions are the email and direct mail appeals that Bekah Congdon, Gideon Oakes, Mat Thexton and myself all worked on. Each of them should be credited with the support they give each other towards making development successful.

Actions by fundraiser

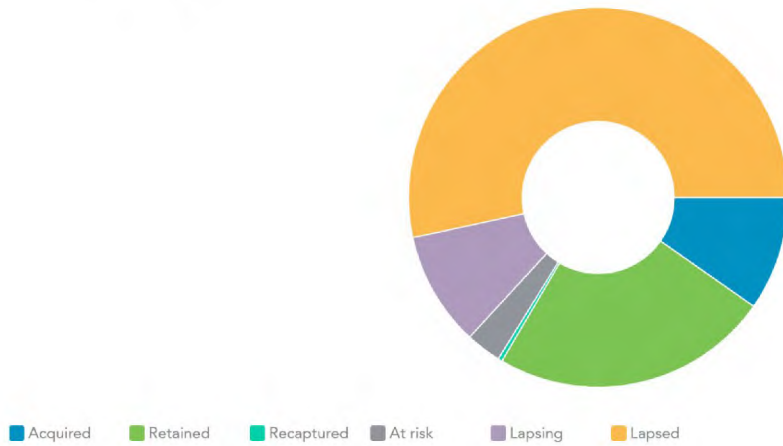


Actions by type



Donors by Lifecycle

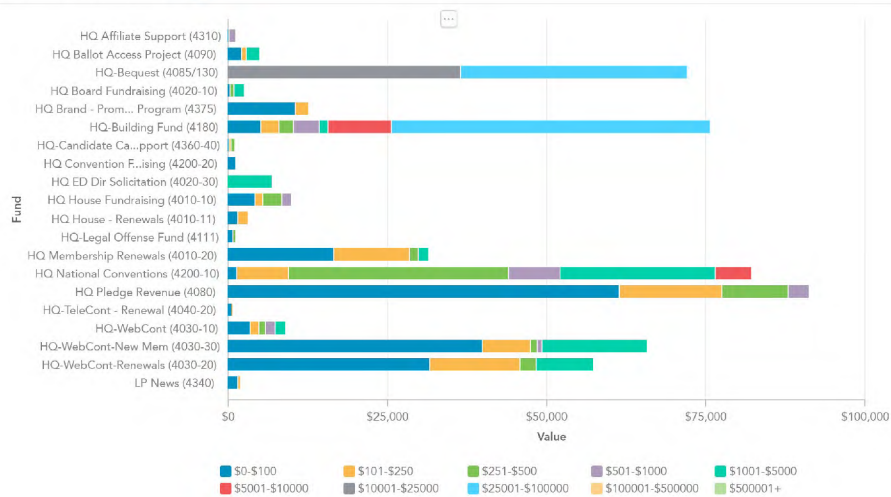
Donors by lifecycle status



Lapsed – 23,498
Retained – 10,450
Lapsing – 4,298

Acquired – 4,276
At Risk – 1,327
Recaptured – 162

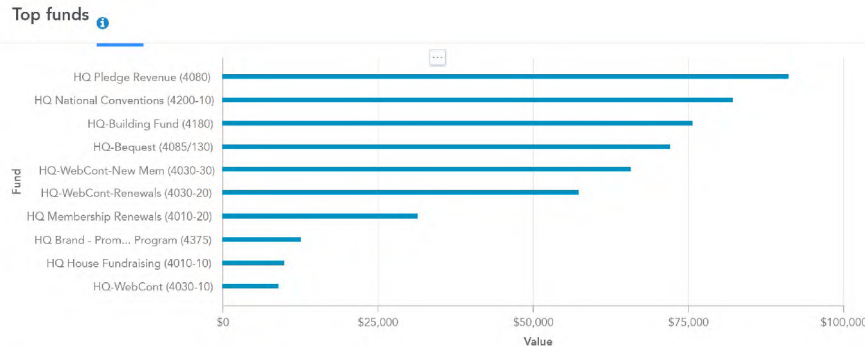
Funds by giving level



I would like to recognize those LNC members who have worked towards fundraising goals for themselves through Development.

- John Phillips
- Whitney Bilyeu
- Steve Nekhaila
- Erin Adams
- Nick Sarwark

It is important to maintain efforts with Development so we can keep current and clean records. These individuals have work the phones calling Lapsed and Building Fund Donors. They have worked to plan events and they have taken meetings with high dollar prospects.



November and December were about me jumping in and learning how to use the tools that were already in practice. January has been about launching new initiatives in the arenas of pipeline projects, convention fundraising, strategic planning and data cleaning. There is still quite a bit more to make adjustments however it is a constant balance of just getting it out because we need to generate money and planning for successful operations that generate the right targeted messages to capture larger donor populations.

I have made every effort to connect with all members of the LNC prior to meeting in Reno.

LNC Members I have connected with:

Nick Sarwark	Richard Longstreth
Alex Merced	Steven Nekhaila
Tim Hagan	Jim Lark
Caryn Ann Harlos	John Phillips
Joe Bishop-Henchman	Whitney Bilyeu
Sam Goldstein	Erin Adams
William Redpath	Justin O'Donnell

LNC Members I have not connected with and am still making efforts:

Alicia Mattson	Elizabeth Van Horn	Susan Hogarth
Joshua Smith	Dustin Nanna	Philip Anderson
Francis Wendt	Jeffrey Hewitt	Pat Ford
Victoria Paige	Kenneth Brent Olsen	

There is no rhyme or reason to why some have been connected with and not others. I am simply working my way through the list provided on LP.org. I welcome any and all conversations from committee members. I hope to meet with each of you in Reno and I hope to work collaboratively with you all as well. Please feel free to ask me any questions.

**APPENDIX G
STAFF REPORTS**

Form name	Pageviews	Conversion rate	Transactions	Average donation	Revenue
Tom Woods - Memberships	6587	10.70%	705	\$43.07	\$30,365.00
Daniel Hayes Donation Form	80	28.80%	23	\$956.43	\$21,998.00
Building Fund Match Challenge Dec 2019	516	14.00%	72	\$135.57	\$9,761.00
Torch Eagle Lapel Pin	439	22.10%	97	\$56.10	\$5,442.00
Liberty Lapel Pin	231	25.50%	59	\$52.20	\$3,080.00
Peter Quinones - Memberships	235	11.90%	28	\$89.64	\$2,510.00
Convention Table Sponsorship	125	2.40%	3	\$666.67	\$2,000.00
Porcupine Pin Membership Form	412	15.00%	62	\$29.79	\$1,847.00
Lifetime Donation Signup	113	0.90%	1	\$1,500.00	\$1,500.00
Legal Action Fund	225	7.10%	16	\$75.64	\$1,210.24
Whitney Bilyeu's Donation Form	31	35.50%	11	\$92.27	\$1,015.00
Camo Hat Membership	207	6.80%	14	\$62.50	\$875.00
Liberty Pledge Update	65	43.10%	28	\$27.69	\$775.19
2020 Ballot Access	1186	1.30%	16	\$45.00	\$720.00
VIP LIV Ballot Access Bowl Event	50	16.00%	8	\$74.25	\$594.00
Lions of Liberty - Memberships	67	20.90%	14	\$26.79	\$375.00
John Phillips Donation Form	157	3.20%	5	\$71.00	\$355.00
Pledge Monthly - Update	55	10.90%	6	\$36.67	\$220.00
Scott Horton Memberships	65	4.60%	3	\$66.67	\$200.00
2002 VIP LIV Superbowl Event	86	1.20%	1	\$108.00	\$108.00
Caryn Ann Harlos Donation Form	31	12.90%	4	\$25.00	\$100.00
John McCaskey - Memberships	25	8.00%	2	\$37.50	\$75.00
LPedia Hist Preservation	262	0.80%	2	\$30.00	\$60.00
October 2019 Fundraising Goal	30	6.70%	2	\$30.00	\$60.00
Liberty Pledge Gray Cap	174	2.30%	4	\$14.44	\$57.76
Buck Johnson Memberships	48	4.20%	2	\$25.00	\$50.00
Vintage Bag Membership Form	37	5.40%	2	\$25.00	\$50.00
Kevin Gaughen - Memberships	18	11.10%	2	\$25.00	\$50.00
2019 Recruit and Train	14	7.10%	1	\$50.00	\$50.00
Mat Renewal Form	5	20.00%	1	\$30.00	\$30.00
Renew w-Monthly Pledge	558	0.20%	1	\$5.00	\$5.00
Totals	12134	11.63%	1195	\$145.58	\$85,538.19

**APPENDIX G
STAFF REPORTS**

Fund description	Revenue	Number of gifts	Average gift	Donor count
HQ Pledge Revenue (4080)	\$91,180	4146	21.99	1575
HQ National Conventions (4200-10)	\$81,204	220	369.11	182
HQ-Building Fund (4180)	\$75,564	107	706.21	104
HQ-Bequest (4085/130)	\$72,081	3	24,026.97	3
HQ-WebCont-New Mem (4030-30)	\$65,450	1470	44.52	1466
HQ-WebCont-Renewals (4030-20)	\$57,277	1111	51.55	1092
HQ Membership Renewals (4010-20)	\$27,606	408	67.66	404
HQ Brand - Promo Materials Program (4375)	\$12,417	385	32.25	372
HQ House Fundraising (4010-10)	\$9,815	122	80.45	119
HQ-WebCont (4030-10)	\$9,070	115	78.87	108
HQ ED Dir Solicitation (4020-30)	\$7,000	4	1,750.00	4
HQ Ballot Access Project (4090)	\$4,215	35	120.44	35
HQ House - Renewals (4010-11)	\$3,180	44	72.27	44
HQ Board Fundraising (4020-10)	\$2,505	12	208.75	12
LP News (4340)	\$1,768	30	58.93	30
HQ-Legal Offense Fund (4111)	\$1,260	17	74.13	15
HQ Affiliate Support (4310)	\$1,250	3	416.67	3
HQ Convention Fundraising (4200-20)	\$1,226	117	10.48	71
HQ-Candidate Campaign Support (4360-40)	\$1,075	7	153.57	7
HQ-TeleCont - Renewal (4040-20)	\$810	23	35.22	19
HQ Membership Prospecting (4010-30)	\$275	11	25.00	11
HQ House - New Member (4010-12)	\$150	1	150.00	1
HQ-LPedia-Hist-Preservation Program (4395)	\$135	8	16.88	4
HQ-TeleContribution (4040-10)	\$80	1	80.00	1
Totals	\$526,592	8400	\$1,194	5682

Comparative Analysis



Bekah Congdon

Staff Report - January 2020

Direct Supervisor: Tara DeSisto

Title: Development Associate

Overview

I have been with the Libertarian National Committee for just over three months now. In this time, I have had the opportunity to use my talents, and develop new skills, in a varied number of tasks, including:

- Participating in a number of fundraising appeals, either as the lead writer or an editor
- Reaching out to new, current, and lapsed donors/members to build relationships and seek contributions
- Researching individual and organization prospects and planning for connection opportunities

A most invaluable part of my time here thus far has been learning from the Development Director, Tara DeSisto. The tools that I have been able to pick up from her so far have added so much to what I would have been capable of without her direction, and I look forward to utilizing them to even greater effect in the coming year.

Appeals and Fundraising

The development department is primarily focused on bringing in funds, and one main way we do this is through email and mail out appeals. The first appeal that I wrote - a long form letter about the LPs uncompromising support for the second amendment - just went out this week to a list of 10,000 prospective members. I have written or assisted in writing a number of email appeals as well, including the building fund match appeal, a call to donate for lifetime members who have not recently contributed, and an appeal for the Maryland ballot access drive which is going out this week. Writing is one skill I love getting to utilize here. Currently I am working on a new system for appeals that will make our department more efficient going forward.

Building Relationships

This is the area that I hope to improve upon the most in the coming months. I have been able to make dozens of phone calls to some current donors, thanking them for their continued support, and to long-time lapsed donors who I try to encourage back into contributing. I feel that my 6 years of volunteering for the LP at the county and state level has allowed this particular task to come quite naturally to me. While some people provide a simple yes or no to my call, others want to get more in depth into Libertarian philosophy or platform questions, and I am always excited to talk about these things. I do want to get better at identifying people to call that will

1

maximize what I can hope to achieve from these calls - however it is also very valuable to find the records with incorrect information so that our data can be updated and corrected.

In this area I have also begun, slowly, making connections with people of note in like-minded organizations. There is much more work to do here, and I believe that with Tara's insight, we will soon make some very beneficial connections. I look forward to expanding my efforts here and seeing where it leads.

Research

Along with correcting and updating data, I have been tasked with collecting as much data that I can. This crosses over into all tasks that I take on from calling donors to creating profiles for new prospects, to planning events, and developing new initiatives for the party. Again with the assistance of Tara, I have learned many ways to track down helpful information be it about individuals, organization, non-profits, or PACs, and the development department is able to work together to come up with action plans based on this information.

Wrap Up

Much of these first three months have been focused on learning our systems, softwares, and the foundational elements of this job. I am incredibly excited to move forward putting what I have learned into more action, and remaining open to any tasks I am asked to do that will benefit our party.



Membership Department Report
February 2020
Submitted By: Jess Mears

Great news! The Libertarian Party's membership ended 2019 on a positive note: 16,132 members.

2019 was the best year for membership in a non-presidential year since 2005!

Membership is a significant source of revenue for the Libertarian Party.

In 2019, membership revenue totaled \$979,921.13, which equates to **67.9%** of the total revenue, when excluding bequests and convention revenue.

In 2018, membership revenue totaled \$909,716.96, which equates to **63.9%** of the total revenue, when excluding bequests and convention revenue.

From 2018 to 2019, **membership revenue increased by 7.7%**.

When I transitioned from providing services to the Libertarian Party as an independent contractor with the title of Development Manager, to a staff position working out of LPHQ, I requested my title change to Membership Manager with a focus on increasing the number of members as well as membership upgrades. I wanted to create an opportunity for myself to provide measurable results. I am very pleased to present the results above, and I hope the LNC will consider expanding the Membership Department to include additional staff as assistance would greatly enhance my ability to cultivate our membership base.

Thank you for the opportunity to serve the LNC and our membership.



Apollo Pazell Q4 Staff Report

Overview:

The Frontier project is well underway. Candidates are in training and currently working on fundraising and messaging training. With the help of Gideon Oakes websites are getting built through national, and logo and branding standards have been established for all but two of the targeted candidates. We have onboarded two development directors to assist candidates with their fundraising efforts as well as participating states, and are currently compiling a curriculum for message, rhetoric, and debate training.

The date for the 2020 Frontier Summit has been selected and is currently being promoted. April 4-5 in Cheyenne with special guest speakers including State Representative Andi Clifford (D-WY) and other native activists of the Crow, Shahoni, and Blackfoot tribes who will discuss issues like the Missing Indigenous Women in the upper mountain west and Canada. Other speakers include Federal Lands expert Former Rep Ken Ivory, ecanvasser developers to do one-on-one training on how to use campaign software, Christine Stenquist who will be announcing the Frontier Project lobby effort to legalize medicinal cannabis, and more.

The frontier project is working with the remaining states who have yet to legalize any form of cannabis. We have sponsors for legislation in Wyoming, Idaho, and are working with Montana on their initiative. This effort is being led by brain tumor survivor and medical cannabis activist, Christine Stenquist.

In Q4/Q1 the frontier project combined efforts to assist in ballot access and we have recruited a small team who will be deployed on February 3 to petition in Maryland for the special election of Elijia Cummings.

We are incorporating data modeling in house. Long-time Libertarian activist Russ Clark has built an effective and sufficiently accurate modeling system. He is in the process of working with Tyler Harris, myself, and targeted candidates on building data models that can be used to draft more effective field plans for the summer and fall. Data modeling has been an essential campaign function that has been lacking in LP circles, this will hopefully catch us up at least moderately and allow us to continue to grow in accuracy and wider availability. The future of politics is data and we must work to catch up.

Dan Fishman and I continued to work on a deal with Ecanvasser and it appears that we are close to finalizing the details of a plan that has been a year and a half in the making.

Successes:

- We have identified 5 primary target candidates located mostly in the states of Wyoming and Montana.

- We have identified an additional 5 candidates who will be secondary targets and will be participating in Frontier Project replication, these candidates are in Tennessee, Arkansas, North Carolina, and New Mexico so far.
- Frontier has onboarded two states in initial phases, New Mexico and Hawaii.
- Observation calls started in January. This call allows for state chairs and political directors to have an inside look at the activities of the Frontier Project.
- I continue to travel the country and provide candidate training in states that request my presence.

Goals for Q1:

- Q1 and Q2 will be heavily focused on fundraising, pre-campaign work with candidates, and an effort to find more competitive races that would benefit from national help. Candidates are being given attainable, but high goals to fundraise for and will be working directly with professional fundraisers to achieve those benchmarks.
- Second to fundraising, we will be working with candidates on rhetoric, messaging, and debate training. It is critical that the candidates that we support are effectively communicating the principles of the Libertarian Party in a way that is accessible and relevant to voters. We have brought on, and continue to bring on, some of the best messaging experts in the liberty movement to train our candidates on how to effectively communicate.
- Councilman Sid Daoud are dedicated to creating an elected official support group for Libertarian elected officials. We plan to have the groundwork in place, ready to launch at the frontier summit and later at the national convention in Austin.
- We have hired a team of petitioners who will transition to canvassers in the summer. We will work to train these staffers to be effective in the field while achieving ballot access for a reduced cost. The goal is to have well trained and effective canvassers for the field, hire early to avoid the brain drain that is being caused by the massive efforts that YAL, Bloomberg, Styer, and the LFP are all pushing. The hope (yet to be seen) is that we can reduce the cost of ballot access and increase validity rates using data software. This will be tested in a 6-week effort in Maryland starting Feb 4.

Cara Schulz - Candidate Liaison

Recruiting and training for 2020 full steam ahead. Averaging 6 scheduled prospective candidate calls per day - assistance in first steps and for help in their campaign. Setting aside an average of 3 to 5 days per state requesting help with recruiting - currently assisting 6 states.

New

Changed procedure for initial intake. When potential candidates contact they are welcomed with a return email (this was standard). However, now there is an emphasis that they need to join the LP or their State Affiliate as the very first action they take. A copy of the email goes to both the State Affiliate and to LP Membership so they can be contacted to join. After they are a member of either, I reconnect to offer assistance.

Candidates can now update their information and add a photo to the LP website through a link emailed to them. When the Member Portal launches, they will be able to change candidate info through their dashboard.

States can add their candidates through the CRM or they can do so through a webform link with a password. All states have access to this - however state participation is low.

Candidate training takes place every Monday night at 8pm central for 30 minutes on Twitch. Used to host this on Zoom, but Twitch has more reliable recording and archiving to YouTube. Also, younger candidates (under 40) are most likely already in Twitch.

In progress

Setting up Discord. Discord is an online community where you can set up rooms for people to join and people can text chat or voice chat as if they were in an actual room. I'll set up a candidate room there and have office hours daily. This way, if candidates or Political Directors have questions they can pop on there and ask me or others for assistance. Again, most younger candidates are already part of Discord and I'm trying to move to where the candidates and potential candidates are already accessing.

In person candidate and Affiliate Leadership training. Just finished up Kentucky, who hosted a 2 day candidate training. Candidates and Leaders from 4 states were in attendance. Working with Kentucky, we were able to expand the training from having just me for 1 day to having Apollo Pazel and Daniel Johnson come and make it a 2 day training. Additionally, there was a photographer on site who did free headshots for candidates. Nebraska, California, North Carolina, and Minnesota are on my schedule so far.

Adding to the Candidate Only, Political Directors, and Chair areas of the LP website. I'll be adding more articles and videos again after having to shelve this last year.

Creating an Elected Libertarians section to the website which will house how to articles, policy sheets, training videos, etc on how to govern as a Libertarian. I'll be soliciting additions from policy experts and other electeds. Additionally, I attend training 3x a year from League of Cities and will write up notes from all my sessions so other electeds can learn from there.

Training for Political Directors at the National convention. Trying to reduce position churn and increase the numbers of states who have a political director.



Andy Burns
Affiliate Development Specialist
LNC Meeting Reno, February 1-2 2020

States have a much greater interest for national to work with them, as compared to 5 years ago when I was brought on-board. In sum, there are more demands while we operate with the same staff resources; Affiliate Development is still just 1 person trying to provide support to all the affiliates. As we continue to become more synergistic with state affiliates, we will need to increase funding and empower Affiliate Development staff/contractors with the ability to spend the full Affiliate Development budget.

Supporting States thru Data Management

At the outset, the CRM has and continues to prioritize county affiliates to build and grow. To do that, we first had to get states streamlined into the system. We are currently at 23 states participating and have 11 more in the queue. We now have **implemented the Simplified CiviCRM County Dashboard Development**. In short, this gives every county volunteer in the nation (their state must be on it) real-time access to Libertarians in their county or regional affiliate.

I was able to **reduce further expenses** of the Simplified CiviCRM County Dashboard development by taking over implementing the new code and configuration on our staging and subsequently the production site.

A CRM Project overview can be found at: lp.org/crm.

I have **created a series of tailored tutorials** for each user role (State Admin, State Leader, County Leader and County Volunteer) on 'essential' information. This lessens our support time and empowers the users.

CO, GA, KY, NH, PA and SC states have all **county residents permissioned**. This means that they can add users without contacting national to make county access work. In my last report, I detailed a request that would have made more sense to outsource to our CiviCRM consultant, Tadpole.

"...we have one main task to do which is to establish a resident relationship between existing contacts and their county to make those contacts accessible to county users. It is estimated that it will take approximately 40 hours or \$1,080 in staff time to complete. Alternatively, we could hire our developer vendor, Tadpole, to perform this work, at

which they estimate 8 hours or \$1,200. It is recommended we hire this out to Tadpole for efficiency sake.”

Because no action was taken by the LNC, I prioritized the states with the highest user utilization.

I continue to advocate for LPHQ to streamline their data with states. Rather than having state and national work in data silos, we can provide a unified structure to equip state and county users with tools to build their affiliates. Providing data that is not timely, cumbersome for any county volunteer to access or becomes orphaned data prevents the growth of our county affiliates. Most counties currently do not have affiliates. This is a tremendous weakness of the LP we must turnaround. This project is about removing these barriers.

Additionally, streamlining data is critical because **the best way we can keep our national members around is to bring them into our local county affiliate ‘communities’ and establish ties with other Libertarians.** That can’t be done effectively without getting this data to the local level in real-time for them to act on it.

My time is spent in the following roles within the CRM Project:

- Project manager
- Client support
- Documentation and training
- Web development
- Data syncing from Raiser’s Edge
- Upgrades and maintenance

There are many states queued to join, but there is not enough focused time to process. I have been tasked with implementing the Member Portal, and as a result I have not had time to continue the pace of on-boarding states. Only two states have been on-boarded since September; New Hampshire (brought over CMS) and Nebraska (migrated NationBuilder data), as an emergency change-overs due to their hosting contracts coming up for renewal. Currently in the queue, in order: CA, FL, LA, MA, NM, AZ, OR, IL, NC, WA, MD, ME, SD, and KS, which would be approximately 7 months worth of work in total. I have received some complaints from states in the queue that we have not yet brought them on-board.

It is worth noting that there are states and/or members of state parties willing to give \$1-2K to get onto the CRM if they get assurance of a migration date. However, this funding does not actually increase our resources to dedicate to them and therefore I cannot guarantee a migration date. It merely allows us to prioritize them as I have done on [this page](#), ordering states based on contributions earmarked for the project. This is a problem that is outside of my control.

One way in which we could improve the speed is by enhancing the way in which we import. Our development partners, Tadpole, have a **beta importer that needs additional funding** to make it open-sourced and usable by the general public. The Affiliate Development budget line already has budgeted funds that could be used for this improvement.

We discovered a bug that prevents a new county contact from being permissioned properly if users set an individual’s address wrong. **To prevent user error and the administrative**

burden of identifying and fixing such user errors, we need to restrict address location types. Tadpole estimates this change will take 8 hours (\$1000).

I've created a [build a county affiliate lead page](#) to gather signups for new county affiliates. This will encompass a startup guide and I'll be ensuring they are connected to their state point person and make progress to activating the volunteer.

A **Pay the Processing fee** option is now an option for contributors to select on all contribution pages.

I have assisted to a greater extent to **professionalize the state convention pages** so they set the best impression as possible for new onlookers. Additionally, the remaining **2020 state conventions registration pages now have a membership add-on** that will automatically update into CiviCRM. This is one of the quickest and easiest ways to help affiliates raise more money per event attendee.

Based on the level of interest and ease with which we can **support county or regional affiliate contribution pages** we are now accepting submissions for them. As a prerequisite, your state must already be on our LP Multisite infrastructure to proceed.

I have added the ability to add a photo to our candidate and elected officials listings and allow them to update it themselves.

2019 CRM stats: <https://my.lp.org/state-crm-project/#stats>

Membership Portal and Project Keystone

Portal Benefits:

- Control your information
- Check your membership status
- Update your preferences
- Tell us what matters to you
- Find volunteer opportunities
- Get prioritized support from LPHQ

I have tested and deployed most components of the Member Portal to production. A prerequisite to going live is automating membership data to CiviCRM so it works automatically. Therefore, we have deployed new membership pages. The landing page, created by fellow colleague Gideon Oakes, is at <https://my.lp.org/join>. After a beta period has passed, we will make these the standard for membership processing.

Project Keystone's goal is to simplify forms and data to improve data automation. We have moved all forms over to my.lp.org except for donation forms but have not gone live with them yet.

2020 Convention Site

I have assisted in the creation of a new convention website and particularly its integration with CiviCRM. The problem we are solving: we cannot query former convention data easily (registrants, speakers, vendors, etc). This also satisfies the Affiliate Development goal of providing this data automatically to states.

The COC is needing additional functionality on the checkout form. I have scoped their request and will get a quote to use the '[Profile Conditionals](#)' extension.

Benefits of CRM Convention Integration:

- Automate retaining convention-related data
- Add a membership and automatically have it entered into CiviCRM (Which integrates with the new membership database). Previously this was not actually adding a membership, just charging the associated amount.
- States see real-time data
- Start preserving historical convention related data including attendees, delegates, alternates, speakers, vendors, suite buyers, etc.

The COC has also requested the addition of an Auction Plugin to the site for the silent auction and other auction items. This plugin would be able to be leveraged by state parties as well. It requires the addition and integration of the free "WooCommerce" plugin, and then the addition of the auction plugin itself. The license for the auction plugin costs \$200 per year. There are some concerns about integration and performance impacts that I would like to ask our primary support and development vendor, Tadpole.

**Ken Moellman
"Staff" Report
For Reno LNC Meeting on 02/01/2020**

Hi. I'm Ken. As the member of "Staff" who is a volunteer, I do as much as I can, when I can.

Assisting staff and states

The previous few months have seen an uptick in duties in my regular job. Therefore I have been unable to do as much LP work.

I continue to help Andy with the State CRM project where and when possible, mostly limited to system upgrades and patches.

I am attempting to help state affiliates leverage more of the services we provide, to enable them to continue to grow by giving them the ability to focus on the front office rather than the back office.

Growth and Expansion

The county roll-out of the development project the LNC funded continues, as we bring more existing states into the new configuration.

I'm still looking to improve the onboarding process, so that we can bring more states online more quickly. We're backed up, due to demand on resources. The process of bringing in a state's data into the CRM can be pretty brutal, so anywhere where we can improve this process will save a lot of time and energy.

Challenges

My primary challenge continues to be having the time to do more. I expect that in Spring 2020 I will have more time to help Andy and other staff with IT needs, as work should slow back down and I continue to hand-off other commitments to other portions of the party.

Gideon Oakes

Media Specialist (Editor/Designer)

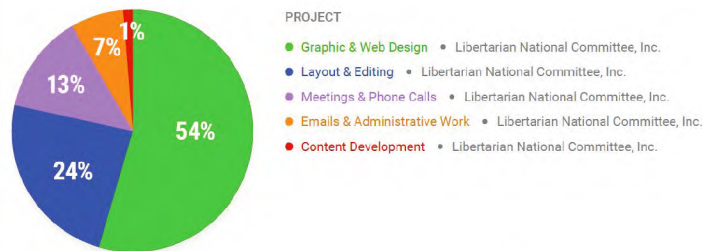


Quarter 4 Report 10/01/19 to 12/31/19

Summary

I was, and am, very grateful to the LNC for their kind words at the fourth quarter meeting. Now almost five months into the job, I get more comfortable in my day-to-day duties and functions each and every day. Dan and I had a positive annual review, and my excitement for the position hasn't waned.

Time Breakdown



For reporting purposes, I continue to break my work down into five timer categories: Layout & Editing, Graphic & Web Design, Content Development, Meetings & Phone Calls, and Emails & Administrative Work.

A detailed breakdown may be downloaded at: shorturl.at/huyP9

(As with my previous report, please note that Emails & Administrative Work may be underreported and absorbed into other categories as it would be time-prohibitive and inefficient to switch my timer every time I need to read an email or answer a message.)

Layout & Editing

LP News: I was pleased that the LNC was able to support the Frontier Project in part by shrinking the LP News production budget from five issues to four. I am finding it easier to plan around a regular, quarterly cycle, and I hope readers will feel the same way. By the time this report is officially adopted, the Q1 issue of LP News should be to the printer (scheduled for Jan. 31). I plan to have the Q2 issue out prior to the Austin convention, barring another massive error by the USPS.

We have begun the process of selling sponsorships as a revenue source. I have expressed my concerns over the rapid development of this process, but I am pleased to report it

Graphic &
Web Design

-
- **Project Keystone** is the internal name for finishing up the Membership Portal that has been in development for some time. Andy has taken the lead by far, but I have been able to contribute graphics and a certain amount of web functionality to the project.
 - **WeDeserveBetter.LP.org** is live, but has not been promoted much.
 - **LP.org/gift (Give the Gift of Liberty)** is a mechanism for Libertarians to sponsor the cost of a membership for their favorite povertarian.
 - **23Trillion.org** is the updated version of 22Trillion.org. I gave the site a makeover and moved from the costly LeadPages platform to a self-designed Caldera form.
 - **Various graphics** for internal departments:
 - Membership emails, development appeals
 - Campaign materials including graphics for the Frontier Project
 - LPStore.org products, including the new tip cards and Live Free pens
 - Literature and membership marketing collateral
-

Content
Development

Quarter 4 saw much less content development on my part, at least in the modern sense of the term. That is to say, I have created plenty of web and graphic content, but have not written much in the way of press releases or emails, though I have edited a good many. While I'm always fine with wearing multiple hats, I believe everyone is in agreement that content development should eventually be split off to another position, or handed to a team of volunteers.

Meetings, Phone
Calls, Emails,
Admin Work

I have had a very solid track record of daily standup meeting attendance. My overall number of meetings has certainly increased as I have become more of a resource for staff members.

I have also been working on personal time-blocking skills and have made improvements in that area. On that note, I am still an hourly contractor at this point, and as such, I only set a timer when actively engaged with a project. My billable hours might suffer, but I know the party gets 60 minutes of work for every hour it pays me.

Goals &
Projects

Previous Goals:

- ✓ Continue to bring cohesive branding to all LP designs
- ✓ Freshen up looks of LP News and Liberty Pledge
- ✓ Work on time-blocking skills
- Continue migration into a full-time capacity, weaning off other responsibilities

Goals for Q1 2020:

- Continue migration into a full-time capacity, weaning off other responsibilities
- Give LP.org a makeover
- Finish makeover of LP News
- Revamp LP style and branding guidelines



Tyler Harris
External Relations

Staff Report - Prepared January 2020

The main focus of External Relations is building positive and productive relationships with our members, constituents, and stakeholders.

Membership Communication and Interaction

An important component of our long-term membership success is creating good experiences, demonstrating value, and ensuring that interactions are helpful and positive. It's through these efforts, which can be described in simplified form as "good customer service" that we ultimately encourage constituents to become members, lapsing members to renew, and renewing members to upgrade to a higher level of member support. To that end, my key responsibilities include:

- Monitoring and responding to member emails sent to info@lp.org (the main email address of the Libertarian Party, which is both listed on LP.org and set as the reply path for most of our outgoing email solicitations). This inbox can, at times, receive over 100 emails in a day, and common tasks include assisting with membership-related questions, answering queries about the platform and issue positions of the party, responding to member feedback on recent outgoing communications, and helping to connect constituents with their local/state affiliate parties.
- Answering the "General Questions" communications originating from the LP.org webform, as well as the corresponding phone tree option via 1-800-ELECT-US
- Receiving and processing member change of address, change of email, and manual email unsubscribe requests submitted either via email or via our various webforms on LP.org
- Organizing, promoting, and conducting weekly Member Welcome Hangouts

Member Welcome Hangouts

Beginning in June 2019, I began hosting a regular weekly Google Hangout targeted towards new members and existing members looking to become more involved with the party. The events include a short (10-15 min) presentation focusing on the online resources available to our members and how to connect with their state and local affiliates regarding events and opportunities for outreach in their area. The remainder of the hour-long session is devoted to answering member questions and discussing in more detail topics of interest to those in attendance.

The goal is to help bridge the gap for members new to the national party who have not yet made a connection with their local parties and may not know where to begin. They also offer an additional opportunity to express our gratitude to new members, to encourage more active involvement in the LP, and to be available to answer member questions and/or assist with issues our members may be experiencing.

This opportunity to interact with our new members face-to-face on a direct and personal level is often the highlight of my week. Attendance is typically only 2-3 members, but the smaller setting has more often than not fostered active participation and a more comfortable, conversational atmosphere. Participant feedback, both solicited and unsolicited, has been quite positive.

The past quarter also saw a well-attended special Member Welcome Hangout event guest hosted by Executive Director Dan Fishman. This was very well received by the members in attendance.

LPStore & Purchasing

I also oversee the day-to-day operation of LPStore, with the ultimate oversight and approval of the Executive Director. Regular tasks relating to the operation of LPStore include:

- Directing the development, pricing, and marketing of new and existing LPStore items
- Tracking and maintaining accurate inventory counts for LPStore, manually decrementing mail-order, in-person, and membership promotion items, and conducting inventory hand-counts as needed
- Periodically obtaining competitive quotes on commonly ordered items to ensure we continue to benefit from the best available pricing
- Establishing and maintaining vendor relationships, and managing ordering and reordering of LPStore merchandise as well as packaging and mailing supplies
- Assisting Operations Director Robert Kraus with the organization and filing of vendor invoices and other related records

The Future of LPStore

Last quarter, under the direction of the Executive Director, I began exploring options to outsource fulfillment of LPStore's branded apparel and promotional items, with a goal towards eliminating or greatly reducing the in-house effort required to provide these items by May of 2020. These efforts continue, as we work to ensure that any eventual solution is sufficient to meet the needs of the LP and our members.

Frontier Project Support

In 2018, I had the great privilege of providing HQ support for Apollo Pazell and his campaign field teams. In the coming year, I will be reprising and expanding on this support role, to aid the Libertarian Frontier Project with turf cutting, research, eCanvasser support, and other tasks as Apollo Pazell may deem beneficial.

Member Services

In addition to the areas of responsibility outlined above, I remain the primary backup for Mat Thexton and assist as needed with various core member services tasks, including (but not limited to):

- The timely, efficient, and accurate fulfillment of LPStore orders
- Preparing and mailing membership cards for new and renewing members, inquiry packets, and those fundraising appeals generated in house.
- Sorting and processing incoming mail
- Stocking new inventory when it arrives
- Inputting and updating member information into our database, and cross-checking existing information for accuracy
- Maintaining the general state of readiness and organization in our HQ Operations Center

GSuite Administration Backup

Finally, I have been working with the Executive Director to train as a backup administrator for the LPHQ's GSuite tools and accounts.

- Daily - Receive mail and other deliveries: open and distribute, and process bouncebacks to obtain new addresses (use AlumniFinder or send email)
- Daily - Enter into Raiser's Edge mailed-in donations (checks and charge authorizations), make data corrections, process merchandise fulfillment, deposit checks in bank account, and pursue charge authorization failures with donors (phone and/or emails)
- Thrice weekly - Enter into Raiser's Edge the online donations, purchases, and memberships (new and renews)
- Thrice weekly - Merchandise fulfillment of orders from LPStore and promotions
- Weekly - Order member cards from vendor, then print, stuff, and frank letters for new and renews
- Weekly - Print, stuff, and frank acknowledgments (thank-you letters and postcards)
- Monthly - In-house generated pledge checks entered into Raiser's Edge and deposit in bank account
- Monthly (approx) - Print, stuff, and frank mailings in response to inquiries
- Monthly (approx) - Layout, print, stuff, and frank In-house mailings
- Regularly - Report low supply levels (branded office, general office, merchandise, cleaning)
- Regularly - Restock inventory
- Annually - Prepare pledger member cards mailing
- Bi-Annually - Perform required assistance for National Convention (acknowledgments, shipping supplies, etc.)
- Assign above tasks to Assistant as needed

Mat Thexton, External Affairs

Staff Report for Bob Johnston

- contact expired members to get them to renew
- contact monthly pledgers whose pledges have not gone through in the last month
- prepare drafts of blogs for Lp.org
- help candidates with questions on FEC filing and state campaign finance
- contact prospective 2020 presidential candidates on how to get the nomination, filing questions, etc
- maintain the elected officials list
- compile election results
- monitor ballot access and candidate filing deadlines, and update the appropriate documents
- field phone calls and emails with general questions

MEMORANDUM

TO: Libertarian National Committee
FROM: Oliver Hall
DATE: January 29, 2020
SUBJECT: Special Counsel's Report

Introduction

This report summarizes my work as Special Counsel to the Libertarian National Committee since I last submitted a report on November 14, 2019. The report is a privileged attorney-client communication, but only relates facts, and not legal advice. As such, it may be appropriate for sharing with a wider audience, including members of the Libertarian Party, at your discretion.

General

As Special Counsel to the LNC, I have reviewed documents and correspondence, responded to questions, and provided legal advice and services on a variety of matters as needed or requested.

I also provided the following services:

- Consulted with Development Director regarding fundraising efforts;
- Provided counsel and support relating to potential amicus brief in *United States v. Salgado* (civil asset forfeiture case);
- Provided counsel relating to draft Amended Complaint in *Misbach v. Merrill* and coordinated with Plaintiffs regarding LNC's participation in case as a plaintiff;
- Provided counsel to state party affiliate regarding complaint filed with Federal Election Commission and subsequent administrative proceedings;
- Provided counsel to state party affiliate regarding potential litigation to challenge New York ballot access laws;
- Reviewed filings in *Level the Playing Field v. Federal Election Commission* for consistency with LNC interests;
- Coordinated 2020 bequest disbursements;

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- Drafted cease and desist letters for individuals attempting to appropriate “Libertarian National Committee,” “Libertarian Party” and intellectual property contained on www.lp.org.

Finally, I drafted or reviewed and approved multiple contracts, including those executed with the following: 2020 Convention Hotel “Overflow”; Austin 2020 Convention Hotel Addendum; Hyatt House 2020 Convention; Omni 2020 Convention; Holiday Inn Express 2020 “Overflow”; LNC Headquarters HVAC Unit; Reno Nugget 2022 Convention; Indianapolis Marriott 2022 Convention; D.C. Hilton 2024 Convention; Fundraiser Contractor; Director of Development; and Blackbaud.

Litigation

Arizona Libertarian Party v. Reagan, No. 2:16-cv-01019 (D. Ariz. April 12, 2016), No. 17-16491 (9th Cir. July 21, 2017)

This case challenges Arizona’s newly enacted law that drastically increased signature requirements for Libertarian Party candidates seeking access to AZLP’s primary ballot. It requests declaratory and injunctive relief. The Plaintiffs sought preliminary relief in time for the 2016 election, which was denied. Thereafter, the parties conducted discovery and filed cross-motions for summary judgment. On July 10, 2017, the District Court granted summary judgment to the state. The Plaintiffs appealed to the 9th Circuit. Briefing on the appeal was completed in April 2018 and oral argument was held on March 12 in San Francisco. The 9th Circuit affirmed on May 31, 2019. Plaintiffs filed their petition for certiorari, and it is being circulated for the Supreme Court’s conference on February 21, 2020. (I represent the Plaintiffs outside the scope of my representation of the LNC.)

Cowen v. Raffensperger, No. 1:17-cv-04660 (N.D. Ga. Nov. 21, 2017), No. 19-14065 (11th Cir. 2019)

This case challenges the Georgia law requiring that candidates for U.S. House submit nomination petitions with signatures equal in number to 5 percent of the registered voters in the last election. No candidate has ever complied with that requirement since the law was enacted in 1943. Plaintiffs are individual voters and the Libertarian Party of Georgia. The District Court granted summary judgment to Defendants and Plaintiffs appealed. Plaintiff-Appellants filed their opening brief in the 11th Circuit on November 13, 2019 and filed their reply brief on December 26, 2019. Briefing on the appeal is now complete. On January 27, 2020, the Court of Appeals indicated that it would hold oral argument. Plaintiffs’ counsel is Brian Sells: (404) 480-4212; bryan@bryansellslaw.com.

Level the Playing Field v. Federal Election Committee, No. 1-15-cv-01397

This case challenges the FEC’s failure to act upon, and constructive denial of, an administrative complaint against the Commission on Presidential Debates. On February 1, 2017, the Court granted Plaintiffs’ motion for summary judgment and denied Defendant’s motion. The Court remanded the case to the FEC with instructions to reconsider the evidence and allegations and issue a new opinion within 60 days. The Court also ordered the FEC to reconsider Plaintiffs’ petition for rulemaking and enter a new decision within 60 days. In March 2017, the FEC issued

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a new decision that upheld its prior position. The case is now back before the District Court, and the Plaintiffs have filed a supplemental complaint. The parties filed cross-motions for summary judgment. On April 21, 2019, the District Court denied the plaintiffs' motion for summary judgment and granted the FEC's motion. The plaintiffs have appealed. Plaintiff-Appellants filed their opening brief in the D.C. Circuit on September 26, 2019 and filed their reply brief on November 25, 2019. Briefing on the appeal is now closed. Plaintiffs' counsel is Alexandra Shapiro, Shapiro Arato LLP: ashapiro@shapiroarato.com; 212-257-4881.

Libertarian National Committee v. Federal Election Committee, No. 16-cv-0121

This case challenges the FEC's treatment of a bequest from Joseph Shaber, deceased, to the LNC, which imposes an annual limit on the amount of the bequest that may be distributed to the LNC. The FEC filed a motion to dismiss, which the Court denied on January 3, 2017. The parties have taken discovery. In September 2017, Plaintiff filed a motion requesting that the District Court certify certain questions of law to the D.C. Circuit for decision. In October 2017, the FEC filed a new motion to dismiss. On June 29, 2018, the District Court granted Plaintiff's motion and denied the FEC's motion. The District Court certified the questions of law to the D.C. Circuit. Briefing of the appeal was completed in October 2018. The D.C. Circuit ruled for the FEC on the merits in May 2019. Plaintiffs filed a petition for certiorari with the Supreme Court on August 19, 2019. The Court denied the petition for certiorari on November 25, 2019. Plaintiffs' counsel is Alan Gura, Gura & Possessky: alan@gurapossessky.com; 703.835.9085.

Misbach v. Merrill, NO. X03 HHD-CV19-6118097-S (Super. Ct. Hartford, CT 2019)

This case was filed on behalf of the Libertarian Party of Connecticut, the Libertarian National Committee and individual plaintiffs affiliated with LPCT. It challenges a number of Connecticut's ballot access requirements for minor parties, including the requirement that each minor party candidate must submit and individual nomination petition to appear on the general election ballot (thus prohibiting the party from achieving ballot access for all offices statewide). Plaintiffs filed their amended complaint on December 5, 2019. They are filing a motion for preliminary injunction on or before February 10, 2020, and the Court has scheduled a hearing for March 9, 2020. Plaintiffs' counsel is Edward Bona, P.O. Box 13, Plainfield, CT 06374; 860-889-5930; edward-bona@comcast.net. Plaintiff Dan Reale is also coordinating the litigation: Dan Real, 20 Dougherty Avenue, Plainfield, CT 06374; 860-377-8047; headlinecopy@gmail.com.

Libertarian Party of Maine v. Dunlap, No. 1:19-cv-00509 (D. Me. 2019)

This case challenges several provisions of Maine law governing the establishment of new political parties. LPME initially complied with these provisions by enrolling 5,000 members prior to the 2016 general election. It was therefore ballot-qualified for the 2016 and 2018 general elections. To remain ballot-qualified, however, it was required to double its enrollment to 10,000 members, and to ensure they all voted in the 2018 general election. At the same time, it was required to nominate by primary election, but Maine's primary election ballot access requirements are impossible or near-impossible for LPME candidates to meet. Consequently, LPME could not run any candidates in the 2018 general election, and it failed to ensure that 10,000 LPME members voted in that election. The party was thus disqualified and its 6,168 members unenrolled. LPME is seeking a declaration that these provisions are unconstitutional and injunctive relief as needed to become ballot-qualified again. Plaintiffs' complaint was filed November 1, 2019. The parties are currently

Libertarian National Committee
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taking discovery. Plaintiffs will file their motion for preliminary injunction in February 2020. (I represent the Plaintiffs outside the scope of my representation of the LNC.)

Libertarian Party of Minnesota v. Choi, No. 1:19-cv-02312 (D. Minn. 2019)

This case challenges a statute requiring that signers of a minor party candidate's nomination petition swear that they will not vote in the primary election. Violation of the statute is a felony, perjury, punishable by five years in jail and \$10,000 in fines. Signers of major party nomination petitions do not swear to the same or any similar oath. Plaintiffs filed their complaint on August 21, 2019. The Court has scheduled a hearing for May 19, 2020. Plaintiffs' counsel is Erick G. Kaardal, Mohrman, Kaardal & Erickson, P.A.; 150 South Fifth Street, Suite 3100, Minneapolis, MN 55402; (612) 341-1074; kaardal@mkllaw.com.

Miller v. Doe, No. 1:19-cv-00700 (W.D. Tex.)

This case was filed on behalf of several voters, candidates and minor political parties, including the Libertarian Party of Texas, to challenge the burdensome provisions of Texas law that make it practically impossible for non-wealthy independent and new or minor party candidates to obtain ballot access, including high nomination petition signature requirements, short petition circulation periods, early filing deadlines and restrictions on voters' eligibility to sign nomination petitions. It also challenges the new filing fee or nomination petition requirements that Texas enacted in 2019, which now apply to candidates seeking the nomination of a minor political party. Plaintiffs filed their complaint on July 11, 2019 and thereafter filed a motion for preliminary injunction seeking to enjoin enforcement of the new requirements that Texas enacted in 2019. Defendants also filed a motion to dismiss. The District Court held a hearing on both motions on October 31, 2019. On November 25, 2019, the District Court entered an order denying both motions. The parties are now taking discovery, with motions for summary judgment to be filed by August 24, 2020. (I represent the Plaintiffs outside the scope of my representation of the LNC. A team of attorneys from Shearman & Sterling, LLP serves as co-counsel.)

Conclusion

I look forward to discussing this report with the LNC during its next meeting. Should you have questions or need further information prior to that time, please contact me at 202-280-0898 or oliverbhall@gmail.com.

ASC report.

1. #LPEverywhere contest concluded first round with top 5 prospects. The top 5 have been delivered to Executive Director and will be set up for a vote from members, to be up by 2/5 per the ED.
2. ASC is building plans for LPaction.org
3. Still working on institutional standardization for building affiliates. Working to build one file that can be uploaded to and downloaded from LPaction.org

Motion:

To have the LNC direct The Executive Director to deliver the 1000 dollar prize money for the #LPEverywhere contest winner within 10 days of the winner being declared.

2020 AWARDS COMMITTEE REPORT

Submitted to: Libertarian National Committee, Jan. 26, 2020

Submitted by: James W. Lark, III
Region 5 Representative, Libertarian National Committee
Chair, 2020 Awards Committee

The members of the 2020 Awards Committee are Larry Gillis, Tim Hagan, Daniel Hayes, Jim Lark, and Bill Redpath.

The Committee has submitted an announcement about the 2020 awards to Gideon Oakes, who is the editor of *LP News*; the announcement should appear in the next issue. In addition, the announcement will appear on LP.org, and will be sent at least once to the LP e-mail list.

The Committee has determined that the nomination period will end at 5:00 p.m. EDT on Friday, April 10. Committee members believe this deadline will provide sufficient time to accomplish the following tasks:

- * To determine the inductees for the Hall of Liberty and the recipients of the several awards (Thomas Jefferson, Samuel Adams, Thomas Paine, Patrick Henry, and Benjamin Franklin)
- * To order and receive the awards to be presented to the inductees and recipients
- * To organize the award presentations to take place during the national convention.

Please note that at this moment, the specific times at which the Hall of Liberty induction ceremony and the awards presentations will take place have not been established.

Information about the Awards Committee, the awards, and previous inductees and recipients is available in the appendix.

APPENDIX

From the LNC Policy Manual:

Section 2.02 (Committee Scope and Responsibilities)

5) Awards Committee

For the convention awards described below, the Awards Committee shall set the budget, manage the nomination process, select the award winners by committee vote, secure the awards, and present the awards at the convention.

The award descriptions are:

Thomas Jefferson Leadership Award with recognition of outstanding leadership, high character, and dedication to the principles and goals of the Party.

Patrick Henry Candidate Award with recognition of a very effective campaign for public office at the state or federal level, while communicating Libertarian ideas, principles, and values.

Benjamin Franklin Candidate Award with recognition of a very effective campaign for public office at the local level, while communicating Libertarian ideas, principles, and values.

Thomas Paine Communication Award with recognition of outstanding communication of Libertarian ideas, principles, and values through written, published, or spoken communication.

Samuel Adams Activism Award with recognition of effective activism by building Party membership, organizing community outreach, or communicating Libertarian principles.

The Hall of Liberty induction is to honor lifetime or significant achievement that has made a lasting impact on the Libertarian Party and/or libertarian movement.

With a majority vote the committee may select recipients of the Thomas Jefferson, Samuel Adams, Benjamin Franklin, Thomas Paine, and Patrick Henry awards. While the committee has discretion as to the frequency of such convention awards,

it is hoped that at least one recipient will be found worthy for each award at each regular convention.

With a unanimous vote the committee may select recipients of the Hall of Liberty award, with up to 3 inductees per convention. While the committee has discretion as to the frequency of this convention award, it is hoped that at least one recipient will be found worthy for each presidential nominating convention.

Recipients of Libertarian Party Awards:

Benjamin Franklin Award:

2018: Jeff Hewitt

Patrick Henry Award:

2012: Lex Green, Travis Irvine

2014: Rupert Boneham, Robert Sarvis

2016: Will Hammer

2018: Mark Miller

Samuel Adams Award:

1996: Don Ernsberger

1998: Steve Dasbach

2000: Richard Rider

2002: Bruce Baechler

2004: Jim Lark

2006: Michael Badnarik

2008: Bill Hall

2010: Michael Johnston, Kevin Knedler

2012: Clyde Garland
2014: Hardy Macia
2016: Wendy Adams
2018: Joe Johnson, Alicia Mattson

Thomas Paine Award:

1996: Jacob Hornberger
1998: Harry Browne
2000: Michael Cloud
2002: Richard Pearl
2004: Mary Ruwart
2006: John Stossel
2008: Mike Ferguson, Eric Schansberg
2010: Rex Bell
2012: Jim Lark
2014: Sharon Harris
2016: Jason Scheurer
2018: Carla Howell

Thomas Jefferson Award:

1996: David Nolan
1998: David Bergland
2000: Ed Clark

2002: John Perry

2004: Ron Crickenberger

2006: Harry Browne

2008: Ruth Bennett, Jim Lark

2010: Bill Redpath

2012: Sharon Harris

2014: Pat Dixon

2016: BetteRose Ryan

2018: Julie Fox

Hall of Liberty:

2012: Ed Clark, John Hospers, Roger MacBride, Tonie Nathan, David Nolan

2014: Harry Browne, Richard Winger

2016: Ron Paul, Bill Redpath

2018: Ruth Bennett, David Bergland, Ron Crickenberger, Jim Lark, and John Perry

LIBERTARIAN PARTY BALLOT ACCESS COMMITTEE REPORT

Libertarian National Committee meeting

Sparks, Nevada

February 1-2, 2020

Dear Colleagues:

The following memo addresses ongoing petition drives and petitioning opportunities for the LNC in 2020.

The Ballot Access Committee (“BAC”) currently consists of Dustin Nanna, John Phillips, Richard Winger, Christopher Thrasher and me. The BAC has had one telephone conference call subsequent to the November 2019 LNC meeting and will probably have another before the February 2020 LNC meeting.

Very little has changed since the November 2019 LNC meeting.

I will likely have an oral update at this LNC meeting.

PLEASE NOTE: The cost of petition signatures this year is, as yet, unknown. The cost of signatures unknown. To achieve 50 state ballot access for our Presidential ticket might take more than currently budgeted. A long time LP petitioner essentially turned down an offer in Maryland to petition at \$3 per signature. I have heard that the Bloomberg for President Campaign has been paying \$15 per sig in some states. We are about to start a petitioning experiment in Maryland that will be described below. The success of that will determine how we need to move forward with petitioning. But, it is possible that per sig rates will escalate substantially in 2020. That will make volunteer efforts all the more important.

We currently have presidential ticket (but not necessarily for all offices) ballot access for 2020 in the following 36 states: AZ, AR, CA, CO, CT, DE, DC, FL, GA, HI, ID, IN, KS, KY, LA, MA, MI, MS, MO, MT, ND, NE, NV, NM, NY, NC, OH, OK, OR, SC, SD, TX, UT, VT, WV & WY.

AL: A party petition would require 51,416 net sigs. Ballot access reform looks difficult to accomplish; the Alabama House Speaker said ballot access reform would happen “over his dead body.” 5,000 net sigs for an Independent Presidential petition in 2020 that will very likely require LNC help.

Paul Frankel plans to form a group in AL to lobby for better ballot access laws. It would not be an LP group, per se, but Libertarians will certainly be involved.

Litigation is ongoing re: extremely high cost to non-qualified parties to get voter lists, while it is given free to qualified parties. The litigation is being handled by attorney

David Schoen. Richard Winger & I are expert witnesses in the case, and we both final expert witness reports in this case in January.

While I have not yet spoken with anyone in the LPAL about this petition drive, I estimate a \$15,000 contribution from the LNC will be necessary.

AK: For this report, AK was dropped as having presidential ticket ballot access, because the State of Alaska asserts that the LP does not have limited political party status (contrary to statutory law), even though due to the Johnson/Weld ticket received over 3% of the vote in AK in 2016.

I am working to secure an attorney to file a lawsuit regarding this matter. For several months now, the LPAK Chair has not responded to any communications from me.

The LPAK might have to undertake a Limited Party petition to place the LP's presidential ticket on the ballot, and the LPAK might need LNC financial assistance for that 3,000 net signature petition drive.

The LPAK needs more voter registrations to regain full party status. As of July 5, 2019, the LPAK had 7,182 registered voters, while it needed 8,495 to regain party status (1,313 more regs needed).

AR: On July 12, attorneys for the state of Arkansas asked the Eighth Circuit to reverse the July 3 decision of a U.S. District Court in Libertarian Party v Thurston. The U.S. District Court had enjoined the 2019 law that increased the number of signatures for a newly-qualifying party from 10,000 signatures to 26,746 signatures. Oral argument before the 8th Circuit US Court of Appeals occurred on December 11, 2019. No decision has been rendered yet by that court.

IL: No statewide candidate received 5% of the vote in 2018, so the LPIL will need to do a 25,000 net sig petition drive between March 24 and June 22, 2020. Given the validation procedures in place in IL, no more than 40,000 gross sigs should get the job done.

I (Bill Redpath) moved to IL in October 2019, and I have been appointed by the LPIL to be the coordinator for its 2020 statewide petition drive that can place the LP presidential ticket and a US Senate candidate on the ballot in Illinois (both can be placed on the same petition).

I am striving to maximize the number of volunteer signatures. I am asking LPIL members to make a commitment of "Personally Responsible" signatures (meaning that that person will gather or pay for, regardless of price, a certain number of signatures). My "Personally Responsible" commitment is 1,000 gross signatures for this drive.

LNC financial help will definitely be needed. I hope to keep the needed LNC contribution to \$62,500, which would be much less than what was spent in previous IL petition drives, although more may ultimately be needed.

IA: 1,500 net sigs for President in 2020. The LPIA should be able to do this themselves. We lost party status due to not getting 2% for Governor.

The LPIA is litigating a March petition deadline for all offices other than President. West Virginia University law professor Bob Bastress, who had done great work for the LP for many years, is handling the case, with the assistance of local counsel.

ME: The LPME has filed litigation regarding the Maine law that puts parties on the ballot with 5,000 voter registrations, but then requires parties to have 10,000 voter registrations (including only those who vote in the last election). Oliver Hall is representing the LPME in this litigation, which has been filed. Even if the litigation succeeds, it will be too late to affect 2020, so the LPME will need to do a 4,000 net sig petition drive starting Memorial Day 2020 until late July 2020. I estimate LNC needed financial help of \$10,000.

MD: We lost party status in MD because the LP Governor candidate did not get 1% of the vote. 10,000 net sigs needed to gain party status again. Projected LNC financial help is \$25,000. The volunteer portion of this petition drive is underway. Bob Johnston, LPMD Chair, estimates that 500 gross sigs have been gathered to date. The paid portion of this petition drive has not started because of the inability, to date, to find paid petitioners willing and able to work for a price affordable to the LPMD.

I had hoped to complete this petition drive in 2019, but now it is my goal to complete this petition drive before the start of the Illinois petition drive on March 24, 2020.

MD petitioning plan: On January 9, 2020, the LNC Executive Committee approved an encumbrance of \$15,000 for the Maryland petition drive to match the \$15,000 the LPMD has available. The plan is for canvassers who work on projects for the LP directed by Apollo Pazell to do petitioning when there are no ongoing canvassing projects. We will rent an Airbnb for their lodging and rent a car for transportation. I surmise some Uber charges may be necessary for petitioners to get to better petitioning locations. We are planning to hit the paid Maryland drive hard on Tue, Feb 4 when there is a Democratic Primary election in the 7th US House District to replace the late Elijah Cummings in the US House. We are also trying to stimulate an outstanding volunteer petitioning effort that day. Total production on 2/4/2020 will obviously depend to some extent on the weather that day.

The LPMD has sued MD over that sig requirement, because the LPMD has over 22,000 voter registrations and will argue that alone proves we have sufficient support and a 10,000 net sig petition is redundant. We lost that case in US District Court. The LPMD appealed that decision to the 4th Circuit US Court of Appeals; oral

argument is scheduled for Wed, Jan 29, 2020. If we can get the US District Court opinion overturned, we will be able to stop the petition drive in Maryland.

MN: 2,000 net sigs starting Memorial Day 2020 (due to no substitution), with a six week window for a Presidential petition. LPMN should be able to do this themselves.

A statewide party petition would require over 100,000 net sigs. This law has existed since 1913, but is so difficult that it has never been used for statewide candidates.

The LPMN filed a lawsuit against MN's difficult ballot access laws. I have no new information beyond that.

NH: 1,500 net sigs in each of NH's two US House districts (3,000 net total). No substitution, so start date will be Memorial Day 2020. Deadline in August 2020. The LPNH needed LNC help to do this in 2016. Estimated LNC needed contribution: \$7,500.

A party petition in NH would be 14,556 net sigs and could not start until 1/1/2020.

NJ: 800 net sigs in 2020. The LPNJ needs to and should be able to do this petition themselves.

PA: 5,000 net sigs. Start Feb 2020. Deadline: 8/1/2020. Hopefully, the LPPA will be able to do this themselves, but my estimated LNC financial contribution is \$10,000.

RI: 1,000 net sigs in 2020 to get the Presidential ticket on the ballot listed as Libertarian. A party petition would be 18,975 net sigs. The LPRI has not been able to do the 1,000 net sig petition on their own in the recent past. I am counting on the LPRI to get this done on their own.

TN: 275 net sigs after Memorial Day 2020. Deadline in August 2020. LPTN should be able to do this themselves. Party petition is now 55,965 net sigs. Party petition has never succeeded since 1968 (TN was the only state in which an Americans Elect petition did not succeed). Lobbying will be encouraged. Possible litigation as TN is in 6th Circuit with Michigan, and there was a ruling that 30,000 net sigs for statewide Independent candidates in MI was too many to require, as it had only been used twice in the last 30 years.

VA: 5,000 net sigs and at least 200 net sigs in each of the 11 US House districts. Start: 1/2/2020. Deadline: Noon on the Friday that is 74 days before Election Day 2020. The LPVA has for the last several presidential petition drives been able to get on the ballot without LNC help. I am counting on the LPVA to get this done on their own.

WA: 1,000 net sigs in 2020. The LPWA has done this themselves and should be able to do so again.

WI: 2,000 net sigs. Start: Memorial Day 2020 (due to no candidate substitution). Deadline: Not before 8/1/2020 (I don't have the exact date). The LPWI should be able to do this themselves.

I will allow our General Counsel to update the LNC on ongoing litigation.

Start dates for these petition drives: Already started (MD), could be doing now (AK), Jan. 2 (VA), sometime in Feb. (PA), March 24 (IL), Memorial Day (after the presidential ticket is set) (AL, IA, ME, MN, NH, NJ, RI, TN, WA, WI).

Summary of estimated needed LNC financial contributions in 2019 & 2020: AL-\$15,000; IL- \$62,500; ME-\$10,000; MD-\$15,000; NH-\$7,500; PA-\$10,000. Sum=\$120,000.

I do want to note that the above listed dollar amounts are aspirational in nature, and, because of the possibility of an AK petition drive, and the possibility that signatures will be more expensive than in the past, probably more money will be needed. Ballot Access expense in the 2020 LNC budget is \$235,000. Please note that LNC Ballot Access expenditures for 2019 were \$0.

Thank you.

Bill Redpath
Chair
Ballot Access Committee

CAMPUS ORGANIZING REPORT

Submitted to: Libertarian National Committee, Jan. 26, 2020

Submitted by: James W. Lark, III
Region 5 Representative, Libertarian National Committee

This report will provide information concerning efforts to build and support Libertarian campus organizations. I shall provide an updated report at the LNC meeting in Reno should additional information become available.

1) I continue to respond to inquiries from people who want information about the LP campus outreach effort. I am usually able to respond within 24 hours.

During the LNC meeting in November 2019, I was elected to serve as a member of the Youth Engagement Committee. Unfortunately, the YEC chair (Aeris Stewart) has experienced health problems which have evidently made it difficult for her to be involved. She informed me recently that she may have to discontinue her service on the YEC.

2) I remain available to work with the Advocates for Self-Government to assist student organizations.

3) I continue to work with various state and local LP organizations to assist their campus outreach efforts. In particular, I work with state campus outreach coordinators to assist their programs to build campus organizations and assist campus activists.

4) I continue to work closely with Students For Liberty to build libertarian groups at high schools and colleges. (I am a member of the Board of Advisors of SFL.) As part of this effort, SFL board members and I have found ways for the LP to use the services available from SFL. We must take care in the ways we work together to avoid jeopardizing SFL's 501c(3) status.

I am pleased to report that I shall address the SFL Mid Atlantic conference in Arlington, Virginia on Feb. 15. In addition, I shall address the annual European LibertyCon in Madrid, Spain on Mar. 6. I suspect that I shall be able to address the SFL LibertyCon in Washington, DC on Apr. 3-5; however, I am not yet able to confirm my participation.

5) I continue to be available to work with Young Americans for Liberty on projects of mutual benefit.

6) I serve as a member of the Foundation for Economic Education Faculty Network. The status of the proposed workshops that I would deliver on risk analysis and understanding public policy data remains unclear.

CONVENTION OVERSIGHT COMMITTEE REPORT

LNC IN-PERSON MEETING RENO, NEVADA FEBRUARY 1ST, 2020

COC Authority and Scope

Bylaws of the Libertarian Party (National)

ARTICLE 10: CONVENTIONS

1. Regular Conventions:

The Party shall hold a Regular Convention every two years, at a time and place selected by the National Committee. Regular Conventions shall be held sometime during the period of July of an odd-numbered year through August of an even-numbered year. All business required to be conducted at Regular Conventions shall be conducted at Regular Conventions only.

LNC Policy Manual

The Convention Oversight Committee shall make recommendations for convention sites to the LNC, but the LNC shall choose the site. On other matters concerning the Party's conventions, the committee shall act on behalf of the LNC, including:

- conveying requirements to convention planners.
- ensuring the convention meets the Party's needs.
- reviewing and approving in a timely manner major elements, such as contracts, the convention budget and the convention program.

The committee shall periodically report its decisions and actions to the LNC. The committee may begin its work as soon as its members from the LNC are appointed.

During the 90 days following a convention, the committee shall make a final report to the LNC of actual versus expected convention performance, and the committee shall update the online convention archive with information comparable to what the archive contains for past conventions.

Meetings

The Convention Oversight Committee typically meets every other Monday at 9pm Eastern time.

Attendance Roster for COC since last LNC in-person meeting

	Adams	Bilyeu	Goldstein	Hayes	Layda	Mattson	Moellman	Ryan*
11/25/19	Y	Y	Y	Y	N	Y	Y	Y
12/09/19	Y	N	Y	Y	N	Y	Y	N
12/30/19	Y	Y	Y	Y	N	Y	Y	Y
01/13/20	Y	Y	Y	Y	N	Y	Y	N
1/27/20	Y	Y	Y	Y	N	Y	Y	N

*BetteRose Ryan has remained an advisor to the COC since her resignation in 2017.

Package “Sales” and Other Revenue

	Welcoming	Gold	Silver	Bronze	Basic	Training/ Attendee	Total
10 Months before 2020	23	107	7	1	22	4	164
7 months before 2018	?	98	15	30	120	N/A	263
6 Months before 2020	37	174	31	7	82	17	345
4 Months before 2020	40	218	44	10	155	48	515
12 Weeks Before 2012	N/A	2	0	0	0	N/A	2
12 Weeks Before 2014	N/A	16	7	5	5	?	33
12 Weeks Before 2016	N/A	104	35	13	39	N/A	191
Total Sold for 2014	N/A	117	108	81	128	?	434
Total Sold for 2016	N/A	177	110	38	177	404	906
Total Sold for 2018	13	253	28	82	465	N/A	841

*Note some years had other package levels. 2016 had 404 “Attendee Only” packages sold. Sales and revenue are extremely far ahead of any previous convention.

Total number of Gala tickets (inc Welcoming and Gold): 324

Convention revenue through 1/27/2020: \$268,002.27
 Convention revenue between 1/28/2020 and present: \$ 11,787.87
Total 2020 convention revenue: \$279,790.14

Total amount held in reserve as of 1/27/2020: \$180,608.76
 Amount added to reserve between 1/27/2020 and now: \$ 7,000.00
Total amount held in reserve: \$187,608.76

**Total net con.liability + unrestricted restricted rev.: -\$
 92,181.38**
Percentage of conv revenue held in reserve: 67.05%

2020 Revenue as of 01/27/2020

Convention (as of 01/28/20)	Actual	# Sold
HQ-CONV	\$237,571.00	
HQ-20Basic	\$20,421.00	139
HQ-20Booths	\$24,535.00	35
HQ-20Bronze	\$2,182.00	9
HQ-20Gala	\$7,899.00	61
HQ-20Gold	\$87,640.00	206
HQ-20OtherDonation	\$2,800.00	2
HQ-20Silver	\$13,022.00	38
HQ-20Suites & Room Rentals	\$37,000.00	20
HQ-20Training	\$2,852.00	38
HQ-20Upgrade	\$25.00	1
HQ-20Welcome	\$39,195.00	40
Total Packages		470
Total Gala Count		307
Prepaid Convention Exp	\$11,549.00	
02/18/19 AgendaPop	\$3,000.00	
03/10/19 Apple, Inc.	\$99.00	
04/03/19 AgendaPop	\$3,000.00	
01/03/20 Omni Austin	\$3,500.00	
04/19-11/19 Emails 04/19-11/19	\$1,950.00	
PNC Restricted Convention 01/28	\$180,608.76	
CONVENTION LIABILITY AS OF 01/28	<u>\$45,413.24</u>	
HQ-FundConv	\$30,431.27	
HQ-20ConvApp	\$3,311.00	
HQ-20ConvAV	\$560.00	
HQ-20ConvCCFee	\$1,883.27	
HQ-20ConvPrint	\$340.00	
HQ-20ConvTheme	\$24,002.00	
HQ-20OtherDonation	\$335.00	
HQ-WEBNEW	\$100.00	4
HQ-WEBRENEW	\$2,725.00	25
Total memberships	\$2,825.00	29

2020 Revenue as of 11/11/2019

Fund	Actual	Packages
HQ-CONV	\$176,710.00	339
HQ-20Basic	\$11,815.00	82
HQ-20Booths	\$17,760.00	
HQ-20Bronze	\$1,673.00	7
HQ-20Gala	\$5,437.00	
HQ-20Gold	\$72,266.00	169
HQ-20OtherDonation	\$2,300.00	
HQ-20Silver	\$10,509.00	31
HQ-20Suites	\$19,750.00	
HQ-20Training	\$1,035.00	15
HQ-20Welcome	\$34,165.00	35
HQ-FundConv	\$29,353.89	
HQ-20ConvApp	\$3,131.00	
HQ-20ConvAV	\$380.00	
HQ-20ConvCCFee	\$1,335.89	
HQ-20ConvPrint	\$220.00	
HQ-20ConvTheme	\$24,002.00	
HQ-20OtherDonation	\$285.00	
HQ-WEBNEW	\$75.00	
HQ-WEBRENEW	\$2,575.00	

2020 Convention Revenue & Liability Report As of 11/14/2019

Account:	# Packages	\$ Actual
272 · Deferred Convention Revenue	347	\$186,191.00
HQ-20Basic	85	
HQ-20Bronze	7	
HQ-20Gold	171	
HQ-20Silver	31	
HQ-20Training	17	
HQ-20Welcome	36	
167-10 · Prepaid Convention General Exp		(\$7,899.00)
Net Deffered Convention Revenue		<u>\$178,292.00</u>
113R · PNC Check Acct 2 (Net Conv Restricted)		\$130,000.00
Net Convention Unfunded Liability		<u>\$48,292.00</u>
4200-20 · Conv Fundraising - Unrestricted		\$29,430.18
Total Net Conv Liability plus Unrestricted Revenue		\$77,722.18

HISTORICAL DATA

<u>Appeal</u>	<u>#</u>	<u>2018 as of 12/6/17</u>	<u>Appeal</u>	<u>#</u>	<u>2016 as of 12/6/15</u>
HQ-18Basic	114	\$14,341.00	HQ-16Attendee	4	\$380.00
HQ-18Bronze	31	\$6,849.00	HQ-16Basic	4	\$551.00
HQ-18Silver	15	\$4,785.00	HQ-16Bronze	1	\$259.00
HQ-18Gold	108	\$45,780.00	HQ-16Silver	2	\$698.00
HQ-18Welcome	5	\$4,601.00	HQ-16Gold	25	\$10,773.00
HQ-18ConvTheme		\$15,489.95	HQ-16Theme	54	\$1,335.00
HQ-18Gala		\$2,527.00			
HQ-18RoomRental		\$875.00			
HQ-18Booths		\$2,700.00			
HQ-18Sponsorships		\$2,500.00			
HQ-18Other		\$1,132.00			
Totals:	273	\$101,579.95	Totals:	90	\$13,996.00

2014 Paid Convention Packages By Type

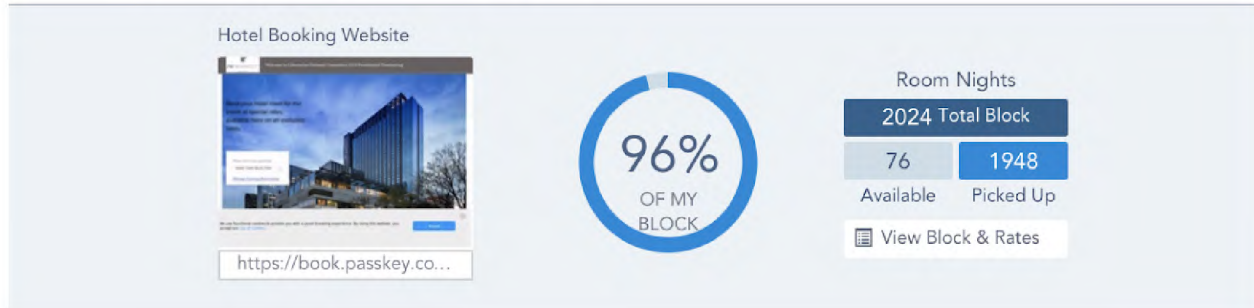
Package	Total \$	Total #	Pre-Conv	On-Site
Gold	\$ 46,775.00	117	112	5
Silver	\$ 35,695.00	108	103	5
Bronze	\$ 12,810.00	81	74	7
Basic	\$ 6,400.00	128	91	37
Total Packages:	\$101,680.00	434	380	54
Banq Tickets	\$ 6,990.00	52	38	14
Breakouts	\$ 290.00	4	1	3
Other Meals	\$ 1,230.00	22	8	14
Other	\$ 3,815.00	54	42	12
Speakers	\$ 615.00	19	8	11
Total Other:	\$ 12,940.00			
Banq Fundraising	\$ 23,029.00	63	0	63
Total	\$137,649.00			

2010 Paid Convention Packages By Type

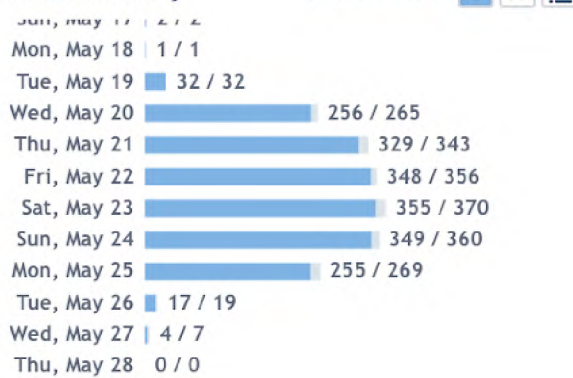
Package	Total \$	Total #	\$ 14v10
Gold	\$ 58,707.00	170	\$ (11,932.00)
Silver	\$ 21,788.00	78	\$ 13,907.00
Bronze	\$ 27,351.00	243	\$ (14,541.00)
Basic	\$ -	0	\$ 6,400.00
Total Packages:	\$ 107,846.00	491	\$ (6,166.00)
Total Other:	\$ 2,816.06		\$ 10,123.94
Banq Fundraising	\$ 61,750.00		\$ (38,721.00)
Total	\$ 172,412.06		\$ (34,763.06)

JW Marriott Hotel Room Block Pick Up

The Party earns a \$5.00 rebate to its master account per non-discounted revenue generating room night. Additionally, the Party earns 1 complementary unit for every 40 revenue producing guest rooms.



Block Summary



Booking Pace & Method



We have essentially sold out of our room block at JW Marriott, after extending it several times. A request for an increase in the number of room nights in the room block at the group rate of \$139/night was requested 245 days before the start of the 2020 convention. The JW Austin, declined that request because of a predicted sellout. It gave a 15 room night increase over most of the convention at the group rate. The JW Austin said it would only grant more rooms at a rate of \$269/night.

The 2020 Libertarian National Convention contract includes a provision that no attrition shall apply if 100% occupancy of the entire hotel occurs at the hotel on the 4 peak nights of the convention. A request to waive attrition was submitted to the JW Austin since they were predicting a sellout. That request was denied.

With the exception of occasional openings due to cancellations, there are rooms left over the full range of dates recommended for the convention, with 5/22 being the main deficiency. The COC will begin to attempt to audit the block for any reservations placed by others outside our attendees and delegates. We expect this to yield a minimal rooms number of

open room nights. We will try and assist those that have requested to be on the waiting list as best we can.

There apparently is a rumor that has started to circulate. The JW will NOT be issuing more rooms to the Party because of UT students allegedly getting access to our group code. This is an untrue rumor on almost every level. We use a link, not a code. The JW will NOT be issuing anymore rooms to our block at the \$139 group rate. We have located a very few number of odd reservations that seem to have been using our link mostly to book rooms outside(before) our suggested reservation dates. These individuals all seem to work for the same tech related company based on their email addresses. They MIGHT be UT alumni but there is no way to really tell. Most of their rooms have already been deleted.

Suites and Specialty Rooms

The following suites and specialty rooms are available through the COC via a donation. To reserve your special room or suite contact Daniel Hayes at Daniel.Hayes@LP.org.

Room Type	Num. Available	Num. Claimed	Revenue Per
Presidential	2	0	\$10,000
1BR Hospitality	3	1	\$6,000
1BR Executive	9	4	\$2,500
King/Concierge	15	15*	\$1,375

* One King/Concierge upgrade is for AV provider.

Overflow Room Block

The COC has found additional rooms at nearby hotels, and locked in the best rates possible without creating new financial risk. We will be hosting the Torch Club/Welcoming Committee VIP event at the Omni Austin- Downtown.

We attempted to secure less expensive rooms for overflow at other hotels by committing to attrition however, the robust contract standards and approval process the COC engages in may have been too much for smaller venues that do not have legal teams on staff.

For those willing to shop around online and/or pre-pay it is possible that attendees could garner lower rates at the overflow hotels being offered.

Holiday Inn Express - Downtown Austin- University \$179/night

<https://tinyurl.com/LNC2020-HIE>

Holiday Inn - Town Lake \$179/night Free Parking. Located right off the interstate.

<https://tinyurl.com/LNC2020-HITL>

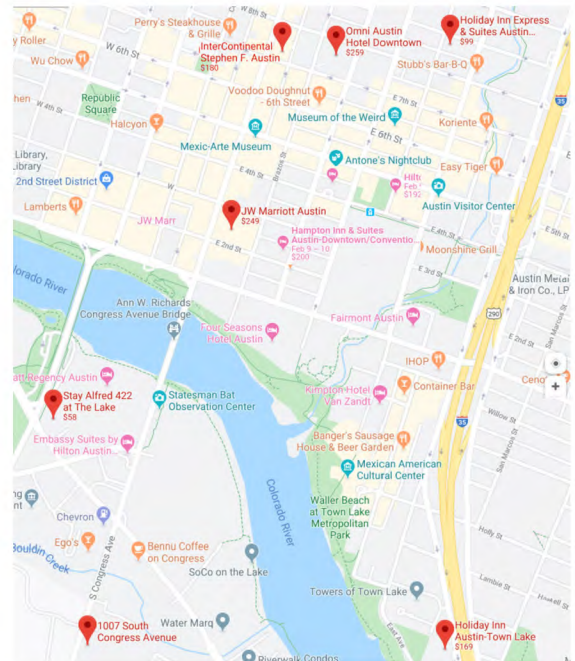
Omni- Downtown Austin \$199/night

This is the Hotel hosting the Torch Club/Welcoming Committee VIP dinner on Wednesday 5/20at 7 PM.

<https://tinyurl.com/LNC2020-OMNI>

Hotel Intercontinental starting at \$199/night. This hotel is the closest of the contracted overflow hotel. It's rate starts at \$199/night and allows upgrades for add on pricing as available.

<https://tinyurl.com/LNC2020-Inter>



Meeting/Salon Room Rental

The COC is offering meeting and salon room sponsorships once again.

JW Austin's sales team had a hold on space we needed for breakouts and vendor tables. We needed the space by 6am on May 21st for set up and use that day. The hotel had it held until 3pm on May 21st(Our Convention registration day). Some of the space being held by the hotel was on the 4th floor(Where our main business is set to occur.) and some on the 3rd floor.

They said they were holding this space in order to help facilitate a sale of that space to another group/convention for the days leading up to our convention. They refused to release the space to correct this issue to allow us to do what we thought we had contracted and needed. They only agreed to release space on the 4th floor for May 21st if we agreed to release our space on the 3rd floor for May 21st. Once this happened we were able to organize the space in order to put together the sort of program we had been promising our attendees. This also allowed us to identify what space could be sponsored by our members, caucuses, campaigns and vendors.

Salons A, B and C are available from 5/21 through 5/25.



LEVEL 4

Room 407 is available 5/21, 5/23, 5/24 and 5/25. It has been sponsored on 5/22 by Libertarian Servicemembers Association

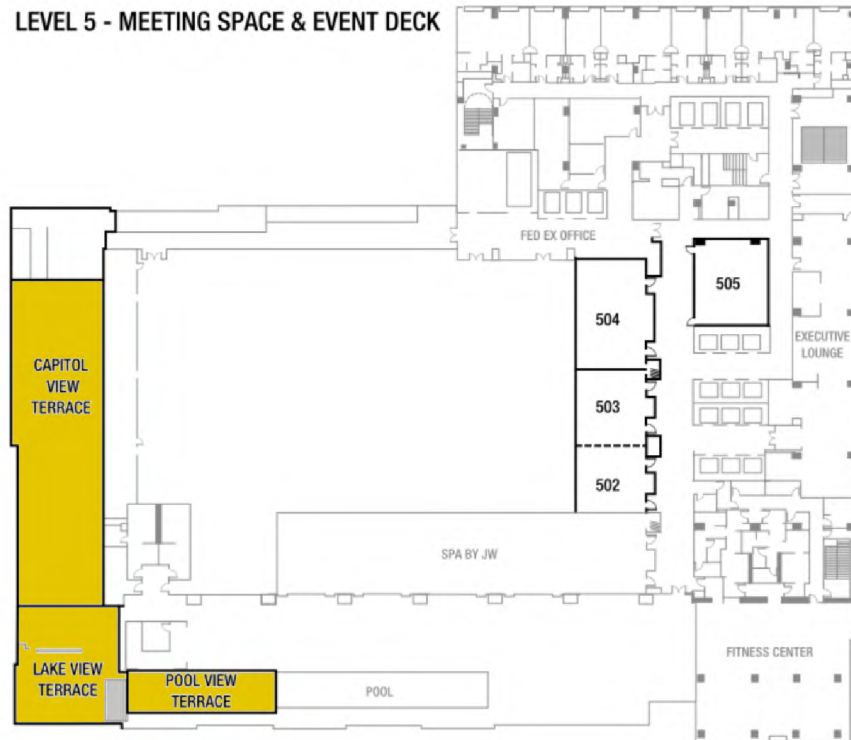
Room 408/409 is available 5/21 - 5/25

Salon 7 has been sponsored by the Pragmatist Caucus on 5/21, the only day that room is available.



LEVEL 5 - MEETING SPACE & EVENT DECK

The 5th Floor outdoor areas are available for special events.



Table/Exhibitor Assignments

We have expanded the number of available exhibitor spaces. There are a total of 56 exhibitor spaces available. Seven are premium spaces, and have all been sold. Sixteen are prime, of which fifteen have been sold.

As explained above, we had to release our space on the 3rd floor to the JW Austin's sales team in order to get them to release foyer space on the 4th floor so we could set up vendor tables on May 21st.

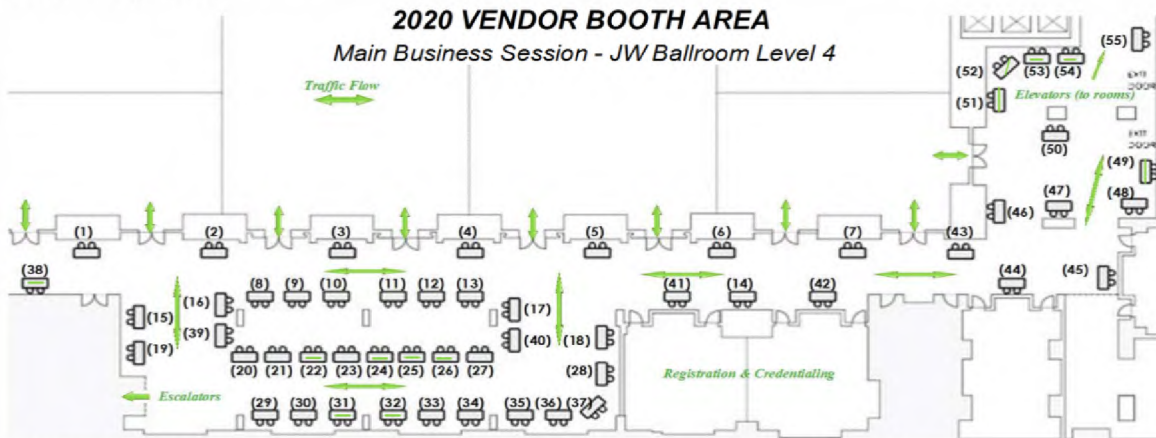


TABLE #	TYPE	PRICE	VENDOR
1	N/A	N/A	Reserved
2	N/A	N/A	Ruff/Phillips 2020
3	N/A	N/A	Decriminalize Sex Work
4	N/A	N/A	Keepers Assembly Outreach
5	N/A	N/A	Comm to Elect Dan "Taxation is Theft" Behman
6	N/A	N/A	The Downtown Media Company
7	N/A	N/A	Libertarian Pragmatist Caucus
8 & 9	N/A	N/A	Ken Armstrong for President 2020
10	N/A	N/A	George Washington Caucus
11 thru 13	N/A	N/A	Jo Jorgensen for President
14	N/A	N/A	Steve Richey for President 2020
15	N/A	N/A	Muslims for Liberty
16	N/A	N/A	Pro Choice Libertarians
17	N/A	N/A	Vermin Supreme for President
18	N/A	N/A	Free State Project
19	N/A	N/A	Approval Voting USA
20 & 21	N/A	N/A	Christian Liberty Caucus
22	C	\$500	Available for Sponsorship
23	N/A	N/A	Big Head Press
24	C	\$500	Available for Sponsorship
25	C	\$500	Available for Sponsorship
26	C	\$500	Available for Sponsorship
27	N/A	N/A	Outright Libertarians
28	N/A	N/A	Libertarian Party Audacious Caucus
29	N/A	N/A	APF Grassroots Leadership Academy
30	N/A	N/A	LP Sex Worker Rights Caucus/Decrim of Sex Work

TABLE #	TYPE	PRICE	VENDOR
31	C	\$500	Available for Sponsorship
32	C	\$500	Available for Sponsorship
33	N/A	N/A	Voter Choice
34	N/A	N/A	LP Radical Caucus
35	N/A	N/A	Libertarian Socialist Caucus
36	N/A	N/A	Signs of TX Liberty PAC / Libertarian Statue Press
37	N/A	N/A	Chris Baker
38	N/A	\$750	Available for Sponsorship
39	N/A	N/A	Libertarians for Peace
40	N/A	N/A	Mark Whitney for President
41	N/A	N/A	Bishop Hayes For PAWTUS
42	N/A	N/A	LP Store
43	N/A	N/A	LP Mises Caucus
44	N/A	N/A	Ballot Access Marketing
45	N/A	N/A	The Sharpe Way
46	N/A	N/A	Joe Bishop-Henchman
47	N/A	N/A	LP Action CRM & Agenda Pop Help Desk
48	N/A	N/A	Dulap for Chair
49	C	\$500	Available for Sponsorship
50	N/A	N/A	Law Enforcement Action Partnership
51	C	\$500	Available for Sponsorship
52	C	\$500	Available for Sponsorship
53	C	\$500	Available for Sponsorship
54	C	\$500	Available for Sponsorship
55	N/A	N/A	Visit Austin - Travis LP
56	N/A	N/A	Reno - DC Info Booth

Tables Sizes: A = 8' x 30" - B & C = 6' x 30"

Other Sponsorships

Convention App

App Splash Page (2 Available) \$5000

App Full page App \$1500

App Banner \$500

Swag Bag Drop In \$500

Reserved Gala Tables

Basic Reserved Table \$500

This allows a member to sponsor a gala table for which they can invite whoever they wish that has a ticket to the gala. Sponsorship of a gala table allows the donor to also purchase up to 8 gala tickets at the discounted rate of \$119/person.

Premium Reserved Table \$2500

This allows a member to sponsor a table located towards the front of the Gala. Tables will be placed based on a first come first served basis. Each Premium Gala Table comes with 8 gala tickets.

Welcoming Committee \$1000

The Welcoming Committee is the only committee that requires no work. (I think that's why Ken won't join. He draws the line at no work.)

The Welcoming Committee members will be recognized on the convention website, on the convention app and on convention "signage". It also comes with a gold ticket and access to all official Party VIP events at the convention.

***VIP events and benefits:**

-VIP dinner Wednesday May 20th at the Omni with entertainment and a speaker.

-VIP Pre-Gala cocktail hour

-Preferential seating at meal events(gala not included though early entry essentially allows this.)

-Additional benefits may be added in the future

2022 Convention

The contract for the 2022 convention in Reno, Nevada has been finalized. The convention will begin on Thursday May 26th for Registration Day (Day 0) with the convention ending on Sunday May 29th (Day 3). Delegates and attendees are strongly encouraged to arrive on Wednesday May 25th. There will likely be a VIP dinner scheduled the evening of May 25th for Welcoming Committee members and their guests.

Budgeting for this convention will begin soon. Bids for AV proposals will be sent out as soon as the RFP is updated in the next month. A request has already been made with the host AV team at the hotel. This will help give a baseline of AV costs and allow package pricing to begin to be set with a goal of releasing packages for sale shortly after the close of the 2020 convention in Austin.

2024 Convention

The contract for the 2024 convention in Washington, DC at the DC Hilton has been finalized. The convention will begin on Thursday May 23rd for Registration Day (Day 0) with the convention ending on Monday May 27th (Day 4).

Convention website

Previously, the COC has recommended using the “State CRM” to log and track credentialing delegates as well as package entitlements. We have spoken with the relevant stakeholders for credentials and registration, and we look to be able to print badges directly out of the CRM, which will streamline badge printing, and properly note delegate status on the badge by connecting credentialing records directly integrate it with convention package data.

We plan to move forward starting this weekend with the switchover to the new convention website. The process to import previous donations will take some time, but all relevant convention information - donors, delegates, speakers, candidates, etc - will be in the CRM before the convention begins.

Convention App

More information is being populated, as we draw closer to the convention, and as we begin to shift more interactive content to the App, we expect adoption rates to increase accordingly. We will be sending an explicit invitation to download the app to all those who have purchased a package in the near future The App can be downloaded from the following links:

Google Play: https://play.google.com/store/apps/details?id=com.ocs.confpal.lnc&hl=en_US

Apple Store: <https://apps.apple.com/us/app/lnc-2020/id1460832946>

Web browser version: <https://www.confpal.com/m/lnc/>

Speakers

Andrew Heaton has been confirmed as the MC of the opening reception.

Joel Salatin will be the featured breakfast speaker on Friday, May 22nd.

Additional confirmed speakers include Naomi Brockwell, Jim Cantrell, Lauren Daugherty, Laura Ebke, Judge Jim Gray, Jeff Hewitt, Lisa Jaster, Dr. Mary Ruwart, Boomer Shannon, Joel Trammel, and Dr. Howard Wetsman.

Trainings are currently being scheduled from the Grass Roots Leadership Academy and the Leadership Institute.

The keynote speaker is Larry Sharpe.

Recommendation for Committees Reports

The COC has set a deadline for submission of reports of May 6th to avoid rush printing fees. We also ask these committees to focus their reports to items which have unanimous or super-majority support within their committees. We also plan to print these reports only in black and white - color will only be on the PDF version on the Convention App. At every convention, there have been items in these reports which the body did not have the time and/or desire to take up. There are real costs - both printing and time - involved in printing these reports. The COC requests the various committees keep in mind the need to be good stewards of our members' money.

Voting equipment

The COC is planning to utilize Optical Mark Reader (aka "Scantron-style") technology at the upcoming convention. Our current convention rules significantly restrict what may be used to help tally votes. Based on multiple readings and interpretations provided by a number of different sources, OMR is the only mechanism that complies with the convention rules as written today.

Before full purchase of these devices, the COC plans to purchase one device for IT specialist Ken Moellman to evaluate, followed by purchase of another device for staff to assist in further evaluation.

While there has been some talk of using other methods, the COC cannot and will not approve any expenses for any electronic voting method that does not comply with the current rules.

To comply with the convention rules, machines will be necessary on the floor for state delegation chairs, and for the tellers up front. This will provide the double-count. We plan to number ballots to provide accountability on the number of votes cast by delegation. Currently the rules require such ballots to be signed, but we believe that numbering the ballots will provide accountability that the delegates may find as a reasonable substitute.

*Estimated cost of optical readers are in the \$1000 range. Full estimated cost if implemented will be \$20,000.

Kids camp

Once again the National Organization of Libertarian Women will be conducting a kids camp while in Austin. \$1500 was donated at the 2018 convention to the NOLW for this purpose. A new masterpiece to be auctioned off during the convention is planned. Room 406 has been assigned for the Camp.

EMPLOYMENT POLICY AND COMPENSATION COMMITTEE REPORT

Submitted to: Libertarian National Committee, Jan. 26, 2020

Submitted by: James W. Lark, III
Region 5 Representative, Libertarian National Committee
Chair, Employment Policy and Compensation Committee

The members of the Employment Policy and Compensation Committee (EPCC) are Joe Bishop-Henchman, Jim Lark, and Bill Redpath. They were elected during the LNC meeting on Sept. 29-30, 2018. Dr. Lark was selected by the EPCC to chair the committee on Nov. 9, 2018.

- 1) Operations Director Robert Kraus and Executive Director Daniel Fishman are in the process of assembling information to assist the EPCC in preparing an update of the Employee Manual.
- 2) On Jan. 2, 2020, Mr. Fishman informed the EPCC that he had entered into a renegotiation with Tara DeSisto (Development Director) concerning the bonus provisions in her contract. Evidently Ms. DeSisto informed him that there had been a misunderstanding regarding the bonus provisions, and that she was unwilling to continue to work unless the bonus situation was modified.

Mr. Fishman informed the EPCC that he believed there had been a good faith misunderstanding about the bonus. He noted that since he believes Ms. DeSisto's performance justifies changing the bonus provisions, and since LPHQ would prefer to pay her semi-monthly rather than monthly, he agreed to the renegotiation request. He provided the proposed contract and requested its review by the EPCC. After the review, the EPCC had no objection to the proposed contract; the contract has been signed.

- 3) During the LNC meeting in November 2019, motions were approved that directed the Executive Director to do the following:

- * Review the LP's current employee benefits and explore options that would allow coverage on a broader, more national scale; the findings are to be reported to the EPCC by February 2020.
- * Submit measurable metric profiles and organization structure for the Libertarian Party headquarters to the EPCC by January 2020.

The EPCC awaits the delivery of this information.

In addition, a motion was approved during the November 2019 meeting that called upon the EPCC to review hiring practices and procedures in the Policy Manual, and to bring forward suggestions no later than the LNC meeting in February 2020.

The results of the EPCC's review, along with its recommendations and suggestions, are included in the appendix to this report.

APPENDIX

During the LNC meeting in Miami in November 2019, the EPCC was assigned the task of reviewing hiring practices and procedures in the Policy Manual. Specifically, the LNC approved the following motion without objection:

The LNC directs the EPCC to review hiring practices and procedures in the Policy Manual and bring forward suggestions no later than the 2020 February LNC meeting.

In reviewing the hiring practices and procedures mentioned in the Policy Manual, the EPCC identified the following items as worthy of consideration by the LNC:

1) Section 2.02, subsection 8 reads as follows:

Section 2.02 COMMITTEE SCOPE AND RESPONSIBILITIES

8) Employment Policy and Compensation Committee (EPCC)

The Employment Policy and Compensation Committee shall develop documents, procedures, and guidelines for the effective administration, supervision and development of Staff, including but not limited to job descriptions, compensation ranges, hiring, training, performance reviews, promotion, progressive discipline and termination. The LNC may supersede any such documents, procedures and guidelines by adopting a replacement.

The Employment Policy and Compensation Committee shall also be available to Staff to discuss on a confidential basis the working environment or observed violations of the Policy Manual.

Following General Counsel's review of a director-level employment contract, the EPCC shall review the proposed contract and any related advice from General Counsel. No such contract may be signed by the Chair without having first obtained either EPCC approval of the contract at least 10 days prior, or an affirmative vote from a majority of the fixed membership⁴⁰ of the LNC.

Footnote 40 reads as follows: *The term "fixed membership" is defined in the footnote on RONR p. 403.*

The EPCC noted during the November 2019 meeting that Daniel Fishman (Executive Director) did not provide the EPCC with the proposed contract for Tara DeSisto (Development Director) prior to the signing of the contract. Mr. Fishman mentioned that it was unclear to him whether such a review by the EPCC was necessary, given that Ms. DeSisto was hired as a contractor rather than an employee.

RECOMMENDATION

The EPCC recommends that the LNC amend the Policy Manual so that the first sentence of the third paragraph of Section 2.02, subsection 8, reads as follows:

Following General Counsel's review of a director-level employment contract or a contract with a contractor for a director-level position, the EPCC shall review the proposed contract and any related advice from General Counsel.

NOTE: The LNC is welcome to consider the following variation of the proposed amendment language:

Following General Counsel's review of a director-level employment contract or a contract with a contractor for a director-level position, the Chair or Executive Director shall submit to the EPCC the proposed contract and any related advice from General Counsel.

2) Should the LNC amend Article 2.02, subsection 8 as suggested above, the EPCC recommends that the second sentence in the fifth paragraph of Section 2.04, subsection 3 also be amended.

Section 2.04, subsection 3 reads as follows:

Section 2.04 LEGAL MATTERS

3) Contracts and Contract Approval

All contracts or modifications thereto shall be in writing and shall document the nature of the products or services to be provided and the terms and conditions with respect to the amount of compensation/reimbursement or other consideration to be paid.

The Chair shall approve any contract in excess of \$7,500.

All contracts of more than one year in duration or for more than \$25,000 shall be reviewed and approved by General Counsel prior to signing by the Chair.

No agreement involving a financial transaction with a related party shall be executed unless first approved by the LNC. Any such agreement shall be disclosed in a conflict of interest statement.

Independent contractors doing business with the LNC are required to sign formal contracts that clearly set forth the parties' intention that they be treated as independent contractors. Each contract for director-level employment and any related advice from General Counsel must be circulated to the LNC on a strictly confidential basis following EPCC approval.

RECOMMENDATION

The EPCC recommends that the second sentence of the fifth paragraph of Section 2.04, subsection 3, be reworded as follows:

Each contract for director-level employment and each contract for a contractor at director level, along with any related advice from General Counsel, must be circulated to the LNC on a strictly confidential basis following EPCC approval.

3) Section 2.04, subsection 4 reads as follows:

Section 2.04 LEGAL MATTERS

4) *Indemnification*

- *The LNC shall retain sufficient Director's and Officer's liability coverage for board members and employees.*
- *Any officer, employee, or agent of the Libertarian Party who, acting on behalf of or as an authorized representative of the Libertarian Party, was or is a party to or has notice of becoming a party to any contemplated, pending, or seemingly completed legal proceedings, may be defended and shall be indemnified for all expenses and liabilities actually and reasonably incurred by such individual in connection therewith to the extent permitted by applicable law of the jurisdiction in which the Libertarian National Committee is incorporated.*

It is unclear to the EPCC whether this subsection should be amended in some manner regarding contractors. The EPCC believes that any such amendment should be considered carefully by legal counsel.

4) Section 2.01, subsection 3 reads as follows

Section 2.01 OBLIGATIONS AMONG BOARD MEMBERS AND STAFF

3) *Employment Terms*

Employment agreements shall require adherence to the Bylaws and policies adopted by the LNC as a condition of employment.

Employment agreements shall specify in writing that registering as delegate to any national party convention constitutes an immediate resignation of employment.

Employment agreements with bonus provisions must make the bonuses contingent on objectively-measured achievements.

Employment agreements with bonus provisions based on revenues shall exclude convention

and bequest revenues.

Employment agreements with bonuses based on achievements during a period of time shall require that the employee be an employee of the Party on every day of that time period to be eligible for the bonus.

Employment agreements shall include information about any obligations by the LNC to pay moving and moving-related expenses. A maximum on the total amount of such expenses to be paid shall be specified. In addition, the specific expenses must be approved by the LNC chair.

No employee of the Party shall be a member or alternate of the LNC or any Bylaws-specified committee.³⁷ Any person employed by the Party shall be terminated immediately upon his or her acceptance of election or appointment to the LNC or any Bylaws-specified committee.

Except as otherwise authorized in this Policy Manual, no employee of the Party shall endorse, support, or contribute any money, use his or her title or position, or work as a volunteer, employee, or contractor to aid:

- *any candidate for public office prior to nomination, or*
- *any candidate for Party office*

This shall not preclude any Party employee from being a candidate for public office.

Footnote 37 reads as follows: *Current Bylaws-specified committees include Judicial, Bylaws and Rules, Platform and Credential Committees.*

The EPCC believes it would be appropriate to amend some of the paragraphs to include contractors explicitly. (For example, it seems reasonable to require agreements with contractors that include bonus provisions to stipulate that the bonuses are contingent upon objectively-measured achievements.) In other cases, it is not clear that contractors and employees should be subject to the same requirements and restrictions.

Hence, the EPCC suggests that LNC members consider the terms stated in this subsection and determine whether any of these terms should be amended.

5) Section 2.09, subsections 4 (“Hiring and Termination”) and 5 (“Employee Performance Standards”) read as follows:

Section 2.09 OTHER MATTERS

4) Hiring and Termination

The Chair shall appoint and employ the Executive Director with the approval of a two-thirds vote of the LNC, subject to the right of the LNC to discharge the Director at any time by

majority vote. The Chair shall provide advice and consent to the Executive Director on the appointment, employment, and termination of all LPHQ personnel.

The office of the LNC shall conduct a credit and criminal background check prior to offering employment to any prospective employee.

Employees and candidates for employment shall be obligated to notify the Chair, Executive Director and Employment Policy and Compensation Committee of the full details of any arrest or conviction of crimes punishable by imprisonment, or of any personal financial problem, including involuntary liens or any filing for personal bankruptcy.

The office of the LNC shall not employ any person who has been convicted of a crime against property or person, unless with the approval of the Employment Policy and Compensation Committee. The Chair shall promptly disclose to the LNC as a confidential employer-employee matter that such approval has been given. The LNC may override such approval, but the motion shall not reveal confidential details.

The office of the LNC shall not allow any employee with a history of financial problems, including involuntary liens or who has filed for personal bankruptcy, to handle money or negotiable instruments, access donor information, approve or negotiate purchases with contractors or suppliers, or prepare accounting records, unless with the approval of the Chair and the Employment Policy and Compensation Committee. The Chair shall promptly disclose to the LNC as a confidential employer-employee matter that such approval has been given.

The LNC may override such approval, but the motion shall not reveal confidential details.

5) Employee Performance Standards

The following applies to all employees who report directly or indirectly to the Executive Director.

The office of the LNC shall promote a positive work environment by establishing clear standards for work performance.

Annual reviews shall be conducted during the fourth quarter of each year for all employees using procedures and guidelines developed by the Employment Policy and Compensation Committee.

If an employee's job-related behavior does not meet expected and communicated performance standards, a process of progressive discipline shall be employed, using procedures and guidelines developed by the Employment Policy and Compensation Committee.

The EPCC considers Section 2.09, subsection 4 to be of a similar nature as Section 2.01, subsection 3. That is, there are aspects of hiring and termination where it is appropriate to treat contractors in the same manner as employees, whereas there are other aspects where it may be appropriate to treat employees and contractors differently. For example, subsection 4 contains a

provision requiring the LNC office to conduct a credit and criminal background check prior to offering employment to a prospective employee. It is not clear that such checks are necessary for contractors.

It appears that Section 2.09, subsection 5 has been written to apply to employees at LPHQ. The EPCC does not believe it is necessary to modify the subsection to include contractors, although it may be helpful to amend the language in some places to include contractors.

Note: There are other sections of the Policy Manual (e.g., Section 2.01, subsection 2) in which employee hiring practices are implicitly implicated. However, the EPCC does not consider it necessary to amend such sections.

INTERNATIONAL REPRESENTATIVE REPORT

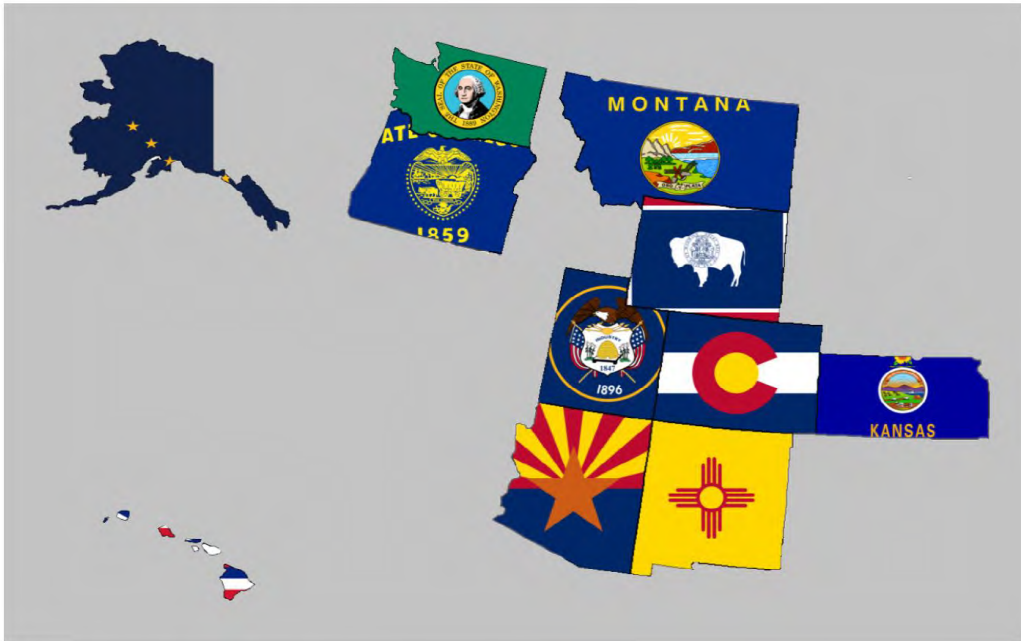
Submitted to: Libertarian National Committee, Jan. 26, 2020

Submitted by: James W. Lark, III
Region 5 Representative, Libertarian National Committee
International Representative, Libertarian National Committee

This report will provide information concerning my efforts as International Representative since the LNC meeting in Miami in November 2019 to assist the work of libertarian political parties and activists throughout the world.

- 1)** I shall address the annual European Students For Liberty LibertyCon event in Madrid, Spain on Mar. 6. Based upon my experience in addressing previous ESFL events, I anticipate that several representatives of Libertarian parties in Europe will attend the conference. I shall endeavor to be available for meetings with such representatives.
- 2)** As noted in a previous report, I have accepted an invitation to address the upcoming Liberty International conference in Medellin, Colombia in August, 2020. I shall endeavor to make arrangements to visit other countries during my trip.
- 3)** Geoff Neale, IALP chair, has inquired whether the IALP should hold a conference that would take place concurrently with the upcoming LP national convention. As of this moment, no decision has been made; relatively few representatives have responded to Mr. Neale's inquiry.

Libertarian National Committee Region 1 Report



Regional Report for Region 1
Alaska, Arizona, Colorado, Hawaii, Kansas, Montana,
New Mexico, Oregon, Utah, Washington, and Wyoming

Libertarian National Committee Meeting
February 1-2, 2020

Region 1 Representative

Mr. Richard Longstreth, Arizona

Libertarian National Committee

T: 931.538.9300 E: Richard.Longstreth@LP.org

Region 1 Alternate

Mr. Francis Wendt

Libertarian National Committee

T: 406.595.5111 E: Francis.Wendt@lp.org

Region 1 Overview/ Representative Report

As of the 2018 National Libertarian Convention in New Orleans, the eleven affiliates that comprise Region 1 are: Alaska, Arizona, Colorado, Hawaii, Kansas, Montana, New Mexico, Oregon, Utah, Washington, and Wyoming. At the Convention, Richard Longstreth, Arizona, was elected to serve as the Region 1 Representative and Craig Bowden, Utah, was elected to serve as the Region 1 Alternate. As of February 2019, Craig resigned his position and an application process is in place to fill his vacancy. Both the Region 1 Representative and the Alternate will be re-elected at the 2020 National Libertarian Convention.

Due to the geographical nature of this region, spanning five time zones and extending from 19 to 71 degrees north latitude (some 3,000 x 3,000 miles), in-person contact between the Regional and Alternate Representatives and the individual affiliates will be infrequent. It is my intention to attend 2019/2020 affiliate conventions in each affiliate. Regular contact is attempted with the affiliates and members through email, telephone, a dedicated Facebook discussion group and page, and informational website. There is also a chat group open for quick communications between the Regional Representatives and the Chairs of each state. I make myself available by appointment as necessary whenever I am approached about scheduling some time to talk.

For the purposes of this report, State Chairs were emailed on October 20th requesting convention information, goals, and any other updates/ goings on in their affiliates. Regular follow-up was done to remind State Chairs to submit a written report and encouraged them to schedule a time to talk if they preferred. Reminders were sent out on October 31st and November 8. While I did not receive a response from everyone, any responses I received will be reflected in the Region 1 Report. If a State Chair chose to not respond I have attempted to pull data from other sources to give a high-level overview of what is happening in the state. Contact information is supplied so that direct contact may be made by any member seeking any clarification directly from that specific State Chair.

Any updates or modifications to this report will occur at the next LNC meeting.

Activities of the Region 1 Representative since the last Quarterly Report:

- Had several conversations with candidates, state chairs, and general membership in relation to plans for 2019 and 2020 elections. There is a lot of interest in local elections especially given the presidential election year in 2020. I am encouraging people to really focus on local elections were possible as this helps build a stronger ground game for the future.
- Answered and addressed questions about the National Party's State CRM Project.
 - I've realized an issue with the rollout in Arizona and am working with Andy Binns to attempt to resolve. If needed, I will give the LNC more information.
- Participated in the following committees for the Libertarian National Party:
 - Affiliate Support Committee
 - Candidate Support Committee

- Bylaws and Rules Committee
 - Platform Committee
 - Hosted a search to fill the Alternate role for Region 1. My full report on that specifically has been added to this report as Appendix 1.
 - Attended the AZLP annual convention in Tucson, AZ.
 - Informed State Chairs and regional members that I will not be seeking re-election as the Region 1 Representative in May but will be campaigning for the Vice Chair role instead.
-

I encourage all members to regularly review the Regional Agreement for Region 1 to keep myself and the Region 1 Alternate diligent to our duties. This agreement is what was put out as the expectation for us in terms of what you all wanted from leadership on the LNC. Follow the link below to a pdf version on Google Drive to review. If you have trouble with the link, please let me know.

I will be working with the State Chairs in the next several months to finalize the 2020 Regional Agreement. All suggestions are encouraged and it is my sincere hope to have this complete well before the 2020 National Convention in Austin, TX.

[2018 REGIONAL AGREEMENT](#)

Current and Past Membership Reports can be accessed at any time via a Google Drive folder. I have not edited these reports at all because I believe it is important to maintain our national perspective as individual affiliates, not just as Regional members. Please let me know if you have trouble or questions when accessing the link or any of the reports.

[MEMBERSHIP REPORTS](#)

Your Region 1 Representative,

Richard Longstreth

Region 1 Alternate Report

NOTE: Francis had only been in role for approximately one month at the time this report was due.

Francis Wendt was elected by the chairs of Region 1's affiliate parties on December 18, 2019. In a vote of 7 approvals out of 8 voting chairs, with 3 not voting he was elected to the region 1 alternate representative position to fill the remainder of the term until convention in Austin in May of 2020. Given the 5 months available, Wendt has limited his plans to what is attainable in the short term.

Convention and Meeting Schedule

- Jan 31 – Feb 2: LNC Quarterly meeting; Reno, NV
- Feb 22 – 23: MTLP Delegate Convention; Billings, MT
- Mar 4 – 5: LPWY State Convention; Cheyenne, WY
- Mar 28 – 29: LPWA State Convention; TBD
- Apr 25 – 26: LPUT State Convention; Ogden, UT
- May 21 – 25: National Convention; Austin, TX

Goals for remaining term

- Draft regional agreement per LP Bylaw requirements.
- Submit bylaws amendments to the Bylaws Committee.
- Assist regional affiliates in strategic planning for the 2020 cycle.

These goals are manageable in the current term with consideration to my state and county level duties. More long-term goals will be determined depending on the outcome of the regional agreement, and the business in Austin.

Alaska



Chair: Jon Watts

Email: joelhadley907@gmail.com

Phone: (907) 687-4884

Website: <http://www.alaskalp.org>

Facebook: <https://www.facebook.com/pg/AlaskaLiberty/>

From the Chair: Nothing submitted by the Chair for this report.

Requests to the LNC: No requests at this time. **Region 1 Representative Note: This state will need to earn ballot access prior to 2020.**

2020 Convention:

When: March 7, 2020

Where: Aviator Hotel Anchorage, 239 W 4th Ave, Anchorage, Alaska 99501

Website: <https://www.facebook.com/events/164571068185428/>

Arizona



Chair: Howard Blitz
Email: chairman@azlp.org
Phone: 833-THE-AZLP
Website: <https://www.azlp.org/>
Facebook: <https://www.facebook.com/LParizona/>

From the Chair:

"AZLP held its Annual State Convention January 25, 2020 in Tucson, AZ at the Sea of Glass Center for the Arts from 8 am – 5:30 pm.

There was be a business meeting first followed by three speakers, Dr. Kyle Varner, Zach Foster, and Marc Victor. After lunch there were 8 candidates seeking the Libertarian Party nomination for President of the United States participating in a candidate forum answering questions. After that the convention body selected its delegates to represent the AZLP at the national convention in May.

Following the convention there was a meet and greet the candidates at Irene's doughnuts at 6pm.

There are now over 32,000 register libertarian voters in Arizona!"

Requests to the LNC: The Region 1 Representative is actively working with staff to resolve issues regarding the CRM. If these cannot be worked out, more details will be shared. I am currently waiting to hear back from Andy directly.

2020 Convention:

When: January 25, 2020 (8-530)
Where: The Sea of Glass Center for the Arts, 332 E 7th St, Tucson, AZ 85705
Pending Agenda: Accessible via Google Drive [LINK](#)

The LNC Region 1 Representative was happy to attend this convention. In total, all delegates were elected with roughly 10 or so alternates also selected. The convention had a great variety of speakers and really held the attention of all membership quite well. While there was a presidential

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candidate forum, there were no straw polls or otherwise conducted. All candidates did a fantastic job and the Libertarian Party is lucky to have such talent vying for the top spot on our ticket!

Colorado



Chair: Victoria Reynolds

Email: statechair@lpcolorado.org

Phone: (720) 933-6900

Website: <https://www.lpcolorado.org/>

Facebook: <https://www.facebook.com/pg/lpcolorado/>

From the Chair:

"For 2020, the LPCO is all about growth. Growing affiliates, growing our donor base, growing voter registrations, and growing our footprint throughout the state. A quarterly newsletter has been consistently making it to the mailboxes of registered Libertarians and donors throughout the state, and events like December's Festivus have brought out presidential candidates and put thousands of dollars in the LPCO coffers.

We once again have an affiliate in our largest county, Denver, and more counties should affiliate throughout the coming year. Camaraderie has replaced gamesmanship and Libertarians are finding good reason to get involved or reengage after an extended absence. February will include outreach to former candidates in order to get the ballot full for this November.

The state board continues to move ahead despite numerous efforts to derail its momentum and countless hours spent in handling complaints which have nothing to do with setting the world free in our lifetimes. Despite this, the LPCO is showing real growth and momentum heading into another election season. We look forward to seeing many of you at our annual convention, April 3rd-5th in Glenwood Springs at the Hotel Colorado."

Requests to the LNC: No requests at this time.

2020 Convention:

When: April 3-5, 2020

Where: Hotel Colorado, 526 Pine St, Glenwood Springs, Colorado 81601

Website: <https://www.facebook.com/events/2723266381233122/>

Hawaii



Chair: Tracy Ryan

Email: tracyar@hawaiiantel.net

Phone: (808) 927-1126

Website: <http://www.libertarianpartyofhawaii.org>

Facebook: <https://www.facebook.com/pg/LibertarianPartyOfHawaii/>

From the Chair: Nothing submitted by the Chair for this report.

Requests to the LNC: No requests at this time.

2019/20 Convention:

When: 9am – 5pm, November 23, 2019

Where: Ala Moana Hotel, 410 Atkinson Dr, Honolulu, HI 96814

Website: <https://www.libertarianpartyofhawaii.com/>

Notable Speakers: Larry Sharpe, Dr. Kyle Varner

The Regional Representative was unable to attend this convention outside of electronic means, however I look forward to seeing all of the delegates in Austin, TX!

Kansas



Chair: Ned Kelley
Email: Chair@lpks.org Alt Email: ned.kelley1@gmail.com
Phone: (816) 810-5818
Website: <http://www.LPKS.org>
Facebook: <https://www.facebook.com/pg/KansasLP/>

From the Chair: Nothing submitted by the Chair for this report.

Requests to the LNC: No requests at this time.

2020 Convention:

When: April 18, 2020
Where: Hampton Inn Gardner, 151 S Cedar Niles Rd, Gardner, Kansas 66030
Website: <https://www.facebook.com/events/1248532442004561/>

The Region 1 Representative intends to attend this convention in April as part of his commitment to attend as many Region 1 Conventions as possible.

Montana



Chair: Sid Daoud

Email: Chair@mtlp.org Alt. Email: Sid.daoud@rspike.com

Phone: (406) 471-6723

Website: <https://www.mtlp.org/>

Facebook: <https://www.facebook.com/pg/MontanaLibertarianParty/>

From the Chair: Nothing submitted by the Chair for this report.

Requests to the LNC: No Requests at this time.

2020 Convention:

When: February 22-23, 2020

Where: Ledgestone Hotel Billings, 4863 King Ave E, Billings, Montana 59101

Website: <https://www.facebook.com/events/768873023604678/>

The Region 1 Representative is working to setup travel arrangements for this convention. If those arrangements do not pan out, the Region 1 Alternate does plan on attending this convention.

Oregon



Chair: Timothy Perkins

Email: chair@lporegon.org

Website: <https://lporegon.org/>

Facebook: <https://www.facebook.com/pg/LibertarianPartyOfOregon/>

From the Chair: Nothing submitted by the Chair for this report.

Requests to the LNC: No requests at this time.

2020 Convention:

TBD

Utah



Chair: Amber Beltran
Email: chair@libertarianutah.org
Phone: (801) 613-8034
Website: <http://www.libertarianutah.org/>
Facebook: <https://www.facebook.com/lputah/>

From Utah State Chair:

"UTLP members have been assisting (signing, advertising, volunteering to gather signatures) with a recent Tax Referendum effort.

We hosted a fundraiser on January 23st ; Lincoln Chaffee headlined the event for us.

Still working on candidate recruitment, with Cara Schulz assistance, and coordinating target race efforts with the Libertarian Frontier"

Requests to the LNC: No requests at this time.

2020 Convention:

When: April 24-25, 2020

Where: Comfort Suites Ogden Conference Center, 2250 S. 1200 W., Ogden, Utah 84401

Website: <https://www.facebook.com/events/1387249214781478/>

The Region 1 Representative intends to attend this convention.

Washington



Chair: Randy McGlenn

Email: info@lpwa.org

Website: <https://lpwa.org/>

Facebook: <https://www.facebook.com/pg/libertarianpartyofWA/>

From the Chair: Nothing submitted by the Chair for this report.

Requests to the LNC: No requests at this time.

2020 Convention:

When: March 28-29

Other Details TBD

The Region 1 Representative is working on attending this convention, although plans are not firm due to some pending details.

Wyoming



Chair: Shawn Johnson
Email: shjohnson310@hotmail.com
Website: <https://lpwy.org/>
Facebook: <https://www.facebook.com/libertariansWY/>

From the Chair: Nothing submitted by the Chair for this report.

Requests to the LNC: No requests at this time.

2020 Convention:

When: April 4, 2020
Where: Historic Plains Hotel, 1600 Central Ave, Cheyenne, Wyoming 82001
Website: <https://www.facebook.com/events/2751445928273931/>

Appendix I:

Region 1 Alternate Search Overview, Procedures, and Methodologies

On Saturday, November 16, 2019 Region 1 Alternate Johnny “Rocket” Adams notified Richard Longstreth, Region 1 Representative, that he wished to resign his role as the Regional Alternate. The LNC and State Chairs of Region 1 were notified on November 17.

Input was sought from State Chairs as to requirements, methodology, and application questions they wanted on the Region 1 Alternate Application. Ultimately, all criteria used from the March Region 1 Alternate search was agreed upon. Applications were sought between November 27 and December 10. The following individuals applied during this time period (alphabetically listed):

- Craig Bowden (UT)
- Wayne Harlos (CO)
- David Howman (AZ)
- Robert Pepiton (AZ)
- C Michael Pickens (WA)
- Francis Wendt (MT)

State Chairs were encouraged to discuss among themselves and with each candidate to ensure the best candidate was selected. None of the Above (NOTA) was added as a candidate with the understanding that a vote for NOTA meant the Alternate role would not be filled until such a time when the State Chairs initiated another search or until the 2020 Libertarian National Convention in Austin, TX, whichever came first. Voting for candidates began Monday, December 16, 2019 and continued through Wednesday, December 18, 2019 via the Opavote platform under approval voting rules.

The Region 1 Agreement requires that a majority of the Region’s State Chairs must elect an individual to fill vacancies in the Region 1 Representative or Region 1 Alternate roles. This mean that a minimum of 6 votes had to be cast for a candidate to be elected. Of the 11 State Chairs, 8 states cast a ballot; 3 did not:

States with Ballots

- Alaska
- Arizona
- Colorado

- Kansas
- Montana
- Oregon
- Utah
- Washington

States without Ballots

- Hawaii
- New Mexico
- Wyoming

Region 1 Alternate Results

There were 7 candidates competing for 1 seat. The number of voters is 8 out of a possible 11.

Counted votes using Approval Voting. These results include adjustments made to ballots after they were cast but before voting ended (marked with '*'). Supporting documentation to change the ballots is attached in this report.

Candidate	Vote Count
Bowden, Craig	3
Harlos, Wayne	3*
Howman, David	1
Pepiton, Robert	2
Pickens, C Michael	2*
Wendt, Francis	7
None of the Above (NOTA)	0

Winner is Wendt, Francis who has been elected until the 2020 Libertarian Party National Convention in Austin, TX. Richard Longstreth will work with staff at LPHQ to get Francis his email address and other necessary items quickly so that he may fully participate in his role on the Libertarian National Committee.

Region 1 Alternate Ballots

Voter: Alaska – Jon Watts

- Bowden, Craig
- Harlos, Wayne
- Howman, David
- Pepiton, Robert
- Pickens, C Michael
- Wendt, Francis
- None of the Above (NOTA)

Voter: Arizona – Howard Blitz

- Bowden, Craig
- Harlos, Wayne
- Howman, David
- Pepiton, Robert
- Pickens, C Michael
- Wendt, Francis
- None of the Above (NOTA)

Voter: Colorado – Victoria Reynolds

- Bowden, Craig
- Harlos, Wayne
- Howman, David
- Pepiton, Robert
- Pickens, C Michael*
- Wendt, Francis
- None of the Above (NOTA)

* Victoria sent an email after her initial ballot was cast changing her ballot to only vote for Francis Wendt. Documentation attached.

Voter: Kansas – Ned Kelley

- Bowden, Craig
- Harlos, Wayne
- Howman, David
- Pepiton, Robert
- Pickens, C Michael
- Wendt, Francis
- None of the Above (NOTA)

Voter: Montana – Sid Daoud

- Bowden, Craig
 - Harlos, Wayne
 - Howman, David
 - Pepiton, Robert
 - Pickens, C Michael
 - Wendt, Francis
 - None of the Above (NOTA)
-

Voter: Oregon – Timothy Perkins

- Bowden, Craig
 - Harlos, Wayne
 - Howman, David
 - Pepiton, Robert
 - Pickens, C Michael
 - Wendt, Francis
 - None of the Above (NOTA)
-

Voter: Utah – Amber Beltran

- Bowden, Craig
 - Harlos, Wayne
 - Howman, David
 - Pepiton, Robert
 - Pickens, C Michael
 - Wendt, Francis
 - None of the Above (NOTA)
-

Voter: Washington – Randy McGlenn

- Bowden, Craig
- Harlos, Wayne*
- Howman, David
- Pepiton, Robert
- Pickens, C Michael
- Wendt, Francis
- None of the Above (NOTA)

* Randy sent an email after his initial ballot was cast changing his ballot to add a vote for Wayne Harlos. Documentation attached.

Region 1 Alternate Ballot Adjustments

- A) Colorado's original ballot was adjusted per this email received from Victoria Reynolds during the voting time:



Ballot change

1 message

Victoria Reynolds <statechair@lpcolorado.org>
To: Richard Longstreth <richard.longstreth@lp.org>

Mon, Dec 16, 2019 at 14:43

Please change my vote to Francis Wendt only
-

In Liberty,

Victoria Reynolds
Chairman
Libertarian Party of Colorado
720-933-6900
www.lpcolorado.org
FB: fb.com/lpcolorado

- A) Washington's original ballot was adjusted per this email received from Randy McGlenn during the voting time:



Request change of vote for Region 1 Alternate

1 message

Randy McGlenn <chair@lpwa.org>
To: Richard Longstreth <richard.longstreth@lp.org>

Tue, Dec 17, 2019 at 18:06

Mr. Longstreth,

I am emailing you to request the change of my voting record to include Mr. Harlos on my ballot for Region 1 Alternate.

Thank you,

Randy McGlenn II
Chairman
Libertarian Party of Washington

Steven Nekhaila & Paige Sexton

Region 2 Report

1/28/20

Tennessee

- LP Tennessee State Convention concluded January 11th
- Confirmed the endorsement of three local candidates: Trisha Butler, David Tyler, and Paul Butler
- Partnering with Alicia Dearn on Ballot Access Litigation

Georgia

- LP Georgia State Convention Concluded January 17th
- Selected and endorsed their candidates for statewide regular elections at convention. Senate and 2 public service commission races. Endorsed two candidates for special election being held for another seat currently vacated
- Still seeking to pursue litigation for ballot access, currently accruing resources and in a holding pattern

Florida

- State Convention is February 21st-23rd in Orlando, FL.
- Will be hosting Presidential Debates at State Convention
- Organizing phone banking efforts for affiliating counties lead by Region Representatives
- Our Political Goal for 2020:
 - 20 Appointed Public Officials to Local Boards
 - 50 LPF members joining local civic groups
 - 20 candidates in live training events
 - 20 public officials re-elected
 - All candidates do better than expected
 - LPF newsletter articles showcasing achievements
- Membership Goal for 2020:
 - Increase LPF voter Registration
 - Prepare for influx of new members with election year using our new CRM and coordinate data with affiliates for elections and recruitment
- Platform Goal for 2020:
 - Pass the "long" version of our platform at convention, approx. 65 pages
- Rules Committee Goal for 2020:
 - Create a Members Bill of Rights
- Legislative Action Goal for 2020:
 - Create a voters guide for November to be passed out outside voting areas Statewide (last elections voters guide garnered over 30k hits on election day)
- Fundraising Goal for 2020:

Steven Nekhaila & Paige Sexton

Region 2 Report

1/28/20

- Hire on new full time contractual fundraisers

Libertarian National Committee

Region 3 Report

Indiana, Ohio, Kentucky & Michigan

Region 3 Libertarian National Committee
Meeting Feb 1st - 2nd, 2019
Reno, NV
by Elizabeth Van Horn

Region 3 Representative

Elizabeth Van Horn, IN
Libertarian National
Committee
Elizabeth.VanHorn@lp.org

Region 3 Alternate

Dustin Nanna, OH
Libertarian National
Committee
Dustin.Nanna@lp.org

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Libertarian Party of Indiana

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LPIN Officers:

State Chair: Timothy Maguire (chair@lpin.org)

Vice Chair: Erin Meadors (vicechair@lpin.org)

Treasurer: Michael Schultheiss (treasurer@lpin.org)

Secretary: Alyssa Salgado

District SCC Representatives:

1st District - Michael Sandridge

2nd District - Nick Hamill

3rd District - Kristi Avery

4th District - Randy Young

5th District - Greg Noland

6th District - Brandtley Spicer

7th District - Kent Williams

8th District - Bart Gadau

9th District - Greg Hertzsch

<p><u>Appointed by the SCC:</u></p>

<p>Development Director - Evan McMahon</p>
--

<p>Outreach Director - Erin Meadors</p>

<p>Political Director - Jared Hall</p>
--

Contact Information:

Libertarian Party of Indiana 1300 E. 86th
Street #40573 Indianapolis, IN 46240

Telephone: 317-920-1994

Email: lpinhq@lpin.org

Training! In November three LPIN members traveled to Arlington, VA for 4-day Leadership Institute, Comprehensive Fundraising Training. **Jeff Maurer**, **Mohamad Abbasi**, and **Duke Van Horn** all learned about fundraising. They also had the unexpected pleasure of attending the LI training with LP National's Membership Director **Jess Mears**.

State Events - 2020 State Convention:

The 2020 Libertarian Party of Indiana Convention will be held March 6-8, at the Indianapolis Marriott East, 7202 E 21st St, Indianapolis, Indiana 46219

LPIN 2019 Election Success and Current Office Holders

Name	Office Held	Start - End Term	Date Elected
Cheryl Heacox	Greensfork Township Advisory Board	2019 to 2023	11/08/2018
Dan Purvis	Kokomo City Council District 3	2020 to 2024	11/05/2019
Dean Hartley	Franklin Township Board	2019 to 2023	11/08/2018
Dennis Denney	Shirley Town Council, North Ward	2015 to 2019	11/03/2015
Elizabeth Brewer	Claypool Clerk-Treasurer	2015 to 2019	11/03/2015
Jamie Owens	Liberty Township Trustee	2019 to 2023	11/08/2018
Jason Shemanski	Wood Township Advisory Board	2019 to 2023	11/06/2018
Jessica Whitfield	Larwill Town Council	2015 to 2019	11/03/2015
Larry Walters	Dubin Town Council	2015 to 2019	11/03/2015
Larry Walters	Dubin Town Council	2019 to 2023	11/03/2019
Nathan Kring	Tipton City Council District 4	2020 to 2024	11/05/2019
Patricia Warner	Claypool Clerk- Treasurer	2020 to 2024	11/05/2019
Renee Sweeney	Ossian Town Council	2015 to 2019	11/03/2015
Renee Sweeney	Ossian Town Council	2020 to 2024	11/05/2019
Ryan Coby	Milton Town Council At Large	2020 to 2024	11/05/2019
Steve Coffman	Liberty Township Advisory Board, Henry County	2019 to 20231	11/08/2018

Libertarian Party of Kentucky

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Chair: Chris Wiest Vice-Chair: Bryan Short Secretary: Cristi Kendrick
Treasurer: Eric Cranley At-Large: Mark Gailey At-Large: Dan Hull

District 1 Chair: David Watson District 2 Chair: Randall Daniel
District 3 Chair: John Hicks District 4 Chair: Ken Moellman

Training! Cristi Kendrick organized a Campaign Bootcamp & Affiliate Leaders Training which was held in Frankfort, KY January 18th & 19th, 2020. This training was well attended by LP members from KY and surrounding states. Along with Dan Johnson covering winning candidate training, LP National Campaign Specialist, Apollo Pazell discussed Political Directors. LP National's Candidate Recruitment Specialist, Cara Schulz covered Volunteer Recruitment. **Cristi Kendrick** also arranged for candidates to have a professional headshot, at no cost to the candidates.

2020 State Party Annual Convention

Bardstown Event Center
107 N 4th St, Bardstown KY 40004
Saturday March 7th & Sunday March 8th
8:30am – 5:00pm

LPKY 2019 Election Success and Current Office Holders:

<u>Name</u>	<u>Office Held</u>	<u>Start - End Term</u>	<u>Date Elected</u>
Cory Fitzpatrick	Boyd County Magistrate	KY-- 2019 to 2023	11/06/2018
Larry Lea Odom-Groh	Bellemeade Mayor	KY--2015 to 2019	11/04/2014
Mitch Rushing	Jefferson County Commissioner B	KY--2016 to 2020	11/08/2016
Shane Walker	Graves County Magistrate	KY--2019 to 2023	11/08/2018
Shannon Denniston	Montgomery County Magistrate	KY--2019 to 2023	11/08/2018
Tracey D. Roberts	Marshall County Magistrate District 2	KY--2015 to 2019	11/04/2014
Trevor Applegate	Mason County Magistrate	KY--2019 to 2023	1/08/2018

Contact Information:

PO Box 432 Independence, KY 41051
502-791-LPKY | info@lpky.org

Libertarian Party of Michigan

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LPM Officers:

Chair: Gregory Stempfle

1st Vice Chair (Affiliate Director): Ben Boren

2nd Vice Chair (Political Director): Jamie Lewis

Secretary: Wendi Parker

Treasurer: Norman Peterson

Congressional District Representatives

District #1: Dana Carver

District #2: Patty Malowney

District #3: Nathan Hewer

District #4: Brian Ludwig

District #5: Benjamin Dryke

District #6: Antonio Smith

District #7: Jason Rees

District #8: Jeff Wood

District #9: Mike Saliba

District #10: Catherine Filus

District #11: Jerry Bloom

District #12: Lawrence W. Johnson

District #13: Jeremy Morgan

District #14: Tim Yow

Judicial Committee Members

Katie Nepton

Kerry Morgan

Ken Proctor

PO Box 27065, Lansing, MI 48909
888-373-3669 | info@michiganlp.org

State Events - 2020 State Convention:

The Libertarian Party of Michigan will be holding its Spring State Convention on Saturday, March 14, 2020 at the Eberhard Center at Grand Valley State University in Grand Rapids.

LPM Current Office Holders:

<u>Name</u>	<u>Office Held</u>	<u>Start - End Term</u>	<u>Date Elected</u>
Andy LeCureaux	Hazel Park City Council	2017 to 2019	11/07/2017
Bruce S. Gosling	Glen Oaks Community College Board of Trustees	2016 to 2022	11/08/2016
Elizabeth Corder	Ypsilanti Township Parks Commissioner	2016 to 2020	11/08/2016
Jason Gatties	Pokagon Band of Potawatomi Indians	2017 to 2020	07/08/2017

Libertarian Party of Ohio

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Executive Committee:

Harold Thomas, Chair (614) 581-6832
Helen Gilson, Vice Chair (513) 404-9750
Linda Comstock, Treasurer (740) 972-1031
Elizabeth Thomas, Secretary
Dr. Michael Fricke, At-Large
Patrick Glasgow, At-Large
Dustin Nanna, At-Large (740) 816-9805
Homer Taft At-Large (440) 333-1333
Kristen Wichers At-Large (740) 808-2158

LPO Central Committee

The Central Committee consists of two (2) members from each Congressional District. Four (4) of the members are elected as the Central Committee officers:

District 1 - Seat A: Scott Pettigrew (Vice Chair)
District 1 - Seat B: Jon Mohler
District 2 - Seat A: Cory Combs
District 2 - Seat B: Joseph Langenbrunner
District 3 - Seat A: Harold Thomas
District 3 - Seat B: Chad Harris
District 4 - Seat A: W. Daniel Fichtel
District 4 - Seat B: Christina Holloway
District 5 - Seat A: Daniel Faust
District 5 - Seat B: Don Kissick (Chair)
District 6 - Seat A: Jason Coblenz
District 6 - Seat B: Oscar Herrera
District 7 - Seat A: Patrick Glasgow
District 7 - Seat B: Timothy Smyth
District 8 - Seat A: Helen Gilson
District 8 - Seat B: Trishanda Barhorst
District 9 - Seat A: Derek Strelow (Secretary)
District 9 - Seat B: Homer Taft
District 10 - Seat A: Michael Monaghan
District 10 - Seat B: Jeff Zweber
District 11 - Seat A: Zach Willams
District 11 - Seat B: Andy Nash
District 12 - Seat A: Linda Comstock
District 12 - Seat B: Dustin Nanna
District 13 - Seat A: John Fockler (Treasurer)
District 13 - Seat B: Michael Fricke
District 14 - Seat A: Joe Loyd
District 14 - Seat B: Nate Rockwell
District 15 - Seat A: Kristen Wichers
District 15 - Seat B: Brandon Wichers
District 16 - Seat A: Elizabeth Thomas
District 16 - Seat B: Lee Thomas

Political Division:

Patrick Glasgow- Director

9

Field Development

Jon Mohler- Director

Elizabeth Thomas - Volunteer Coordinator

Candace Loyd- Membership Coordinator

Communications Division

David Jackson - Director (614) 588-3693

John Fockler - Communications Team

Kelli Rodin - Communication Team

Finance Division

Homer Taft-Director (440) 333-1333

IT Division

Jim Cavoli -Director

Contact Information:

Office Libertarian Party of Ohio

(888) 371-2956

Mailing Address:

P.O. Box 29193

Columbus, OH 43229-0193

Physical Location (& Package Delivery)

6230 Busch Blvd., Suite 102

Columbus, OH 43229

LPO affiliate county parties:

Franklin County
County Chair: Michael Sweeney
Phone: 614-870-8002
Website: www.FCLPO.org

Lorain County
County Chair: Dan Fichtel
Phone: (440)839-6446

The following are County Development Groups:

Adams County Regional Representative: Jon Mohler
Phone:(937) 371-8674

Allen County Representative: Christina Holloway Phone:
(567)712-8373

Ashtabula County Representative: Nate Rockwell Phone:
(440) 855-5058

Brown County Regional Representative: Jon Moher
Phone:(937) 371-8674

Butler County Representative: Matthew McGowan Phone:(513) 910-
8010

Carroll County: Jason Coblenz- Social Media Director

Clermont County Representative: Cory Combs Phone:
(513) 746-5507

Clinton County Regional Representative: Jon Mohler
Phone: (937) 371-8674

Columbiana County Representative: Dan Hines
Phone:(330) 248-1719

Coshocton County Representative: Rob Leist Phone:
(740) 294-4253

Cuyahoga County Representative: Richard May Phone:
(216) 924-9419

Delaware County Representative: Dustin Nanna Phone:
(740) 816-9805

Fairfield County Representative: Brandon Wichers Phone:(614) 984-
4799

Fulton County Representative: Michael Zuchowski Phone:(419) 388-
9966

Gallia County County Representative Needed

Geauga County County Representative: Joe
Loyd Phone: (440) 549-0488

Greene County Representative: Kelli Rodin Phone: (937) 554-
3855

County Representative: Eric Sammons

Hancock County Representative: Sterling Silva Phone: (419)
422- 0624

Highland County Regional Representative: Jon Moher Phone:
(937) 371-8674

Huron County Representative: Cassandra Fryman Phone:
(567) 224-2480

Jefferson County Representative: Matthew Brown Phone:
(740) 238-8751

Knox County Representative: Patrick Glasgow Phone: (316)
206-3011

Lake County Representative: Amy Check

Lawrence County Representative: Melissa Lovejoy
Phone: (740) 442- 3359

Licking County Representative: Kevin Barr Lucas

Marion County Representative: Taylor Hoffman Phone:
(740) 361-6470

Miami County Representative: Trishanda Barhorst Phone:
(937) 269-8521

Montgomery County Representative: Dave Harlow Phone:
(937)275-0928

Morgan County Representative: Anthony Johnson Morrow

Muskingum County Representative: Aarica Burwell Phone:
(740) 260-7270

Preble County Regional Representative: Jon Moher Phone:
(937) 371-8674

Putnam County Representative: Don Kissick Phone: (419)
302-7269

Ross County Representative: Eursa Irvin Phone: (614)
822-1078

Scioto County Representative: George Syrone Phone: (740)
372-0643

Summit County Representative: Matt Bailey Phone: (330)
807-1906

Warren County Representative: Jon Mohler Phone: (937)
371-8674

Wayne County Representative: Elizabeth & Lee Thomas
Phone: (330) 466-1555

County Affiliates

13

Northwest Region: Allen, Auglaize, Crawford, Defiance, Fulton, Hancock, Hardin, Henry, Lucas, Mercer, Ottawa, Paulding, Putnam, Sandusky, Seneca, Van Wert, Williams, Wood, and Wyandot counties.
Dan Faust (419) 566-9888

Northeast Region: Ashland, Ashtabula, Columbiana, Cuyahoga, Erie, Geauga, Huron, Lake, Lorain, Mahoning, Medina, Portage, Richland, Stark, Summit, Trumbull, and Wayne counties.
Joe Loyd (440) 549-0488

Central Region: Champaign, Delaware, Fairfield, Franklin, Knox, Licking, Logan, Madison, Marion, Morrow, Perry, Pickaway, and Union counties.
Brandon Wichers

Southwest Region: Adams, Brown, Butler, Clark, Clermont, Clinton, Darke, Fayette, Greene, Hamilton, Highland, Miami, Montgomery, Pike, Preble, Ross, Scioto, Shelby, and Warren counties.
Jon Mohler (937) 371-8674

Southeast Region: Athens, Belmont, Carroll, Coshocton, Gallia, Guernsey, Harrison, Hocking, Holmes, Jackson, Jefferson, Lawrence, Meigs, Monroe, Morgan, Muskingum, Noble, Tuscarawas, Vinton, and Washington counties.
Matthew Brown (740) 424-4443

LPM Election Success and Current Office Holders:

<u>Name</u>	<u>Office Held</u>	<u>Start - End Term</u>	<u>Date Elected</u>
Cassandra Fryman	Plymouth Mayor	OH-- 2020 to 2024	11/05/2019
Glenn Otto	Huber Heights Council at Large	OH-- 2020 to 2024	11/05/2019
Trishanda Barhorst	Pleasant Hill City Council	OH-- 2017 to 2021	11/07/2017

On Jan. 18th and 19th the LPCA put on a summit in Visalia that had panels and speakers to facilitate activists and candidates in their pursuit of liberty. The state is very large and this was our first gathering in the central part in some since 2014.

Coming up on Feb. 14th-17th at the Doubletree Hotel in Culver City is the 2020 California State Convention. As of now there will be at least 15 presidential candidates who will vie for a limited amount of spots in the debate. Since California is allotted 107 delegates at Austin and the next largest state is Texas with 75, this will draw an immense amount of attention and could be a trial run for National. Bring your valentine because nothing says romance like liberty.

We have 11 of 15 spots on the ballot where a candidate is running unopposed filled with write-ins. This is for the March 3rd primary which now puts California up front on Super Tuesday. At this time we also have several Libertarians running for nonpartisan local offices including but not limited to; Aaron Starr for Oxnard mayor, Kalish Morrow for Hanford city council, Bob Karwin for Menifee city council and Tyler Kuskie foe El Dorado county supervisor.

However, we should give a shout out to Nevada for having such a libertarian state that allows legal use of cannabis and also is the only state in the union that has legalized sex workers. We all think of Las Vegas when we think of Nevada but I would say that the "biggest little city in the world" is a great venue for watching "the big game" by "the biggest little party" in the country.

Jeff Hewitt, Region 4 Representative

REGION 5 REPORT

Submitted to: Libertarian National Committee, Jan. 26, 2020

Submitted by: James W. Lark, III
Region 5 Representative, Libertarian National Committee

This report will provide information concerning activities of the Libertarian Party state affiliates in Region 5 that have occurred since the previous LNC meeting. I shall provide an updated report at the meeting in Reno should additional information become available.

I am pleased to report that I have been able to represent the LP in various ways since the previous LNC meeting. For example, I continue to serve at least once a month as a guest on a two-hour political talk show that airs on weekdays on WINA radio (1070 AM/98.9 FM in Charlottesville, Virginia).

Delaware

Sean Goward (sean.goward@yahoo.com), chair of the Libertarian Party of Delaware, informed me that the 2020 LPD convention will take place on March 14.

District of Columbia

Joe Bishop-Henchman (jdhenchman@gmail.com) is the chair of the Libertarian Party of the District of Columbia. I have not received a report from him.

Maryland

Bob Johnston (bob.johnston@lp.org), chair of the Libertarian Party of Maryland, provided the following report:

The membership of the Maryland Libertarian Party is 96 as of 15 January, 2020.

The US Fourth Circuit Court of Appeals will hear Johnston v Lamone on 29 January. This is the case where the Maryland LP is challenging the constitutionality of the current law, that since the state party has over 22,000 registered voters, the party should not have to collect valid 10,000 signatures from registered Maryland voters to retain ballot access. The US District Court upheld the current law in its decision last July.

A petition drive led by Apollo Pazell will begin in early February. The state party must submit at least 10,000 valid signatures from registered voters in the state by 3 August to be able to place candidates on the November ballot, including the LP presidential nominee. Volunteers are also collecting signature.

The Maryland LP will hold its spring convention on Sunday, 15 March at the Cambria Hotel near BWI Airport in Hanover, MD, from noon until 4 pm. LNC Executive Director Daniel Fishman will be the guest speaker. Delegates to the national convention in Austin, Texas will be selected at the state convention, as well as officers to the state party Executive Board.

Bob Johnston
(443) 310-5373
Bob.Johnston@lp.org

North Carolina

Susan Hogarth (hogarth@gmail.com), chair of the Libertarian Party of North Carolina, provided the following report:

Outreach:

We had a street canvass featuring several candidates going door to door in Wilmington.

Political:

Developing legislative agenda and liaison program to work with other issue groups
Planning 10 March healthcare lobby day at state legislature

Candidates:

Filing is complete, with 14 GA candidates, two US House, one US Senate, Governor, and several local candidates.

Affiliates:

Bringing several counties online or back online and starting up five campus organizations.
Several county conventions planned.

Organizational:

Developing fundraising team
Completing structural reorganization work
Planning for 2020 state Convention is well underway with >60 registrants as of Jan 25.

Susan Hogarth
919-906-2106

Pennsylvania

Steve Scheetz (steve@stevescheetz.com), chair of the Libertarian Party of Pennsylvania, provided the following report:

We started this term with 3 counties having board votes. Over the course of the past 8 months (and a bit of change) we have increased membership dramatically (127%). Currently we have 12 county affiliates with board representation. We have 40 Elected Libertarians added to our list of elected Libertarians from the most recent count.

Currently, I have been working on the convention.

15 POTUS candidates have stated their intent to be on hand at the LPPA convention. There will be a candidate forum from 3-5:30, and during that time, candidates have been encouraged to meet the delegates outside of their prepared statements to answer questions. We will have a token system whereby the top 5 candidates will be on the final stage.

Larry Sharpe will be our moderator, but in addition we will have a panel of Experts to ask questions of the candidates.

Hesham El-Meligy
Jim Bovard (also our Lunch Speaker)
Jim Babb (local Libertarian)

Between now and then, we will be working on the formation of more county committees. (Wayne County PA is now a recognized affiliate as voted by the board this past in person meeting, this was a direct result of the work Jennifer Moore has been doing as Eastern Vice Chair.)

Tioga County is planning to have an inaugural meeting on 2/17, I intend to be there, though it will be tight because I return from the CA convention at 1AM that morning (in theory LOL)

There will be something about Northampton if I am able to get the story from them, and I will send you what I am able as soon as I am able.

South Carolina

Sean Thornton (sean.r.thornton@protonmail.com) is the newly-elected chair of the South Carolina Libertarian Party. I have not received a report from him.

Virginia

Bo Brown (boebrown@yahoo.com) is the chair of the Libertarian Party of Virginia. I have not received a report from him.

West Virginia

Dave Valente (davidtvalente@gmail.com), chair of the Libertarian Party of West Virginia, provided the following report:

Libertarian Party of West Virginia

Q1 2020 Report **Statu:**

October:	<ul style="list-style-type: none"> The Erika Kolenich for Governor Campaign appeared at the Charleston Rod Run and Doo Wop, they receive a very positive response from attendees. LPWV Board members David Valente, Karl Kolenich, & Brett Rogers along with Erika Kolenich, candidate for Governor attended Bridge Day, 70,000 people attend Bridge Day and we had several people come over an talk to us and Erika. Had executive board meeting to discuss creating a statewide list of county contacts to build infrastructure. W also discussed plans for the State Convention.
November:	<ul style="list-style-type: none"> Created webpage to promote and register for the convention with the assistance of Andy Bums. Created Facebook invite for the State Convention. As part of the 100th Anniversary of the 19th Amendment, I am serving on the Board that is coordination the statewide celebration, at our convention in 2020, we will highlight the life of Tonie Nathan.
December:	<ul style="list-style-type: none"> Erika Kolenich for Governor had her campaign kickoff in Beckley Board meeting discusses updating the website and plans for the Convention and College outreach. David Moran declares his run for US Congress District 1 Ended the year with 7210 registered Libertarians, double what we had in 2016.
2020 Outreach Planned	<ul style="list-style-type: none"> Berkeley County Youth Fair WV Blueberry Festival WV State Fair Bridge Day
State Party Goals	<ul style="list-style-type: none"> Eclipse 8000 registered Libertarians in 2020 Increase vote share in all races. 55 county points of contact
Candidate Recruitment	<p>We have 5 declared candidates, Erika Kolenich (Governor) David Moran (Congress) Will Hyman (House of Delegates) Mike Lockard (House of Delegates) Rex Starkey (County Commission)</p> <p>2 Candidates have expressed interest: Delbert Gibson (HoD District 17 or Senate 5) and Roger Pray IUS Congress District 2)</p>

Region 6 Report for the 1st Meeting of 2020.

Iowa:

LPIA will hold caucuses/county conventions in 23 counties to select county affiliate leaders and state delegates. Date is Feb 8th. LPIA will hold a non-binding presidential straw poll at the caucus and will include a virtual caucus for rural counties and absentee voters so as to ensure maximum participation and the broadest possible state delegation. LPIA will also elect a new state central committee at convention on 02/29 and is holding a presidential forum the same weekend, which will be live-streamed after state party business concludes. As outgoing state chair this will be my final report, I want to thank John Phillips for his accessibility and give kudos to staff, particularly Cara Schulz and Andy Burns for their support of LPIA and the wonderful regional training they did in Des Moines this past fall.

Minnesota:

The major political parties' Presidential primaries will be held on 'Super Tuesday', March 3, 2020. However, all Minnesota political parties can and will continue to conduct caucuses. Minnesota Presidential Caucus day will be one week prior, on Tuesday, February 25, 2020.

2020 LP POTUS Candidates:

Vermin Supreme, Sam Robb, Keenan Wallace Dunham, Mark Whitney, Steven Richey, Sorinne Ardeleanu Souraya Faas, Jo Jorgensen, Jedi Hill, Arvin Vohra, Dan Taxation Is Theft Behrman, Adam Kokesh, Lincoln Chafee, Jacob Hornberger, Ken Armstrong

That's when Libertarians in Minnesota have the chance to convene to rank-vote their preferences to be our LP Presidential nominee. If you are interested in helping organize please email us at info@lpmn.org. Save the date and make plans to attend the night starting at 7:00 pm at one of the following locations:

Congressional District 1 convener Rochester Area Libertarians will be at Godfather's Pizza (1611 16th St. NW, Rochester)

Congressional District 2 convener CD2 Live Free will be at Casper's Cherokee of Eagan (4625 Nicols Rd, Eagan)

Congressional District 3 convener CD3 will be at American Legion Chanhassen Post 580 (290 Lake Drive E Chanhassen)

Congressional District 4 convener CD4 Liberty will be at Guldens Restaurant & Bar (2999 North Hwy 61, Maplewood)

Congressional District 5 convener Metro Lakes Libertarians will be at MAYA Cuisine NE (1840 Central Ave NE, Minneapolis)

Congressional District 6 convener CD6 Libertarians will be at Ham Lakes Lane & Lounge (16465 Highway 65 NE, Ham Lake)

Congressional District 7 convener CD7 Libertarians will be at Prairie's Edge Casino Resort (5616 Prairies Edge Ln, Granite Falls)

Congressional District 8 convener CD8 Libertarians will be at Carmody (308 E Superior St, Duluth)

March 28th at the Cambria again the LPMN will have its annual convention with forums for candidates for President and LNC Chair, election of leaders and delegates, and several guest speakers such as Erick Kaardal, the attorney representing us in our BAIB ballot access lawsuit against the State of Minnesota. See attached flyer for sign-up.

LPMN has also had an anonymous donor announce a \$7000 match for donations between now and March 31. So if anyone is feeling like donating to a state party, LPMN could double your money.

N. Dakota

State Report We've regained ballot access We have two candidates One for Governor One for House Convention on March 14th We'll finalize our delegates Poll for LP presidential nomination Also our Sitting Vice Chair will be running for US House as a Democrat... Which we plan to address in our bylaws soon.

Dalton Brown, Chair of N.D. did not include this in his report, but he has been invited to DHS/FBI Security briefings surrounding the 2020 elections in N. Dakota, which is a pretty big accomplishment gaining that level of recognition in my opinion.

S. Dakota

The LPSD happenings. We held our 3rd Annual Holiday Food Drive in December, we raised [\\$300](#) for Feeding South Dakota as well as turned in food items. We had an outreach booth at a local Gun Show last weekend. We are in talks to sponsor a libertarian blog. Here in SD the D's and Rs have independent political blogs they sponsor. Not much else going on

Illinois:

Illinois is also still working on state convention 2020. March 13-14. Presidential Debate that we are working on getting televised, and at least one newspaper said they would cover. Gearing up for petitioning in the spring during our state restricted time. Ramping up lobbying on state congress in several areas, particularly a couple bills that would make ballot access requirements equal across the board, removal of the F.O.I.D card program, and cooperating with some groups to fight the Democrat push for a progressive income tax. We have one Senate candidate, Danny Malouf declared, as well as Joshua Flynn for State representative.

Working on recruitment for local elections in spring of 2021.

On a personal note I have been fighting hard at the local level against corruption and government absurdities, getting semi regular press coverage locally, and including being quoted by the Intercept in an article regarding some of our fight. Sadly they keep avoiding mentioning the LP connection, but I'm working on it.

Wisconsin:

We have six candidates on ballot for our April election. Our vice chair Brian Defferding is running unopposed for county board and will secure his 2nd term. Our convention is March 21st in Brookfield Wi. We are prepared to secure ballot access for the presidential election. 2000 signatures between July 7th and Aug 13th... which is totally doable

Nebraska:

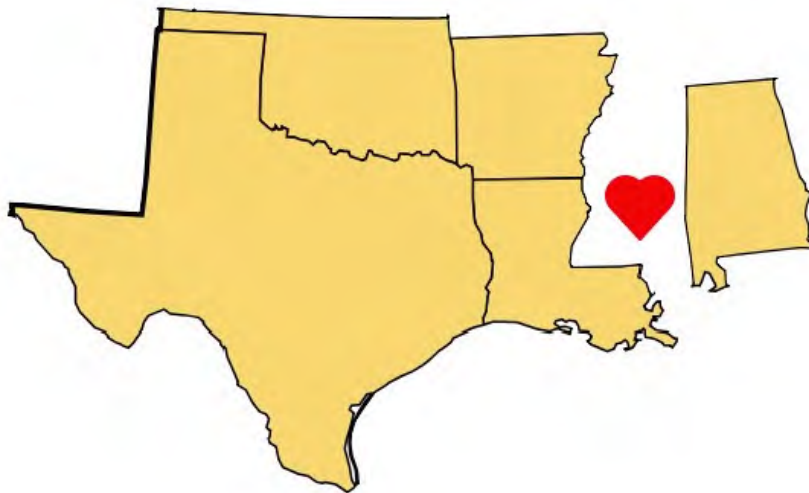
Convention the weekend after our meeting in Lincoln. There is a contested chair race. Their executive director Scott Zimmerman has been very busy with that, and working different avenues of outreach.

Missouri:

We have started making some changes here in Missouri the county election authorities are starting to recognize the established political parties (the Libertarian party) and have corrected their applications for election judges (poll works). Jacob Hornberger is on the primary ballot as a libertarian having paid the \$1000 fee, other candidates declined to pay the fee for a variety of reasons. State convention Sat the 22nd of Feb in St Louis.

Libertarian National Committee Region 7

Region Representative - Whitney Bilyeu
Region Alternate - Erin Adams



February 1-2, 2020
RENO, NV

– **ALABAMA - Laura Lane**

□ STATE ORGANIZATION

- Elijah Boyd - VC, Paul Frankel - Secretary, Scott Hammond - Treasurer. Region 2 Representative is now Justin Campbell.

□ MEMBERSHIP

- 137 current "active" members; 9 new members in January
- Weekly emails about state convention encouraging people to join or renew in order to be delegates have increased renewals.

□ COUNTY NEWS

- Montgomery has just formed a new county affiliate. The Wiregrass Region (Houston, Geneva, Coffee, Dale, and Henry Counties) will caucus Jan 25th to form an affiliate.
- Two county affiliates (Baldwin and Etowah) appear to have become inactive.

□ ELECTIONS

- Currently pushing for petitioners to help gather signatures for John Page running for Alabama's US House Dist 2.
- Frank Dillman is gathering signatures for another run at a Macon County Commission seat.

□ BALLOT ACCESS

- Absolutely concerned. The Chair's goal is to continue pushing for legislative reform of the ballot access laws. The current lawsuit regarding discrimination over access to the voter registration list is the first step.

□ EVENTS

- State Convention will be held Feb 28th-Mar 1st in Birmingham. We are having a Presidential Candidate debate with 7 of the candidates and moderators from the Molinari Institute, Samford University, and life member Dr. Jimmy Blake.
- PRs and invitations to the media are going out regularly. A small team has come together for lobbying efforts and will begin on Feb 5th.
- Mobile and Baldwin counties will host an outreach booth during Mardi Gras celebrations in Mobile.

□ FINANCE/FUNDRAISING

- LPAL has contracted with a fundraiser to take on all fundraising efforts; they are beginning effort this week.

- IT
 - Still learning the ropes of CiviCRM, but getting better.
- MEDIA
 - We continue to see small media groups pick up articles regarding our lawsuit and it's progress.
- OTHER
 - One of our members in the Huntsville area is allowing us to use a small room in his company for workspace, storage of literature, tee shirts, etc...
 - The Chair personally donated an older laptop and a printer for use on putting together new member packages and recruited some volunteers to handle this and trained them on using the membership card printer. They were able to catch up on a backlog of over 6 months.

– **ARKANSAS - Michael Pakko**

- STATE LEVEL MEMBERSHIP
 - Holding steady, and they have three new members wanting to be delegates to the national convention.
- ELECTIONS
 - The old parties have a primary coming up March 3.
 - There is a special election for the State House on March 3, in which we have a candidate, Judy Bowers, running against a Republican in a two-way race.
- BALLOT ACCESS
 - No word from the federal appeals court. A hearing was held in mid-December on the State's motion to overturn the preliminary injunction that allowed us ballot access. I expect the status quo will continue. We still have a full trial date scheduled for May.
- EVENTS
 - Our annual state convention will be on February 22.

– **LOUISIANA - Rufus Craig**

- STATE ORGANIZATION
 - Michael Dodd - VC; Shannon Thomas - Secretary; Matt Fotsch - Treasurer; Marcel Graugnard - Membership Coordinator; Eric Hailar - Elections Officer; Keith Thompson - Communications Officer

□ EVENTS

- Our state convention is scheduled for April 4th and 5th
 - Holiday Inn in Alexandria - 701 4th St., Alexandria, LA 71301

– **OKLAHOMA - Chad Williams**

□ STATE ORGANIZATION

- Kevin Hobbie - Vice Chair; Cherise Norton - Secretary; David Greer - Treasurer.

□ BALLOT ACCESS

- We are secure until 2022.

□ COUNTY NEWS

- Delaware and Washington counties are in the exploratory stages of the chartering process.
- Southeast Region just passed its bylaws and elected officers and will be officially recognized at our meeting later this month.

□ MEMBERSHIP

- We have 60 current members and 12 Lifetime members.

□ MEDIA

- The Muskogee Politico highlighted our voter registration numbers that have more than doubled since January 2018.
- The Chairman was interviewed by KOSU, the OKC NPR affiliate, about our decision to close our primaries to independent voters..

□ EVENTS

- The North Central Region is doing some passive marketing with Adopt-A-Highway and patient drives for medical cannabis.
- State Convention will be held March 21-22, and will include a POTUS debate and an LNC Chair debate.

□ FINANCE/FUNDRAISING

- Three of our regions are building baskets to be auctioned off at the convention.

– TEXAS - John Wilford

□ STATE ORGANIZATION

- Treasurer - Cassie Villela, Vice Chair - Steven Harris, Secretary - Gary Johnson

□ COUNTY NEWS

- Affiliating new counties all the time.

□ ELECTIONS

- We have over 100 candidates filed for nominations in various races at the state level, as well as many county level filings. Some candidates paid the filing fees, and others did not, so we have yet to see how that plays out, as the state continues to meddle in our nomination process.

□ EVENTS

- LPTexas will hold its 2020 convention April 17 - 19
 - McAllen Convention Center - McAllen, TX

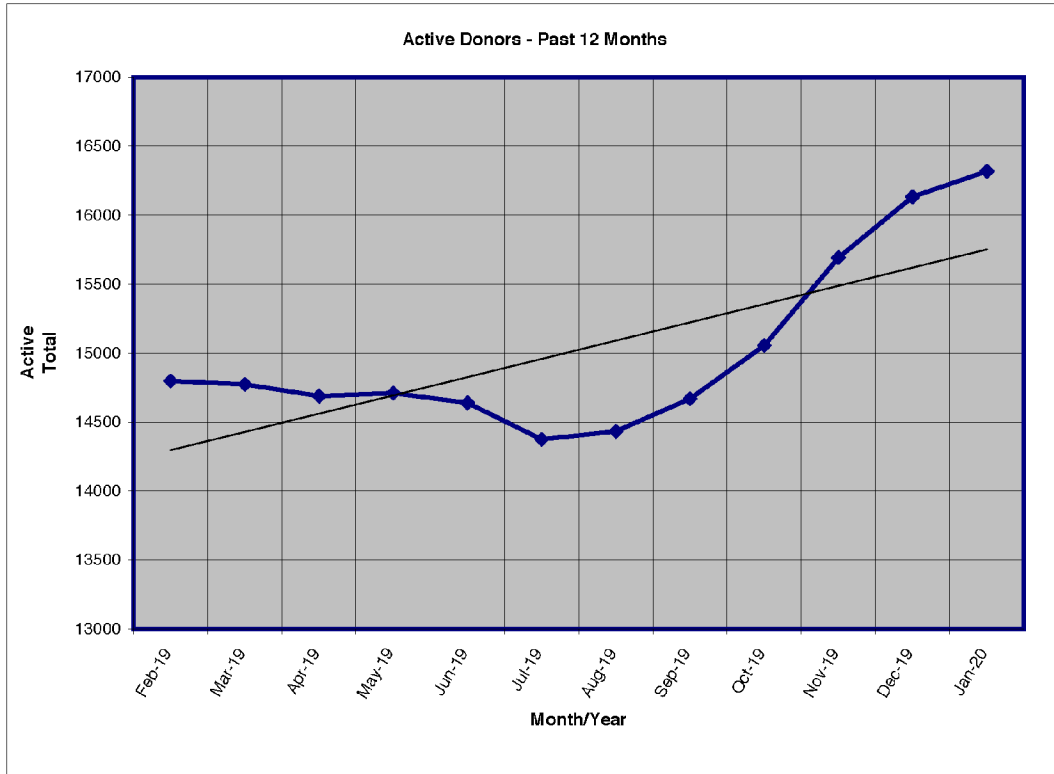
□ BALLOT ACCESS

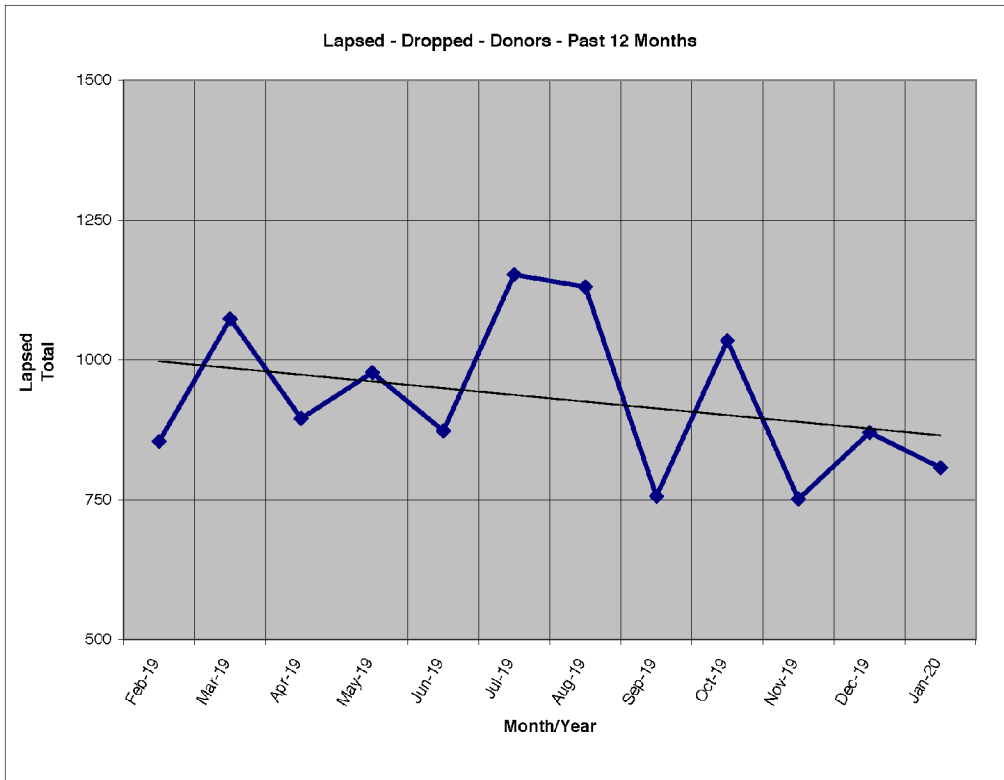
- We did not get the preliminary injunction, nor did the state get their dismissal. So, we are moving forward with the federal suit covering multiple ballot access barrier issues.
- The state lawsuit is still pending. The plaintiffs had won an injunction on the filing fees, but the SoS filed an appeal and have declared they will enforce the fees.

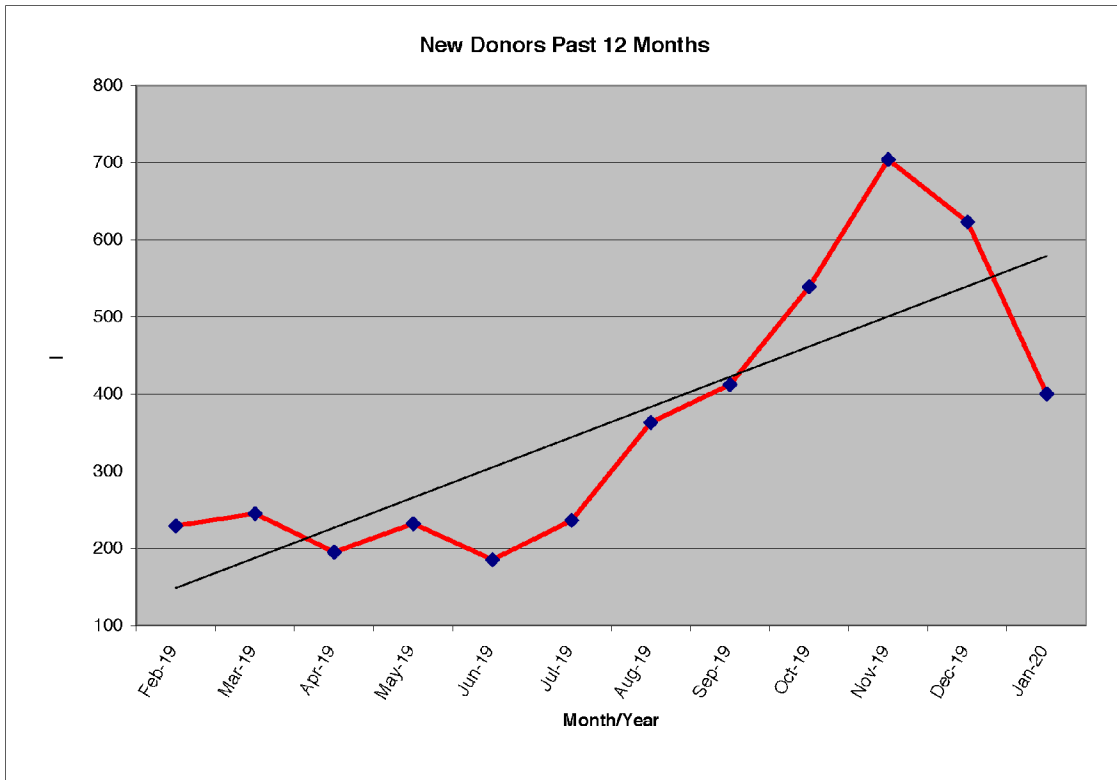
**APPENDIX W
JANUARY 2020 MEMBERSHIP REPORT**

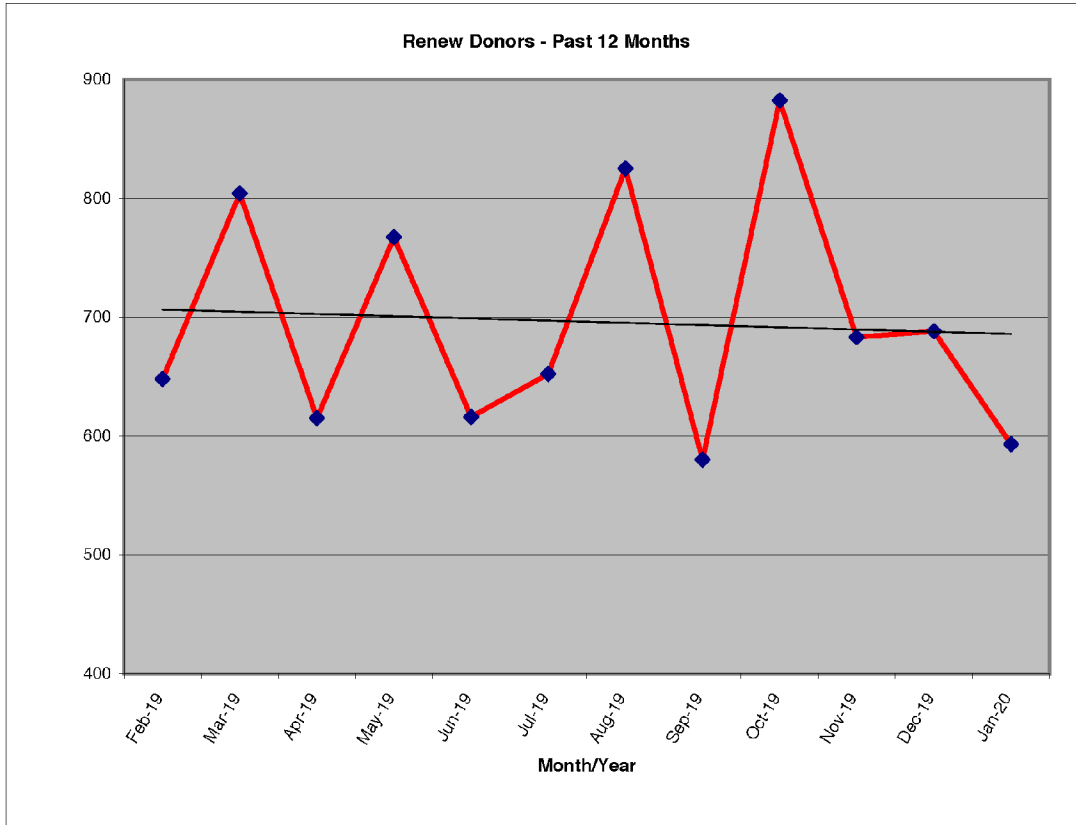
Jan-20 MEMBERSHIP BY STATE --- ACTIVE AND NON ACTIVE											SUSTAINING MEMBERSHIP STATE RANKINGS - "BSM"									
STATE	TOTAL "MEM"	ACTIVE "MEM"	ACTIVE "SUB"	TOTAL "ACTIVE"	TOTAL "BSM"	STATE	TOTAL "MEM"	ACTIVE "MEM"	ACTIVE "SUB"	TOTAL "ACTIVE"	TOTAL "BSM"	State	Total BSM	Rank	State	Total BSM	Rank			
AK	674	67	0	67	65	MT	584	71	2	75	70	CA	1656	1	NH	193	27			
AL	1904	213	2	215	215	NC	3659	439	6	445	433	TX	1239	2	CT	196	28			
AR	952	107	2	109	108	ND	257	44	4	48	43	FL	886	3	LA	196	29			
AZ	3397	392	10	402	382	NE	687	103	1	104	103	NY	777	4	OK	170	30			
CA	18945	1666	58	1724	1656	NH	1488	191	3	194	193	OH	706	5	NM	158	31			
CO	4027	528	11	539	527	NJ	3075	328	10	338	322	PA	651	6	KY	148	32			
CT	1521	185	7	192	186	NM	1221	160	2	162	158	VA	583	7	UT	139	33			
DC	357	41	2	43	40	NV	1968	223	12	235	225	WA	535	8	IA	139	34			
DE	424	49	4	53	49	NY	5259	782	22	804	777	CO	527	9	KS	128	35			
FL	8593	882	35	917	886	OH	5280	706	11	717	706	IL	511	10	AR	108	36			
GA	5692	464	9	473	459	OK	1172	173	0	173	170	MI	506	11	NE	103	37			
HI	547	52	4	56	52	OR	2284	200	11	211	196	GA	459	12	MS	94	38			
IA	1127	140	2	142	138	PA	6104	653	15	668	651	IN	437	13	ME	92	39			
ID	845	80	2	82	79	RI	323	43	2	45	43	NC	433	14	ID	79	40			
IL	4526	516	13	529	511	SC	2079	244	3	247	247	TN	383	15	WV	75	41			
IN	3508	440	9	449	437	SD	291	48	1	49	46	AZ	382	16	MT	70	42			
KS	1217	130	1	131	128	TN	2852	390	3	393	383	NJ	322	17	AK	65	43			
KY	1280	150	5	155	148	TX	10081	1243	34	1277	1239	MD	302	18	HI	52	44			
LA	1263	187	3	190	186	UT	1304	143	6	149	139	MA	275	19	DE	49	45			
MA	2660	278	10	288	275	VA	4946	587	13	600	583	MO	283	20	WY	47	46			
MD	2463	304	15	319	302	VT	414	43	4	47	43	WI	281	21	SD	46	47			
ME	844	93	0	93	92	WA	4745	533	16	549	535	MN	247	22	ND	43	48			
MI	5336	506	12	518	506	WI	2177	265	9	274	261	SC	247	23	RI	43	49			
MN	2155	255	3	258	247	WV	639	74	0	74	75	NV	225	24	VT	43	50			
MO	2426	260	9	269	263	WY	341	46	0	46	47	AL	215	25	DC	40	51			
MS	751	94	3	97	94	XX	714	76	10	86	72	OR	196	26	XX	72	52			
															Total:	15791				
															TOTAL	ACTIVE	ACTIVE	TOTAL	TOTAL	
															"MEM"	"MEM"	"SUB"	"ACTIVE"	"BSM"	
															TOTALS	141798	15987	131	16318	15791

DEFINITIONS: MEM = Member Signed Certificate
 Total MEM = Total # Constituents Per State w-Member Signed Certificate
 ACTIVE MEM = Current Dues Paying or Lifetime Donor w-Signed Certificate
 ACTIVE SUB (ACTIVE NON MEM) = Current Dues Paying or Lifetime Donors Who Have NOT Signed the Certificate (Formerly Called "Subscriber")
 TOTAL ACTIVE = Current Dues Paying or Lifetime Donor
 BSM = By Law Definition of "Sustaining Member" and number used for delegate count
 (Art 3-3: "Sustaining member" is any Party member who has given at least \$25 to the Party in the prior twelve months, or who is a life member)









APPENDIX W
JANUARY 2020 MEMBERSHIP REPORT

% OF ACTIVE MEMBERS VS. REGISTERED LIBERTARIAN VOTERS BY STATE

STATE	TI Reg Voters	Reg Lib	% Reg L to TI Reg	Total Active By State	Active to Registered	STATE	TI Reg Voters	Reg Lib	% Reg L to TI Reg	Total Active By State	Active to Registered
AK	520,646	7,593	1.46%	67	0.88%	MT	695,971	0	n/a	71	n/a
AL	3,303,122	0	n/a	213	n/a	NC	6,571,602	36,010	0.55%	439	1.22%
AR	1,744,141	348	0.02%	107	30.75%	ND	429,978	0	n/a	44	n/a
AZ	3,774,016	32,056	0.85%	392	1.22%	NE	1,203,872	15,029	1.25%	103	0.69%
CA	20,328,636	171,579	0.84%	1,666	0.97%	NH	961,819	162	0.02%	191	117.90%
CO	3,219,953	36,911	1.15%	528	1.43%	NJ	5,778,406	8,874	0.15%	328	3.70%
CT	2,156,316	2,959	0.14%	185	6.25%	NM	1,220,056	7,792	0.64%	160	2.05%
DC	505,465	1,781	0.35%	41	2.30%	NV	1,543,822	15,486	1.00%	223	1.44%
DE	715,019	1,640	0.23%	49	2.99%	NY	12,695,762	9,757	0.08%	782	8.01%
FL	13,694,743	31,682	0.23%	882	2.78%	OH	7,914,320	0	n/a	706	n/a
GA	6,443,457	0	n/a	464	n/a	OK	2,090,107	11,171	0.53%	173	1.55%
HI	716,458	0	n/a	52	n/a	OR	2,652,935	18,962	0.71%	200	1.05%
IA	1,955,058	9,331	0.48%	140	1.50%	PA	8,609,880	44,848	0.52%	653	1.46%
ID	801,151	6,482	0.81%	80	1.23%	RI	772,360	0	n/a	43	n/a
IL	8,780,685	0	n/a	516	n/a	SC	3,268,076	0	n/a	244	n/a
IN	4,355,147	0	n/a	440	n/a	SD	550,529	1,893	0.34%	48	2.54%
KS	1,611,223	13,746	0.85%	130	0.95%	TN	4,112,566	0	n/a	390	n/a
KY	3,346,095	8,250	0.25%	150	1.82%	TX	14,748,880	0	n/a	1,243	n/a
LA	2,972,024	14,569	0.49%	187	1.28%	UT	1,446,211	15,393	1.06%	143	0.93%
MA	4,574,967	15,787	0.35%	278	1.76%	VA	5,473,173	0	n/a	587	n/a
MD	3,903,599	20,894	0.54%	304	1.45%	VT	459,719	0	n/a	43	n/a
ME	1,028,602	5,554	0.54%	93	1.67%	WA	4,646,246	0	n/a	533	n/a
MI	7,347,955	0	n/a	506	n/a	WI	5,842,402	0	n/a	265	n/a
MN	3,268,360	0	n/a	255	n/a	WV	1,228,123	5,616	0.46%	74	1.32%
MO	4,123,266	0	n/a	260	n/a	WY	262,620	2,410	0.92%	46	1.91%
MS	2,044,713	0	n/a	94	n/a	XX	356,791	0	n/a	76	n/a
						Totals	202,771,043	574,565	0.57%	15,887	2.77%

Registration totals provided by Richard Winger - last update 01/20

**APPENDIX W
JANUARY 2020 MEMBERSHIP REPORT**

% OF ACTIVE MEMBERS VS. 2010 CENSUS POPULATION BY STATE

STATE	2010 Census	TI Active By State	Active to Population
AK	710,231	67	0.0094%
AL	4,779,736	213	0.0045%
AR	2,915,918	107	0.0037%
AZ	6,392,017	392	0.0061%
CA	37,253,956	1,666	0.0045%
CO	5,029,196	528	0.0105%
CT	3,574,097	185	0.0052%
DC	601,723	41	0.0068%
DE	897,934	49	0.0055%
FL	18,801,310	882	0.0047%
GA	9,687,653	464	0.0048%
HI	1,360,301	52	0.0038%
IA	3,046,355	140	0.0046%
ID	1,567,582	80	0.0051%
IL	12,830,632	516	0.0040%
IN	6,483,802	440	0.0068%
KS	2,853,118	130	0.0046%
KY	4,339,367	150	0.0035%
LA	4,533,372	187	0.0041%
MA	6,547,629	278	0.0042%
MD	5,773,552	304	0.0053%
ME	1,328,361	93	0.0070%
MI	9,883,640	506	0.0051%
MN	5,303,925	255	0.0048%
MO	5,988,927	260	0.0043%
MS	2,967,297	94	0.0032%
Totals	308,745,538	15,811	0.0051%

ACTIVE TO POPULATION BY RANK

STATE	2010 Census	TI Active By State	Active to Population
MT	989,415	71	0.0072%
NC	9,535,483	439	0.0046%
ND	672,591	44	0.0065%
NE	1,826,341	103	0.0056%
NH	1,316,470	191	0.0145%
NJ	8,791,894	328	0.0037%
NM	2,059,179	160	0.0078%
NV	2,700,551	223	0.0083%
NY	19,378,102	782	0.0040%
OH	11,536,504	706	0.0061%
OK	3,751,351	173	0.0046%
OR	3,831,074	200	0.0052%
PA	12,702,379	653	0.0051%
RI	1,052,567	43	0.0041%
SC	4,625,364	244	0.0053%
SD	814,180	48	0.0059%
IN	6,346,105	390	0.0061%
TX	25,145,561	1,243	0.0049%
UT	2,763,885	143	0.0052%
VA	8,001,024	587	0.0073%
VT	625,741	43	0.0069%
WA	6,724,540	533	0.0079%
WI	5,686,986	265	0.0047%
WV	1,852,994	74	0.0040%
WY	563,626	46	0.0082%
Totals	308,745,538	15,811	0.0051%

STATE	Rank	TI Active By State	Active to Population
NH	1	191	0.0145%
CO	2	528	0.0105%
AK	3	67	0.0094%
NV	4	223	0.0083%
WY	5	46	0.0082%
WA	6	533	0.0079%
NM	7	160	0.0078%
VA	8	587	0.0073%
MT	9	71	0.0072%
ME	10	93	0.0070%
VT	11	43	0.0069%
DC	12	41	0.0068%
IN	13	440	0.0068%
ND	14	44	0.0065%
TN	15	390	0.0061%
AZ	16	392	0.0061%
OH	17	706	0.0061%
SD	18	48	0.0059%
NE	19	103	0.0056%
DE	20	49	0.0055%
SC	21	244	0.0053%
MD	22	304	0.0053%
OR	23	200	0.0052%
CT	24	185	0.0052%
UT	25	143	0.0052%
PA	26	653	0.0051%
Totals		15,811	0.0051%

STATE	Rank	TI Active By State	Active to Population
MI	27	506	0.0051%
ID	28	80	0.0051%
TX	29	1,243	0.0049%
MN	30	255	0.0048%
GA	31	464	0.0048%
FL	32	882	0.0047%
WI	33	265	0.0047%
OK	34	173	0.0046%
NC	35	439	0.0046%
IA	36	140	0.0046%
KS	37	130	0.0046%
CA	38	1,666	0.0045%
AL	39	213	0.0045%
MO	40	260	0.0043%
MA	41	278	0.0042%
LA	42	187	0.0041%
RI	43	43	0.0041%
NY	44	782	0.0040%
IL	45	516	0.0040%
WV	46	74	0.0040%
HI	47	52	0.0038%
NJ	48	328	0.0037%
AR	49	107	0.0037%
KY	50	150	0.0035%
MS	51	94	0.0032%
Totals		15,811	0.0051%

* 2010 US Census Figures - does not include PR or other territories or out of US ("XX" states)

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March 10, 2019



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Libertarian National Committee - Policy Manual
Overview and Introduction

1 **POLICY MANUAL OVERVIEW AND INTRODUCTION**

2
3 An organization is subject to public law and such other rules it adopts to govern its operation.
4 The rules governing the Libertarian National Committee, Inc. (LNC) are as follows and
5 supersede each other in the order listed:

- 6
7 • Corporate Charter: The legal instrument conforming to state and federal laws. The
8 ~~Libertarian National Committee, Inc.~~ LNC is incorporated in the District of
9 Columbia and is subject to its laws.
10
11 • Bylaws: Prescribe how the organization shall function. They may not be suspended,
12 except for clauses that provide for their own suspension or clauses clearly in the nature
13 of rules of order.
14
15 • Special Rules of Order: Relate to rules for orderly transaction of business that differ
16 from those contained in the adopted parliamentary authority.
17
18 • Rules of Order: Relate to orderly transaction of business. These are usually contained
19 in the adopted parliamentary authority, which in ~~our~~ the LNC's case is the current
20 edition (11th) of ~~Robert's Rules of Order, Newly Revised~~ Robert's Rules of Order,
21 *Newly Revised* (RONR).
22
23 • Standing Rules: Relate to details of administration. They are adopted as the need
24 arises. Special categories of ~~s~~Standing ~~r~~Rules include:
25
26 ○ Enduring Staff Orders—orders to staff by the ~~Libertarian National~~
27 ~~Committee~~ LNC; and
28 ○ Enduring Executive Orders—orders to staff by the Chair.
29

30 This pPolicy mManual is a compilation of the rules governing the ~~Libertarian National~~
31 ~~Committee, Inc.~~ LNC not already reflected in its corporate charter, bylaws, or rules of order.

Libertarian National Committee - Policy Manual
Special Rules of Order

1 **Article I. SPECIAL RULES OF ORDER**

2

3 Special ~~r~~Rules of ~~o~~Order are rules for orderly transaction of business (i.e., relating to
4 parliamentary procedure) that differ from those contained in the adopted parliamentary
5 authority. They are superseded only by the ~~b~~Bylaws, the ~~c~~Corporate ~~c~~Charter, and any
6 applicable procedural rule prescribed by federal, state, or local law, unless the rules in such
7 documents specifically provide for their own suspension.

8

9 A special rule of order may be adopted, amended, rescinded, or suspended. Adoption,
10 amendment, or rescission requires either (a) a two-thirds (~~2/3~~) vote with previous notice ~~or~~,
11 (b) a vote of a majority of the entire membership of the ~~Libertarian National~~
12 ~~Committee~~(LNC). **[BREAK OUT LIST]** Suspension requires a two-thirds (~~2/3~~) vote of the
13 ~~Libertarian National Committee~~. Rules that have their application outside of the session
14 which is in progress cannot be suspended, but can be rescinded or amended.²

15

16

Libertarian National Committee - Policy Manual
Special Rules of Order

1 **Section 1.01 GENERAL DELEGATION OF AUTHORITY**

2

3 **1) Participation by LNC Alternates at Meetings**

4

5 Free substitution of Alternates for Regional Representatives at LNC meetings is permitted.³

6

7 **2) Proposed Agenda**

8

9 The Chair shall propose an agenda for each session of the LNC.⁴

10

11 **3) Executive Committee**

12

13 The Executive Committee shall exercise all powers of the LNC between LNC meetings except
14 for the addition, deletion, or amendment of the LNC policy manual or amendment of the
15 budget beyond the limits specified elsewhere in this **p**Policy **m**Manual. Notwithstanding, the
16 LNC reserves the right to exercise its authority through electronic mail ballots.⁵

17

18 **4) Document Maintenance**

19

20 The Secretary shall maintain a complete copy of this **p**Policy **m**Manual.

21

22 The Secretary is authorized to propose corrections to formatting, spelling, grammar,
23 capitalization, punctuation, article and section designations, cross-references, and such other
24 technical and conforming changes as may be necessary to the **p**Policy **m**Manual, provided
25 such changes would have no effect on the meaning of the adopted Terms, Definitions, Rules,
26 and Orders.

27

28 The Secretary may propose adding or amending annotations in the form of endnotes and
29 introductory language to provide relevant references to authoritative statutes, the Party's
30 **c**Corporate **c**Charter and **b**Bylaws, the parliamentary authority, and explanations as to how
31 **s**Special **r**Rules of **o**Order differ from the parliamentary authority.

32

33 The Secretary shall promptly submit such proposals to the LNC, along with any written
34 opinions provided by the Party's parliamentarian. These proposals shall be considered
35 adopted thirty (30) days thereafter or upon the close of the next LNC meeting, whichever is
36 sooner. The LNC may veto such proposals by majority vote prior to adoption.

37

38 The LNC reserves the right to also propose and adopt non-substantive, as well as substantive,
39 changes.⁶

40

Libertarian National Committee - Policy Manual
Special Rules of Order

1 **Section 1.02 MEETINGS**

2

3

1) Previous Notice

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2) Format of Proposed Agenda

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An LNC Member may satisfy ~~by either one of two methods~~ the requirement of giving previous notice of ~~his or her~~their intention to introduce an original main motion⁷ at the next session by:

- announcing this intention at the previous session in the presence of a quorum, providing an accurate and complete statement of purport, with such notice to be taken note of in the minutes; or
- sending the complete language of the motion to the entire LNC by e-mail at least fourteen (14) days prior to the session.⁸

The proposed agenda shall be in the following format^{9,2}

- Opening Ceremony
 - Call to Order
 - Opportunity for Public Comment
- Housekeeping
 - Credentials Report and Paperwork Check
 - Adoption of Agenda
 - Report of Potential Conflicts of Interest
- Officer Reports
 - Chair's Report
 - Vice-Chair's Report
 - Treasurer's Report
 - Secretary's Report
- Staff Reports
- Counsel's Report
- Regional Reports (supplements to printed reports)
- Committee Reports
 - Reports of Standing Committees
 - Reports of Special Committees
- Unfinished Business and Items Postponed from Previous Meeting
- New Business
 - with Previous Notice
 - without Previous Notice
- Closing Ceremony
 - Announcements
 - Opportunity for Public Comment

Libertarian National Committee - Policy Manual
Special Rules of Order

1 **3) Agenda Changes**

2
3 Changes in the placement of items on the agenda may be made by majority vote; this includes
4 those items placed on the agenda by two-thirds (2/3) approval.¹⁰

5
6 **4) Open Meetings**

7
8 LNC meetings are open to Party members, except while in Executive Session. However,
9 participation is not permitted except by majority vote of the committee.¹¹

10
11 **5) Executive Sessions**¹²

12
13 The LNC may enter into Executive Session only in compliance with this special rule of
14 order.¹³

15
16 The motion to enter Executive Session must list all reasons for doing so. If the list of reasons
17 is solely comprised of the identified topics listed below, a majority of LNC Members voting is
18 required for passage.

- 19
20
 - 21 • Legal matters (potential, pending, or past)
 - 22 • Regulatory and compliance matters (potential, pending, or past)
 - 23 • Contractual compliance
 - 24 • Personnel matters (including evaluation, compensation, hiring, or dismissal)
 - 25 • Board self-evaluation
 - 26 • Strategic issues (only those requiring confidentiality)
 - 27 • Negotiations (potential, pending, or past)

28 Other topics require a two-thirds (2/3) vote of the LNC.¹⁴

29
30 No action can be taken while in Executive Session.¹⁵ Discussion of action which may be
31 taken in Open Session can occur.¹⁶

32
33 No recording shall be made or minutes taken of the following topics:

- 34
35
 - 36 • Legal matters (potential, pending, or past)
 - 37 • Regulatory and compliance matters (potential, pending, or past)
 - 38 • Contractual compliance
 - 39 • Personnel matters (including evaluation, compensation, hiring, or dismissal)
 - 40 • Board self-evaluation

41 Recordings shall be made and minutes taken of the following topics. However, such
42 recordings and minutes shall only be made available to members of the LNC until such time
43 as the LNC—by a two-thirds (2/3) vote—incorporates such recordings and minutes into
44 its public records. Nothing in this section shall require the LNC to ever make these records
45 public:

Libertarian National Committee - Policy Manual
Special Rules of Order

- 1 • Strategic issues (only those requiring confidentiality)
2 • Negotiations (potential, pending, or past)
3
4 Recordings shall be made and minutes shall be taken on any other topic. Immediately upon
5 return to Open Session, the LNC may by a majority vote order its destruction or ~~—~~by a two-
6 thirds ~~(2/3)~~ vote ~~—~~incorporate such recordings and minutes into its public records. Nothing
7 in this section shall require the LNC to ever make these records public.¹⁷
8
9 Any LNC Member who is unwilling to commit to maintaining confidentiality regarding any
10 particular Executive Session is obligated to excuse ~~himself or herself themselves~~ from the
11 entire Executive Session and to request that the Secretary note ~~his or her~~ their absence from
12 the Executive Session in the minutes of the meeting.¹⁸
13
14 A participant in an Executive Session may publicly disclose information discussed in
15 Executive Session, if the same information is publicly available from other sources, not as the
16 result of a participant's misconduct, and the participant does not reveal that it was discussed in
17 Executive Session;¹⁹ or the LNC, and all the participants in the Executive Session,²⁰ first
18 consent to its release.
19

20 **6) Meeting Minutes**

- 21
22 In addition to the requirements articulated by RONR, the meeting minutes shall include the
23 following:
24
25 • Any disclosure of a conflict of interest by an LNC Member shall be noted in the
26 minutes of the subsequent LNC meeting, citing the individual and pertinent details
27 needed to identify the conflict of interest.²¹
28
29 • The following aspects of each mail ballot conducted since the prior meeting and
30 reported by the Secretary at that meeting:
31 ○ the complete text of the motion,
32 ○ the names of the co-sponsors,
33 ○ the dates of the initiation and completion of the balloting, and
34 ○ the roll of those voting on the motion.²²
35
36

37 Meeting minutes for LNC electronic meetings or face-to-face meetings involving travel to a
38 single site may be promoted from draft status to official during the time between LNC
39 meetings as follows²³:
40

- 41 • Draft minutes shall be mailed or emailed to all LNC Members not more than fifteen
42 (15) days after each meeting.
43
44 • Corrections, clarifications, and changes to the draft minutes may be submitted for the
45 Secretary's consideration for a period of fifteen (15) days following the distribution of
46 the draft minutes. The Secretary shall distribute an updated version of the draft
47 minutes not later than seven (7) days following the end of that submission period.

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- 1
2 • The updated version shall be deemed official if no LNC Member challenges the
3 content to the Secretary within seven (7) days of the distribution of the updated
4 version. These provisions are void if the Secretary fails to distribute the draft minutes
5 of a meeting within fifteen (15) days after that meeting, or fails to distribute an
6 updated version as described above.
7
8 • The Secretary shall send an official copy of meeting minutes to staff within seven (7)
9 days of the promotion of those minutes from draft to official status.
10
11 Meeting minutes for Executive Committee meetings may be promoted from draft status to
12 official during the time between Executive Committee meetings as follows:
13
14 • Draft minutes for Executive Committee meetings shall be emailed to all LNC
15 Members not more than seven (7) days after each meeting.²⁴
16
17 • Absent objection from an Executive Committee member who attended the meeting,
18 the minutes shall be deemed to be approved fourteen (14) days after their
19 distribution.²⁵
20
21 • Executive Committee minutes shall be distributed to all LNC Members and alternates
22 within seven (7) days of such approval.
23
24 • The Secretary shall send an official copy of meeting minutes to staff within seven (7)
25 days of the promotion of those minutes from draft to official status.
26

27 **7) Electronic Meetings [REMOVE LETTERS FROM PARAGRAPHS]**

- 28
29 a) The term “electronic meeting” within these electronic meeting rules shall be construed to
30 include teleconferences and videoconferences.
31
32 b) The term “committee” within these electronic meeting rules shall be construed to include
33 both the LNC (as the board of the Libertarian Party) as well as committees.
34
35 c) All videoconferences will be conducted via the Adobe Connect (Citrix) service, or via
36 Zoom (zoom.us). These ~~two~~ services are hereinafter referred to as Electronic Meeting
37 Provider(s).
38
39 d) Electronic meetings may be called by either:
40 • The committee Chair, or
41 • One-third (1/3) of the committee members or two (2) committee members,
42 whichever is greater.
43 However, the call of an electronic meeting can be canceled if a majority of the committee
44 members email a cancellation request to the entire committee prior to the scheduled time
45 of the meeting.
46

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- 1 e) Each committee member calling for an electronic meeting must do so by emailing the
2 entire committee and specifying the date of the meeting, time of the meeting, meeting link
3 including the identity of the Electronic Meeting Provider, and the topic(s) to be addressed.
4 Meetings must be so called no fewer than **two (2)** days in advance for committees with
5 fewer than **ten (10)** or members, or **seven (7)** days in advance for committees with **ten**
6 **(10)** or more members. These time limits do not apply to the LNC's Executive
7 Committee, the LNC's Advertising and Publications Review Committee, or the Judicial
8 Committee.
9
- 10 f) For electronic LNC meetings, messages calling or vetoing a meeting must be sent on the
11 LNC-Business email list.
12
- 13 g) When a sufficient number of people have issued a call for an electronic meeting, the
14 committee Chair or Secretary shall issue a notice of the meeting to each member and
15 alternate of the committee. In addition to the standard notice content, the meeting notice
16 shall describe how to participate in the meeting.
17
- 18 h) Each participant must provide **his**~~their~~ own equipment and connectivity, including but not
19 limited to any computer, internet access, web camera, microphone, earphones, or
20 telephone. Members and alternates have the right to participate in an electronic meeting
21 by telephone, however they should use a computer connection if feasible so as to be able
22 to more fully use the Electronic Meeting Provider features. The organization is not
23 responsible for providing a central location for physical attendance of an electronic
24 meeting. For face-to-face meetings, electronic participation is not allowed.
25
- 26 i) Each participant must accurately identify **himself**~~themselves~~ by name when joining the
27 meeting. Videoconference participants other than members or alternates of the committee
28 must precede their sign-in name with "zz" (or the group administrator shall do so) so as to
29 group them at the end of the alphabetical participant list.
30
- 31 j) Electronic meeting participants must try to eliminate, as much as possible, background
32 noise, echoes, and call waiting interruptions. Participants shall not place their telephone
33 connection on hold if the system has music or messages playing while in that mode.
34
- 35 k) All participants legally consent to having the meetings recorded, should the committee opt
36 to do so.
37
- 38 l) Electronic meetings are special meetings such that only the topics listed in the call of the
39 meeting may be considered during the meeting.
40
- 41 m) For original main motions, the committee Chair or Secretary shall document the time at
42 which the vote tally was announced. A person eligible to vote who was present during the
43 debate of the motion but who lost his connection to the meeting may still reconnect to the
44 meeting and cast his vote on the motion no more than **five (5)** minutes after the
45 announcement of the vote tally.
46

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- 1 n) If the committee permits, participants other than members or alternates of the committee
2 may observe videoconferences using the Electronic Meeting Provider (and not by a toll-
3 free number) with their web cameras off and their microphones muted.
4
5 o) The LNC Secretary shall promulgate these rules to all members/alternates of each
6 committee upon notice of their election or appointment.
7
8 p) Arrangements for use of the Electronic Meeting Providers must be made through the LNC
9 Secretary who may be required to be present to administer the meeting which might limit
10 available days for use.
11

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1

2 **Section 1.03 COMMITTEE APPOINTMENTS AND TERMS OF**
3 **OFFICE**

4

5 **1) Committee Appointments²⁶**

6

7 These committees have special appointment procedures as follows:

Committee Name	Size	Member Selection	Chair Selection
Advertising & Publication Review	No more than five (5), all LNC Members	LNC	* Committee Selected
Affiliate Support Committee	Seven (7) members	Committee Chair selected by LNC Chair; three (3) LNC Regional Representatives selected by the Committee Chair; three (3) members selected by Libertarian State Leadership Alliance	LNC Chair selects from pool of LNC At-Large, LNC Regional Representatives, and the LNC Vice-Chair
Audit ²⁷	One (1) non-officer LNC Member and two (2) non-LNC Members	Non-officer LNC members	* Committee Selected
Awards	Five (5) members, including up to two (2) non-LNC members	LNC – Each cycle strive to keep two (2) members of past Awards Committee	* Committee Selected
Ballot Access	Five (5) party members, no less than three (3) of which shall be LNC Members	LNC Members selected by LNC using approval voting, non-LNC members selected by the LNC Chair	LNC Chair
Candidate Support Committee	Five (2) LNC members and two (2) non-LNC members of the LP	LNC members elected by the LNC; non-LNC members appointed by the LNC Chair based on recommendations from the LNC members of the committee	* Committee Selected
Convention Oversight	Seven (7) members, with a minimum of four (4) LNC Members, plus a minimum of two (2) non-LNC members who are recommended by the Convention Oversight Committee	LNC members selected by the LNC, non-LNC members selected by the LNC Chair	LNC Chair Selected
Employment	Three (3) LNC Members other	LNC	* Committee Selected

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Policy and Compensation	than the LNC Chair		
Executive	Four (4) Officers + plus a Any # number of LNC Members excluding alternates	LNC	LNC Chair Selected
Historical Preservation Committee	A minimum of five (5) and up to seven (7) Members	Committee Chair selected by LNC; remaining members selected by the Committee Chair	LNC
Information Technology Committee	Two (2) LNC Members, plus up to five (5) non-LNC members who are recommended by the IT Committee	LNC Chair	* Committee Selected

1
2 * See Section 1.03.4 below regarding interim chairs
3

4 **2) Committee Terms of Office**

5
6 With the exception of the Convention Oversight Committee, the terms of office of all project
7 managers, committee chairs, and committee members shall expire with the administration that
8 appoints them, or when their successors are chosen, whichever occurs first. The term of office
9 for the Convention Oversight Committee shall expire ninety (90) days following the close of
10 the convention.²⁸
11

12 **3) Chair as Nonvoting Member of Committees**

13
14 The Chair shall serve as a nonvoting member of all LNC-created committees, except where
15 specifically appointed to the committee as a voting member.²⁹
16

17 **4) Interim Committee Chairs**

18
19 The Chair shall have the authority to appoint an interim chair for all non-standing committees
20 of the LNC which select their own permanent chair. The interim chair shall serve until a
21 permanent chair is chosen by the committee.
22

23 **5) Participation by Alternates**

24
25 Unless explicitly excluded in this ~~p~~Policy ~~m~~Manual or the ~~b~~Bylaws, an alternate may fill any
26 appointment requiring an LNC member.
27
28

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1 **Section 1.04 ELECTRONIC MAIL BALLOT PROCEDURES**

2

3

1) Electronic Mail Ballots³⁰

4

5 Notification of an electronic mail ballot shall be made by the Secretary by electronic mail.

6 This notification shall not include an accompanying argument for or against passage of the
7 motion. An LNC Member may change their vote on an electronic mail ballot, provided that
8 the change is received by the Secretary by the deadline for return of ballots.

9

10 In the event that a Regional Representative votes abstain, that Regional Alternate's vote shall
11 not be counted.

12

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1

2 **Section 1.05 OTHER SPECIAL APPROVAL PROCEDURES**

3

4 **1) Budget**

5

6 The budget may be amended at any time by a majority vote of the LNC.³¹ However, the
7 Executive Committee is authorized to amend expense items within one **(1)** budget area, as
8 long as the total expense for that budget area is not increased.³²

9

10 The Chair, with the consent of the Executive Committee, is authorized to make the following
11 budget adjustments without LNC approval:³³

12

- 13 • Addition of lines for previously unbudgeted expenses, the total of which shall not
14 exceed **one percent (1%)** of budgeted revenues; **and**
- 15
- 16 • An increase in a line for budgeted expense provided there is a corresponding reduction
17 from the contingency fund.
- 18

19 The Chair, without the consent of the Executive Committee, is authorized to expend up to
20 \$1,000 in discretionary funds within any (rolling) three- month period, the total of which shall
21 not exceed \$5,000 per term unless those expenditures are later ratified by the LNC.³⁴

22

23 **2) Honorary Life Memberships**

24

25 Honorary life memberships may be granted by a two-thirds **(2/3)** vote of the LNC.³⁵

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1 **Section 2.01 OBLIGATIONS AMONG BOARD MEMBERS AND**
2 **STAFF**

3
4 **1) Confidentiality**

5
6 The officers, employees, agents, and members of the LNC shall not be personally liable for
7 any debt, liability, or obligation of the Party, unless caused by ~~his or her~~their breach of
8 confidentiality.
9

10 **2) Conflict of Interest**

11
12 Each LNC Member and each Party officer or employee shall disclose to the LNC situations in
13 which such person's own economic or other interests, or duties to others, might conflict with
14 the interests of the Party in the discharge of ~~his/her~~their duties. Any such disclosure shall be
15 made at the earliest opportune moment, prior to the discharge of such duties and clearly set
16 forth the details of the conflict of interest, in a written disclosure statement provided to the
17 Secretary. No LNC Member, Party officer, or employee shall: (a) transact business with the
18 Party unless the transaction is fair and equitable to the Party; or (b) use information gained in
19 the discharge of Party duties to the disadvantage of the Party.
20

21 The Secretary shall maintain a register of all declared potential conflicts of interest by LNC
22 members. This register will be presented and distributed to all LNC members at each regular
23 LNC meeting.
24

25 **3) Employment Terms**

26
27 Employment agreements shall require adherence to the ~~b~~Bylaws and policies adopted by the
28 LNC as a condition of employment.
29

30 Employment agreements shall specify in writing that registering as delegate to any national
31 party convention constitutes an immediate resignation of employment.
32

33 Employment agreements with bonus provisions must make the bonuses contingent on
34 objectively-measured achievements.
35

36 Employment agreements with bonus provisions based on revenues shall exclude convention
37 and bequest revenues.
38

39 Employment agreements with bonuses based on achievements during a period of time shall
40 require that the employee be an employee of the Party on every day of that time period to be
41 eligible for the bonus.
42

43 Employment agreements shall include information about any obligations by the LNC to pay
44 moving and moving-related expenses. A maximum on the total amount of such expenses to
45 be paid shall be specified. In addition, the specific expenses must be approved by the LNC
46 chair.

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1
2 No employee of the Party shall be a member or alternate of the LNC or any ~~b~~Bylaws-
3 specified committee.³⁷ Any person employed by the Party shall be terminated immediately
4 upon ~~his or her~~their acceptance of election or appointment to the LNC or any ~~b~~Bylaws-
5 specified committee.
6

7 Except as otherwise authorized in this ~~p~~Policy ~~m~~Manual, no employee of the Party shall
8 endorse, support, or contribute any money, use his or her title or position, or work as a
9 volunteer, employee, or contractor to aid:

- 10 • any candidate for public office prior to nomination, or
- 11 • any candidate for Party office

12
13 This shall not preclude any Party employee from being a candidate for public office.
14

15 **4) Harassment and Offensive Behavior Prohibition**

16
17 The Libertarian Party is founded on the key principles of liberty, responsibility, and respect.
18 With that foundation, it is to be expected that libertarians treat each other with professional
19 respect, thoughtful consideration, and fundamental decency. Violation of this expectation by
20 members of the Party not only risks substantial legal penalties, it also undermines the very
21 legitimacy of the Party and the honor of its members. Violation of this expectation by
22 members of the LNC, whether towards other LNC Members or HQ staff, is therefore
23 especially egregious. To prevent such inappropriate behavior, the following standards must be
24 observed:
25

- 26 • All collective deprecation, whether alluding to sex, race, color, national origin,
27 disability, age, religion, or any other protected category, must be avoided. Every
28 person is a unique individual, and as the Libertarian Party is the Party of Individual
29 Liberty, this injunction should doubly apply.
30
- 31 • Sexual harassment, like other forms of harassment, is prohibited. Sexual harassment
32 includes unwelcome sexual advances, requests for sexual favors or any other conduct
33 of a sexual nature when: (1) submission to the conduct is made either implicitly or
34 explicitly a condition of employment; (2) submission to or rejection of the conduct is
35 used as the basis for an employment decision affecting the harassed employee; or (3)
36 the harassment has the purpose or effect of unreasonably interfering with the
37 employee's work performance or creating an environment that is intimidating, hostile,
38 or offensive to the employee.
39
- 40 • Any behavior, whether verbal or physical, that clearly offends a reasonable person –
41 libertarian or not – must be avoided. Libertarianism is a philosophy of respect for the
42 individual, and must not be presented as being in harmony with behavior generally
43 regarded as offensive.
44
- 45 • Any interaction which might be interpreted as abusing the apparent employer-
46 employee relationship must be avoided. This applies to interactions of LNC

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1 ~~m~~Members with staff, and is to be extended to interactions with any consultant hired
2 by the LNC.

3
4 ~~You~~ **Each LNC and staff member** must exercise ~~you're~~**their** own good judgment to avoid
5 any conduct that may be perceived by others as harassment. The following conduct could
6 constitute harassment:

- 7
8 • unwanted physical contact
9 • racial or sexual epithets
10 • derogatory slurs
11 • off-color jokes
12 • sexual innuendoes
13 • unwelcome comments about a person's body
14 • propositions
15 • leering
16 • unwanted prying into a person's private life
17 • graphic discussions about sexual matters
18 • suggestive behavior, sounds, gestures, or objects
19 • threats
20 • derogatory posters, pictures, cartoons, or drawings

21
22 As a rule of thumb, if ~~you~~ **any LNC or staff member** ~~thinks~~ it might be offensive, it probably
23 is.

24
25 Toward ensuring that all LNC Members are thoroughly familiar not only with this policy but
26 also the ramifications of it, they must participate in a standard program of exposure to the
27 issues raised by these concerns. The Chair is responsible to select the content of this training
28 program, in consultation with Counsel, and participation should be arranged at the earliest
29 practicable opportunity after the person becomes an LNC Member.

30
31 Any agreement that the LNC enters into with an affiliate must stipulate that the affiliate
32 incorporate the principles set forth in the policy.

33
34 Any violation of this policy should be brought to the attention of the Chair, or the Chair~~man~~
35 of the Judicial Committee. In response to every complaint, LNC will take prompt and
36 necessary steps to investigate the matter and will protect the individual's confidentiality, as
37 much as possible, recognizing the need to thoroughly investigate all complaints. **The** LNC
38 will take corrective and preventative actions where necessary. **The** LNC will not retaliate
39 against any individual who in good faith brings a complaint to the attention of **the** LNC or
40 participates in an investigation regarding a complaint. Any employee who violates this policy
41 is subject to discipline, up to and including discharge.

42
43 Violations of this policy may result in disciplinary action against the perpetrator.
44
45
46

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1 **Section 2.02 COMMITTEE SCOPE AND RESPONSIBILITIES**

2
3 **1) Committee Reports**

4
5 At each regular LNC meeting, each committee created by the LNC will at minimum provide a
6 written report at least seven (7) days prior to the session noting the dates and attendance
7 rosters for each of their meetings since the previous regular LNC meeting.
8

9 **2) Advertising & Publication Review Committee**

10
11 The Advertising & Publication Review Committee (APRC) shall review and advise
12 whether public communications of the Party violate our bylaws, pPolicy mManual or
13 advocate moving public policy in a different direction other than a libertarian direction, as
14 delineated by the Party pPlatform.
15

16 Public communications may be defined in either of two (2) categories: time-sensitive or
17 enduring.
18

- 19 • Public communications that are of a time-sensitive nature, namely mass e-mails, news
20 releases, twitter posts, and blog entries, shall be made available to the APRC upon
21 their publication.
22
- 23 • Public communications that are of a more enduring nature, such as LP News, Liberty
24 Pledge News, self-published party literature, and fundraising letters, shall be made
25 available to the APRC before the final proof is approved for printing and distribution.
26

27 Staff may seek advance advice from the APRC on any proposed communication.
28

29 Staff may reasonably conclude that the failure of the APRC to provide advice in a timely
30 manner is tantamount to the committee's approval as follows:
31

- 32 • In the case of public communications that are of a time-sensitive nature, a response is
33 considered timely if made within six (6) hours of staff's submission of the subject
34 matter to the committee, if submitted prior to its publication; and within forty-eight
35 (48) hours, if submitted after its publication.
36
- 37 • In the case of public communications that are of a more enduring nature, a response is
38 considered timely if made within twenty-four (24) hours of staff's submission of the
39 subject matter to the committee.
40

41 If a majority of the committee concludes that a public communication violates the bylaws,
42 pPolicy mManual, or advocates moving public policy in a different direction other than a
43 libertarian direction, as delineated by the Party pPlatform, the committee chair shall report
44 such to the Executive Director and the LNC Chair, citing the specific platform plank, bylaw or
45 pPolicy mManual section. Official decisions of the APRC which are overridden shall be
46 promptly reported to the LNC without revealing confidential employer-employee matters.

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1
2 Communications between the APRC, staff, and the LNC Chair are in the nature of
3 confidential employer-employee communications. However, the APRC may by majority vote
4 agree to consult with other relevant individuals about matters which come before it,
5 conditioned upon the prior agreement by such individuals to maintain confidentiality of the
6 discussions. The LNC Chair in his bylaws-defined role as Chief Executive Officer of the
7 Party retains the sole right to discipline and discharge employees who repeatedly contravene
8 official party positions.
9

10 **3) Affiliate Support Committee**

11
12 For any affiliate not in a region, the Vice-Chair will serve the same intermediary role that
13 Regional Representatives serve for the affiliates in their respective regions.
14

15 The Affiliate Support Committee (ASC) shall identify the needs and interests of the various
16 affiliates. In addition, the ASC shall identify those affiliates that are in particular need of
17 assistance that the LNC can provide.
18

19 The ASC shall deliver a report to the LNC for the last LNC meeting of each calendar year,
20 identifying and prioritizing those needs and interests of the various affiliates. This ranked list
21 shall be taken into consideration when drawing up the following year's budget, and
22 throughout the year as needed. This list will also assist the Executive Director in deciding how
23 to assign tasks to staff, by identifying those services that staff provides to the affiliates that are
24 the most desired.
25

26 The ASC shall also, ~~as and~~ when needed, recommend to the LNC measures that will address
27 the particular affiliates that need assistance from the LNC.
28

29 The ASC will also establish a process for tracking the progress in meeting those needs.
30

31 **4) Audit Committee³⁸**

32
33 The Audit Committee's ~~tasks are to shall~~ select an independent audit company and ~~to~~ direct
34 the scale and scope of standard annual audits of the Party's accounting records and processes.
35 Following receipt of the audit company's report, the Committee shall help the LNC interpret
36 the audit results and assist the latter in preparing any action plans that might be needed to
37 alleviate deficiencies.
38

39 **5) Awards Committee**

40
41 For the convention awards described below, the Awards Committee shall set the budget,
42 manage the nomination process, select the award winners by committee vote, secure the
43 awards, and present the awards at the convention.
44

45 The award descriptions are:
46

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- 1 *Thomas Jefferson Leadership Award* with recognition of outstanding leadership, high character,
2 and dedication to the principles and goals of the Party.
3
4 *Patrick Henry Candidate Award* with recognition of a very effective campaign for public office at
5 the state or federal level, while communicating Libertarian ideas, principles, and values.
6
7 *Benjamin Franklin Candidate Award* with recognition of a very effective campaign for public
8 office at the local level, while communicating Libertarian ideas, principles, and values.
9
10 *Thomas Paine Communication Award* with recognition of outstanding communication of
11 Libertarian ideas, principles, and values through written, published, or spoken communication.
12
13 *Samuel Adams Activism Award* with recognition of effective activism by building Party
14 membership, organizing community outreach, or communicating Libertarian principles.
15
16 *The Hall of Liberty* induction is to honor lifetime or significant achievement that has made a
17 lasting impact on the Libertarian Party and/or libertarian movement.
18
19
20 With a majority vote the committee may select recipients of the Thomas Jefferson, Samuel
21 Adams, Benjamin Franklin, Thomas Paine, and Patrick Henry awards. While the committee
22 has discretion as to the frequency of such convention awards, it is hoped that at least one (1)
23 recipient will be found worthy for each award at each regular convention.
24
25 With a unanimous vote the committee may select recipients of the Hall of Liberty award, with
26 up to **three (3)** inductees per convention. While the committee has discretion as to the
27 frequency of this convention award, it is hoped that at least one (1) recipient will be found
28 worthy for each presidential nominating convention.
29

30 **6) Candidate Support Committee**

- 31
32 The Candidate Support Committee will develop and make available to Libertarian Party candidates
33 for public office an application for LNC financial support based on current standards approved by
34 the LNC. The Committee will also review applications and make recommendations to the LNC on
35 their merits.
36
37 The Committee will review the standards within the first three (3) months of a new LNC term and
38 report any needed changes to the LNC for approval no later than the second LNC meeting of the
39 term.
40
41 The Candidate Support Committee will develop, with support of LNC sStaff, training for
42 candidates and their staff **to be presented** both online and ~~to be presented~~ in LP training
43 workshops. The Committee will also aid LNC sStaff in the development of various campaign
44 templates for websites, printed materials, etc., that will be made available to LP candidates at little
45 or no cost.
46
47

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1 **7) Convention Oversight Committee**

2
3 The Convention Oversight Committee shall make recommendations for convention sites to the
4 LNC, but the LNC shall choose the site. On other matters concerning the Party's conventions, the
5 committee shall act on behalf of the LNC, including:

- 6
7 • conveying requirements to convention planners;
8 • ensuring the convention meets the Party's needs; and
9 • reviewing and approving ~~in a timely manner~~ major elements, such as contracts, the
10 convention budget and the convention program in a timely manner.

11
12 The committee shall periodically report its decisions and actions to the LNC. The committee
13 may begin its work as soon as its members from the LNC are appointed.³⁹

14
15 During the ninety (90) days following a convention, the committee shall make a final report
16 to the LNC of actual versus expected convention performance, and the committee shall update
17 the online convention archive with information comparable to what the archive contains for
18 past conventions.

19
20 **8) Employment Policy and Compensation Committee (EPCC)**

21
22 The Employment Policy and Compensation Committee (EPCC) shall develop documents,
23 procedures, and guidelines for the effective administration, supervision, and development of
24 sStaff, including but not limited to job descriptions, compensation ranges, hiring, training,
25 performance reviews, promotion, progressive discipline, and termination. The LNC may
26 supersede any such documents, procedures, and guidelines by adopting a replacement.

27
28 The ~~Employment Policy and Compensation Committee~~ EPCC shall also be available to
29 sStaff to discuss on a confidential basis the working environment or observed violations of the
30 pPolicy mManual.

31
32 Following General Counsel's review of a director-level employment contract, the EPCC shall
33 review the proposed contract and any related advice from General Counsel. No such contract may
34 be signed by the Chair without having first obtained either EPCC approval of the contract at least
35 ten (10) days prior, or an affirmative vote from a majority of the fixed membership⁴⁰ of the LNC.

36
37 **9) Information Technology Committee**

38
39 The Information Technology (IT) Committee shall:

- 40 • Work with staff and state chairs to identify the ~~Information Technology~~ IT needs of
41 the LP;
42
43 • Discuss with staff and state chairs the anticipated IT needs and how to meet those
44 needs;
45
46 • Survey the list of possible vendors and solutions to those needs, and reduce the list to a
47 small number;

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13
- ~~By the LNC meeting following the convention, the committee will~~ recommend, by the LNC meeting following the convention, ~~to the LNC~~ an implementation of the IT tools that will best satisfy those needs within the budgetary constraints of the Party;
 - Monitor progress in the transition and implementation ~~to that of any IT solutions as it~~ pertain~~ing~~ to LPHQ;
 - Monitor progress in the transition and implementation ~~to that of any IT solutions as it~~ pertain~~ing~~ to relations with the various affiliates; and
 - Propose standards for transfer of data between LPHQ and the affiliates.

14 Nothing in this policy should be construed as requiring staff to consult with this ~~C~~committee
15 for routine changes or any changes that are not expected to have an effect on the way LPHQ
16 deals with any affiliate. Any change to the ~~Information Technology IT systems~~ IT systems at LPHQ
17 that will affect the way finances are handled or the way FEC reports are generated must be
18 approved by the Treasurer.
19

20 **10) Ballot Access Committee**

21
22 The Ballot Access Committee (BAC) shall, with the assistance of staff as necessary:
23 [CHANGE FOLLOWING LIST TO BULLET POINTS TO BE CONSISTENT WITH REST
24 OF COMMITTEE SECTION AND CHANGE LETTERED SUB-POINTS TO BULLETED
25 SUB-POINTS]

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47
1. ~~With the assistance of staff, c~~ollect and analyze information of all affiliates concerning ballot access needs;:-
 2. Recommend ~~to the committee as a whole~~ the implementation of specific strategies and projects consistent with current budget allocations for ballot access;:-
 3. Propose ~~d~~ strategies and/or projects ~~shall~~represent~~ing~~ the best use of budgeted funds allocated among the various acceptable ballot access techniques such as, but not limited to, petitioning, lobbying, litigation, public awareness, and collaboration with other organizations which are pursuing the goal of liberalizing ballot access laws;:-
 4. ~~With the assistance of staff, P~~repare and present ballot access reports at each general LNC meeting in a spreadsheet form which will include:
 - a. The specific affiliate(s) which is intended to benefit from the effort
 - b. Funds allocated to the effort
 - c. Expenses already incurred
 - d. Brief description of the progress of the effort in terms of specific statistics related to the effort
 - e. The specific individual(s) or organization(s) to which any funds were disbursed and/or which use of the any LP trademark, service mark, or logo were approved;:-
 5. ~~With the assistance of staff, and prior to the second general LNC meeting following the completion of the bi-annual election cycle ending in November of even numbered years, P~~repare and present a report, prior to the second general

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- 1 LNC meeting following the completion of the bi-annual election cycle ending
2 in November of even-numbered years, which supplies the details of the entire
3 election cycle ballot access effort with regard to:
4 a. Initial estimated expenses;
5 b. Expenses actually incurred;
6 c. Actual ballot access results;
7 d. If appropriate, ballot access retention results;
8 e. Significant problems encountered in the effort;
9 f. Significant unexpected successes of the effort;
10 g. FEC regulation issues encountered;
11 h. Evaluation of the individual(s) and/or organization(s) which were directly
12 contracted/interacted with; ~~and~~
13 6. Develop procedures and policies as reasonably appropriate to spread institutional
14 knowledge of ballot access issues within the committee, LNC staff, officers of
15 LNC affiliates, and future holders of these positions.
16
17

18 **11) Historical Preservation Committee**

- 19
20 The Historical Preservation Committee (HPC) shall be responsible for directing the
21 preservation and publication of Party historical documents and the administration of
22 LPedia.org. A report of its decisions and activities shall be delivered at each LNC meeting.
23

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1

2 **Section 2.03 FINANCIAL MATTERS**

3

4 **1) Bad Debt Write-Off**

5

6 A receivable shall be eligible for write-off if documentation of timely and reasonable efforts
7 to collect the debt consistent with existing accounts receivable policy is presented, and there is
8 no likelihood of collecting the debt through a collection process.

9

10 Writing off any amount less than \$1,000 requires approval of the Chair; greater amounts
11 require approval of the LNC.

12

13 Any debtor with a written-off balance shall be denied any trade relationship with the LP.

14

15 **2) Banking Relationships**

16

17 The Treasurer shall develop and maintain appropriate banking relationships. The Treasurer is
18 authorized to set up checking accounts, with the approval of the Chair, in order to carry out
19 the business of the LNC.⁴¹ Persons permitted to sign will include only the officers, the
20 Executive Director, and those LPHQ staff members to be agreed upon by the joint decision of
21 the Chair and the Treasurer.⁴²

22

23 **3) Budget**

24

25 The Executive Committee, in consultation with the Executive Director, shall develop an
26 annual operating budget and present it to the LNC for approval prior to the start of each fiscal
27 year. This budget shall include a statement of anticipated revenue and expenditures in
28 sufficient detail to adequately outline specific activities and plans, including those for raising
29 funds, and to outline the major categories of expense required to implement each activity or
30 plan.⁴³

31

32 Sufficient details shall be provided that (at a minimum) include underlying assumptions and
33 amounts for the following major categories:

34

- 35 • Support and Revenue
 - 36 ○ Membership Dues
 - 37 ○ Donations
 - 38 ○ Recurring Gifts
 - 39 ○ Board Member Solicitations
 - 40 ○ Executive Director/Chair Solicitations
 - 41 ○ Conventions and Events
 - 42 ○ Publications, Materials, and Other Sales
 - 43 ○ Donor Restricted Funds (e.g., Ballot Access and Campus Outreach)
- 44
- 45 • Cost of Support and Revenue
 - 46 ○ General Fundraising Costs

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- 1 o Membership Fundraising Costs
2 o Convention and Event Costs
3 o Direct Costs Related to Other Sales
4
5 • Compensation and Administration
6 o Compensation— ~~Salaries, wages, benefits, taxes,~~ and related expenses
7 o Administration— ~~Rent and utilities, accounting, bad debts, bank charges,~~
8 depreciation, equipment leases & maintenance, insurance, legal, office
9 supplies, postage & shipping, printing, software & other information
10 technology, telephone, travel, and other administrative expenses
11
12 • Program Expenses
13 o Affiliate Support— ~~Developing~~ and ~~supporting~~ state and county affiliate
14 parties
15 o Ballot Access — ~~Getting~~ candidates on ballots, including required lawsuits
16 o Branding— ~~Developing~~ and ~~maintaining~~ a positive image in the minds of
17 voters
18 o Campus Outreach — ~~Recruiting~~ and supporting on campus groups
19 o Candidate Support— ~~Recruiting~~ and supporting candidates
20 o Litigation— ~~Filing~~ ~~L~~awsuits to change public policy, excluding ballot
21 access
22 o Lobbying— ~~Supporting~~ ~~e~~fforts to change laws, including ballot access
23 laws
24 o Media Relations— ~~Communicating~~ ~~Direct communication~~ with the media
25 o Member Communications— ~~Producing~~ LP News and other member
26 communications
27 o Outreach— ~~Developing and implementing~~ ~~i~~nitiatives to reach the general
28 public and outside groups
29 o Voter Registration— ~~Developing and implementing~~ ~~v~~oter registration
30 campaign efforts
31
32 • Capital Expenditures
33
34 No budget shall be submitted to the LNC for approval that exceeds 110% of the actual
35 revenue over the immediate past ~~twelve~~ ~~(12)~~ months prior to the date of the budget approval.
36
37 Year-end closing positive or negative fund balances for restricted funds shall be reflected in
38 the next year's budget as incremental budgeted expenses or revenues.
39
40 Funds shall not be disbursed for any budget line that exceeds the total budgeted expense
41 amount by ~~ten percent~~ ~~(10%)~~ or \$100, whichever is more. Funds shall not be disbursed for
42 any expense which is not in the budget, unless otherwise authorized in this ~~p~~Policy ~~m~~Manual.
43
44 The exact levels of financial support provided by the Party for LP News shall be established
45 annually in the approved budget for the Party or in other LNC resolutions.
46
47 The Treasurer shall report any unauthorized expenses to the LNC.
48

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4) Conventions

The Party shall not directly or indirectly compensate or otherwise underwrite or subsidize the convention travel, lodging (excepting room upgrades which the Party received at no cost), entertainment costs, or speaker fees/honorariums of any Convention delegates. This policy shall not prohibit the Party from underwriting organized convention events offered to all donors of a particular level. Nor shall it prohibit delegates from receiving complementary meals or access to convention events in rough proportion to their level of volunteer work. All volunteer compensation must be approved by the Convention Oversight Committee, and contemporaneously published when actual compensation is received.

5) Credit Cards and Expense Reimbursements

All expenditures shall be evidenced by receipts. The Chair or Treasurer shall be required to approve (and evidence by signing or initialing) all expenses and expense account reimbursements in excess of \$200 made to the Executive Director or LNC members prior to payment or within thirty (30) days of payment if the expenditure is incurred with a Party-issued credit card. No advances shall be made. No officer shall approve ~~his or her~~ their own expenses.

Travel expenses incurred by officers for the explicit purpose of conducting Party business (excluding those incurred for the purpose of attending LNC meetings) may be reimbursed. Business travel expenses not pre-authorized by the LNC must be deemed necessary and approved in writing by the Chair to qualify for reimbursement. All travel expense reports are to be audited by the Treasurer, and approved by the Treasurer and the Chair.

6) Fixed Assets

A fixed asset is defined as a unit of property or equipment that: (1a) has an economic useful life that extends beyond 12 months and (2b) was acquired or produced for a cost of \$2,500 or more. Fixed assets must be capitalized and depreciated for financial statement purposes.

The threshold amount for minimum capitalization is \$2,500. Any items costing below this amount should be expensed in the financial statements.

Staff shall maintain a listing of fixed assets and update it monthly to record any additions or disposals. Depreciation shall be recorded monthly on a straight-line basis over the estimated useful lives of the related assets.

7) Time Sheets and Expense Allocation

Each employee shall submit a timesheet at least once per pay period to reflect the number of hours worked, allocating such time to corresponding categories specified in the annual budget. Time sheets shall be reviewed and approved prior to employee time being entered in the payroll system. Payroll costs for each employee shall be allocated to expense categories in proportion with approved time. Separate general ledger accounts shall be used for allocated payroll costs.

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1
2 Where appropriate, an expense shall be allocated to one (1) category. Expenses that benefit
3 more than one (1) category or that are general administrative in nature shall be allocated to a
4 general administrative account in the general ledger. Those expenses shall then be allocated
5 on a monthly basis to expense categories in proportion to the allocation of payroll costs.
6 Separate general ledger accounts shall be used for allocated general administrative costs.

7
8 Monthly financial statements shall separately report allocations of payroll and overhead to
9 corresponding categories.

10
11 **8) Inventories**

12
13 Staff shall maintain an inventory listing of promotional and other inventoried items, costing
14 units on a first-in, first-out basis. The list shall be updated periodically and an inventory count
15 shall at a minimum be conducted annually at year-end. The results of each count shall be
16 reconciled to the general ledger and accounting entries shall be made to ensure accurate
17 presentation of ending inventory on the financial statements.

18
19 **9) Related Party Reporting**

20
21 For each related party engaging in one (1) or more financial transactions with the Party, all
22 interim financial statements shall include a report of the status, nature, and current and year-
23 to-date amounts with respect to such transactions, including contributions, expenses, loans,
24 commitments, guarantees, or any other transaction.

25
26 **10) Financial Exigency**

27
28 The Chair or Treasurer is authorized to execute up to \$100,000 in promissory notes while the
29 LNC has specifically declared that a state of financial exigency exists and the only reasonable
30 method of forestalling legal action is to execute promissory notes.

31
32 The Chair must approve all negotiated terms with the goal being a schedule that the Party can
33 successfully meet to extinguish its debts within six (6) months. Such promissory notes shall
34 only be executed with the following terms:

- 35
36
- 37 • Only for a legitimate trade payable in an amount not to exceed \$25,000 per vendor,
38 and then only to each specific creditor or vendor involved.
 - 39 • Vendor agrees in writing not to assign the note to any third party.
 - 40 • A rate of interest no greater than twelve percent (12%) per annum from date of note
41 execution.
 - 42 • A duration not exceeding six (6) months from note execution. If debt extinguishment
43 is not possible in that time frame, no note shall be executed.
 - 44
 - 45
 - 46

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1 **11) Fundraising and Contributor Relationships**

2
3 The Treasurer shall develop and maintain appropriate contributor relationships. The Chair
4 shall approve all fundraising letters.
5

6 **12) Special Events**

7
8 The LNC or the Executive Committee may designate certain Party efforts as "special events."
9 All revenues for special events must be directly deposited into "Special Events" accounts
10 dedicated for that purpose. All disbursements for special events must be made from these
11 same accounts to the extent their balances permit. Other party funds shall not be dispensed for
12 these events without prior approval of the Chair, nor shall special events funds be used for
13 other purposes until all obligations relating to that event have been discharged.
14

15 **13) Project Funding**

16
17 Projects shall be self-funding and shall expend or obligate only money which that has been
18 received unless such expenditures or obligations are approved in advance by the LNC.
19

20 **14) Targeted Reserve**

21
22 The targeted Reserve shall be equal to the sum of all monthly occupancy, labor, and
23 governance expenses.
24

25 **15) Treasurer's Reports**

26
27 No later than forty-five (45) days after each calendar quarter, the Treasurer shall prepare a
28 quarterly Treasurer's Report to be mailed to any sustaining member who either was a delegate
29 at the most recent regular convention or requests such report.⁴⁴ The monthly Treasurer's
30 Report shall include a listing of the year-to-date expenditures of the Chair's discretionary
31 funds.
32

33 No later than the end of each calendar month, the Treasurer shall prepare a monthly
34 Treasurer's Report to the LNC reflecting the Party's financial position and the results of
35 its operations through the previous calendar month.⁴⁵
36

37 **16) Presidential Campaign Support Fund**

38
39 There is established a Libertarian Party Presidential Campaign Support Fund. This fund shall
40 consist of dedicated contributions and optional allocations by the LNC for the express purpose
41 of supporting the LP Presidential ticket. Fundraising appeals for these encumbered funds
42 may be made at any time. Money from this fund may only be spent after the adjournment of a
43 presidential nominating convention and before December 1st of the year of the following
44 general election. Any money unspent by the general election shall remain in the fund. Funds
45 may be spent on any lawful activity that directly benefits the LP presidential campaign,

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1 including but not limited to: advertising, press releases, LP support staff expenses, printed
2 materials, signs, websites, direct mail, email, events, get out the vote efforts, and legal matters.

3

4 **17) Office Mortgage**

5

6 It shall be the goal of the LNC to completely pay off the office mortgage as quickly as
7 possible, and in any case prior to the due date of the **ten-year** (10-year) balloon payment.
8 Towards that end the LNC shall budget a minimum of \$20,000 in each odd-numbered year to
9 pay down the principal until the mortgage balance is zero. Fundraising for this specific
10 purpose shall be made a high priority. This provision does not preclude additional fundraising
11 and pre-payments in even-numbered years.

12

13 **18) Debt and Capital Leases**

14

15 The LNC and its staff may not incur debt, with the exception of trade payables, in excess of
16 \$2,000, except with a **two-third** (2/3) vote of the **LNC National Committee**.⁴⁶ This
17 includes entering into binding lease agreements with aggregate payments totaling more than
18 \$2,000.

19

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1

2 **Section 2.04 LEGAL MATTERS**

3

4 **1) General Counsel**

5

6 The LNC shall appoint an attorney to serve as the Party's General Counsel.

7

8 **2) Authorization of Lawsuits**

9

10 Prior to the filing of a lawsuit, or the joining of a lawsuit filed in any court, in which the LNC
11 or the national Libertarian Party is proposed to be a named plaintiff, to the preparation and
12 filing of a friend of the court brief, or to providing material (costing in excess of \$1,000)
13 financial support for the litigation, the Chair shall:

14

- 15 • Advise all LNC Members (including alternates) of the proposed lawsuit, its purpose,
16 and its estimated cost;
- 17
- 18 • Confirm, or seek and obtain approval for, the budgetary authority for the expenses of
19 the lawsuit as provided elsewhere in this ~~p~~Policy ~~m~~Manual; and
- 20
- 21 • Seek and obtain approval with a two-thirds [\(2/3\)](#) vote of the Executive Committee for
22 participation in the lawsuit.
- 23

24

25 **3) Contracts and Contract Approval**

26

27 All contracts or modifications thereto shall be in writing and shall document the nature of the
28 products or services to be provided and the terms and conditions with respect to the amount of
29 compensation/reimbursement or other consideration to be paid.

30

31 The Chair shall approve any contract in excess of \$7,500.

32

33 All contracts of more than one [\(1\)](#) year in duration or for more than \$25,000 shall be reviewed
34 and approved by General Counsel prior to signing by the Chair.

35

36 No agreement involving a financial transaction with a related party shall be executed unless
37 first approved by the LNC. Any such agreement shall be disclosed in a conflict of interest
38 statement.

39

40 Independent contractors doing business with the LNC are required to sign formal contracts
41 that clearly set forth the parties' intention that they be treated as independent contractors.

42

43 Each contract for director-level employment and any related advice from General Counsel
44 must be circulated to the LNC on a strictly confidential basis following EPCC approval.

45

4) Indemnification

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- 1 • The LNC shall retain sufficient Director's and Officer's liability coverage for board members
2 and employees. **[REMOVE BULLET]**
3
- 4 • Any officer, employee, or agent of the Libertarian Party who, acting on behalf of or as an
5 authorized representative of the Libertarian Party, was or is a party to or has notice of becoming
6 a party to any contemplated, pending, or seemingly completed legal proceedings, may be
7 defended and shall be indemnified for all expenses and liabilities actually and reasonably
8 incurred by such individual in connection therewith to the extent permitted by applicable law of
9 the jurisdiction in which the ~~Libertarian National Committee~~ [LNC](#) is incorporated.
10 **[REMOVE BULLET]**
11
- 12
13

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1 **Section 2.05 MEMBERSHIP POLICIES**

2

3

1) Membership Forms

4

5 Membership forms produced by the LNC shall include a membership statement that meets the
6 requirements of Article 4, Section 1 of the Party **b**Bylaws. Any new wording for the
7 membership statement shall be subject to the same review process as all other Party
8 **L**iterature.
9

10

2) Association Levels

11

12 The following levels of association are recognized by the Party:

13

- 14 • Chairman's Circle* \$25,000 annually or \$2500 monthly in dues or contributions
- 15 • Select Benefactor* \$15,000 annually or \$1500 monthly in dues or contributions
- 16 • Beacon of Liberty* \$5,000 annually or \$500 monthly in dues or contributions
- 17 • Pioneer of Freedom* \$2,500 annually or \$250 monthly in dues or contributions
- 18 • Lifetime Founder* \$1,500 annually or \$150 monthly in dues or contributions
- 19 • Platinum \$500 annually or \$50 monthly
- 20 • Gold \$250 annually or \$25 monthly
- 21 • Silver \$150 annually or \$15 monthly
- 22 • Bronze \$50 annually
- 23 • Basic \$25 annually

24

25 Contribution levels are based upon transfers of cash (or its equivalent), where there is no
26 exchange of goods, services, or quid pro quo, such as in the case of convention package sales.

27

28 Staff shall have discretion as to when to list any or all membership/donation levels and/or
29 benefits online, in print, or elsewhere, based on practical considerations such as layout, and
30 with their priority being to maximize both membership and donations.

31

3) Life Membership Status

32

33 A member who contributes at least \$1,500 during any twelve-month **(12-month)** period shall
34 be granted life-membership in the Party.⁴⁷
35

36

4) Benefits

37

38
39 Non-member contributors shall be provided all benefits provided to member contributors,
40 except for those rights specifically granted only to members or sustaining members by the
41 Party **b**Bylaws or this **p**Policy **m**Manual.
42

43

44 A contributor (member or non-member) shall be entitled to the following basic benefit:

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- 1 • One-year (~~1-y~~~~ear~~) subscription to LP News,
2

3 A member with a future benefits lapse date shall also be entitled to the following basic
4 benefit:
5

- 6 • Customized Party membership card, updated annually, identifying the individual's
7 level of association and lapse date.
8

9 A Lifetime Founder shall be entitled to the following benefits: **\$1,500 level**
10 ~~(Convention benefits are based on giving at least one annual contribution or equivalent~~
11 ~~pledges, from the start of the previous convention and prior to the next convention)~~
12

- 13 • Special name badge with Life Ribbon (Torch Club)
14 • Lifetime Pin
15 • Mention in program at national convention
16

17 A Pioneer of Freedom shall be entitled to the following benefits: **\$2,500 level**
18 ~~(Convention benefits are based on giving at least one annual contribution or equivalent~~
19 ~~pledges, from the start of the previous convention and prior to the next convention)~~
20

- 21 • Special name badge with Life Ribbon (Torch Club)
22 • Lifetime Pin
23 • Special mention on signage and programs at national convention
24 • VIP seating at national convention banquet**
25

26 A Beacon of Liberty shall be entitled to the following benefits: **\$5,000 level**
27 ~~(Convention benefits are based on giving at least one annual contribution or equivalent~~
28 ~~pledges, from the start of the previous convention and prior to the next convention)~~
29

- 30 • Special name badge with Life Ribbon (Torch Club)
31 • Lifetime Pin
32 • Special mention on signage and programs at national convention
33 • VIP seating at national convention banquet**
34

35 A Select Benefactor shall be entitled to the following benefits: **\$15,000 level**
36 ~~(Convention benefits are based on giving at least one annual contribution or equivalent~~
37 ~~pledges, from the start of the previous convention and prior to the next convention)~~
38

- 39 • Special name badge with Life Ribbon (Torch Club)
40 • Lifetime Pin
41 • Special mention on signage and programs at national convention
42 • VIP seating at national convention banquet or other events**
43

44 A Chairman's Circle member shall be entitled to the following benefits: **\$25,000 level**
45 ~~(Convention benefits are based on giving at least one annual contribution or equivalent~~
46 ~~pledges, from the start of the previous convention and prior to the next convention)~~

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- 1
2 • Special name badge with Life Ribbon (Torch Club)
3 • Lifetime Pin
4 • Special mention on signage and programs at national convention
5 • VIP seating at national convention banquet or other events**
6
7 Convention benefits mentioned above are based on giving at least one (1) annual
8 contribution or equivalent pledges, from the start of the previous convention and prior
9 to the next convention. Maintaining the Torch Club membership is based on contributions
10 from the start of the previous national convention to the END of the next national convention
11 and shall consist of all those in the highest five (5) levels (denoted by *). For monthly pledges
12 at the Lifetime Founder and higher levels, membership at that level begins at the beginning of
13 the fourth (4th) month of the pledge.
14
15 Those benefits designated with ** will be subject to availability on a first-come basis, to
16 address the HIGHLY WELCOMED possibility that there will be too many qualifying people
17 for a single table.
18
19 National Convention VIP seating, signage, and programs, will be determined prior to the start
20 of the event.
21
22 Staff shall have the discretion to create and bestow additional benefits.
23
24 **5) Benefits Lapse Date**
25
26 An individual's benefits lapse date is independent of the sustaining membership lapse date
27 defined by the Party's Bylaws.⁴⁸
28
29 Individuals making a first contribution shall have a benefits lapse date established one (1)
30 year from the date of receipt. Individuals who remit the required amount of dues in response
31 to a membership renewal request shall have the benefits lapse date extended by one (1) year
32 from the existing lapse date or one (1) year from the date of receipt, whichever is later.
33
34 Individuals who remit the required amount other than dues during the Renewal Period shall
35 have the benefits lapse date extended by one (1) year from the existing lapse date or one (1)
36 year from the date of receipt, whichever is later.
37
38 Individuals pledging at least \$10 per month using an automated recurring payment method,
39 such as a valid credit card or ACH debit, shall have their benefits lapse dates extended to the
40 last day of the following December.
41
42 Other contributions in response to other than a membership renewal appeal shall not as a
43 policy extend the benefits lapse date, however Staff shall have the discretion on a case-by-
44 case basis to extend a contributor's benefits lapse date up to one (1) year from the last
45 contribution date, if failure to do so would damage donor relations.
46

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- 1 Notwithstanding the above, an individual who has contributed an amount sufficient to have
- 2 qualified for life membership status shall be entitled to lifetime basic benefits.
- 3

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1

2 **Section 2.06 PARTY COMMUNICATIONS**

3

4 **1) Official Spokesperson**

5

6 The Chair represents and serves as the chief ~~spokesman~~ spokesperson of the Party as
7 appropriate, including:

8

9 • representing the Party to the public, including the business community, media, other

10

11 • planning and directing all investigations and negotiations pertaining to cooperative
12 efforts of the Party with non-libertarian political organizations and the acquisition or
13 sale of major assets; and

14

15 • maintaining systems of internal and external communication, including providing a
16 quarterly chair's report to all LNC Members.

17

18 **2) Graphic Symbols and Colors**

19

20 The Statue of Liberty ~~graphic~~ and the Torch Eagle graphics are considered the appropriate
21 graphic symbols to be used on Party materials. Yellow, black, and grey are the appropriate
22 primary colors to be used on Party materials.

23

24 **3) Literature**

25

26 All reprints of Party literature shall be required to show credit to the author if such credit is
27 given on the original. All wording on material produced by the Party shall be regarded as
28 integral to the piece, and no wording shall be added to materials after approval of their form
29 and content by the APRC and/or LNC. This requirement shall not apply to copyrights,
30 addresses, etc. All materials for public distribution will carry the designation "Libertarian
31 Party."

32

33 **4) LP News**

34

35 LP News is the name of the Party's newsletter and as such is the principal regularly-issued
36 publication of the Party. It is the major communications medium of the party. It conveys the
37 Party's message and self-image to all who receive it. It serves as the one unifying publication
38 for the political views within the Party.

39

40 The LP News shall be published in a tabloid format. The frequency of publication shall be at
41 least bimonthly unless the Chair decides that frequency is inconsistent with the approved
42 budget or the Party's current financial condition. The number of pages per issue and the
43 circulation per issue shall be the responsibility of the Chair consistent with the approved
44 budget and the Party's current financial condition.

45

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1 The selection of articles, their layout and the graphics for LP News, the relative amount of
2 space assigned to articles, advertisements, Party announcements, and regular features shall be
3 the responsibility of the Chair except as detailed in this ~~p~~Policy ~~m~~Manual.
4

5 The LP News is distributed to three (3) major groups: Party members and contributors, media
6 representatives, and prospective members. The LP News shall address itself primarily to Party
7 members, and its role shall be complementary to other publications within the libertarian
8 movement.
9

10 The LP News shall focus on three (3) types of articles:

- 11 • those providing a ~~L~~ibertarian perspective on current issues along with how and why
12 this perspective differs from that of other political parties;
- 13 • those providing information on ~~L~~ibertarian, libertarian-oriented, and Party activities
14 around the U.S. and the world; and
- 15 • those discussing the tactics and strategy of ~~the~~ Party's political activities.
16

17 This leaves to other publications the areas of scholarly articles, in-depth analysis of current
18 issues, regular coverage of the arts (book and film reviews), analysis of libertarian movement
19 (as opposed to Party) tactics and strategy, in-depth debate of questions on which there is no
20 libertarian consensus, critique of individuals within the libertarian movement, and reporting of
21 routine state and local activities and personalities.
22

23 The proper tone for all articles is factual and even-handed. "Mainstream" political rhetoric
24 shall be used to present "radical" libertarian ideas. "Buzz words" and "libertarian jargon" shall
25 be avoided ~~in order~~ to make the LP News appealing to the broadest possible readership.
26 Personal attacks on persons and institutions within the libertarian movement are to be avoided.
27

28 The articles in LP News shall, on the whole, represent the core ideas of agreement in the
29 Party. No articles shall be published ~~which that~~ contradict the Party ~~p~~Platform. Articles
30 ~~which that~~ address areas where the ~~p~~Platform is silent may be published provided that they
31 are noted as representing the opinions of the author only and not those of the Party.
32

33 Recommendations appearing in the LP News for the study of ~~i~~nternal ~~e~~ducation material
34 not produced by the Party shall be accompanied by a disclaimer to the effect that they may
35 contain material inconsistent with the ~~p~~Platform. The only authoritative statement of Party
36 positions is contained in the ~~p~~Platform.
37

38 No classified advertising shall be accepted. All advertisements will be clearly labeled as such.
39

40 A directory of state and Party contacts shall be included at least once each year. Information
41 on where to find a directory of contacts online shall be published monthly.
42

43 5) Assuring Quality Communications

44
45 If a majority of all LNC members notify the Secretary of their belief that a proposed or actual
46 public communication is detrimental to the image of the Party, such notification to occur no
47 later than ~~seventy-two~~ (72) hours after the public communication is published, the Secretary

Libertarian National Committee - Policy Manual
Standing Rules

- 1 shall inform the Executive Director and Chair of this finding, and such communication shall
- 2 not be further disseminated, and to the extent possible, already-disseminated material shall be
- 3 promptly removed from the public sphere.
- 4

Libertarian National Committee - Policy Manual
Standing Rules

1 **Section 2.07 PARTY RECORDS**

2

3 **1) Proposed Agenda and Reports**

4

5 The proposed agenda and all reports shall be distributed to the LNC at least seven (7) days
6 prior to the session.⁴⁹

7

8 **2) Delegate Allocation Based on Presidential Votes**

9

10 The Secretary shall distribute to each affiliate party the pPresidential vote totals which the
11 Secretary proposes to use for purposes of delegate allocation for nNational cConventions as
12 provided for in the bBylaws, no later than the last day of April in the year following a
13 pPresidential election. If any Party member seeks a modification of the vote totals proposed
14 by the Secretary, the member shall file with the Secretary a written request to modify the
15 totals along with any documentation supporting the request no later than the last day of May
16 of the same year. The Secretary shall review all such requests to modify the pPresidential vote
17 totals and distribute a final allocation of delegates based on pPresidential vote totals no later
18 than the last day of July of the same year.

19

20 **3) Document Distribution**

21

22 The Secretary shall assure that LNC Members, alternates, and state chairs shall receive copies
23 of the bBylaws and pPlatform after each convention. The Secretary shall assure that LNC
24 agendas, minutes, mail ballots, resolution updates, and other supporting material shall be sent
25 without charge to all LNC Members, alternates, and committee chairs, as well as to any state
26 chair that requests them. Any Party member may obtain these materials at ~~his or her~~ their
27 own cost.

28

29 **4) Electronic Mail Ballot Results**

30

31 The Secretary shall report the results of electronic mail ballots at each LNC meeting
32 immediately following those ballots.⁵⁰

33

34 **5) Access to Corporate Records**

35

36 Members of the ~~National Committee~~ LNC and Audit Committee are entitled to inspect and
37 copy books, records (including electronic records) and documents of the ~~Libertarian~~
38 ~~National Committee, Inc.~~ LNC to the extent reasonably related to the performance of the
39 member's duties to the corporation, including those duties as a member of a committee, but
40 not for any other purpose or in any manner that would violate any duty to the corporation.
41 Prior to obtaining copies the member shall execute a standard nondisclosure agreement. If the
42 member requires an outside professional to assist in reviewing and analyzing the materials,
43 that individual shall also execute a standard nondisclosure agreement prior to receiving the
44 materials.

45

Libertarian National Committee - Policy Manual
Standing Rules

1 **Section 2.08 POLITICAL CAMPAIGNS**

2

3

1) Qualifications for Party Support

4

5 The Party may financially support the candidacies of persons who meet the following
6 requirements: **[MAKE THIS A BULLETED LIST]**

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2) Limitations on Party Support for Public Office

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3) Liability for Political Campaigns

43

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45

The LNC will not be responsible for the debts incurred by future presidential campaigns or any other campaign. However, the LNC may vote to make monetary and non-monetary

Libertarian National Committee - Policy Manual
Standing Rules

- 1 contributions to such campaigns under the limits prescribed by law. If such contributions are
- 2 made, they shall be made only after such candidate or campaign has agreed to meet the
- 3 reasonable financial and budgetary controls set by the LNC. No candidate or staff member of
- 4 a campaign is permitted to place orders, make purchases, or sign contracts in any manner that
- 5 would lead a person to assume that the LNC is liable for the debt.
- 6

Libertarian National Committee - Policy Manual
Standing Rules

1

2 **Section 2.09 OTHER MATTERS**

3

4 **1) Libertarian National Congressional Committee**

5

6 The Party shall act in good faith with the Libertarian National Congressional Committee, and
7 the Chair and ~~s~~Staff are directed to encourage and develop a symbiotic relationship by fully
8 cooperating in activities and coordinating efforts, including the sharing of constituent
9 information, so as to achieve our mutual goal of supporting Libertarian candidates.

10

11 **2) Affiliation with Other Organizations**

12

13 The Party shall maintain membership in the Coalition for Free and Open Elections (COFOE).

14

15 **3) International Representatives**

16

17 The LNC may appoint one **(1)** or more individuals to serve as International Representatives,
18 subject to the following:

19

- 20 • The title is honorary, and does not convey any binding authority, unless specifically
21 delegated by the LNC~~;~~
- 22 • The International Representative serves at will~~;~~ and may be terminated by either party
23 at will without cause~~;~~
- 24 • The terms of service are from appointment until termination~~;~~ and will not be tied to
25 LNC terms of office~~;~~
- 26 • Expenditures for this position may not be made without advance approval by the
27 LNC~~;~~ **and**
- 28 • The purpose of this position is to establish and maintain mutually beneficial
29 relationships between the LP and its international counterparts.

30

31 **4) Hiring and Termination**

32

33 The Chair shall appoint and employ the Executive Director **(ED)** with the approval of a two-
34 thirds **(2/3)** vote of the LNC, subject to the right of the LNC to discharge the ~~Director~~ **ED** at
35 any time by majority vote. The Chair shall provide advice and consent to the ~~Executive~~
36 ~~Director~~ **(ED)** on the appointment, employment, and termination of all LPHQ personnel.

37

38 The office of the LNC shall conduct a credit and criminal background check prior to offering
39 employment to any prospective employee.

40

41 Employees and candidates for employment shall be obligated to notify the Chair, ~~Executive~~
42 ~~Director~~ **ED**, and ~~EPCC Employment Policy and Compensation Committee~~ of the full
43 details of any arrest or conviction of crimes punishable by imprisonment, or of any personal
44 financial problem, including involuntary liens or any filing for personal bankruptcy.

Libertarian National Committee - Policy Manual
Standing Rules

1 The office of the LNC shall not employ any person who has been convicted of a crime against
2 property or person, unless with the approval of the ~~EPCC Employment Policy and~~
3 ~~Compensation Committee~~. The Chair shall promptly disclose to the LNC as a confidential
4 employer-employee matter that such approval has been given. The LNC may override such
5 approval, but the motion shall not reveal confidential details.

6
7 The office of the LNC shall not allow any employee with a history of financial problems,
8 including involuntary liens or who has filed for personal bankruptcy, to handle money or
9 negotiable instruments, access donor information, approve or negotiate purchases with
10 contractors or suppliers, or prepare accounting records, unless with the approval of the Chair
11 and the ~~EPCC Employment Policy and Compensation Committee~~. The Chair shall
12 promptly disclose to the LNC as a confidential employer-employee matter that such approval
13 has been given. The LNC may override such approval, but the motion shall not reveal
14 confidential details.

15
16 **5) Employee Performance Standards**

17
18 The following applies to all employees who report directly or indirectly to the ~~ED Executive~~
19 ~~Director~~.

20
21 The office of the LNC shall promote a positive work environment by establishing clear
22 standards for work performance.

23
24 Annual reviews shall be conducted during the fourth (4th) quarter of each year for all
25 employees using procedures and guidelines developed by the ~~EPCC Employment Policy and~~
26 ~~Compensation Committee~~.

27
28 If an employee's job-related behavior does not meet expected and communicated performance
29 standards, a process of progressive discipline shall be employed, using procedures and
30 guidelines developed by the ~~EPCC Employment Policy and Compensation Committee~~.

31
32 **6) Limitations on Party Support for Party Office**

33
34 Party resources shall not be used to provide information or services for any candidate for party
35 office unless:

- 36
- ~~S~~such information or services are available and announced on an equal basis to all
37 Libertarians who have declared they are seeking that office, or
 - ~~S~~such information or services are generally available and announced to all party
38 members.
- 39
40
41

42 **7) Convention Speakers**

43
44 No person shall be scheduled as a convention speaker unless that person has signed this
45 statement:

Libertarian National Committee - Policy Manual
Standing Rules

- 1 “As a condition of my being scheduled to speak, I agree to neither seek nor accept
2 nomination for any office to be selected by delegates at the upcoming Libertarian Party
3 convention if the voting for that office occurs after my speech.”
4
5 This policy shall not apply to participation in a scheduled candidate debate or breakout session
6 or panel discussion or similar non-major event. This policy shall not apply in the case where
7 someone is exercising official duties (e.g., such as when the Treasurer presents his official
8 report).

Libertarian National Committee - Policy Manual
Enduring Staff Orders

1 **Article III. ENDURING STAFF ORDERS**

2
3 Staff Orders are orders to staff by the ~~Libertarian National Committee~~LNC. They are a
4 special category of Standing Rules, which relate to details of administration. They are
5 superseded only by the parliamentary authority, ~~s~~Special ~~r~~Rules of ~~o~~Order, ~~h~~Bylaws, the
6 ~~c~~Corporate ~~c~~Charter and any applicable procedural rule prescribed by federal, state, or local
7 law, unless the rules in such documents specifically provide for their own suspension.
8

9 Members of staff are responsible for reading, understanding, and complying with the articles
10 of this ~~p~~Policy ~~m~~Manual entitled ~~s~~Standing ~~r~~Rules, ~~e~~Enduring ~~s~~Staff ~~o~~Orders, and ~~e~~Enduring
11 ~~e~~Executive ~~o~~Orders. Special ~~r~~Rules of ~~o~~Order are generally not applicable to staff.
12

13 A ~~s~~Staff ~~o~~Order, just like any other standing rule, may be adopted, amended, rescinded, or
14 suspended. Adoption requires a majority vote. Amendment or rescission requires ~~either~~(a) a
15 majority vote with previous notice, ~~or~~ (b) without notice a two-thirds (2/3) vote, or (c) a
16 majority of the entire membership of the LNC. **[BREAK OUT LIST]** Suspension requires a
17 majority vote of the ~~Libertarian National Committee~~(LNC), but rules which have their
18 application outside of the session which is in progress cannot be suspended.⁵¹
19
20

Libertarian National Committee - Policy Manual
Enduring Staff Orders

1 **Section 3.01 GENERAL STAFF RESPONSIBILITIES**

2

3

1) General LP Headquarters Responsibilities

4

5

The purpose of LPHQ is to provide full-time, professional support for the on-going political activities of the Party. The activities of LPHQ include:

6

7

8

• **RECORD-KEEPING**

9

○ membership/contributor database

10

○ accounting

11

○ FEC reports

12

○ archives

13

14

• **MEMBER SERVICES**

15

○ filling orders and requests

16

○ answering questions

17

○ handling complaints

18

○ acknowledging and reviewing correspondence

19

• **DEVELOPMENT ACTIVITIES**

20

○ inquiry response

21

○ direct mail prospecting

22

○ process liberty pledge payments

23

○ direct mail fundraising

24

○ telemarketing support

25

○ membership packets/cards

26

○ premium fulfillment

27

○ long-term renewals

28

○ major donor program

29

○ wills and bequests

30

○ donor thanks and recognition

31

32

• **LNC AND AFFILIATE PARTY SERVICES**

33

○ reports to state affiliates, LNC, and Executive Committee

34

○ state and national contact lists

35

○ lists of Libertarian office holders

36

○ mailing the updated **b**Bylaws and **p**Platform to all LNC **m**Members, alternates, and state chairs

37

○ state, local, and campus organizing

38

○ activist training and support

39

40

41

• **EXTERNAL COMMUNICATION**

42

○ news releases

43

○ response to media inquiries/requests

44

○ development and maintenance of media contacts and lists

45

○ public testimony

46

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Enduring Staff Orders

- 1 ○ participation in outside conferences
- 2
- 3 • POLITICAL ACTION
- 4 ○ ballot access
- 5 ○ campus support
- 6 ○ candidate recruitment and training
- 7

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Enduring Staff Orders

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Section 3.02 SPECIFIC STAFF RESPONSIBILITIES

1) LP News Editor Responsibilities

The ~~Executive Director~~ **ED** shall select the Editor of LP News. Due consideration should be given to the professional as well as libertarian background of the individual selected.

Final responsibility for the production of LP News must rest with one **(1)** person: the Editor. It is the responsibility of the Editor to produce the best possible publication within the guidelines of the policies for LP News.

2) Political Director Responsibilities

Duties of the Political Director shall include recruitment of candidates for all levels of public office and public advocacy of support for all stages of their candidacy.

The Political Director shall not provide preferential treatment to any announced Libertarian Party candidate for public office over another announced Libertarian candidate for the same office unless done so with the express written permission of the state chair.

3) Operations Director Responsibilities

The Operations Director in consultation with the Treasurer and the Audit Committee shall review the Accounting Policies and Procedures Manual at least annually and update as needed.

Libertarian National Committee - Policy Manual
Enduring Staff Orders

1

2 **Section 3.03 AFFILIATE RELATIONS**

3

4 **1) Affiliate Relationships**

5

6 Special agreements extended to one **(1)** or more states, but not to all states require the
7 approval of the LNC.

8

9 **2) Data Sharing with Affiliates**

10

11 A Non-Disclosure Agreement (NDA) shall be adopted by the LNC and maintained by the
12 ~~Libertarian Party Headquarters~~ **LPHQ**, which shall require the protection of Personally
13 Identifiable Information (PII) from abuse. This NDA shall:

14

- 15 • Require any person to sign the NDA prior to being given direct or indirect access to
- 16 any PII data owned, co-owned, managed, or co-managed by LPHQ.
- 17 • Require that any person transmitting PII, or providing direct or indirect access to PII,
- 18 verify that the recipient has signed the same NDA prior to that transaction.
- 19 • Prohibit sharing data in any manner that would provide an unfair advantage to any
- 20 candidate for internal party office or any external campaign which has not yet received
- 21 official party nomination.

22

23 All transmission of PII shall be encrypted. LPHQ shall maintain a copy of any signed NDA
24 under this section.

25

26 For states participating in the Shared Customer Relationship Management database
27 (CRM):

28

29 The ~~Shared~~ CRM exists as a service to maintain and share data of members, donors, and
30 leads between LPHQ and state-level affiliates. The ~~Shared~~ CRM is not to be used to manage
31 a list of all voters.

32

33 The ~~Shared~~ CRM contains PII; therefore, a signed copy of the NDA shall be submitted to
34 LPHQ as a term of service for all users.

35

36 Data specific to a state-level affiliate in the ~~Shared~~ CRM shall be jointly co-owned by LPHQ
37 and the relevant ~~s~~State ~~p~~Party affiliate. It is encouraged, but not required, that state-level
38 affiliates use the data for state-specific purposes, and LPHQ to use the data for national
39 purposes. Further, it is encouraged that LPHQ and state-level affiliates take care to not over-
40 communicate with contacts which can be perceived as “pestering.”

41

42 Through the ~~shared~~ CRM, LPHQ may, at its discretion, import data from state-level affiliates
43 and any other users of the ~~shared~~ CRM.

44

Libertarian National Committee - Policy Manual
Enduring Staff Orders

- 1 LPHQ will import data from any external system maintaining membership and donation
2 records maintained by LPHQ into the **Shared** CRM on a quarterly basis, or more often as
3 LPHQ deems appropriate.
4
- 5 State-level affiliates will provide a primary point of contact who will serve as the **s**State
6 **a**Administrator on the **Shared** CRM. The **s**State **a**Administrator shall be responsible for
7 maintaining user access within a state-level affiliate, and shall be required to ensure any other
8 users of the **Shared** CRM from their state-level affiliate have signed the NDA prior to
9 receiving access to the **Shared** CRM.
10
- 11 LPHQ support of state affiliates using the **Shared** CRM will be prioritized by the level of
12 financial support the state affiliate provides for the project, on a schedule to be determined by
13 LPHQ based upon available resources and agreed-upon **s**Service **l**Level **a**Agreements.
14
- 15 State-level affiliates shall be responsible for content creation and maintenance on the front-
16 end website, and for manually entering contacts obtained from other sources.
17
- 18 If a state-level affiliate exits the **Shared** CRM program, they shall be entitled to an export of
19 the data relevant to their affiliate, and then qualify under the “not participating” paragraphs
20 below.
21
- 22 For states not participating in the **Shared** CRM:
23
- 24 On a monthly basis, LPHQ will provide all officially recognized state-level affiliates with an
25 encrypted file containing membership and lead data in CSV or Excel format for the area
26 covered by that affiliate, within the first **five (5)** business days of the month to the affiliate
27 chair, or their designee(s); provided that the recipient has signed the **NDA Non-Disclosure**
28 **Agreement**.
29
- 30 • A unique ID
 - 31 • First, **m**Middle, and **l**Last **n**Name
 - 32 • Postal mailing address
 - 33 • Home phone and email address
 - 34 • County of residency
 - 35 • Join and **e**Expiration **d**Dates
 - 36 • Donation classification level (basic, life, etc.)
 - 37 • Existence of signed certification
 - 38 • Sustaining membership status
 - 39 • Other data elements, at the discretion of LPHQ
40
- 41 Should the LP-HQ desire to change the quantity or order of the data elements, it will provide
42 one **(1)** month's notice of such change. **3.04 DONOR & VENDOR RELATIONS AND**
43 **FINANCIAL MATTERS [AND RENUMBER]**
44
- 45 **3) Accounts Receivable Monitoring**
46

Libertarian National Committee - Policy Manual
Enduring Staff Orders

1 The ~~Executive Director~~ **ED** is responsible for monitoring receivables on an ongoing basis
2 and presenting write off proposals to the Chair or the LNC.

3

4 **4) List of Unauthorized Vendors**

5

6 The ~~Executive Director~~ **ED** shall maintain a list of individuals denied any trade relationship
7 with the LP, due to any debt to the Party being written off.

8

9 **5) Revenue and Spending**

10

11 The ~~Executive Director~~ **ED** shall notify the LNC of any intention to undertake any project
12 that is estimated, on gross, to cost more than two and ½ percent (2.5%) of budgeted revenue.

13

14 The ~~Executive Director~~ **ED** must immediately report to the LNC when any project's gross
15 cost unintentionally exceeds two and ½ percent (2.5%) budgeted revenue.

15

16 The ~~Executive Director~~ **ED** shall provide monthly budgets for the next calendar year's
17 proposed budget, including when reserve funds might be required.

18

19 The ~~Executive Director~~ **ED** shall not disburse any funds in excess of authorized limits until a
20 budget amendment is approved. Failure to follow this policy may be cause for dismissal.

21

22 The ~~Executive Director~~ **ED** shall promptly report to the Executive Committee if cumulative
23 revenue as of the end of the month is less than ninety percent (90%) of the accepted budget
24 and submit detailed plans for appropriate expense reductions for the remainder of the budget
25 period.

26

Libertarian National Committee - Policy Manual
Enduring Staff Orders

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Section 3.04 MEETING SUPPORT AND DOCUMENTATION

1) Proposed Agenda

The proposed agenda shall be posted on the LP.Org website at least seven (7) days prior to the session.

2) Document Distribution

A listing of LNC agendas, minutes, mail ballots, resolution updates, and other supporting material prepared by the Secretary shall be available from LPHQ on request and may be periodically sent to state chairs and/or advertised in the LP News.

3) Recording of Meetings

The ~~Executive Director~~ **ED** shall be responsible for recording all LNC meetings on audio or video medium, providing a copy to the Secretary. Such recordings shall be destroyed promptly after the approval of the minutes.

4) Website

Staff shall post all official minutes to an archive section on the Party's website.

Libertarian National Committee - Policy Manual
Enduring Staff Orders

1 **Section 3.05 OTHER MATTERS**

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1) Coordination and Support of Project Managers

The ~~Executive Director~~ **ED** shall coordinate vendor contracts, project communications to donors or service providers, and the timing and content of fundraising appeals.

LNC staff will:

- Process and cage all fund-raising receipts and maintain all project donor records in the donor database;
- Pay all approved project expenses and maintain records of all project expenditures; creating contact (mail, e-mail, phone) lists at the request project manager;
- Create contact (mail, e-mail, phone) lists at the request of the project manager
- Send bulk e-mails at the request of the project manager;
- Provide bids for all printing and mailing expenses;
- Provide an approved list of vendors for project expenses, where applicable;
- Establish separate bank accounts, at the discretion of the executive director; **and**
- Establish an easy and prominent way to donate and pledge to the project on the website.

Staff shall not be responsible for oversight or direction of any project activity.

2) Membership Certification Statements

A list of approved wording for membership certification for use in Party literature shall be maintained at ~~the National office~~ **LPHQ**.

3) Notifying Candidates of LNC Campaign Obligation Policy

The ~~Executive Director~~ **ED** is responsible for publicizing the LNC's policy to all candidates for the ~~p~~Presidential nomination and other candidates who seek aid from the LNC or ~~the national office~~ **LPHQ**. This policy is that no campaign is permitted to place orders, make purchases, or sign contracts in any manner that would lead a person to assume that the LNC is liable for the debt.

Libertarian National Committee - Policy Manual
Enduring Executive Orders

1 **Article IV. ENDURING EXECUTIVE ORDERS**

2
3 Executive Orders are orders to staff by the Chair. They are a special category of Standing
4 Rules, which relate to details of administration. They are superseded only by the
5 parliamentary authority, **s**Special **r**Rules of **o**Order, **b**Bylaws, the **c**Corporate **c**Charter, and
6 any applicable procedural rule prescribed by federal, state, or local law, unless the rules in
7 such documents specifically provide for their own suspension.

8
9 Members of staff are responsible for reading, understanding, and complying with the articles
10 of this **p**Policy **m**Manual entitled **s**Standing **r**Rules, **e**Enduring **s**Staff **o**Orders, and **e**Enduring
11 **e**Executive **o**Orders. Special **r**Rules of **o**Order are generally not applicable to staff.

12
13 An **E**xecutive **O**der, just like any other standing rule, may be adopted, amended, rescinded, or
14 suspended. ~~However, since the Chair is effectively a committee of one, his unilateral~~
15 ~~decision to create, amend, or repeal such Executive Orders will always meet the~~
16 ~~threshold of a majority of the entire committee, so notice is not required.~~ However,
17 notice is not required in this instance since the Chair's unilateral decision to create,
18 amend, or repeal such Executive Orders will always meet the threshold of a majority of
19 the entire committee, which is effectively a committee of one (1).⁵²

20
21 There is no requirement that the Chair commit **e**Executive **o**Orders to writing.
22

Libertarian National Committee - Policy Manual
Enduring Executive Orders

1 **Section 4.01 EXECUTIVE DIRECTOR MATTERS**

2

3

1) Position Description of Executive Director

4

5 The ED is the chief operating officer of the Party, serving at the pleasure of the Chair, with a
6 compensation package (with a bonus incentive structure) specified in a contract negotiated by
7 the LNC Chair. The position shall have the following responsibilities:

8

9 ADMINISTRATION

- 10
- 11 • Establish the organizational structure of the staff;
 - 12 • Direct, coordinate, and administer the activities of the staff within the parameters of
the approved budget and established policy; and
 - 13 • Support the development of the annual budget, in coordination with the Treasurer, for
14 submission to the LNC for approval.
- 15

16 PERSONNEL

- 17
- 18 • Recruit, train, and assign all staff members;
 - 19 • Implement the Employee Manual; ensure that it is reviewed and modified as
20 appropriate to continually reflect that all employees are highly-valued and their rights
are protected;
 - 21 • Regularly evaluate the performance of all staff; counsel them regarding improvement
22 and how to better contribute to staff effectiveness; and
 - 23 • Appoint, employ, and terminate staff in consultation with the Chair.
- 24

25 COMMUNICATIONS

- 26
- 27 • Maintain frequent and substantive contact with the LNC Chair; keep members of the
LNC informed as appropriate;
 - 28 • Provide data, information, and other support to affiliates; and
 - 29 • Reports:
 - 30 ○ ~~Monthly~~; Provide a monthly Membership Report;
 - 31 ○ ~~Monthly, a~~ Provide a monthly Financial Report to the LNC (upon approval
32 by the Treasurer);
 - 33 ○ ~~Two weeks prior to a scheduled LNC meeting~~; Provide an Operational
34 Report ~~to include~~ ing input from key staff members and a summary of staff
35 personnel changes two (2) weeks prior to a scheduled LNC meeting; and
 - 36 ○ ~~At the LNC meeting following a general election~~; Make a best effort to
37 provide a summary of all elected Party officeholders at the LNC meeting
38 following a general election.
- 39

40 FINANCIAL

- 41
- 42 • Execute the LNC approved annual budget; coordinate with the Chair and the Treasurer
if available resources will not support budget execution;
 - 43 • Submit all contracts over \$7,500 to the Chair for approval prior to commitment;
 - 44 • Be responsible for soliciting major donor participation. Maintain a listing of major
45 donors, and grow that list; and

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Enduring Executive Orders

- 1 • Direct the development and execution of fundraising direct mail; assess and analyze
2 the effectiveness of each mailing.
3
4 OUTREACH
5 • Represent the Party in the DC community, and act as a spokesperson for the Party;
6 and
7 • Develop and nurture effective working relationships with the news media, political
8 entities and relevant think tanks.
9

**Libertarian National Committee - Policy Manual
Log of Changes**

LOG OF CHANGES¹

March 9, 2019	Affiliate Relations Section 3.03 [190310-5]
March 9, 2019	Electronic Mail Ballot Procedures Section 1.04.1 [190309-9]
January 6, 2019	Committee Appointments, Section 1.03 [190106-3]
January 6, 2019	Hiring and Termination, Section 2.09.4 [190106-5]
December 1, 2018	Office Mortgage, Section 2.03.17 [181201-01]
September 30, 2018	Electronic Mail Ballot Procedures, Section 1.04.1 [180930-13]
September 30, 2018	Party Communications, Section 2.06.2 [180930-10]
September 29, 2018	Committee Appointments and Terms of Office (Historical Preservation Committee), Section 1.03.1 [180929-13]
September 29, 2018	Fixed Assets, Section 2.03.6 [180929-1]
July 27, 2018	Footnotes 44, 45, and 48 [Email Ballot 2018-18]
June 30, 2018	Contracts and Contract Approval, Section 2.04.3
June 21, 2018	Awards Committee, Section 2.02.5
June 2, 2018	Electronic Meetings, Section 1.02.7
April 22, 2018	Authorization of Lawsuits, Section 2.04.2
April 22, 2018	Benefits, Section 2.05.4
April 22, 2018	Association Levels, Section 2.05.2
April 22, 2018	Awards Committee, Section 2.02.5
April 21, 2018	Candidate Support Committee, Section 2.02.6
April 21, 2018	Qualifications for Party Support, Section 2.08.1
January 15, 2018	Meeting Minutes, Section 1.02.6
December 9, 2017	Historical Preservation Committee, Section 2.02.11
December 9, 2017	Committee Appointments, Section 1.03.01
December 9, 2017	Association Levels, Section 2.05.2
August 20, 2017	Candidate Support Committee, Sections 1.03.1 and 2.02.6
July 10, 2017	Committee Appointments (COC), Section 1.03.1
December 11, 2016	Committee Reports, Section 2.02.1
May 26, 2016	Inserted new Section 2.03.18, Debt and Capital Leases
May 26, 2016	Employment Terms, Section 2.01.3
February 20, 2016	Treasurer's Reports, Section 2.03.15
November 15, 2015	Employment Terms, Section 2.01.3
November 14, 2015	Convention Speakers, Section 2.09.7
October 31, 2015	Amended Sections 1.03.1, 2.02.7 and 2.04.3 regarding EPCC and Contract Review
July 18, 2015	Deleted Section 2.07.5, Minutes of Conference Calls
July 18, 2015	Inserted new Section 2.02.1, Committee Reports
July 18, 2015	Meeting Minutes, Section 1.02.6
July 18, 2015	Graphic Symbols, Section 2.06.2
March 28, 2015	Inserted new Section 2.02.8, Ballot Access Committee and

¹ This log of changes only includes substantive amendments formally passed by the Libertarian National Committee. Non-substantive formatting changes or corrections of scrivener's errors are not included. Beginning with the LNC term of 2018-2020, ballot/vote reference numbers are included for the LNC action resulting in the change.

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	inserted new corresponding row in Section 1.03.1
December 14, 2014	Inserted new Section 1.02.7, Electronic Meetings
December 14, 2014	Meeting Minutes, Section 1.02.6
December 14, 2014	Affiliate Support Committee, Section 2.02.2
December 14, 2014	Awards Committee, Section 2.02.4
December 14, 2014	Committee Appointments (Awards Committee), Section 1.03.1
December 14, 2014	Committee Terms of Office, Section 1.03.2
December 14, 2014	Convention Oversight Committee, Section 2.02.5
September 20, 2014	Previous Notice, Section 1.02.1
September 20, 2014	International Representative, Section 2.09.3
September 20, 2014	Format of Proposed Agenda, Section 1.02.2
September 20, 2014	Outreach Committee, Sections 1.03.1, 2.02.10
September 20, 2014	Convention Committees, Sections 1.03.1, 2.02.5
August 1, 2014	Membership Policies adopted December 11, 2011 went into effect - Sections 2.05.2, 2.05.3, and 2.05.4
July 13, 2014	Inserted new Section 2.09.3, International Representatives
June 29, 2014	Information Technology Committee, Section 2.02.9
June 29, 2014	Committee Appointments, IT Committee, Section 1.03.1
June 29, 2014	Committee Appointments, APRC, Section 1.03.1
May 22, 2014	Amended Section 2.05, Membership Policies, to revise effective dates
March 2, 2014	Deleted Section 2.09.3, Project Administration
March 2, 2014	Amended and renamed Section 2.03.13, Project Funding
March 1, 2014	Amended Section 2.06.1, Official Spokesperson
March 1, 2014	Amended Section 2.03.4, Conventions
March 1, 2014	Inserted new Section 2.03.17, Office Mortgage
March 1, 2014	Inserted new Section 1.03.4, Interim Committee Chairs
August 9, 2013	Inserted new Section 2.03.9, Related Party Reporting
August 9, 2013	Documentation and related party transactions, Section 2.04.3
August 9, 2013	Inserted new Section 2.03.8, Inventories
August 9, 2013	Inserted new Section 2.03.7, Time Sheets and Expense Allocation
August 9, 2013	Inserted new Section 2.03.6, Fixed Assets
August 9, 2013	Credit cards and receipts for expenditures, Section 2.03.5
August 9, 2013	Inserted new Section 3.03.3, Accounting Policies and Procedures Manual
March 28, 2013	Renamed Convention Organizing Committee to Convention Management Committee
March 17, 2013	Convention Committees, Sections 1.03.1, 2.02.5, 2.02.6, 2.02.7
March 17, 2013	Inserted new Section 2.03.12, Presidential Campaign Support Fund
March 17, 2013	Removed sections "Members of LNC-Created Committees" and "Members of Bylaws-Mandated Committees"
March 16, 2013	Effective date of new Membership Policies postponed, Sections 2.05.2, 2.05.3, and 2.05.4
December 30, 2012	Effective date of new Membership Policies postponed, Sections

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	2.05.2, 2.05.3, and 2.05.4
December 6, 2012	Inserted new Section 2.07.6, Access to Corporate Records
October 21, 2012	Affiliate Support Committee, Section 2.02.2
July 16, 2012	Treasurer's Reports, Section 2.03.11
July 16, 2012	Conflict of Interest, Section 2.01.2
July 16, 2012	Format of Proposed Agenda, Section 1.02.2
July 16, 2012	Proposed Agenda and Reports, Section 2.07.1
July 16, 2012	Deleted Section 1.02.7, Motion Protocol
July 16, 2012	Previous Notice, Section 1.02.1
July 16, 2012	Convention Speakers, Section 2.09.7
May 6, 2012	Effective date of new Membership Policies postponed, Sections 2.05.2, 2.05.3, and 2.05.4
May 2, 2012	Inserted new Section 2.04.4, Legal Matters Indemnification
May 2, 2012	Inserted new Awards Committee, Sections 1.03.1 and 2.02.4 and alphabetized the subsections of Section 2.02
March 11, 2012	Updated RONR references to 11 th edition
March 6, 2012	Conventions, Section 2.03.4
March 5, 2012	Convention Speakers, Section 2.09.7
December 11, 2011	Committee Appointments, Section 1.03.1
December 11, 2011	Meeting Minutes, Section 1.02.6
December 11, 2011	Membership Policies – Sections 2.05.2, 2.05.3, and 2.05.4 – Effective July 1, 2012
December 10, 2011	Format of Proposed Agenda, Section 1.02.2
December 10, 2011	Committee Appointments, Section 1.03.1
November 25, 2011	Inserted new Section 2.09.1, Libertarian National Congressional Committee
September 21, 2011	Format of Proposed Agenda, Section 1.02.2
August 21, 2011	Benefits, Section 2.04.7
August 21, 2011	Contracts and Contract Approval, Section 2.04.3
August 21, 2011	Employment Policy & Compensation Committee, Section 2.02.4
August 21, 2011	Committee Terms of Office, Section 1.03.2
August 21, 2011	Affiliate Support Committee, Section 2.02.5 and 1.03.1
June 22, 2011	Assuring Quality Communications, Section 2.06.5
May 26, 2011	Advertising & Publication Review Committee, Section 2.02.1
February 20, 2011	Sections 1.01.3, 1.04.1, and 2.07.4
January 11, 2011	Treasurer's Reports, Section 2.03.10
December 26, 2010	Budget details, Section 2.03.3
December 12, 2011	Committee Appointments (IT Committee), Section 1.03.1
November 21, 2010	Previous Notice, Section 1.02.1
October 25, 2010	IT and Convention Oversight Committee, Section 1.03.1
October 8, 2010	Convention Oversight Committee, Section 2.02.3
July 11, 2010	Information Technology Committee, Section 1.03.1 & Section 2.02.6
July 11, 2010	Outreach Committee, Section 1.03.1 & Section 2.02.7
July 10, 2010	Meeting Minutes, Section 1.02.6
May 31, 2010	EPCC and Convention Committee, Section 1.03.1

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February 28, 2010	Affiliate Support Committee, Section 2.
December 6, 2009	Membership Benefits – Renewals, Section 2.05
December 6, 2009	Agenda Format, Section 1.02.1
December 6, 2009	Definition of Previous Notice for Meetings, Section 1.02.1
December 6, 2009	APRC, Section 2.02
December 6, 2009	Hiring and Termination, Section 2.09.3
December 5, 2009	Policy on Merit Based Relationships, Section 2.01.3
December 5, 2009	EPCC Responsibilities, Section 2.02.4
December 5, 2009	Authority to set Agenda, Sections 1.01.1, 2.07.1, 3.05.1
November 19, 2009	Employee Performance Standards, Section 2.09.4
September 28, 2009	Membership, Section 2.05, 3.03
September 11, 2009	General Delegation of Authority – Executive Committee, Section 1.01.3
September 6, 2009	Authorize Secretary to make Technical Changes, Section 1.01.4
August 20, 2009	Adoption of Reformatted Policy Manual

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¹ Other terms defined in the Bylaws may also be included in this document.

² See RONR, p. 260 lines 19–22, p. 264 line 29–p. 265 line 23.

³ Normally, alternates may only fill vacancies, not absences. However, Bylaw Article 7.1 authorizes the LNC to delegate its authority to others, otherwise only members could participate in meetings. In the absence of this rule, the only role for alternates would be voting in mail ballots, in accordance with Bylaw Article 13.

⁴ In the absence of this rule, RONR p. 459 states that the Secretary would be responsible for preparing “prior to each meeting an order of business for the use of the presiding officer, showing in their exact order, under the correct headings, all matters known in advance that are due to come up and—~~if applicable—~~the times for which they are set.”

Note: RONR p. 82 defines session as a “meeting or series of connected meetings devoted to a single order of business, program, agenda or announced purpose, in which—when there is more than one (1) meeting—each succeeding meeting is scheduled with a view to continuing business at the point where it was left off at the previous meeting.”

⁵ LNC is delegating its authority in accordance with Bylaw Article 7.1, which states “The National Committee may delegate its authority in any manner it deems necessary.” In the absence of this rule, all authority would be retained by the LNC.

⁶ RONR p. 598–599 authorizes an assembly to delegate technical changes of documents, provided they do not change the meaning. In the absence of this Rule, virtually all changes would require a vote of the LNC.

⁷ There are two (2) divisions of main motions, original main motions and incidental main motions. See RONR pp. 100–102.

⁸ In the absence of this rule, the procedure for providing previous notice is as described in RONR on pp. 121–124, and varies depending on whether there is more than a quarterly time interval between meetings. In the case where there is no more than a quarterly time interval between meetings, the announcement must be made at the previous meeting. In the case where more than a quarterly time interval exists between meetings, the member gives notice to the Secretary, who sends it out with the call of the meeting.

In the absence of this rule, previous notice would not require the full text of the motion or resolution, only an accurate and complete statement of purport.

Note: RONR p. 82 defines session as a “meeting or series of connected meetings devoted to a single order of business, program, agenda or announced purpose, in which—when there is more than one (1) meeting—each succeeding meeting is scheduled with a view to continuing business at the point where it was left off at the previous meeting.”

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Note: A motion to adopt, amend or rescind a special rule of order requires either (a) a two-thirds **(2/3)** vote with previous notice or (b) a vote of a majority of the entire membership of the Libertarian National Committee. See RONR, p. 17 lines 28–31, p. 87 line 33—p. 88 line 5, p. 265 lines 19–23, p. 390 lines 13–15.

⁹ In the absence of this rule, we would follow the default of order of business as described in RONR beginning p. 353.

¹⁰ In the absence of this rule, changing the order of the agenda requires amending something previously adopted, which requires a **two-thirds** 2/3 vote or a majority of the entire membership of the LNC or unanimous consent. See RONR p. 373.

¹¹ In the absence of this rule, Roberts requires a suspension of the rules (two-thirds **(2/3)** vote) to allow a nonmember to speak in debate. See RONR p. 263 footnote.

¹² RONR on p. 96 states “A member can be punished under disciplinary procedures if he violates the secrecy of an executive session. Anyone else permitted to be present is honor-bound not to divulge anything that occurred.”

¹³ In the absence of this rule, the LNC could enter executive session for any reason with only a majority vote, and there would be no such content requirements for the motion to enter executive session. RONR p. 95 states that “a motion to go into executive session is a question of privilege, and therefore is adopted by a majority vote.”

¹⁴ In the absence of this rule, it would only require a majority vote rather than a two-thirds **(2/3)** vote to enter executive session for these reasons. RONR p. 95 states that “a motion to go into executive session is a question of privilege, and therefore is adopted by a majority vote.”

¹⁵ In the absence of this rule, action can be taken in executive session. RONR on p. 96 states, “the minutes, or record of proceedings, of an executive session must be read and acted upon only in executive session, unless that which would be reported in the minutes – that is, the action taken, as distinct from that which was said in debate—was not secret, or secrecy has been lifted by the assembly.”

¹⁶ In the absence of this rule, a motion would be required before allowing debate. RONR p. 34 “Unless the assembly has specifically authorized that a particular subject be discussed while no motion is pending, however, such a discussion can be entered into only at the sufferance of the chair or until a point of order is made...”

¹⁷ In the absence of this rule, this action of making public these minutes would be made in executive session. RONR on p. 96 states, “the minutes, or record of proceedings, of an executive session must be read and acted upon only in executive session, unless that which would be reported in the minutes—that is, the action taken, as distinct from that which was said in debate—was not secret, or secrecy has been lifted by the assembly.”

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In addition, under RONR, lifting secrecy is a regular motion requiring only a majority vote, so any requirement for a two-thirds [\(2/3\)](#) vote is more burdensome.

¹⁸ In the absence of this rule, the minutes would not reflect who was absent from an Executive Session. See RONR beginning at p. 468 for the contents of minutes.

¹⁹ In the absence of this rule, this information may not violate the secrecy of Executive Session. RONR on p. 96 states “A member can be punished under disciplinary procedures if he violates the secrecy of an executive session. Anyone else permitted to be present is honor-bound not to divulge anything that occurred.”

²⁰ In the absence of this rule, lifting secrecy would require only the consent of the LNC. RONR on p. 96 states, “the minutes, or record of proceedings, of an executive session must be read and acted upon only in executive session, unless that which would be reported in the minutes—~~that is, the action taken, as distinct from that which was said in debate~~—was not secret, or secrecy has been lifted by the assembly.”

²¹ In the absence of this rule, the minutes would not reflect disclosed conflicts of interest. See RONR beginning at p. 468 for the contents of minutes.

²² **Robert’s RONR** recommends against attempting to conduct business by electronic email, as it does not constitute a deliberative assembly and will result in many situations unprecedented in parliamentary law, and many rules and customs of parliamentary law cannot be applied. See RONR footnote on p. 1 and also p. 98 lines 14–19.

²³ In the absence of this rule, each day’s minutes would be approved at the beginning of the next day of the session and the final day’s minutes would be approved before the final adjournment, unless the body authorizes the executive board or a committee to approve the minutes at a later time. See RONR p. 473–475.

²⁴ In the absence of this rule, minutes would only be accessible by members of the Executive Committee. RONR p. 460 lines 13–20 states “Any member has a right to examine these reports and the record book(s) referred to on p. 459, lines 13–16 including the minutes of an executive session, at a reasonable time and place, but this privilege must not be abused to the annoyance of the secretary. The same principle applies to records kept by boards and committees, these being accessible to members of the boards or committees but to no others (but see p. 487, ll. 13–20).”

²⁵ In the absence of this rule, each day’s minutes would be approved at the beginning of the next day of the session and the final day’s minutes would be approved before the final adjournment, unless the body authorizes the executive board or a committee to approve the minutes at a later time. See RONR p. 473–475.

²⁶ In the absence of this rule and Bylaw Article 9.2, the LNC would select the committee sizes, select the committee members, and would have the option of appointing the committee chairs. See RONR p. 492, lines 13–2.

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²⁷ Bylaw Article 9.2 requires a standing Audit Committee and specifies the details noted in the “size” and “member selection” columns of this table. In the absence of this row, the non-officer LNC members would have the option of appointing the committee chair. See RONR p. 492, lines 20–22.

²⁸ In the absence of this rule, the term of office of a special committee would expire when the assigned task is completed and the committee reported back to the assembly (see RONR p. 492 lines 3–7), except that in a board the special committee would expire with the body that appointed it (see RONR p. 502 lines 31–35). Standing committees are appointed for a term corresponding to that of the officers, but the members of standing committees continue their duties until their successors are chosen (see RONR p. 502 lines 14–25).

²⁹ In the absence of this rule, the chair would not automatically be a member – voting or nonvoting – on any committee, unless appointed to the position. See RONR p. 456–457.

³⁰ RONR p. 1 footnote states: “A group that attempts to conduct the deliberative process in writing—such as by postal mail, electronic mail (e-mail), or facsimile transmission (fax)—does not constitute a deliberative assembly. When making decisions by such means, many situations unprecedented in parliamentary law will arise, and many of its rules and customs will not be applicable (see also pp. 97–99).

³¹ In the absence of this rule, without notice, the LNC can amend this with a two-thirds [\(2/3\)](#) vote or a majority of the entire board; or with notice, the LNC can amend with a majority vote. See RONR, p. 306.

³² LNC is delegating its authority. In the absence of this rule, such an amendment would require LNC approval.

³³ LNC is delegating its authority. In the absence of this rule, such an amendment would require LNC approval.

³⁴ LNC is delegating its authority. In the absence of this rule, such an amendment would require LNC approval.

³⁵ In the absence of this rule, a majority vote of the LNC would be sufficient to grant an honorary life membership. Note that honorary life memberships do not confer status as a sustaining member.

³⁶ See RONR, p. 264 line 29—p. 265 line 7.

³⁷ Current Bylaws-specified committees include Judicial, Bylaws and Rules, Platform, and Credential Committees.

³⁸ This policy assigns some tasks to the Audit Committee in addition to those specified in Bylaw Article 9.2.

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³⁹ In the absence of this rule, the committee could not begin its work until all of its members were named (see RONR p. 496 lines 8–11).

⁴⁰ The term “fixed membership” is defined in the footnote on RONR p. 403.

⁴¹ Note that the D.C. corporation code requires board approval to open a bank account.

⁴² Bylaws Article 9.4 states, “The National Committee shall have the power to designate the depository of all funds of the Party, and shall appoint such officers and employees as in its judgment may seem advisable to deposit and withdraw funds.” The National Committee is delegating its authority here in accordance with Bylaws Article 7.1.

⁴³ In the event that a budget is not adopted by the LNC, Bylaws Article 9.1 authorizes the Treasurer to spend money using the previous year’s budget. “The fiscal term of the Party shall begin on January 1 of each year. From January 1 until the National Committee has approved a budget, the Treasurer may authorize expenditures for any item incorporated in the previous year’s budget as long as the level of expenditure is consistent with that budget.”

⁴⁴ Authorized by Bylaw Article 6.6.

⁴⁵ Authorized by Bylaw Article 6.6.

⁴⁶ This policy is derived from and serves as an interpretation of Bylaw Article 9.5.

⁴⁷ Authorized by Bylaw Article 4.2.

⁴⁸ Qualifications for sustaining membership are defined by Bylaw Article 4.4.

⁴⁹ In the absence of this rule there is no requirement in RONR to send such documents in advance. RONR p. 459 states that the Secretary is responsible for preparing “prior to each meeting, an order of business for the use of the presiding officer, showing in their exact order, under the correct headings, all matters known in advance that are due to come up and—if applicable—the times for which they are set.”

RONR p. 372 states that a proposed agenda is not binding. “In some organizations, it is customary to send each member, in advance of a meeting, an order of business or agenda, with some indication of the matters to be considered under each heading. Such an agenda is often provided for information only, with no intention or practice of submitting it for adoption. Unless a pre-circulated agenda is formally adopted at the session to which it applies, it is not binding as to detail or order of consideration, other than as it lists preexisting orders of the day (pp. 364ff.) or conforms to the standard order of business (pp. 25–26, 353ff.) or an order of business prescribed by the rules of the organization (pp. 16, 25).”

It requires a simple majority for the LNC to adopt an agenda (RONR p. 372).

⁵⁰ **Robert’s RONR** recommends against attempting to conduct business by electronic email, as it does not constitute a deliberative assembly and will result in many situations

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unprecedented in parliamentary law, and many rules and customs of parliamentary law cannot be applied. See RONR footnote on p. 1 and also p. 98 lines 14–19.

⁵¹ See RONR, p. 264 lines 29–p. 265 line 7.

⁵² See RONR, p. 264 line 29–p. 265 line 7.